

City of Port St. Lucie

121 SW Port St. Lucie Blvd.
Port St. Lucie, Florida 34984



Meeting Agenda

Friday, April 26, 2024

3:00 PM

City Hall, Room 366

Infrastructure Surtax Citizens Oversight Committee

Kenneth Kroll, Member

E. Theresa Bramble, Member

Akua Prout, Member

Colleen Calvin, Member

Kristine Herndon, Member

Robert Christian, Member

James Ashburn, Member

Donna Hudson, Alternate Member

Ernest Beaudoin, Alternate Member

1. **Call to Order**
2. **Roll Call**
3. **Determination of Quorum**
4. **Approval of Minutes**
 - 4.a January 19, 2024, Meeting Minutes [2024-410](#)
5. **Public to be Heard**
6. **New Business**
 - 6.a Oath of Office for the Infrastructure Surtax Citizens Oversight Committee (OC) [2024-409](#)
 - 6.b Appointment of Committee Chair and Vice-Chair [2024-411](#)
 - 6.c Presentation of the One Half-Cent Sales Tax FY24 Second Quarter Update [2024-412](#)
7. **Unfinished Business**
8. **Adjourn**

Notice: No stenographic record by a certified court reporter will be made of the foregoing meeting. Accordingly, any person who may seek to appeal a decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at said meeting upon which any appeal is to be based.

Notice: In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation to participate in this proceeding should contact the City Clerk's office at (772) 871-5157 for assistance.

As a courtesy to the people recording the meeting, please put your cell phone on silent.



Agenda Summary

2024-410

Agenda Date: 4/26/2024

Agenda Item No.: 4.a

Placement: Minutes

Action Requested: Motion / Vote

January 19, 2024, Meeting Minutes

Submitted By: Jasmin Padova, Executive Assistant.

Executive Summary: March 27, 2024, meeting minutes.

Presentation Information: N/A

Staff Recommendation: Move that the Committee review and approve the January 19, 2024 meeting minutes.

Alternate Recommendations:

1. Move that the Committee amend the recommendation and approve the meeting minutes.
2. Move that the Committee not approve the minutes and provide staff direction.

Attachments: January 19, 2024, minutes.

NOTE: All of the listed items in the "Attachment" section above are in the custody of the City Clerk. Any item(s) not provided in City Council packets are available upon request from the City Clerk.

City of Port St. Lucie
Infrastructure Surtax Citizens
Oversight Committee

121 SW Port St. Lucie
Blvd.
Port St. Lucie, Florida
34984

Meeting Minutes - Draft

Kenneth Kroll, Member, Term 1 Expires 1/1/2027
E. Theresa Bramble, Member, Term 1 Expires 1/1/2027
Akua Prout, Member, Term 1 Expires 1/1/2027
Colleen Calvin, Member, Term 1 Expires 1/1/2027
Kristine Herndon, Member, Term 1 Expires 1/1/2027
Robert Christian, Member, Term 1 Expires 1/1/2027
James Ashburn, Member, Term 1 Expires 1/1/2027
Donna Hudson, Alternate Member, Term 1 Expires 1/1/2027
Ernest Beaudoin, Alternate Member, Term 1 Expires 1/1/2027

Friday, January 19, 2024

3:00 PM

City Hall, Room 366

1. Call to Order

A Regular Meeting of the INFRASTRUCTURE SURTAX CITIZENS OVERSIGHT COMMITTEE of the City of Port St. Lucie was called to order by Kenneth Kroll on January 19, 2024, at 3:02 p.m., at Port St. Lucie City Hall, Room 366, 121 Port St. Lucie Boulevard, Port St. Lucie, Florida.

(Clerk's Note: Item 6.a Oath of Office for the Infrastructure Surtax Citizens Oversight Committee was heard at this time.)

2. Roll Call

(Clerk's Note: This Item was heard after Item 6.a Oath of Office for the Infrastructure Surtax Citizens Oversight Committee).

Members Present:

Kenneth Kroll
E. Theresa Bramble
Kristine Herndon
Robert Christian
James Ashburn
Donna Hudson, Alternate
Ernest Beaudoin, Alternate

Members Not Present:

Akua Prout
Colleen Calvin

3. Approval of Minutes

3.a December 1, 2023, Meeting Minutes (OC) [2024-070](#)

(Clerk's Note: This item was heard after Item 6.e Approve the One Half-Cent Sales Tax FY24 First Quarter Update.)

Committee Member Bramble moved to approve the December 1, 2023 Meeting Minutes. Committee Member Herndon seconded the motion, which passed unanimously by voice vote.

(Clerk's Note: Item 6.c 2024 Meeting Schedule for the Infrastructure Surtax Citizens Oversight Committee was heard after this item).

4. Action Agenda Fulfillment

There was nothing to be heard under this item.

5. Public to be Heard

There was nothing to be heard under this item.

6. New Business

6.a Oath of Office for the Infrastructure Surtax Citizens Oversight Committee (OC) [2024-064](#)

The Deputy City Clerk provided the Oath of Office to the following Committee Members: Kenneth Kroll, E. Theresa Bramble, Kristine Herndon, Robert Christian and James Ashburn and Alternate Committee Members Donna Hudson and Ernest Beaudoin.

(Clerk's Note: Item 2. Roll Call was taken at this time.)

Deputy City Attorney Carly Fabien provided the Committee with training in Sunshine Law, Public Records Request and Robert's Rules. (Clerk's Note: A PowerPoint Presentation was shown at this time.)

(Clerk's Note: Item 6.d Approve the Infrastructure One Half-Cent Sales Tax FY2022-23 Annual Report was heard at this time.)

6.b Self-Introductions and Infrastructure Surtax Citizens Oversight Committee (OC) Review of Welcome Packet [2024-065](#)

(Clerk's Note: This Item was heard after 1. Meeting Called to Order.)

Assistant City Manager David Graham requested that those present provide a brief self-introduction.

6.c 2024 Meeting Schedule for the Infrastructure Surtax Citizens Oversight Committee (OC). [2024-066](#)

(Clerk's Note: This item was heard after Item 3.a December 1, 2023 Meeting Minutes).

Executive Assistant Jasmin Padova discussed the 2024 Meeting Schedule. She discussed various options for the Committee to consider. Ms. Padova explained Option 1, was status quo meeting schedule of meeting on the third Friday of every third month at 3:00 p.m., Option 2, was to alter the meeting schedule to require three more meetings for the year of 2024 with a special meeting in December to approve the yearly report and Option 3, would be for the Committee to decide when they would like to meet and how often the Committee would like to meet.

Committee Member Bramble moved to approve the continuation of the Committee's previous schedule, Option 1. Committee Member Christian seconded the motion, which passed unanimously by voice vote.

- 6.d** Approve the Infrastructure One Half-Cent Sales Tax
FY2022-23 Annual Report

[2024-067](#)

Thomas Salvador, CIP & Sales Tax Project Group Manager, Public Works, provided an overview of the Infrastructure One Half-Cent Sales Tax FY2022-23 Annual Report and Review the One Half-Cent Sales Tax Project Recap. (Clerk's Note: A PowerPoint Presentation was shown at this time.)

(Clerk's Note: A video was shown at this time.)

Assistant City Manager Graham and the Committee discussed the Infrastructure One Half-Cent Sales Tax FY2022-2023 Annual Report.

Committee Member Christian moved to approve the Infrastructure One Half-Cent Sales Tax FY2022-2023 Annual Report. Committee Member Bramble seconded the motion, which passed unanimously by voice vote.

- 6.e** Approve the One Half-Cent Sales Tax FY24 First Quarter
Update

[2024-068](#)

Manager Salvador provided an overview of the Infrastructure One Half-Cent Sales Tax FY24 First Quarter Update. (Clerk's Note: A PowerPoint Presentation was shown at this time.)

Public Works Director Colt Schwerdt discussed the improvements of the Traffic Signal Devices in St. Lucie West. He asked the Committee if they had any interest in visiting a project such as Floresta Drive or a sidewalk project. Executive Assistant Jasmin Padova stated she would survey the

Committee Members to find out their interest.

Committee Member Bramble discussed the fast growth happening within the City and expressed concern regarding the traffic in St. Lucie West. Director Schwerdt discussed the steps currently being taken by the City to ease the traffic situation in St. Lucie West. Committee Member Christian inquired if public transportation existed within the City, to which Director Schwerdt indicated he would follow up with providing the Committee with additional information relating to public transportation.

Committee Member Bramble moved to approve the One Half-Cent Sales Tax FY24 First Quarter Update. Committee Member Christian seconded the motion, which passed unanimously by voice vote.

(Clerk's Note: Item 3.a December 1, 2023 Meeting Minutes was heard after this item).

6.f Review the One Half-Cent Sales Tax Project Recap

[2024-069](#)

(Clerk's Note: This item was heard during Item 6.d Approve the Infrastructure One Half-Cent Sales Tax FY2022-23 Annual Report.)

Manager Salvador provided an overview of the One Half-Cent Sales Tax Project Recap.

7. Unfinished Business

There was nothing scheduled for this portion of the Agenda.

8. Announcements

Committee Member Kroll reminded the Committee about the Regular City Council Meeting on February 12, 2024 at 1:00 p.m. would be the presentation of the Half Cent Sales Tax Annual Report and encouraged the members to join him.

Committee Member Kroll thanked the present Committee Members for attending today's meeting.

9. Adjourn

There being no further business, the meeting was adjourned at 4:47 p.m.

Kenneth Kroll

Daisy Ruiz, Deputy City Clerk



Agenda Summary

2024-409

Agenda Date: 4/26/2024

Agenda Item No.: 6.a

Placement: New Business

Action Requested: Discussion

Oath of Office for the Infrastructure Surtax Citizens Oversight Committee (OC)

Submitted By: Jasmin Padova, Committee Liaison.

Executive Summary: In order to conduct business on behalf of the Port St. Lucie City Council, all members of the OC, whether new Appointees, Alternates, or those previously serving members who have been reappointed to the OC shall be required to take the Oath of Office prior to conducting formal business.

Presentation Information: The City Clerk shall issue the Oath of Office.

Staff Recommendation: N/A

Attachments: N/A



Agenda Summary

2024-411

Agenda Date: 4/26/2024

Agenda Item No.: 6.b

Placement: New Business

Action Requested: Motion / Vote

Appointment of Committee Chair and Vice-Chair

Submitted By: Jasmin Padova, Executive Assistant, City Manager's Office

Strategic Plan Link: The City's Mission to be responsive to our community.

Executive Summary (General Business): Appointment of Committee Chair and Vice-Chair for the year 2024.

Presentation Information: N/A

Staff Recommendation: Move that the Committee recommend and approve the appointment of the Committee Chair and Vice-Chair.

Alternate Recommendations:

1. Move that the Committee amend the recommendation and approve a Committee Chair and Vice-Chair.
2. Move that the Board not approve and provide staff direction.

Attachments: N/A

NOTE: All of the listed items in the "Attachment" section above are in the custody of the City Clerk. Any item(s) not provided in packets are available upon request from the City Clerk.



Agenda Summary

2024-412

Agenda Date: 4/26/2024

Agenda Item No.: 6.c

Placement: New Business

Action Requested: Motion / Vote

Presentation of the One Half-Cent Sales Tax FY24 Second Quarter Update

Submitted By: Jasmin Padova, Executive Assistant.

Executive Summary: Staff to present the Half-Cent Sales Tax FY24 Second Quarter Update presentation.

Presentation Information: Public Works Department and Finance Department staff will review the presentation for the committee.

Staff Recommendation: Move that the Committee hear and accept the presentation.

Alternate Recommendations:

1. Move that the Committee amend the recommendation and hear the presentation.
2. Move that the Committee provide staff direction.

Attachments: Half-Cent Sales Tax FY 24 Second Quarter Update presentation

NOTE: All of the listed items in the "Attachment" section above are in the custody of the City Clerk. Any item(s) not provided in City Council packets are available upon request from the City Clerk.



HALF-CENT SALES TAX

FY24 2ND QUARTER UPDATE

CITIZEN OVERSIGHT COMMITTEE MEETING –

THANK YOU **VOTERS!**

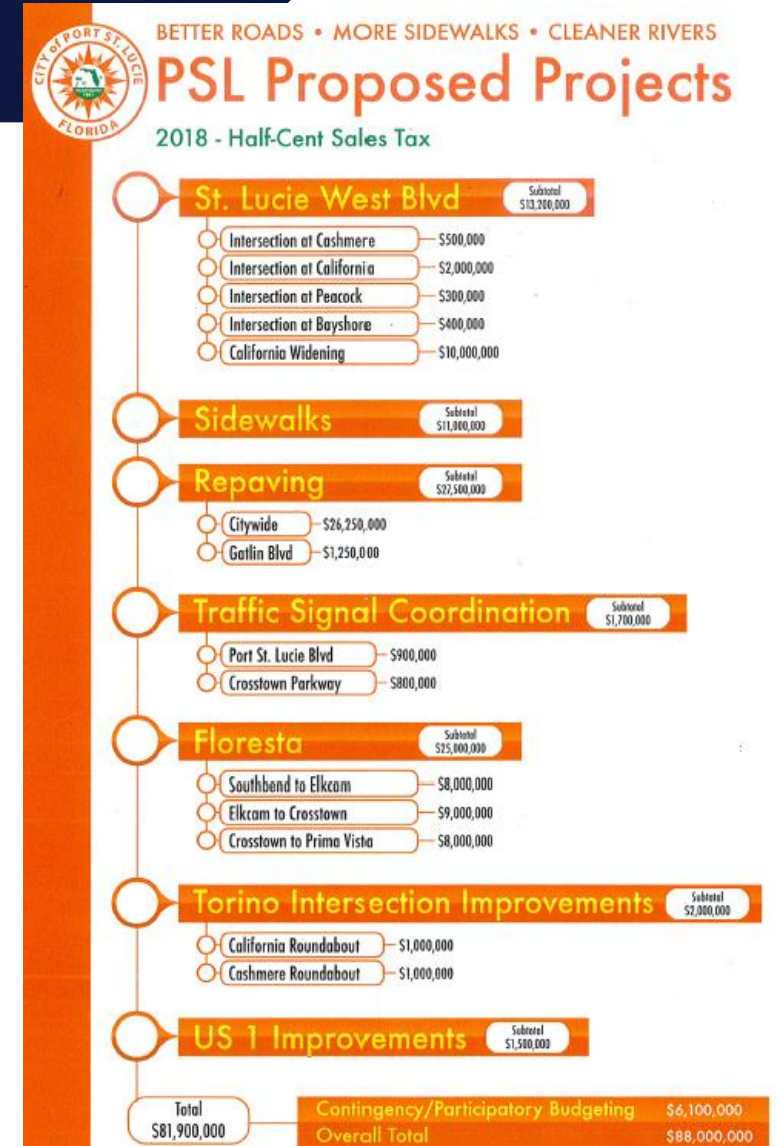


BETTER **ROADS**,
MORE **SIDEWALKS**,
AND **CLEANER RIVERS.**



S.T.A.T. TEAM & OVERSIGHT COMMITTEE

- Sales Tax Action Team (S.T.A.T.) members meet every month to review projects and discuss progress.
- Project team members meet every 2 weeks aside from STAT meetings to discuss project-specific issues.
- FY23 4th Quarter Report is not currently on a Council Agenda for presentation.



FLORESTA DRIVE PHASE 1 COMPLETE



North of Thanksgiving



South of PSL Blvd

FLORESTA DRIVE PHASES 2 & 3

- Phase 2 construction began on September 26. Floresta is in its final configuration from the new bridge over the Elcam Waterway through the Polynesian Ave roundabout.
- Construction of Phase 3 is currently anticipated to begin in the Fall of 2024. Options to advance this segment are being explored.
- Based upon revised revenue projections and construction costs estimates, it is currently estimated that all approved Sales Tax funded projects will be completed. This is subject to change as construction costs continue to rise.



Polynesian Ave Roundabout

FLORESTA DRIVE PHASE 2



Final Roadway Configuration
Elkcam Bridge through Polynesian Ave



FLORESTA DRIVE PHASE 2



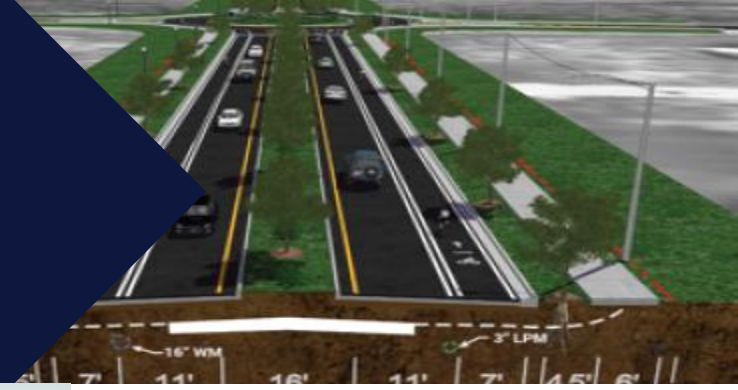
Polynesian North on Floresta



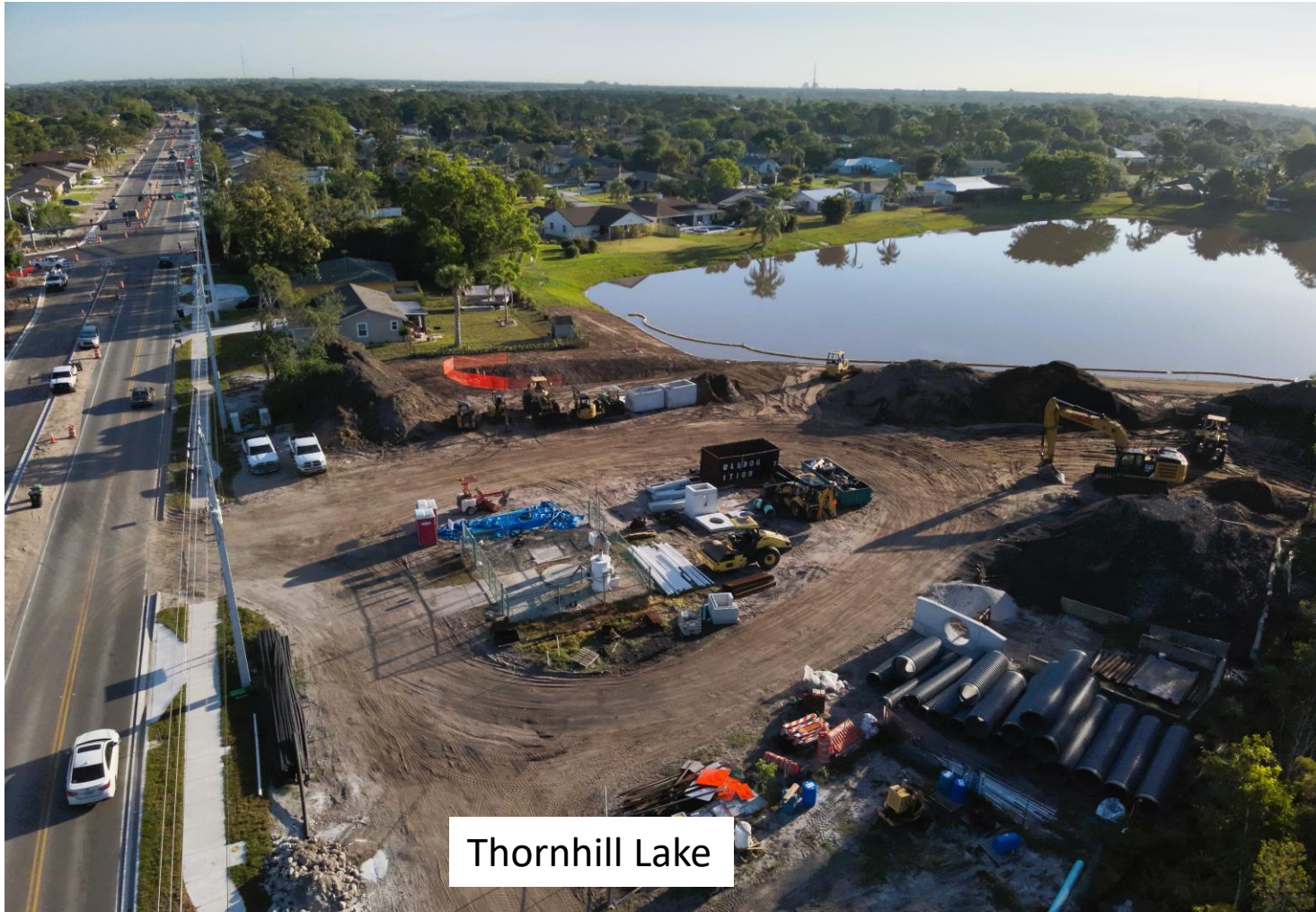
FLORESTA DRIVE PHASE 2



Bywood & Floresta Elementary



FLORESTA DRIVE PHASE 2



Thornhill Lake

SIDEWALKS



Import Drive Phase 2:
Inca Terrace to Savage Blvd is complete



REPAVING



Oak Hammock

Project Progress:

- Sixteen and five-tenths (16.4) miles were proposed for FY23/24 utilizing \$2,600,000 in Sales Tax funding.
- To date, 10.55 miles have been repaved in the Sandpiper Bay, Riverview and Oak Hammock neighborhoods this fiscal year. The remaining 5.89 miles will be repaved prior to September 30, 2024.



TRAFFIC SIGNAL COORDINATION



Crosstown Parkway

- Completed in May 2020 and was funded with savings from the Crosstown Parkway Extension project.

Port St. Lucie Blvd. (Gatlin Boulevard to Gowin Drive)

- Completed in November 2022 and was funded by bond proceeds to expediate project.
- Staff continue to monitor and make adjustments as necessary.

US 1 IMPROVEMENTS

- Project includes landscape, irrigation, and hardscape improvements within the median of US1 from the Martin County line to the northern City limits (just north of SE Huffman Road).
- The Crosstown Parkway Extension project funded the portion of landscaping within the US 1 and Crosstown Parkway Intersection.
- Construction began in late March of 2023. The contractor planted all the trees for the project. Work on stamped concrete has begun. FPL installed meters but still pending power connected to the irrigation pumps from FPL. The contractor will return in April to complete activities on the project.



SLC PRIMA VISTA BLVD. IMPROVEMENTS



First Phase - Complete

Second Phase

- Access Management
- Construction is not currently programmed in the County's three-year adopted schedule. (UPDATE: Public Outreach & Design budgeted in FY24 & FY25. Potential Construction start in FY27 or FY28)



WE ARE HERE

24

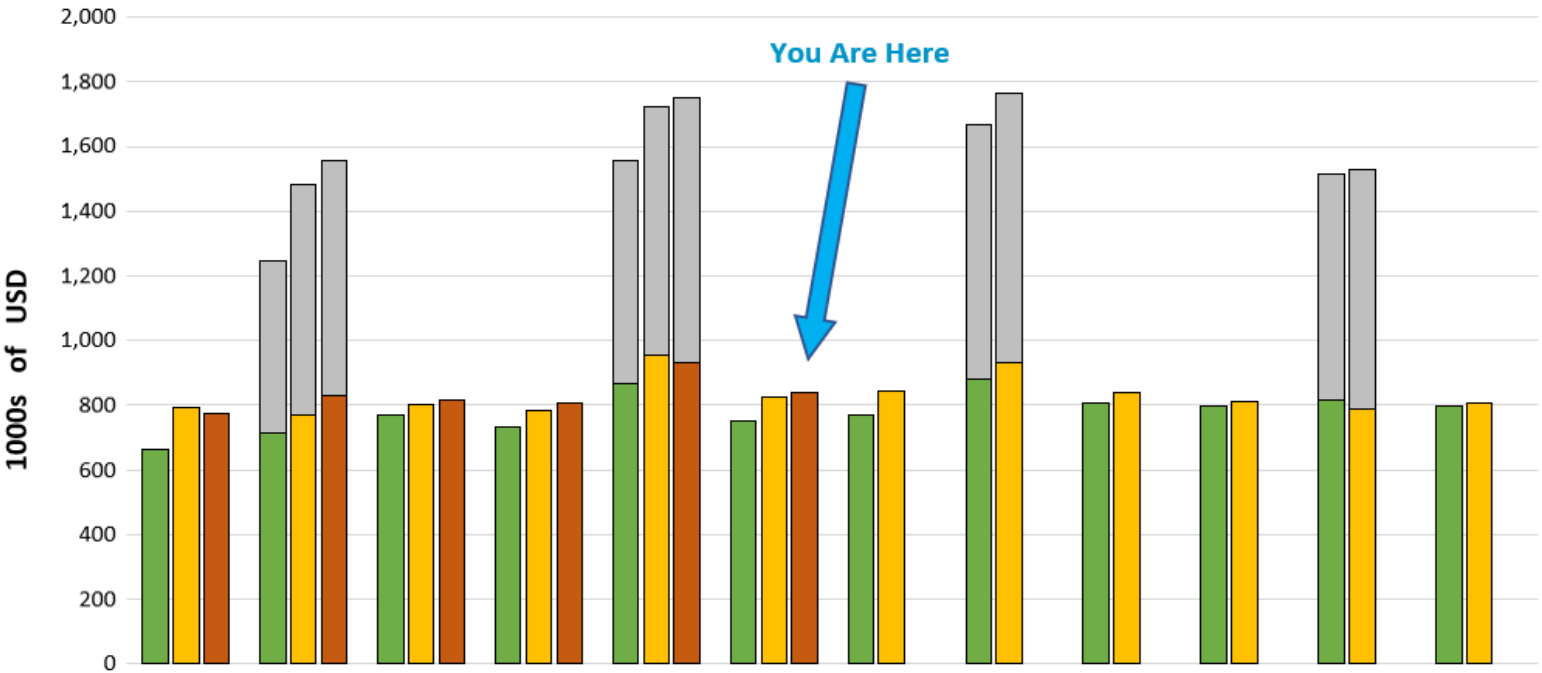
BUDGET & EXPENDITURES

OBJECT EXPENDITURES	TOTAL 10-YEAR ADVERTISED BUDGET	REVISED BUDGET	INVOICES TO DATE FY 23/24 ACTUAL	PRIOR FISCAL YEARS' EXPENDITURES	GRAND TOTAL SPENT/INVOICED TO DATE	REMAINING BUDGET
ST LUCIE WEST BOULEVARD	13,200,000	18,300,000	-	1,030,507	1,030,507	17,269,493
SIDEWALKS	11,000,000	11,000,000	332,887	4,608,554	4,941,441	6,058,559
REPAVING	27,500,000	27,500,000	1,961,800	5,698,417	7,660,217	19,839,783
TRAFFIC SIGNAL COORDINATION	1,700,000	-	-	-	-	-
FLORESTA DRIVE	25,000,000	57,000,000	4,290,560	36,431,401	40,721,961	16,278,039
TORINO INTERSECTION IMPROVEMENTS	2,000,000	2,000,000	-	2,036,753	2,036,753	-36,753
US 1 IMPROVEMENTS	1,500,000	3,700,000	1,039,558	1,302,887	2,342,445	1,357,555
MISCELLANEOUS	-	-	15,620	1,476,374	1,491,994	-1,491,994
INTEREST ON INTERNAL BORROWING	1,107,461	-	-	-	-	-
CONTINGENCY/ PARTICIPATORY BUDGETING	6,694,251	1,956,966	-	-	-	1,956,966
TOTAL EXPENDITURES	\$89,701,712	\$121,456,966	\$7,640,425	\$52,584,893	\$60,225,318	\$61,231,648

REVENUE SUMMARY



Monthly Half-Cents Sales Tax Revenue



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
FY22-QA	663.3	1,246.8	767.5	731.1	1,557.8	751.3	772.0	1,666.1	804.7	798.0	1,514.6	797.8
FY23-QA	792.3	1,481.3	803.4	785.1	1,723.5	826.3	843.4	1,765.2	840.3	813.0	1,526.9	806.4
FY24-QA	773.8	1,558.5	814.7	804.9	1,749.8	838.0	-	-	-	-	-	-
FY22-MA	663.3	713.1	767.5	731.1	867.0	751.3	772.0	882.1	804.7	798.0	816.6	797.8
FY23-MA	792.3	768.3	803.4	785.1	955.2	826.3	843.4	932.5	840.3	813.0	788.3	806.4
FY24-MA	773.8	832.2	814.7	804.9	930.0	838.0	-	-	-	-	-	-

Feb 2023 (FY-24)

Monthly Revenue **\$ 930,041**
15.55% Increase from Last Month
-2.63% Decrease from Last Year

Quarterly Revenue **\$ 819,786**
12.87% Increase from Last Quarter
6.70% Increase from Last Year

Total Revenue **\$ 1,749,826**

FY-24 Year-to-Date Total **\$ 5,701,767**
2.08% Increase from Last FY

Mar 2024 (FY-24)

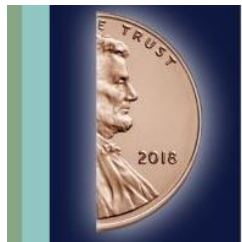
Monthly Revenue **\$ 838,030**
-9.89% Decrease from Last Month
1.42% Increase from Last Year

FY-24 Year-to-Date Total **\$ 6,539,797**
2.00% Increase from Last FY



HALF-CENT SALES TAX FY24 2ND QUARTER UPDATE

QUESTIONS OR COMMENTS?



BETTER **ROADS**,
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AND **CLEANER RIVERS**.

