



Neighborhood Services Department

Solid Waste Advisory Task Force Proposal

What is a Solid Waste Advisory Task Force/Committee?

- ▶ Solid Waste Advisory Task Forces/Committees are utilized to gain insight on how residents, business owners, HOAs, and other interest groups view waste collection within their jurisdiction.
- ▶ Many municipalities in the nation have created Solid Waste Advisory Task Forces/Committees with the primary purpose of advising, commenting, or providing technical assistance on matters relating to Solid Waste.
- ▶ These advisory bodies are an effective tool in helping municipalities shape new solid waste programs, projects, legislation, and contracts amongst other things.

Members

- ▶ Task Force/Committee participants can be any combination of citizens, municipal staff, solid waste industry professionals, business owners, or other interest groups.
- ▶ Upon appointment the committee will typically elect a Chair & Vice Chair.
- ▶ Municipalities can also choose to include other departments, agencies, businesses, and other interested as nonvoting participants of the advisory body.
- ▶ Prospective members must submit an application for consideration, which council or staff may require minimum qualifications to be met. Restrictions may also be placed on who is eligible to participate as a voting member.

Meetings

- ▶ Advisory meetings can be used for community listening sessions as well as task force/committee recommendations on proposed ordinances, programs, or projects.
- ▶ Meetings are scheduled at the discretion of the governing body.
- ▶ Staff is responsible for creating the agenda, maintaining meeting records, and serving as a representative of the City.

Staff Recommendation

- ▶ Staff proposes an 18-month Council Appointed Solid Waste Advisory Task Force focused on current solid waste performance, short-term program modifications, long-term service level changes, and additional matters relating to solid waste.
- ▶ Seven residents is the recommended size of the Task Force. Two alternate members will also be selected. At least 3 members of the Task Force should have solid waste experience.
- ▶ Each member will serve on the task force for the full 18-month period.
- ▶ Solid Waste Manager Michael Hahn will serve as the staff liaison to the task force.
- ▶ Meetings will occur monthly with supplementary special committee meetings available based upon need.
- ▶ Anticipated start date November or December 2021.
- ▶ Official by-laws, procedures, and eligibility requirements will be brought back to Council in October 2021 for approval of a Solid Waste Advisory Task Force.



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