

Keith A. Totten

[email: fau8@yahoo.com](mailto:fau8@yahoo.com)

Work History

Scripps Research Institute Florida
Security Supervisor July 2012 to present

Security & Safety Systems Manager Duties:

Oversight of the security department, and its staff.

Budget construction for the Security Department and Security related projects.

Establishing security guidelines and operating procedures for the Scripps Security Staff.

Primary contact and liaison for the Fire Monitoring systems and external security monitoring services, including all service, inspections, repairs, and contract renewals.

Scripps liaison to Jupiter and FAU Police Departments and Palm Beach County Fire Rescue

Writing new institutional policies for Scripps Florida

Oversight of the card access system (Hardware and Software)

Maintaining and future expansion of the sites video surveillance systems.

Seeking bids from and oversight of contractors who perform work at Scripps.

Assist with planning and preparation for all special events.

Serving on the emergency management team and develop response plans as needed.

Florida Atlantic University Police Department
Florida Atlantic University Department of Traffic and Parking
From March 1989 to July 2012 (Retired)

While serving FAU in various administrative positions I always kept community service as my priority. Highlights during my employment have included receiving the F.A.U. Hero Award for the successful application of CPR to a University employee, In September 2006 I received a departmental award for Meritorious Service. In March 2004 I received the Gabor Exemplary Employee Award for outstanding service to the University. In August 2000 I received the Officer of the Year Award.

2012- 2006 I served as the department's Deputy Chief of Police. (From August 2006 to September 2007 I was acting chief for this agency) The position served under the supervision of the Police Chief and is responsible for:

Oversight of all police operations for the Police Department on all of F.A.U.'s campuses. Combined operating budgets of approximately 3.25 million. The FAU Police department is comprised of 46 sworn law enforcement officers and 30 non sworn police service aids.

The position also required compiling financial reports for bond issuance and SACS accreditation.

Responsible for developing, and initiating and recommending policies and procedures that impact the public safety of the University community.

Responsible for negotiating, interpretation, compliance, and development of the PBA collective Bargaining agreement.

Serving as the department's public information officer

Liaison to Scripps Laboratories Florida Inc. on the Jupiter Campus.

Major accomplishments:

Developed major operation plans for the University in preparation for Division One football and stadium events that will bring an estimated 30,000 spectators. This plan required extensive community relations with the various local governing authorities.

I was also recognized by the university for my coordination and planning assistance in heading the security needs for the national presidential debates which were held at the university in 2008.

Additionally, I served as the University's spokesperson when dealing with national and local news media during high profile incidents and major events which had occurred or were related to Florida Atlantic University.

Prior to Deputy Chief (2004 -2006) I served as a Law Enforcement Captain and was FAU's Northern District Commander. The northern district is comprised of two satellite campuses which are located in the cities of Jupiter and Port Saint Lucie. Each location operates independently and presents unique budget and personnel concerns.

University of Florida

July 1986 to March 1989

Served as a Road Patrol Officer for almost three years before transferring to F.A.U. Duties there were general patrol, and I was also trained as one of three departmental evidence technicians. My first year at the University of Florida I was assigned to the University Medical Center and Shands Hospital's emergency room. In addition to normal patrol duties the assignment included oversight of 6 contract security employees. In my last 18 months there I earned four letters of commendation the most noted was the apprehension of two sexual battery suspects who I encountered firing gun shots at their victim

Education

University of Florida - Graduated 1987 - BA in Criminology
Palm Beach Community College - Graduated 1984 - AA degree
Boca Raton Community High School- Graduated 1981
Santa Fe Community College - Graduated Police Academy 1986 .

Community Service

Currently serve in the role of Deacon for Covenant Reformed Presbyterian Church.

Little Baseball Coach and Umpire for Port St. Lucie Little League at Sportsman's Park.

Teacher for Pioneer Clubs (Scouting and Fellowship) at Spanish River Church Boca Raton and Sunday school teacher for second and third grades.

Served as President for the Palmetto Pines Homeowners Association. Palmetto Pines was a 900 home development. I oversaw the budget process, awarding of service contracts, and legal action which consisted of collection of debts and deed restriction enforcement.

Application Form

Profile

Keith A Totten
First Name Middle Initial Last Name

[Redacted]
Home Address

[Redacted]
City

[Redacted]
State

[Redacted]
Postal Code

[Redacted]
Email Address

What district do you live in? <http://www.cityofpsl.com/districts> *

District 4

[Redacted]
Primary Phone

[Redacted]
Alternate Phone

Retired?

Yes No

Scripps Research Florida
Employer

Security Director
Job Title

Site Security
Occupation

Which Boards would you like to apply for?

Solid Waste Task Force: Submitted

Were you nominated or recommended to apply by the Mayor or a Councilmember?

Yes No

Please Agree with the Following Statement

I have read and guarantee that I meet all the requirements for board service.

I Agree

Interests & Experiences

Why are you interested in serving on a board or committee?

I am very familiar with the needs of this committee, have a service mentality and work well within group settings.

Keith A Totten

Why do you think you are qualified to serve on this board or committee?

Prior to my current position I was a Police Chief and retired after 26 years of service. I am well versed in the workings of city government, and have been a Port Saint Lucie resident since 2002.

Brief description of Education & Experience

UF graduate, 26 years Law Enforcement service 7 years as Chief, 4 years experience as President of a 900 home HOA.

[Tottenresume.pdf](#)

Upload a Resume

Demographics

Ethnicity

[Redacted]

Gender

[Redacted]

[Redacted]

Date of Birth

Do you now serve on any City Board, Committee or other Governmental Board or Committee? (NOTE: You cannot serve on more than one Board or Committee within the City of Port St. Lucie during the same time period.)

Yes No

Are you a registered voter?

Yes No

How long have you been a City resident?

18 years

Have you attended the City University classes?

Yes No

Are you a United States Citizen?

Yes No

Are you presently employed by the City of Port St. Lucie?

Yes No

Are you a current or former law enforcement officer, other employee* or the spouse or child of one who is exempt from public records disclosure under FS 119.07?

Yes No

Have you ever been convicted of a crime, pled guilty or no contest to a criminal charge, or entered into an agreement setting forth the terms leading to the reduction or dismissal of the charges?

Yes No

Please Agree with the Following Statement

I agree that all of my answers are truthful and accurate to the best of my ability. I understand that if I have falsified any information my application will be withdrawn and I will not be considered for appointment.

I Agree