

CONTRACTOR'S GENERAL INFORMATION WORK SHEET
eBID #20230107

It is understood and agreed that the following information is to be used by the City to determine the qualifications of prospective Contractor to perform the work required. The Contractor waives any claim against the City that might arise with respect to any decision concerning the qualifications of the Contractor.

The undersigned attests to the truth and accuracy of all statements made on this questionnaire. Also, the undersigned hereby authorizes any public official, Engineer, Surety, bank, material or equipment manufacturer, or distributor, or any person, firm or corporation to furnish the City any pertinent information requested by the City deemed necessary to verify the information on this questionnaire.

Dated at 1190 SW Bay Hollow Ct Palm City, FL this 25th day of March 2024
(Location)

Name of Organization/Contractor: Godwin's Lawn & Landscape Svc Inc.

By: Charles Andrew Godwin, President
Name and Title

1. Corporation, Partnership, Joint Venture, Individual or other? Corporation

2. Firm's name and main office address, telephone, and fax numbers

Name: Godwin's Lawn & Landscape Svc Inc.

Address: 1190 SW Bay Hollow Ct
Palm City, FL 34990

Telephone Number: 772-260-4040

Fax Number: _____

3. Contact person: Charles Andrew Godwin Email: godwin4040@gmail.com

4. Firm's previous names (if any) _____

5. How many years has your organization been in business? 17 years, Inc. in 2014

6. Total number of staff at this location: 9 Total number of staff on the Treasure Coast: 9

7. Is the Firm a minority business: YES NO
If no, is your company planning to implement such a program? Yes

8. Is the firm claiming Local Preference under City Ordinance 35.14? YES / NO

9. List the license(s) that qualifies your firm to construct this project: _____

Florida Department of State division of corporations/EIN # 47-1035321,
Local business (267 landscape & lawn care) license Act # 2006-267-
1389



NOTICE TO ALL PROPOSERS:

To ensure fair consideration is given for all Proposers, it must be clearly understood that upon release of the proposal and during the proposal process, firms and their employees of related companies as well as paid or unpaid personnel acting on their behalf shall not contact or participate in any type of contact with City employees, department heads or elected officials, up to and including the Mayor and City Council. The "Cone of Silence" is in effect for this solicitation from the date the solicitation is advertised on DemandStar, until the time an award decision has been approved by City Council and fully executed by all parties. Information about the Cone of Silence can be found under the City of Port St. Lucie Ordinance 20-15, Section 35.13. All contact must be coordinated through Nadia Tourjee, Issuing Officer, for the procurement of these services.

All questions regarding this Solicitation are to be submitted in writing to Nadia Tourjee, Procurement Contracting Officer I with the Procurement Management Department via e-mail NTourjee@cityofpsl.com, or by phone 772-871-5224. Please reference the Solicitation number on all correspondence to the City.

All questions, comments and requests for clarification must reference the Solicitation number on all correspondence to the City. Any oral communications shall be considered unofficial and non-binding.

Only written responses to written communication shall be considered official and binding upon the City. The City reserves the right, at its sole discretion, to determine appropriate and adequate responses to the written comments, questions, and requests for clarification.

*NOTE: All addendums and/or any other correspondence before bid close date (general information, question and responses) to this solicitation will be made available exclusively through the DemandStar's Website for retrieval. All notice of intent to award documentation will be published on the City Clerk's Website. Proposers are solely responsible for frequently checking these websites for updates to this solicitation.

I understand and shall fully comply with all requirements of City of Port. St. Lucie Ordinance 20-15, Section 35.13.

Typed Name: Charles Andrew Godwin
Signed: Charles Godwin
Company and Job Title: Godwins Lawn & Landscape Svc Inc.
Date: 3/25/24



PORT ST. LUCIE
HEADQUARTERS OF THE YUCATAN CANAL

**e-BID #20230107
CONTRACTOR'S CODE OF ETHICS**

The City of Port St Lucie ("City), through its Procurement Management Department ("Procurement Management Department") is committed to a procurement process that fosters fair and open competition, is conducted under the highest ethical standards, and enjoys the complete confidence of the public. To achieve these purposes, Procurement Management Department requires each vendor who seeks to do business with the City to subscribe to this Contractor's Code of Ethics.

- ◆ A Contractor's bid or proposal will be competitive, consistent, and appropriate to the bid documents.
- ◆ A Contractor will not discuss or consult with other Vendors intending to bid on the same contract or similar City contract for the purpose of limiting competition. A Vendor will not make any attempt to induce any individual or entity to submit or not submit a bid or proposal.
- ◆ Contractor will not disclose the terms of its bids or proposal, directly or indirectly, to any other competing Vendor prior to the bid or proposal closing date.
- ◆ Contractor will completely perform any contract awarded to it at the contracted price pursuant to the terms set forth in the contract.
- ◆ Contractor will submit timely, accurate and appropriate invoices for goods and/or services actually performed under the contract.
- ◆ Contractor will not offer or give any gift, item, or service of value, directly or indirectly, to a City employee, City official, employee family member or other vendor contracted by the City.
- ◆ Contractor will not cause, influence, or attempt to cause or influence, any City employee or City Official, which might tend to impair his/her objectivity or independence of judgment; or to use, or attempt to use, his/her official position to secure any unwarranted privileges or advantages for that Vendor or for any other person.
- ◆ Contractor will disclose to the City any direct or indirect personal interests a City employee or City official holds as it relates to a Vendor contracted by the City.
- ◆ Contractor must comply with all applicable laws, codes or regulations of the countries, states and localities in which they operate. This includes, but is not limited to, laws and regulations relating to environmental,

occupational health and safety, and labor practices. In addition, Contractor must require their suppliers (including temporary labor agencies) to do the same. Contractor must conform their practices to any published standards for their industry. Compliance with laws, regulations and practices include, but are not limited to the following:

- Obtaining and maintaining all required environmental permits. Further, Contractor will endeavor to minimize natural resource consumption through conservation, recycling, and substitution methods.
- Providing workers with a safe working environment, which includes identifying and evaluating workplace risks and establishing processes for which employee can report health and safety incidents, as well as providing adequate safety training.
- Providing workers with an environment free of discrimination, harassment, and abuse, which includes establishing a written antidiscrimination and anti-bullying/harassment policy, as well as clearly noticed policies pertaining to forced labor, child labor, wage and hours, and freedom of association.

Name of Organization/Proposer Godwins Lawn & Landscape LLC

Signature Charles Godwin

Printed Name and Title Charles Andrew Godwin, President

Date 3/25/24

DISCLAIMER: This Code of Ethics is intended as a reference and procedural guide to contractors. The information it contains should not be interpreted to supersede any law or regulation, nor does it supersede the applicable contractor contract. In the case of any discrepancies between it and the law, regulation(s) and/or contractor contract, the law, regulatory provision(s) and/or vendor contract shall prevail.

ADDENDUM ACKNOWLEDGMENT - Bidder acknowledges that the following addenda have been received and are included in its proposal/bid:

Addendum Number	Date Issued	Addendum Number	Date Issued
1	3/15/24		

List five (5) **Mowing & Trimming services** projects similar to this project completed by your firm in the last 5 years along with a brief description of project, location of project, client name, client phone number, email, value of contract, your firm's percentage of the total contract value, as well as the number of change orders and the total change order value. **DO NOT USE the City of Port St Lucie as a reference**

Project Number 1

Project Name: South Fl. water management Flat mowing
 Description: Flat mowing of canals and levees throughout Homestead and Miami, small machines are also used, 10,000 acres are mowed annually
 Location: Homestead & Miami, FL for South Fl water management
 Client Name, Phone Number & Email: Joseph Harper, Jharper@sufmd.gov 863-801-2285
 Value of Total Contract: \$218,658 annually
 Date of Completion: Sept 2028
 Firm's Percentage of Total Contract: 100%
 Number of Change Orders: 0
 Value of Change Orders: 0
 Was Project Completed on Schedule: ongoing
 Was Project Completed within Budget? ongoing and on budget

Project Number 2

Project Name: BDI marine Site Contractors
 Description: Zero turn mowing, landscape maintenance, landscape install & trimming in different areas along Martin and Palm Beach Counties.
 Location: Martin & Palm Beach County
 Client Name, Phone Number & Email: Roscoe Prescott, Roscoe.Prescott@yahoo.com 863-634-2281
 Value of Total Contract: Ranges from 30,000 to 80,00 Annually
 Date of Completion: ongoing
 Firm's Percentage of Total Contract: 100%
 Number of Change Orders: 0
 Value of Change Orders: 0

Was Project Completed on Schedule: ongoing

Was Project Completed within Budget? ongoing and on budget

Project Number 3

Project Name: MJV

Description: Subcontractor for company for two developments in Martin County, assist in lawn maintenance of developments

Location: Martin County, FL

Client Name, Phone Number & Email: Mike Voorhees, mjvh2002@gmail.com, 772-528-1036

Value of Total Contract: \$45,000 to \$70,000 annually

Date of Completion: 2025

Firm's Percentage of Total Contract: 50%

Number of Change Orders: 0

Value of Change Orders: 0

Was Project Completed on Schedule: ongoing

Was Project Completed within Budget? ongoing and on budget

Project Number 4

Project Name: Murano HOA Development

Description: Maintained all common grounds for phase 1 & 2, maintenance included mowing, trimming, edging, weed control and installation of annuals.

Location: Murano HOA Palm City, FL

Client Name, Phone Number & Email: Salvatore Yonta, Syonta81@gmail.com, 772-349-5172

Value of Total Contract: \$125,000 annually

Date of Completion: 2020

Firm's Percentage of Total Contract: 100%

Number of Change Orders: 0

Value of Change Orders: 0

Was Project Completed on Schedule: Yes

Was Project Completed within Budget? Yes

Project Number 5

Project Name: South FL Water management

Description: Zero turn mowing of pumpstations and lakes around Lake Okeechobee

Location: Okeechobee, FL

Client Name, Phone Number & Email: TJ Clanton, tjclanton@sfwmd.gov, 863-532-8202
Value of Total Contract: \$105,000 annually
Date of Completion: October 2021
Firm's Percentage of Total Contract: 100%
Number of Change Orders: 0
Value of Change Orders: 0
Was Project Completed on Schedule: Yes
Was Project Completed within Budget? Yes

12.

List the number of personnel that will be assigned to the project and include job titles and their licenses or certifications.
5 personnel, (owner, Foreman and experienced, knowledgeable and expertly trained laborers)

13.

Has the Contractor or any principals of the applicant organization failed to qualify as a responsible Contractor; refused to enter into a contract after an award has been made; failed to complete a contract during the past five (5) years or been declared to be in default in any contract or been assessed liquidated damages in the last five (5) years? List the name of project, location, client, engineer, date, and reason. Use additional pages if needed.

Total Number of Projects where Failure to Complete Work Occurred: None

Project Number 1

Project Name:
Project Location:
Client Name and Phone Number:
Engineer Name and Phone Number:
Date:
Reason:

Insert additional projects if needed.

14.

Has the Contractor or any of its principals ever been declared bankrupt or reorganized under Chapter 11 or put into receivership?

Yes () No (X)

If yes, please explain:

15. List any lawsuits pending or completed within the past five (5) years involving the corporation, partnership or individuals with more than ten percent (10 %) interest:

None

(N/A is not an acceptable answer - insert lines if needed)

16. List any judgments from lawsuits in the last five (5) years:

None

(N/A is not an acceptable answer - insert lines if needed)

17. List any criminal violations and/or convictions of the Proposer and/or any of its principals:

None

(N/A is not an acceptable answer - insert lines if needed)

20. Provide a Project Management Plan.

21. Provide an Equipment List.

Charles G. [Signature]
Signature

President
Title



PORT ST. LUCIE

NON-COLLUSION AFFIDAVIT
EBID#20230107

Mowing & Trimming Services at City Park Lands

State of Florida }

County of Martin }

Charley Andrew Godwin, being first duly sworn, disposes and says that:

(Name/s)

1. They are President of Godwins Lawn & Landscape LLC the Proposer that
(Title) (Name of Company)

has submitted the attached PROPOSAL;

2. He is fully informed respecting the preparation and contents of the attached proposal and of all pertinent circumstances respecting such PROPOSAL;

3. Such Proposal is genuine and is not a collusive or sham Proposal;

4. Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Proposer, firm or person to submit a collusive or sham Proposal in connection with the contract for which the attached proposal has been submitted or to refrain from proposing in connection with such Contract or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Proposer, firm or person to fix the price or prices in the attached Proposal or of any other Proposer, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Port St. Lucie or any person interested in the proposed Contract; and

5. The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Proposer or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

(Signed) Charles Godwin

(Title) 3/26/2024



"A City for All Ages"

STATE OF FLORIDA }
COUNTY OF ST. LUCIE } SS:

The foregoing instrument was acknowledged before me this (Date) March 21st, 2024

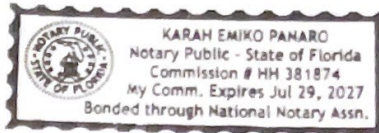
by: Charles Andrew Godwin who is personally known to me or who has produced

FL DL G350-141-81-1330 as identification and who did (did not) take an oath.

Commission No. HH 381874

Notary Print: Karah Emiko Panaro

Notary Signature: [Handwritten Signature]





PORT ST. LUCIE

DRUG-FREE WORKPLACE FORM
e-BID #20230107

Mowing & Trimming Services at City Park Lands

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that

Godwins Lawn & Landscape Svc Inc. does:
(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under proposal a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 Florida Statutes or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Charles Edman
Contractor's Signature

3/25/24
Date



PORT ST. LUCIE

HOME OF THE TREASURE COAST

Solicitation Addendum Form

Solicitation Number: 20230107	Solicitation Title: Mowing & Trimming Services at City Park Lands
Issuing Officer: Nadia Tourjee, Procurement Contracting Officer I	Solicitation Initially Posted to Internet: See DemandStar
eMail Address: NTourjee@cityofpsl.com	Telephone: 772-871-5224
Addendum Number: 1	Date: 03/15/2024

Note: In the event of a conflict between previously released information and the information contained herein, the latter shall control.

QUESTIONS:

- 1.) Question: Can the Bid Tabulation for the current contract be provided?

Response: Yes, please see Page 2 of this Addendum.

- 2.) Question: Are the sports fields included in the maintenance?

Response: Yes, the fields are included within the space of mowing.

- 3.) Question: Is it mandatory to submit a bond?

Response: Yes, please refer to Section 3.3. Bonds and/or Letter of Credit in the E-Bid Document.

- 4.) Question: Contractor's General Information Worksheet Page 5. Line item 20. Provide a Project Management Plan. Are you requesting a schedule for all areas' or just a written project management plan to explain as to how we are going to meet the contractual requirements?

Response: Yes, and typically Open Space Areas are flexible, however parks with amenities such as fields and pavilions should be mowed in the middle of the week to ensure weekend reservations have freshly mowed grass etc.

NOTE: The bid opening date has not been changed.

CITY OF PORT ST. LUCIE
PROCUREMENT MANAGEMENT DEPARTMENT
E-BID TABULATION REPORT

E-BID # 20180227
OPENED: September 28, 2018
TIME: 3:00:00pm

E-Bid: Mowing & Trimming of City Park Lands

	Bidder #1	Bidder #2	Bidder #3	Bidder #4	Bidder #5	Bidder #6
Godwin's Lawn & Landscape Service	Mow 4 Less	STS Maintain Services	Coast to Coast Pest Control	Treasure Coast Lawns	Arch Bldg Co., LLC	
Price Per Acre: \$25.50	Price Per Acre: \$26.00	Price Per Acre: \$26.50	Price Per Acre: \$28.00	Price Per Acre: \$40.00	Price Per Acre: \$58.59	
Accepts Visa: Yes	Accepts Visa: No	Accepts Visa: Yes	Accepts Visa: Yes	Accepts Visa: No	Accepts Visa: Yes	
Discount with Visa: 0%	Discount with Visa: N/A	Discount with Visa: 0%	Discount with Visa: 0%	Discount with Visa: N/A	Discount with Visa: 0%	
Submitted Bid Bond: Yes	Submitted Bid Bond: Yes	Submitted Bid Bond: Copy	Submitted Bid Bond: Yes	Submitted Bid Bond: Yes	Submitted Bid Bond: Copy	
Submitted 5 Projects: Yes	Submitted 5 Projects: Yes	Submitted 5 Projects: Yes	Submitted 5 Projects: Yes	Submitted 5 Projects: Yes	Submitted 5 Projects: No	
Submitted License: Yes	Submitted License: Yes	Submitted License: Yes	Submitted License: Yes	Submitted License: Yes	Submitted License: Yes	
Submitted Equipment List: Yes	Submitted Equipment List: Yes	Submitted Equipment List: Yes	Submitted Equipment List: Not a complete list	Submitted Equipment List: Yes	Submitted Equipment List: Yes	
Submitted Insurance: Yes	Submitted Insurance: Yes	Submitted Insurance: Yes	Submitted Insurance: Yes	Submitted Insurance: Yes	Submitted Insurance: Yes	
Acknowledged all Addenda: Yes	Acknowledged all Addenda: Yes	Acknowledged all Addenda: Yes	Acknowledged all Addenda: Yes	Acknowledged all Addenda: Yes	Acknowledged all Addenda: Yes	
Submitted Drug Free Form: Yes	Submitted Drug Free Form: Yes	Submitted Drug Free Form: Yes	Submitted Drug Free Form: Yes	Submitted Drug Free Form: Yes	Submitted Drug Free Form: Yes	
Company has ever filed for Bankruptcy: No	Company has ever filed for Bankruptcy: No	Company has ever filed for Bankruptcy: No	Company has ever filed for Bankruptcy: No	Company has ever filed for Bankruptcy: No	Company has ever filed for Bankruptcy: No	
Any Lawsuits: None	Any Lawsuits: None	Any Lawsuits: None	Any Lawsuits: None	Any Lawsuits: None	Any Lawsuits: None	
Any Criminal violations: None	Any Criminal violations: None	Any Criminal violations: None	Any Criminal violations: None	Any Criminal violations: None	Any Criminal violations: None	
Submitted all forms: Yes	Submitted all forms: Yes	Submitted all forms: Yes	Submitted all forms: Yes	Submitted all forms: Yes	Submitted all forms: Yes	
Vendor Code of Ethics: Yes	Vendor Code of Ethics: Yes	Vendor Code of Ethics: Yes	Vendor Code of Ethics: Yes	Vendor Code of Ethics: Yes	Vendor Code of Ethics: Yes	

Non-Responsive Bidders: 0

Number of E-Bids received: 6
Number of Plan holders: 17
Number of Potential Bidders: 690
Number of Non-Responsive Bids: 0

NOTE: Offers from vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Project management Plan

E-bid # 20230107

Godwin's Lawn & Landscape Inc

Monday: C-24, wilderness, Sandpiper, Duck, EKS

Tuesday: Woodstork, Rotary, Deer St,
Kiwanis Park, Jaycees

Wednesday: Woodlands, Woodlands Ext, OL Peacock,
Apache, Fred Cook, Oak Hammock

Thursday: River Place, Girlscout, Turtle,
Whitemore, Charles Ray

Friday: Harborview, Cycle St



E-Verify Form

Supplier/Consultant acknowledges and agrees to the following:

1. Shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Supplier/Consultant during the term of the contract; and
2. Shall expressly require any subcontractors performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.
3. The Contractor hereby represents that it is in compliance with the requirements of Sections 448.09 and 448.095, Florida Statutes. The Contractor further represents that it will remain in compliance with the requirements of Sections 448.09 and 448.095 Florida Statutes, during the term of this contract and all attributed renewals.
4. The Contractor hereby warrants that it has not had a contract terminated by a public employer for violating Section 448.095, Florida Statutes, within the year preceding the effective date of this contract. If the Contractor has a contract terminated by a public employer for any such violation during the term of this contract, it must provide immediate notice thereof to the City.

E-Verify Company Identification Number 2418816

Date of Authorization 3/25/2024

Name of Contractor Godwins Lawn and Landscape Svc Inc.

Name of Project Mowing & Trimming Services at City Park Lands

Solicitation Number (If Applicable) E-Bid # 20230107

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on March, 26, 2024 in Stuart (city), FL (state).

Charles Godwin
Signature of Authorized Officer

Charles Godwin, President
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME

ON THIS THE 26th DAY OF March, 2024.

NOTARY PUBLIC Karah Panaro

My Commission Expires: July 29, 2027

