

## **MEMORANDUM**

TO: Mayor Martin and City Council

VIA: Jesus Merejo, ICMA-CM, City Manager

THRU: Kristina Ciuperger, MPA, ICMA-CM, Assistant City Manager

FROM: Carmen Capezzuto, MPA, Director of Neighborhood Services

RE: CDBG-CV (Corona Virus) Remaining Balance/Spending Plan

DATE: April 9, 2026

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In response to the COVID-19 pandemic, the City received a total of \$1,392,575 in CDBG-CV CARES Act funding. After two rounds of allocations, a balance of \$147,265.53 remains, which must be spent by December 31, 2026, or returned to HUD. These special CDBG funds carry more stringent requirements and must directly “tie back” to the pandemic by preventing, preparing for, or responding to COVID-19. Neighborhood Services has worked with Parks and Recreation to identify a qualifying project that will enhance our parks and allow the City to fully expend the remaining funds without triggering a substantial amendment to the approved CDBG Action Plan.

The remaining funds would be used to purchase touchless water stations for various parks throughout the City in qualifying neighborhoods. Each station will include touchless hand-washing sensors, a water bottle refill feature, a drinking fountain, and a pet hydration component. By expanding access to sanitary, hands-free hygiene and hydration infrastructure, this project meets the CDBG-CV requirement to reduce transmission risks and support public health. It also provides a long-term amenity that will benefit park users well beyond the pandemic.

Staff members are preparing a City Council agenda item for approval with a target date of April 27<sup>th</sup>. Please see the example below and advise if you have any questions or need additional information.

## Hygiene and Hydration Station Example



copy. Brad Keen, Parks and Recreation Director  
Mike Kendrick, Assistant Parks and Recreation Director  
Cathy Sala, Acting Project Manager/Neighborhood Services