



**Office of Criminal Justice Grants  
SOLE SOURCE JUSTIFICATION APPROVAL FORM**

Email completed form to: [criminaljustice@fdle.state.fl.us](mailto:criminaljustice@fdle.state.fl.us)

Noncompetitive procurement or sole source is procurement based on the submission of a proposal/quote from only one source. Sole source procurements on a federal award must adhere to 2 C.F.R. §200.320(f) 200.407, and Section 3.8 of the Department of Justice Grants Financial Guide. Agencies intending to use non-competitive procurement practices must complete and submit this form to the Office of Criminal Justice Grants for approval. Please attach additional pages if more space is required.

Brand names do not constitute a legitimate request for a sole source procurement. For example, Taser is a brand name of conducted electrical weapon sold by Axon. However, conducted electrical weapons are sold by multiple different manufacturers/vendors.

**Note:** Failure to obtain approval for sole source prior to expending funds is at subgrantee risk. If the sole source is not approved, those costs may be disallowed on a reimbursement request.

Select Program: JAG

Application/Grant Number: 21376

Subgrantee: City of Port St. Lucie Police Department Sole Source Category: Single Source

**SECTION I:** Provide a brief description of the project, the amount designated for sole source procurement, the purpose of the item/service, and an itemized budget for the sole source amount.

This Automatic License Plate Reader (ALPR) technology will greatly assist Port St. Lucie Police Department (PSLPD) with deterring, reducing, and recognizing/capturing criminal activity. This project will improve PSLPD's ability to respond to and investigate incidents while increasing their commitment to providing Great Suburban neighborhoods to city residents resulting in increased community safety.

The cost is \$1,000 a year per camera. The estimated amount to be expended for the lease of the Flock Safety Automatic License Plate Reader (ALPR) Camera with Software and Support is \$15,000.

The Automatic License Plate Reader (ALPR) camera uses machine vision and analyzes vehicle license plate, state recognition, vehicle color, vehicle type, vehicle make and objects (roof rack, bumper stickers, etc.) based on image analytics (not car registration data). Machine vision captures and identifies characteristics of vehicles with a paper license plate and vehicles with the absence of a license plate. These ALPR cameras also feed officers information in real time giving PSLPD actionable intelligence.

**SECTION II:** Provide an explanation as to why it is necessary to procure the item/service in a noncompetitive manner. This description should address, at a minimum, each point below based on the sole source category selected above.

Single Source

- Uniqueness of items or services to be procured
- How agency determined item or service is only available from a single source
- Explanation of the need for the vendor/providers expertise in relation to the grant project

Public Emergency

- Description of emergency
- Need for the item/service in relation to the emergency
- Effects of delay on project activities if sole source is not approved

Inadequate Competition

- Describe result of market survey to determine available competition
- If no market survey was conducted, explain why

The goods and services required to satisfy the Port St. Lucie Police Department's needs are only manufactured and available for purchase from Flock Safety. Flock Safety is the sole manufacturer and developer of the Flock Safety ALPR (Automated License Plate Recognition) Camera. Flock Safety is also the sole provider of the comprehensive monitoring, processing, and machine vision services which integrate with the Flock Safety ALPR Camera.

These cameras and devices are the only Law Enforcement Grade ALPR System with all the features and components required by our police department.

The Port St. Lucie Police Department is currently using 9 of the ALPRs from Flock Safety. This will be an expansion of that project with the same equipment. Flock Safety is also integrated with Axon, our digital evidence provider (Evidence.com).

**Office of Criminal Justice Grants**  
**SOLE SOURCE JUSTIFICATION APPROVAL FORM (continued)**

**Section III: Conflict of Interest Certification**

By signing below, I certify there is no conflict of interest between the subgrantee and the proposed vendor/provider. I also attest the Excluded Parties List ([www.sab.gov](http://www.sab.gov)) was checked and the proposed vendor/provider is not suspended or debarred from receiving federal funds. Finally, I certify this procurement complies with federal, state, and local laws and regulations.

Name: Brianne Nasso

Title: Grant/Budget Analyst

Signature: Brianne Nasso Digitally signed by Brianne Nasso  
Date: 2023.04.06 12:09:57 -0400

Date: 04/06/2023



**FDLE USE ONLY - Section IV.** Sole source review checklist to assess and approve or deny a request for sole source procurements under a federal award. The sole source approval request only needs to meet one of the qualifying situations listed on this checklist. If any questions have a "No" answer, the justification should be denied or you must request the information be updated/changed.

**For noncompetitive procurement due to SINGLE SOURCE:**

- a) Does independent research through internet searches or discussions with subject matter experts corroborate that the item is available only from a single source?  Yes  No  N/A
- b) Does Section II demonstrate the uniqueness of items or services to be procured from the proposed vendor/contractor (e.g. compatibility issues, etc.)?  Yes  No  N/A
- c) Does the request demonstrate and support how the agency determined the item or service is only available from one source (i.e. market survey, independent agency research, proprietary system)?  Yes  No  N/A
- d) Does the request demonstrate a significant need for the vendor/provider's expertise in relation to the grant project?  Yes  No  N/A

**For noncompetitive procurement due to PUBLIC EMERGENCY:**

- a) Is there a public emergency such as a natural disaster or catastrophic event?  Yes  No  N/A
- b) Has there been a declared state of emergency in which these goods or services will be needed?  Yes  No  N/A
- c) Is there an immediate health or safety concern?  Yes  No  N/A

**For noncompetitive procurement due to INADEQUATE COMPETITION:**

- a) Does the request adequately describe the efforts to competitively contract for this item (i.e. RFP Bids, nature of response, etc.)?  Yes  No  N/A
- b) Does the request adequately describe the efforts to ensure the contract pricing is fair and reasonable?  Yes  No  N/A
- c) Does the request provide results of a market survey to determine competition availability or explain why no survey was conducted?  Yes  No  N/A

Date Received: 04/06/23

Reviewed By: [Signature]

Date: 4/21/23

- Approved
- Change Requested
- Denied