

MEMORANDUM

TO: JESUS MEREJO, ICMA-CM – CITY MANAGER

THRU: TERESA LAMAR-SARNO, AICP, ICMA-CM – ASSISTANT CITY MANAGER

FROM: COLT SCHWERDT, P.E. – PUBLIC WORKS DIRECTOR & CITY ENGINEER

DATE: SEPTEMBER 10, 2025

SUBJECT: SUBSTANTIAL COMPLETION INSPECTIONS FOR ROADWAY TURNOVER –
BECKER ROAD WEST - PHASE 2

Public Works Department received a letter via email on August 14, 2025, from Mr. Stefan K. Matthes, P.E. of Culpepper & Terpening, Inc. requesting turnover of the roadway. The turnover package items that were received prior to and since that date have included compaction and density test results, record drawings, and Certification of Completion and conformance with approved plans from the Engineer of Record.

Construction Inspection Status: Prior to the roadway turnover request, Becker Road West – Phase 2 had a final inspection on April 10, 2025. Multiple follow up final inspections were conducted since that date as our traffic division has a few items that still needed to be addressed. The last inspection occurred on September 4, 2025 to confirm all punch list items were satisfied.

Should you have any questions or need further information, please do not hesitate to contact me 772-344-4363 or Diana Spriggs at 772-871-7644.

/ds

Enclosure

Cc: Richard Berrios – City Attorney
Diana Spriggs, P.E. – Assistant Public Works Director
John Dunton – Deputy Director of Public Works
Clyde Cuffy, P.E. – Regulatory Division Director
John Kwasnicki – Inspections Manager
File – P23-072