

Enter RFP Information on the "Summary" page

A	B	C	D	E	F	G	H
Evaluation Summary							
RFP #:							
RFP Name:							
Issuing Officer:							
Point Difference for Competitive Range:							

Spreadsheet columns hi-lited in purple have formulas. If you change the formulas, the spreadsheet will not work.

Do not erase or modify these cells		
Rating	Factor	
Poor	0	
Marginal	0.25	
Adequate	0.5	
Good	0.75	
Excellent	1	
No Response	0	

Enter each offeror's name in the Offeror Name column. The names will flow to the appropriate worksheet.

Enter each offeror's Cost Score in summary once technical evaluation is completed.

Offeror Name	Graph #	Cost Score	Average Initial Score	Average Validated Score	Final Score (Cost + Validated)
Offeror #1	1		0.00	0.00	0.00
Offeror #2	2		0.00	0.00	0.00
Offeror #3	3		0.00	0.00	0.00
Offeror #4	4		0.00	0.00	0.00
Offeror #5	5		0.00	0.00	0.00
Offeror #6	6		0.00	0.00	0.00
Offeror #7	7		0.00	0.00	0.00
Offeror #8					
Offeror #9					
Offeror #10					
Offeror #11					
Offeror #12					
Offeror #13					
Offeror #14					
Offeror #15					
Offeror #16					
Offeror #17					
Offeror #18					
Offeror #19					
Offeror #20					

	1	2	3	4	5	6	7	8	9	10	11	12
Cost Score												
Average Initial Score	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Average Validated Score	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

These spreadsheets are designed to hold 300 questions. If you have more questions than that, you can add them in rows 320 and below. However, you must be sure to do the following in order for the spreadsheet to work properly.

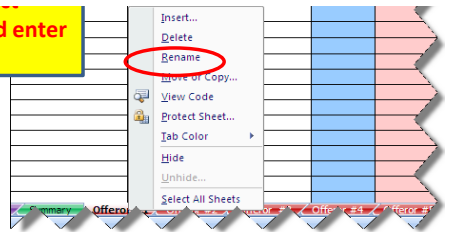
- 1 On Offeror #1 spreadsheet, enter your Question Types, Question #s, Questions, Answers, and Possible Points in columns A through E, respectively. Note that the Question Types must be all caps - AS or MS.
- 2 On Offeror #1 spreadsheet, before entering anything in the Validated Rating columns, copy columns I through FQ down to the last row of questions. This will copy the drop-down list in the Validated Ratings columns and the formula in the Validated Score columns.
- 3 On all other Offeror spreadsheets (# 2 through #20), copy columns A - FQ down to the last row that should have questions. This will copy the formulas needed to show the information entered on the Offeror #1 spreadsheet on all spreadsheets. It will also copy the Validated Rating drop-down list and the Validated Score formula. For example, if Offeror #1 spreadsheet has questions on rows 320 through 340, copy columns A - FQ down to row 340 on all other Offeror spreadsheets. The Question Type, Question #, Question, Answer, and Possible Points will now display on the other Offeror spreadsheet.

Offeror Name

Offeror #1

Right-click on the tab name, select

"Rename" from the pop-up menu and enter the offeror's name



Using the drop-down list in the Question Type column to mark the question as either Mandatory Scored (MS) or Additional Scored (AS).
On the Offeror #1 worksheet, copy and paste the Question #, the text of the question, and the possible points. Entries will display on other Offeror worksheets.

Question Type	#	Question	Answer	Possible Points

Copy and paste each individual offeror's answer into the Answer column on the worksheet for that offeror.

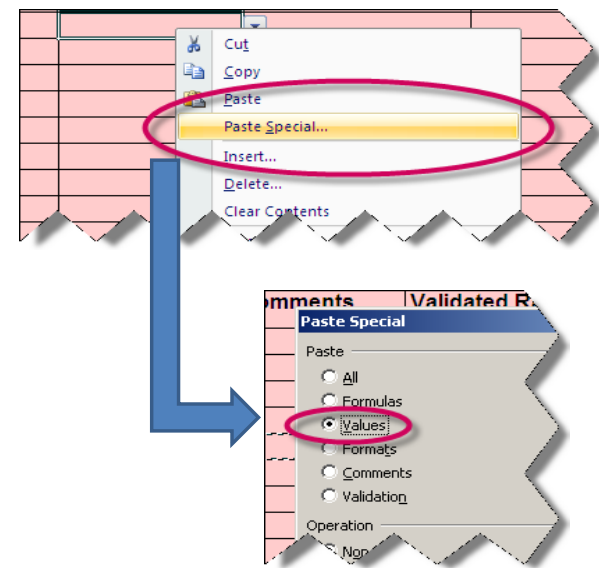
Enter the name of the team member doing the evaluation here. Each worksheet can have up to 20 evaluators.

Step #1 -- Copy the Initial Rating column on the Individual Evaluation Workbook and paste into the Initial Rating column of the Master Workbook
Step #2 -- Copy the Initial Score column of the Individual Evaluation Workbook and copy into the Initial Score column of the Master Workbook by using "Paste Special" -- Right click, select "Paste Special..." and click the "Values" radio button, and then OK.
See diagram to the right →
Step #3 -- Copy the Initial Comments column on the Individual Evaluation Workbook and paste into the Initial Comments column of the Master Workbook.

Initial Rating	Initial Score	Initial Comments	Validated Rating

Initial and Validated Scores automatically display in these cells and on the Summary tab

Select Validated Rating from the drop-down list and enter Validated Comments. Validated Score calculates automatically.



Evaluation Summary	
RFP #:	20210008
RFP Name:	Design & Permitting for the Hegener Dr.
Issuing Officer:	Jason Bezak

Offeror Name	Graph #	Initial Score	Validated (Final) Score
Captec Engineering, Inc.	1		796
Culpepper & Terpening, Inc.	2		754
Engineering Design & Construction, Inc.	3		851

Click CTRL-k to sort Validated Scores (column F) from highest to lowest.

Click CTRL-j to sort Final Scores (column G) from highest to lowest.

Master Technical Evaluation Template	
RFP #:	20210008
RFP Name:	Design & Permitting for the Hegener Dr. Extension Phase II
Issuing Officer:	Jason Bezak
Date Reviewed:	
Offeror Name	
Captec Engineering, Inc.	
Average Initial Rating	838.50
Average Validated Score	796.25

Reminder - Do not change formulas in Validated Score columns.

Question and Point information entered in columns A - C will flow to other tabs. Evaluator names will flow to other tabs. Rows 12 thru 18 are hidden on all tabs. Do not unhide these rows. Do not change the formulas on these rows or the spreadsheet will not work.

Question Type	Question	Answer	Possible Points	Lila Gorman				Jay Wickham				Dan Giesey				Bobby Byrd				Billy Henson													
				Initial Rating	Initial Score	Initial Comments	Validated Rating	Validated Comments	Validated Score	Initial Rating	Initial Score	Initial Comments	Validated Rating	Validated Comments	Validated Score	Initial Rating	Initial Score	Initial Comments	Validated Rating	Validated Comments	Validated Score	Initial Rating	Initial Score	Initial Comments	Validated Rating	Validated Comments	Validated Score						
MS	1 Please provide all documentation needed for position. Propose Location: Location shall mean a business which meets the following: # of Miles from City Hall to Assigned Staff's Office location 0-40 Miles 41-80 Miles 81-100 Miles 101-120 Miles 121-140 Miles 140+ Miles	Yes	15	Excellent	15.00	Item #1 File #4	Excellent	CAPTEC receives all 15 points for being within 60 miles.	15.00	Excellent	15.00	Item #1 File #4	Excellent	CAPTEC receives all 15 points for being within 60 miles.	15.00	Excellent	15.00	CAPTEC receives all 15 points for being within 60 miles.	15.00	Excellent	15.00	CAPTEC receives all 15 points for being within 60 miles.	15.00	Excellent	15.00	CAPTEC receives all 15 points for being within 60 miles.	15.00						
MS	2 Home/Veteran/Minority Owned Business: Does the Primary firm hold a Minority Business Certification by the Florida Department of Management Services, as described in section 9 of the document? If so, please attach.	No	10	Poor	0.00		Poor	0 points, not certified by the State.	0.00	Poor	0.00		Poor	0 points, not certified by the State.	0.00	Poor	0.00	0 points, not certified by the State.	0.00	Poor	0.00	0 points, not certified by the State.	0.00	Poor	0.00	0 points, not certified by the State.	0.00						
MS	3 Propose Work Data: This section should include, but is not limited to, special concerns or accommodations needed for a successful project.	Yes	40	Good	30.00	detailed to each area of a project	Good	They have a good plan however they are focused mainly on one portion instead of entire proj	30.00	Adequate	20.00	Item #3 File #4	Adequate		20.00	Excellent	40.00	Very detailed	Excellent	Very detailed	40.00	Excellent	40.00	CAPTEC provided definitive goals, objectives, responsibility and timeline for the team.	Excellent	CAPTEC provided definitive goals, objectives, responsibility and timeline for the team.	40.00	Excellent	40.00	Everything was in the proposal and looked accurate.	Excellent	Everything was in the proposal and looked accurate.	40.00
MS	4 Project plan: A project plan is a formal document designed to guide the control and execution of a project. A project plan is the key to a successful project and is the most important document that needs to be created when starting any business project.	Yes	80	Excellent	80.00	Familiar w/ City expectations and specs	Excellent	Familiar w/ City expectations and specs	80.00	Adequate	40.00	Item #4 File #4	Adequate		40.00	Excellent	80.00	Thorough plan	Excellent	Thorough plan	80.00	Excellent	80.00	CAPTEC provided definitive goals, objectives, responsibility and timeline for the team.	Good	CAPTEC provided definitive goals, objectives, responsibility and timeline for the team.	60.00	Excellent	80.00	Everything was in the proposal and looked accurate.	Excellent	Everything was in the proposal and looked accurate.	80.00
MS	5 What is your proposed Management Plan for this project? Management Plan: This section shall describe the Firm's detailed plans for accomplishing the objectives of the project. It should include methods for planning, organizing, scheduling, coordinating and administering the total effort. Explain the overall approach to the project. A submission of sample tables and graphs that are reflective of work typically performed by the consultant should be included in the proposal.	Yes	80	Good	60.00	Covers all aspects or the plan but has not graphs or tables	Good	Covers all aspects of the plan but has not graphs or tables and mainly focused on wetlands more	60.00	Good	60.00	Item #5 File #4	Adequate	I changed this score to adequate because there seemed to be some confusion after the	40.00	Good	60.00	No samples of tables/graphs	Good	No samples of tables/graphs	60.00	Good	60.00	CAPTEC is currently working n Phase 1 of Hegener Ext. Provided a preliminary cross-section of the roadway. However, the current contract listing appears to be more than adequate for a future workload based on personnel.	Good	CAPTEC is currently working n Phase 1 of Hegener Ext. Provided a preliminary cross-section of the roadway.	60.00	Excellent	80.00	Everything was in the proposal and looked accurate.	Excellent	Everything was in the proposal and looked accurate.	80.00
MS	6 Provide a listing of firm's current contracts.	Yes	30	Excellent	30.00	w/completion percentages	Excellent	w/completion percentages	30.00	Adequate	15.00	Item #6 File #4	Adequate		15.00	Excellent	30.00	Gave completion % of open projects	Excellent	Gave completion % of open projects	30.00	Excellent	30.00	The current contract listing appears to be more than adequate for a future workload based on personnel.	Excellent	The current contract listing appears to be more than adequate for a future workload based on personnel.	30.00	Excellent	30.00	Everything was in the proposal and looked accurate.	Excellent	Everything was in the proposal and looked accurate.	30.00
MS	7 Please complete and attach Form 330 part I and II for evaluation of qualifications & staff/personnel.	Yes	40	Excellent	40.00	Very qualified	Excellent	Very qualified	40.00	Adequate	20.00	File #3	Adequate		20.00	Excellent	40.00	Many years of experience	Excellent	Many years of experience	40.00	Excellent	40.00	CAPTEC staff is qualified for this project and appears to have sufficient amount of personnel based on the existing workload.	Excellent	CAPTEC staff is qualified for this project and appears to have sufficient amount of personnel based on the existing workload.	40.00	Excellent	40.00	Everything was in the proposal and looked accurate.	Excellent	Everything was in the proposal and looked accurate.	40.00
MS	8 Executive summary: This section should include the Firm's overall concept of the working relationship that will be required to successfully complete this project. The proposal shall provide an executive summary narrative containing information that indicates an understanding of the overall need for and purpose of the services presented in the RFP.	Yes	60	Excellent	60.00	hit all aspects with great detail	Good	hit all aspects with great detail	45.00	Adequate	30.00	Item #8 File #4	Adequate		30.00	Excellent	60.00	Excellent working relationship with City and understands all the needs of this project	Excellent	Excellent working relationship with City and understands all the needs of this project	60.00	Excellent	60.00	CAPTEC have a good knowledge of the site condition and design similar projects in the past.	Excellent	CAPTEC have a good knowledge of the site condition and design similar projects in the past.	60.00	Excellent	60.00	Everything was in the proposal and looked accurate.	Excellent	Everything was in the proposal and looked accurate.	60.00
MS	9 Value-added services: This term is used for non-core services, or all services beyond the identified scope. Does the firm recommend any optional value-added services?	Yes	40	Good	30.00	detailed to each area of a project	Good	detailed to each area of a project	30.00	Adequate	20.00	Item #9 File #4	Adequate		20.00	Excellent	40.00	Eight added services	Excellent	Eight added services	40.00	Excellent	40.00	Use of drone technology as added design tool. Design Engineer for Hegener Phase 1.	Excellent	Use of drone technology as added design tool. Design Engineer for Hegener Phase 1.	40.00	Excellent	40.00	Everything was in the proposal and looked accurate.	Excellent	Everything was in the proposal and looked accurate.	40.00
MS	10 Proposed Schedule: Making adjustment for issues that may arise during this project, what is your proposed schedule for this project? This section shall include a detailed breakdown and timelines for achieving the scope of work, with a delineation of assigned staff for each task associated with the project. Also include quality assurance efforts for the data collection and analysis tasks, a process for ensuring that no individual respondents will be identified, and a project timeline. The consultant must have sufficient equipment and personnel to back-up and/or emergencies to assure prompt scheduling and completion of services within the schedule. *Final project schedule will be recognized with awarded firm.	Yes	200	Excellent	200.00	detailed breakdown of staff and their duties and additional staff if needed	Adequate	the only deadline they talked about was the wetlands permit. I don't feel like they hit on the rest of the work as much that needs to be done.	100.00	Adequate	100.00	Item #10 File #4	Adequate		100.00	Excellent	200.00	Firm has additional staff if needed. Completed Phase 1 ahead of schedule	Excellent	Firm has additional staff if needed. Completed Phase 1 ahead of schedule	200.00	Adequate	100.00	CAPTEC provide a detailed work schedule and project timeline.	Good	CAPTEC provide a detailed work schedule and project timeline.	150.00	Excellent	200.00	Everything was in the proposal and looked accurate.	Excellent	Everything was in the proposal and looked accurate.	200.00
MS	11 Other Material: Please include any additional material that may assist the City in evaluating the proposal and approach to the project. Pre-printed advertisements, brochures, and promotional material may be attached as additional information, but shall not serve as a substitute for a specific response. Attachment of brochures instead of the written response request will be grounds for disqualification or devaluation. A simple "yes" or "no" answer alone will not be acceptable unless clearly requested, an explanation shall be provided for each question/issue listed in this response outline. However, clearly and briefly if presentation, not length, will be favorable considered.	Yes	30	Good	22.50	good but no brochures or promotional material	Good	good but no brochures or promotional material	22.50	Adequate	15.00	Item #11 File 4	Adequate		15.00	Excellent	30.00	Added material/promotional material	Excellent	Added material/promotional material	30.00	Adequate	15.00	Brochure not provided.	Adequate	Brochure not provided.	15.00	Excellent	30.00	Everything was in the proposal and looked accurate.	Excellent	Everything was in the proposal and looked accurate.	30.00
MS	12 Innovation: Please outline any tools in the firm's "toolbox" that can be considered innovative and that have proven to benefit the successful completion of similar projects recently.	Yes	75	Excellent	75.00	Several tools that seem to be very useful	Excellent	Several tools that seem to be very useful	75.00	Adequate	37.50	Item #12 File #4	Adequate		37.50	Excellent	75.00	Developed Typical section for water quality drainage. Upsized canals/swales for flood protection	Excellent	Developed Typical section for water quality drainage. Upsized canals/swales for flood protection	75.00	Good	56.25	Use of drone technology as added design tool.	Good	Use of drone technology as added design tool.	56.25	Excellent	75.00	Everything was in the proposal and looked accurate.	Excellent	Everything was in the proposal and looked accurate.	75.00
MS	13 Wetland Impacts: A portion of this project is the design of the required wetland impacts as required per the Army Corps of Engineers permit (SAJ-2006-2046). Please describe your firm's experience with designing wetland impacts and provide examples.	Yes	125	Excellent	125.00	Very familiar w/wetland impacts	Good	seem very knowledgeable in this area	93.75	Adequate	62.50	Item #13 File #4	Adequate		62.50	Excellent	125.00	Good points on moving up the wetland bid process to Sept.	Excellent	Good points on moving up the wetland bid process to Sept.	125.00	Excellent	125.00	CAPTEC noted the Environmental Consultant team member presented the deadline to complete the	Excellent	CAPTEC noted during the presentation the deadline to complete the	125.00	Excellent	125.00	Everything was in the proposal and looked accurate.	Excellent	Everything was in the proposal and looked accurate.	125.00
MS	14 Roadway Design and Soil Conditions: The Hegener Dr Phase 2 Extension is located in the Southern Grove area of the City's known have soils that contain organics and can present challenges during construction. What design considerations could be considered to aid in the construction of this roadway extension.	Yes	125	Good	93.75	Very familiar w/problematic soil conditions	Good	Very familiar w/problematic soil conditions	93.75	Adequate	62.50	Item #14 File #4	Adequate		62.50	Excellent	125.00	Thorough soil testing. Experience with Phase 1	Good	Very confusing answer to soil condition question during presentation.	93.75	Excellent	125.00	CAPTEC presented summary of the existing soil conditions and problems the contractor may encountered the construction phase. CAPTEC was recently on the design team for Hegener Phase 1.	Good	CAPTEC presented summary of the existing soil conditions and problems the contractor may encountered the construction phase. CAPTEC was recently on the design team for Hegener Phase 1.	93.75	Excellent	125.00	Everything was in the proposal and looked accurate.	Excellent	Everything was in the proposal and looked accurate.	125.00
MS	15 FPL Coordination and Conduit Design: Coordination with FPL and design of the FPL conduits adjacent to the roadway ROW is also required with this project. What experience does your firm have with coordination and design of FPL conduit?	Yes	50	Excellent	50.00	Already worked w/FPL on Phase 1 so very familiar	Good	Already worked w/FPL on Phase 1 so very familiar	37.50	Marginal	12.50	Item #15 File #4	Marginal	I feel that Captec's plan of attack falls short in the category of FPL coordination.	12.50	Excellent	50.00	Worked with FPL on Phase 1.	Excellent	Worked with FPL on Phase 1.	50.00	Adequate	25.00	Item #15 File #4	Adequate		25.00	Excellent	50.00	Everything was in the proposal and looked accurate.	Excellent	Everything was in the proposal and looked accurate.	50.00

Master Technical Evaluation Template

RFP #: 20210005
 RFP Name: Design & Permitting for the Hegener Dr. Extension Phase II
 Issuing Officer: Jason Bezak
 Date Reviewed:

Reminder - Do not change formulas in Validated Score columns.

Offeror Name
 Culpepper & Terpening, Inc.

Average Initial Rating 800.90
 Average Validated Score 754.25

Question and Point information entered in columns A - C will flow to other tabs. Evaluator names will flow to other tabs. Rows 12 thru 18 are hidden on all tabs. Do not unhide these rows. Do not change the formulas on these rows or the spreadsheet will not work.

Question Type	#	Question	Answer	Possible Points	Lila Gorman				Jay Wickham				Dan Gieseey				Bobby Byrd				Billy Henson													
					Initial Rating	Initial Score	Initial Comments	Validated Rating	Validated Comments	Validated Score	Initial Rating	Initial Score	Initial Comments	Validated Rating	Validated Comments	Validated Score	Initial Rating	Initial Score	Initial Comments	Validated Rating	Validated Comments	Validated Score	Initial Rating	Initial Score	Initial Comments	Validated Rating	Validated Comments	Validated Score						
MS	1	Propose provide all accounting needs for location Proposer's Location - Location shall mean a business which meets the following criteria: # of Miles from City Hall to Assigned Staff's Office location 0-40 Miles 61-80 Miles 81-100 Miles 101-120 Miles 121-140 Miles 140+ Miles	2980 S. 25th Street, Fort Pierce, Florida 34981	15	Excellent	15.00	C&T receives all 15 points for being within 60 miles.	Excellent	C&T receives all 15 points for being within 60 miles.	15.00	Excellent	15.00	C&T receives all 15 points for being within 60 miles.	Excellent	C&T receives all 15 points for being within 60 miles.	15.00	Excellent	15.00	C&T receives all 15 points for being within 60 miles.	Excellent	C&T receives all 15 points for being within 60 miles.	15.00	Excellent	15.00	C&T receives all 15 points for being within 60 miles.	Excellent	C&T receives all 15 points for being within 60 miles.	15.00						
MS	2	Minority Business Certified Business. Does the Primary firm hold a Minority Business Certification by the Florida Department of Management Services, as described in section 5 of the document? If so, please attach.	No	10	Poor	0.00	0 points, not certified by the State.	Poor	0 points, not certified by the State.	0.00	Poor	0.00	0 points, not certified by the State.	Poor	0 points, not certified by the State.	0.00	Poor	0.00	0 points, not certified by the State.	Poor	0 points, not certified by the State.	0.00	Poor	0.00	0 points, not certified by the State.	Poor	0 points, not certified by the State.	0.00						
MS	3	Proposer's Work Plans. This section should include, but is not limited to, special concerns or accommodations needed for a successful project.	See detailed response in attachment.	40	Excellent	40.00	Detailed of all concerns within this project and how to handle	Good	hit on all aspects of the project but didn't seem very concerned with the wetlands.	30.00	Adequate	20.00	File #4 (See section 4.06, Page 08)	Adequate		20.00	Excellent	40.00	Brought up several valid concerns.	Excellent	Brought up several valid concerns.	40.00	Excellent	40.00	CT provided definitive goals, objectives, responsibility and timeline for the team.	Excellent	CT provided definitive goals, objectives, responsibility and timeline for the team.	40.00						
MS	4	Project plan. A project plan is a formal document designed to guide the control and execution of a project. A project plan is the key to a successful project and is the most important document that needs to be created when starting any business project.	See detailed response in attachment.	80	Excellent	80.00	Very detailed to all aspects of this project	Good	Well rounded on all aspects of the project and how to start and keep it moving.	60.00	Adequate	40.00	File #4 (See section 4.07, Page 11)	Adequate		40.00	Excellent	80.00	Very detailed breakdown of plan	Excellent	Very detailed breakdown of plan	80.00	Excellent	80.00	CT provided definitive goals, objectives, responsibility and timeline for the team.	Excellent	CT provided definitive goals, objectives, responsibility and timeline for the team.	80.00						
MS	5	What is your proposed Management Plan for the project? Management Plan. This section shall describe the Firm's detailed plans for accomplishing the objectives of the project. It should include methods for planning, organizing, scheduling, coordinating, and administering the total effort. Explain the overall approach to the project. A submission of sample tables and graphs that are reflective of work typically performed by the consultant should be included in the proposal.	See detailed response in attachment.	80	Good	60.00	Missing tables and graphs	Good	Missing tables and graphs	60.00	Adequate	40.00	File #4 (See section 4.08, Page 14)	Adequate		40.00	Good	60.00	Very thorough plan. Did not see any sample tables and/or graphs	Good	Very thorough plan. Did not see any sample tables and/or graphs	60.00	Adequate	40.00		Good		60.00						
MS	6	Provide a listing of firm's current contracts.	See detailed response in attachment.	30	Excellent	30.00	provided in detail	Excellent	provided in detail	30.00	Adequate	15.00	File #4 (See section 4.09, Page 17)	Adequate		15.00	Excellent	30.00	Detailed list	Excellent	Detailed list	30.00	Excellent	30.00	The current contract listing appears to be more than adequate for a future workload based on personnel.	Excellent	The current contract listing appears to be more than adequate for a future workload based on personnel.	30.00						
MS	7	Please complete and attach Form 330 part 1 and 8 for evaluation of qualifications & staff/personnel.	See detailed response in attachment.	40	Good	30.00	Very qualified personnel	Good	Very qualified personnel	30.00	Adequate	20.00	File #3	Adequate		20.00	Excellent	40.00	Lots of experience. Added many examples of past projects	Excellent	Lots of experience. Added many examples of past projects	40.00	Excellent	40.00	C&T staff is qualified for this project and appears to have sufficient amount of personnel based on the existing workload.	Excellent	C&T staff is qualified for this project and appears to have sufficient amount of personnel based on the existing workload.	40.00						
MS	8	Executive summary. This section should include the Firm's overall concept of the working relationship that will be required to successfully complete the project. The proposer shall provide an executive summary narrative containing information that indicates an understanding of the overall need for and purpose of the services presented in the RFP.	See detailed response in attachment.	60	Excellent	60.00	detailed breakdown	Adequate	detailed breakdown however the wetlands didn't seem to be hit on very much. I was confused on the importance of the wetlands.	30.00	Adequate	30.00	File #4 (See section 4.03, Page 04)	Adequate		30.00	Excellent	60.00	I like the idea of the accelerated schedule using 80 Percent plans over 60 and 90	Excellent	I like the idea of the accelerated schedule using 80 Percent plans over 60 and 90	60.00	Excellent	60.00	C&T have a good knowledge of the site condition and design similar projects in the past.	Excellent	C&T have a good knowledge of the site condition and design similar projects in the past.	60.00						
MS	9	Value-added services. This term is used for non-core services, or all services beyond the identified scope. Does the firm recommend any optional value-added services?	See detailed response in attachment.	40	Excellent	40.00	Drones and other very useful services such as live video feeds etc.	Excellent	Drones and other very useful services such as live video feeds etc.	40.00	Adequate	20.00	File #4 (See section 4.10, Page 18)	Marginal	File #4 (See section 4.10, Page 18) One of the value added services referenced was the fact that C&T is the CDD engineer which I thought to be a conflict of interest due to the fact that there will be no checks and balances	10.00	Excellent	40.00	Many examples of past "City" projects where recommendations saved thousands of dollars	Excellent	Many examples of past "City" projects where recommendations saved thousands of dollars	40.00	Excellent	40.00	Use of drone technology as added design tool. CT is currently on the design phase of SW Anthony Sansone Blvd.	Excellent	Use of drone technology as added design tool. CT is currently on the design phase of SW Anthony Sansone Blvd.	40.00						
MS	10	Design schedule. Having equipment for issues that may arise during the project, what is your proposed schedule for this project? This section shall include a detailed breakdown and timeline for achieving the scope of work, with a delineation of assigned staff for each task associated with the project. Also include quality assurance efforts for the data collection and analysis tasks, a process for ensuring that no individual respondents will be identified, and a project timeline. The consultant must have sufficient equipment and personnel for back-up and/or emergencies to ensure prompt scheduling and completion of services within the schedule. Final project schedule will be negotiated with awarded firm.	See detailed response in attachment.	200	Good	150.00	detailed breakdown but doesn't really go into equipment and personnel	Good	Has sufficient staff members and everything needed to keep this project going	150.00	Adequate	100.00	File #4 (See section 4.11, Page 20)	Adequate		100.00	Excellent	200.00	Design schedule with timelines	Excellent	Design schedule with timelines	200.00	Good	150.00	C&T provide a detailed work schedule and project timeline. Submitted the shortest duration for 100% plans.	Good	C&T provide a detailed work schedule and project timeline. Submitted the shortest duration for 100% plans.	200.00						
MS	11	Additional Information. Please include any additional material that may assist in evaluating the proposal and approach to the project. Pre-printed advertisements, brochures, and promotional material may be attached as additional information, but shall not serve as a substitute for a specific response. Attachment of brochures instead of the written response request will be grounds for disqualification or devaluation. A simple "yes" or "no" answer alone will not be acceptable unless clearly requested; an explanation shall be provided for each question/issue listed in this response outline. However, clarity and brevity of presentation, not length, will be favorably considered.	No	30	Poor	0.00	Not provided in proposal	Poor	Not provided in proposal and not really discussed in second presentation	0.00	Poor	0.00	No answer	Poor	No answer for this question	0.00	Poor	0.00	No info.	Poor	No info.	0.00	Adequate	15.00		Adequate		15.00	Poor	0.00	I was unable to locate any information about other materials.	Poor	I was unable to locate any information about other materials.	0.00
MS	12	Innovation. Please outline any tools in the firm's "toolbox" that can be considered innovative and that have proven to benefit the successful completion of similar projects recently.	See detailed response in attachment.	75	Excellent	75.00	detailed breakdown of several tools to help this project	Excellent	detailed breakdown of several tools to help this project	75.00	Adequate	37.50	File #4 (See section 4.12, Page 21)	Adequate		37.50	Excellent	75.00	Many added useful tools	Excellent	Many added useful tools	75.00	Good	56.25	Use of drone technology as added design tool.	Excellent	Use of drone technology as added design tool.	75.00						
MS	13	Wetland Impacts. A portion of this project is the design of the required wetland impacts as required per the Army Corps of Engineers permit (SAJ-2005-0046). Please describe your firm's experience with designing wetland impacts and provide examples.	See detailed response in attachment.	125	Excellent	125.00	Has experience with the wetland impacts	Poor	Did not seem to think the wetlands were top priority and didn't really have much info regarding them	0.00	Adequate	62.50	File #4 (See section 4.13, Page 22)	Adequate		62.50	Excellent	125.00	Very familiar with Southern Groves wetlands	Good	Didn't seem to think wetlands were a concern during presentation.	93.75	Excellent	125.00	C&T Environmental Consultant team member negotiated the wetland condition of the ACOE permit.	Adequate	C&T presentation did not identify any wetland issues within this phase. ACOE permit requirements were not discussed.	62.50	Good	93.75	Everything was in the proposal and looked accurate.	Good	Mentioned it in written proposal. Didn't bring it up during presentation.	93.75
MS	14	Roadway Design and Soil Conditions. The Hegener Dr Phase 2 Extension is located in the Southern Grove area of the City that is known have soils that contain organics and can present challenges during construction. What design considerations could be considered to aid in the construction of this roadway extension?	See detailed response in attachment.	125	Excellent	125.00	Has experience with the difficult soils and roadways	Excellent	Has experience with the difficult soils and roadways. The geotech seemed to have many different ideas in how to handle difficult soils	125.00	Adequate	62.50	File #4 (See section 4.14, Page 22)	Good	C&T touched on this and gave a few different options that can be looked into for improved soil conditions	93.75	Excellent	125.00	Set roadway grades that provide adequate drainage to prevent saturation of the base material	Excellent	Set roadway grades that provide adequate drainage to prevent saturation of the base material	125.00	Good	93.75	C&T presented summary of the existing soil conditions and problems the contractor may encounter during the construction phase. C&T is currently in the design phase of SW Anthony Sansone Blvd.	Good	C&T provided information about revising the overall basins water control elevation throughout Southern Grove DRI. The other firms were not aware if this change, the timetable for such revision may not affect the design of	93.75	Good	93.75	Everything was in the proposal and looked accurate.	Good	Everything was in the proposal and looked accurate.	93.75
MS	15	FPL Coordination and Contact Design. Coordination with FPL and design of the FPL conduits adjacent to the roadway ROW is also required with this project scope. What experience does your firm have with coordination and design of FPL conduits?	See detailed response in attachment.	50	Good	37.50	Has the past experience and contacts to work with FPL	Good	Has the past experience and contacts to work with FPL	37.50	Adequate	25.00	File #4 (See section 4.15, Page 22)	Adequate		25.00	Excellent	50.00	Experience with design and coordination of FPL facilities	Good	Didn't seem to think FPL was a priority during presentation.	37.50	Adequate	25.00		Good		37.50	Excellent	50.00	Everything was in the proposal and looked accurate.	Good	Mentioned it in written proposal. Didn't bring it up during presentation.	37.50

Master Technical Evaluation Template

RFP #: 20210008
 RFP Name: Design & Permitting for the Hegener Dr. Extension Phase II
 Issuing Officer: Jason Bezak
 Date Reviewed:

Reminder - Do not change formulas in Validated Score columns.

Offeror Name
 Engineering Design & Construction, Inc.

Average Initial Rating 826.50
 Average Validated Score 851.25

Question and Point information entered in columns A - C will flow to other tabs. Evaluator names will flow to other tabs. Rows 12 thru 18 are hidden on all tabs. Do not unhide these rows. Do not change the formulas on these rows or the spreadsheet will not work.

Question Type	#	Question	Answer	Possible Points	Lita Gorman					Jay Wickham					Dan Giesley					Bobby Byrd					Billy Henson									
					Initial Rating	Initial Score	Initial Comments	Validated Rating	Validated Comments	Validated Score	Initial Rating	Initial Score	Initial Comments	Validated Rating	Validated Comments	Validated Score	Initial Rating	Initial Score	Initial Comments	Validated Rating	Validated Comments	Validated Score	Initial Rating	Initial Score	Initial Comments	Validated Rating	Validated Comments	Validated Score						
MS	1	Please provide an account of the location of the proposed location. Location shall mean a business which meets the following criteria: # of Miles from City Hall to Assigned Staff's Office location 0-40 Miles 41-60 Miles 61-80 Miles 81-100 Miles 101-120 Miles 121-140 Miles 140+ Miles	Y	15	Excellent	15.00	EDC receives all 15 points for being within 60 miles.	Excellent	EDC receives all 15 points for being within 60 miles.	15.00	Excellent	15.00	EDC receives all 15 points for being within 60 miles.	Excellent	EDC Location Map	15.00	Excellent	15.00	EDC receives all 15 points for being within 60 miles.	Excellent	EDC receives all 15 points for being within 60 miles.	15.00	Excellent	15.00	EDC receives all 15 points for being within 60 miles.	Excellent	EDC receives all 15 points for being within 60 miles.	15.00						
MS	2	Minority/Women/Minority Owned Business: Does the Primary firm hold a Minority Business Certification by the Florida Department of Management Services, as described in section 8 of the document? If so, please attach.	Y	10	Poor	0.00	0 points, not certified by the State.	Poor	0 points, not certified by the State.	0.00	Poor	0.00	0 points, not certified by the State.	Poor	CMBE Status	0.00	Poor	0.00	0 points, not certified by the State.	Poor	0 points, not certified by the State.	0.00	Poor	0.00	0 points, not certified by the State.	Poor	0 points, not certified by the State.	0.00						
MS	3	Proposer's Work Plans This section should include, but is not limited to, special concerns or accommodations needed for a successful project.	Y	40	Excellent	40.00	Detailed breakdown	Excellent	Detailed breakdown	40.00	Adequate	20.00	Proposer's Work Plans	Adequate	Proposer's Work Plans	20.00	Excellent	40.00	Noted specific concerns of soil conditions and flood protection. Previously permitted Accel project through SFWMD	Excellent	EDC provided definitive goals, objectives, responsibility and timeline for the team.	40.00	Excellent	40.00	EDC provided definitive goals, objectives, responsibility and timeline for the team.	Excellent	Everything was in the proposal and looked accurate.	40.00						
MS	4	Project plan A project plan is a formal document designed to guide the control and execution of a project. A project plan is the key to a successful project and is the most important document that needs to be created when starting any business project.	Y	80	Excellent	80.00	Very detailed	Excellent	Very detailed	80.00	Adequate	40.00	Project Plan	Adequate	Project Plan	40.00	Excellent	80.00	Hegener Drive extension right of way previously platted by EDC and is very familiar with scope	Excellent	Hegener Drive extension right of way previously platted by EDC and is very familiar with scope	80.00	Excellent	80.00	EDC provided definitive goals, objectives, responsibility and timeline for the team.	Excellent	EDC provided definitive goals, objectives, responsibility and timeline for the team.	80.00						
MS	5	What is your proposed Management Plan for this project? Management Plan: This section shall describe the Firm's detailed plans for accomplishing the objectives of the project. It should include methods for planning, organizing, scheduling, coordinating, and administering the total effort. Explain the overall approach to the project. A submission of sample tables and graphs that are reflective of work typically performed by the consultant should be included in the proposal.	Y	80	Good	60.00	Included a table but no graphs	Good	Included a table but no graphs	60.00	Marginal	20.00	Management Plan was not very extensive	Adequate	Management Plan I changed this score to Adequate after the presentation. I do feel the management plan is adequate.	40.00	Good	60.00	Very good understanding of master stormwater system and soil conditions within Southern Grove. No tables/graphs	Good	Very good understanding of master stormwater system and soil conditions within Southern Grove. No tables/graphs	60.00	Adequate	40.00	Recommended having City's staff set-up coordination meetings and soil conditions with FPL. This avenue appears to have a positive impact in the past.	60.00	Excellent	80.00	Everything was in the proposal and looked accurate.	Excellent	Everything was in the proposal and looked accurate.	80.00		
MS	6	Provide a listing of firm's current contracts.	Y	30	Excellent	30.00	Provided detail list but a lot of ongoing projects	Excellent	Provided detail list but a lot of ongoing projects	30.00	Adequate	15.00	List of contracts	Adequate	List of contracts	15.00	Good	22.50	concerns of to many existing contracts. Did not specify percentages of completions for each. Do they have enough staff?	Excellent	Reassured this is top priority during presentation.	30.00	Good	22.50	EDC staff is qualified for this project, but the amount of personnel appears minimum based on the existing workload.	Good	EDC staff is qualified for this project, but the amount of personnel appears minimum based on the existing workload.	22.50	Excellent	30.00	Everything was in the proposal and looked accurate.	Excellent	Everything was in the proposal and looked accurate.	30.00
MS	7	Please complete and attach Form 330 part I and II for evaluation of qualifications of staff/persons.	Y	40	Excellent	40.00	Very qualified and even gave info for geotech	Excellent	Very qualified and even gave info for geotech	40.00	Adequate	20.00	Form 330	Adequate	Form 330	20.00	Excellent	40.00	Personnel very qualified	Excellent	Personnel very qualified	40.00	Excellent	40.00	EDC staff is qualified for this project	Excellent	EDC staff is qualified for this project	40.00	Excellent	40.00	Everything was in the proposal and looked accurate.	Excellent	Everything was in the proposal and looked accurate.	40.00
MS	8	Executive Summary: This section should include the Firm's overall concept of the working relationship that will be required to successfully complete the project. The proposer shall provide an executive summary narrative containing information that indicates an understanding of the overall need for and purpose of the services presented in the RFP.	Y	60	Excellent	60.00	detailed for each category of the project	Excellent	detailed for each category of the project	60.00	Adequate	30.00	Executive Summary	Adequate	Executive Summary	30.00	Excellent	60.00	Clear and concise summary	Excellent	Clear and concise summary	60.00	Excellent	60.00	EDC have a good knowledge of the site condition and design similar projects in the past.	Excellent	EDC have a good knowledge of the site condition and design similar projects in the past.	60.00	Excellent	60.00	Everything was in the proposal and looked accurate.	Excellent	Everything was in the proposal and looked accurate.	60.00
MS	9	Value-added services: This term is used for non-core services, or all services beyond the identified scope. Does the firm recommend any optional value-added services?	Y	40	Excellent	40.00	Drones and other helpful tools	Excellent	Drones and other helpful tools	40.00	Adequate	20.00	Value-added services	Adequate	Value-added services	20.00	Excellent	40.00	Drone data processing	Excellent	Drone data processing	40.00	Excellent	40.00	Use of drone technology as added design tool.	Excellent	Use of drone technology as added design tool.	40.00	Excellent	40.00	Everything was in the proposal and looked accurate.	Excellent	Everything was in the proposal and looked accurate.	40.00
MS	10	Proposed Schedule: Making adjustment for issues that may arise during the project, what is your proposed schedule for this project? This section shall include a detailed breakdown and timeline for achieving the scope of work, with a delineation of assigned staff for each task associated with the project. Also include quality assurance efforts for the data collection and analysis tasks, a process for ensuring that no individual respondents will be identified, and a project timeline. The consultant must have sufficient equipment and personnel for back-up and/or emergencies to assure prompt scheduling and completion of services within the schedule. *Final project schedule will be negotiated with awarded firm.	Y	200	Excellent	200.00	detailed table for schedule of project	Excellent	detailed table for schedule of project	200.00	Adequate	100.00	Project Schedule	Good	Project Schedule I feel that their timeline was very well thought out and favorable to the city's needs	150.00	Excellent	200.00	Very detailed schedule with timelines	Excellent	Very detailed schedule with timelines	200.00	Good	150.00	EDC provide a detailed work schedule and project timeline.	Good	EDC provide a detailed work schedule and project timeline.	150.00	Excellent	200.00	Everything was in the proposal and looked accurate.	Excellent	Everything was in the proposal and looked accurate.	200.00
MS	11	Other Material: Please include any additional material that may assist in City in evaluating the proposal and approach to the project. Pre-printed advertisements, brochures, and promotional material may be attached as additional information, but shall not serve as a substitute for a specific response. Attachment of brochures instead of the written response request will be grounds for disqualification or devaluation. A simple "yes" or "no" answer alone will not be acceptable unless clearly requested, an explanation shall be provided for each question/issue listed in the response outline. However, clarity and brevity of presentation, not length, will be favorably considered.	Y	30	Excellent	30.00	Information regarding having a one stop shopping. Several important aspects in one company. Provided brochure	Excellent	Information regarding having a one stop shopping. Several important aspects in one company. Provided brochure	30.00	Good	22.50	Other Material Provided a brochure explaining the other material	Good	Other Material EDC provided a brochure explaining other material	22.50	Excellent	30.00	Full service firm	Excellent	Full service firm	30.00	Adequate	15.00	Brochure not provided.	Adequate	Brochure provided.	15.00	Good	22.50	Everything was in the proposal and looked accurate.	Excellent	Have a lot of experience and knowledge of the work in this area.	30.00
MS	12	Innovation: Please outline any tools in the firm's "toolbox" that can be considered innovative and that have proven to benefit the successful completion of similar projects recently.	Y	75	Excellent	75.00	GPS collection and 3D autocad	Excellent	GPS collection and 3D autocad	75.00	Adequate	37.50	Innovation	Adequate	Innovation	37.50	Excellent	75.00	Drone technology, updated software	Excellent	Drone technology, updated software	75.00	Good	56.25	Use of drone technology as added design tool.	Good	Use of drone technology as added design tool.	56.25	Good	56.25	Everything was in the proposal and looked accurate.	Excellent	Everything was in the proposal and looked accurate.	75.00
MS	13	Wetland Impacts: A portion of this project is the design of the required wetland impacts as required per the Army Corps of Engineers permit (SAJ-2006-2946). Please describe your firm's experience with designing wetland impacts and provide examples.	Y	125	Excellent	125.00	seem to have a lot of experience w/ wetland impacts	Good	seem to have prior experience and knowledge of the wetlands	93.75	Adequate	62.50	Wetland Impacts	Adequate	Wetland Impacts	62.50	Excellent	125.00	Very experienced in this area	Excellent	Very experienced in this area	125.00	Excellent	125.00	In-house Environmental Division staff that provides permitting, construction oversight and monitoring. EDC noted the wetland enhancements requirements to meet the ACEC.	Good	In-house Environmental Division staff that provides permitting, construction oversight and monitoring. EDC noted the wetland enhancements requirements to meet the ACEC.	93.75	Excellent	125.00	Everything was in the proposal and looked accurate.	Excellent	Everything was in the proposal and looked accurate.	125.00
MS	14	Baseline Design and Soil Conditions: The Hegener Dr Phase 2 Extension is located in the Southern Grove area of the City that is known to have soils that contain organics and can present challenges during construction. What design considerations could be considered to aid in the construction of the roadway extension.	Y	125	Excellent	125.00	knowledgeable of soil conditions and roadway designs	Good	knowledgeable of soil conditions and roadway designs. seasonal timing is very important.	93.75	Adequate	62.50	Roadway Design	Adequate	Roadway Design	62.50	Excellent	125.00	Roadway Soil Survey to identify problematic areas	Excellent	Great response to the soil conditions question during presentation.	125.00	Good	93.75	EDC presented summary of the existing soil conditions and problems the contractor may encountered the construction phase.	Good	EDC presented summary of the existing soil conditions and problems the contractor may encountered the construction phase.	93.75	Good	93.75	Everything was in the proposal and looked accurate.	Excellent	Everything was in the proposal and looked accurate.	125.00
MS	15	FPL Coordination and Conduit Design: Coordination with FPL and design of the FPL conduits adjacent to the roadway ROW is also required with the project scope. What experience does your firm have with coordination and design of FPL conduit?	Y	50	Excellent	50.00	Has FPL coordination experience	Excellent	Has FPL coordination experience and has an outstanding contact for working with FPL that has made a big difference in the past to get things done and moving.	50.00	Marginal	12.50	FPL Coordination Only one example given of FPL coordination and design	Excellent	FPL Coordination I feel that FPL coordination can make or break a project. With EDC coordinating with Elijah Wooten and FPL to me that is the best possible solution	50.00	Excellent	50.00	Will meet with FPL and City staff on a regular basis throughout project	Excellent	Will meet with FPL and City staff on a regular basis throughout project	50.00	Adequate	25.00	Recommended having City's staff set-up coordination meetings and discussion with FPL. This avenue appears to have a positive impact in the past.	Good	Recommended having City's staff set-up coordination meetings and discussion with FPL. This avenue appears to have a positive impact in the past.	37.50	Good	37.50	Everything was in the proposal and looked accurate.	Excellent	They have a great plan to work with FPL from the beginning so they can address any issues quickly.	50.00