

PUBLIC WORKS DEPARTMENT PURCHASING REQUEST FORM

FUND

304 ROAD & BRIDGE CAPITAL

REQUESTOR

Kirk McCosh

PUBLIC WORKS DEPARTMENT / DIVISION

4125 STREETS

DATE OF REQUEST:

November 17, 2022

OBJECT CODE

564300 Heavy Machinery & Equipment - Capital

TIME FRAME

Start / End Date:

ITEM - Name and Location of Project

Purchase of an additional sweeper for sidewalks, paths, and gutter cleaning.

SCOPE OF WORK - What type of work

This vehicle is used daily by the Streets Division to sweep streets, sidewalks, and clean curb gutters.

JUSTIFICATION -Why is this work necessary and how was the vendor chosen (Include Contract #, DemandStar #, Quote#)

To carry out stormwater BMP, street sweeping, cleaning curb gutters, and sidewalks.

Equipment will be an addition for cleaning sidewalks, bridge crossings, streets and catch basins. This piece of equipment was quoted by Sourcewell Contract : #093021-FAY and budgeted for FY 22/23. City of Port Saint Lucie member ID # 64180

GL# 304.4125.564300.00000

VENDOR

FAYAT Environmental Solutions

TOTAL COST

\$ 168,287.24

Existing Vendor

No

W-9 Attached

Yes

Payment Type

PO

REQUESTER FOLLOWED PURCHASING POLICIES AND PROCEDURES PER THE CITY'S GUIDELINES LISTED BELOW

☐ YES

☐ NO

Division Manager Approval: Kirk McCosh Date: 11/17/22

Department Head Approval if required: _____ Date: 11/17/2022

BY SELECTING BELOW YOU AGREE THAT YOU HAVE REVIEWED AND FOLLOWED THE CITY'S PURCHASING GUIDELINES FOR THE FOLLOWING THRESHOLD:

NOTE: CAN NOT USE THREE QUOTES FOR ENGINEERING IF CONSTRUCTION COST IS OVER \$325K (MUST CHOOSE TO DO AN RFP, RFQ OR USE THE CONTINUING SERVICES CONTRACT)

	\$0.01-\$4999.99	\$5,000 TO \$24,999.99	\$25,000 TO \$49,999.99	\$50,000 TO \$74,999.99	\$75,000 AND ABOVE
SELECT ONE	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

POLICIES AND PROCEDURES UPDATE PURCHASING THRESHOLDS

QUOTE GUIDELINES FOR PURCHASES LESS THAN \$75,0000

SMALL PURCHASES

\$0.01 TO \$4,999.99:

ONE (1) VERBAL QUOTE VERBAL QUOTE VIA PHONE WITH QUOTE FORM ATTACHED

INFORMAL QUOTES REQUEST FOR QUOTES (RFQ) PRODUCTS AND SERVICES

\$5,000 TO \$24,999.99:

THREE (3) VERBAL QUOTES VERBAL QUOTES VIA PHONE WITH QUOTE FORM ATTACHED FOR
REVIEW AND APPROVAL OF DEPARTMENT HEAD

\$25,000 TO \$49,999.99:

THREE (3) COMPETITIVE WRITTEN QUOTES WITH WRITTEN QUOTES AND ALL DOCUMENTATION ATTACHED **REVIEW AND APPROVAL OF DEPARTMENT HEAD AND DIVISION DIRECTOR PMD**

\$50,000 TO \$74,999.99:

THREE (3) COMPETITIVE WRITTEN QUOTES WITH WRITTEN QUOTES AND ALL DOCUMENTATION ATTACHED **REVIEW AND APPROVAL OF DEPARTMENT HEAD, DIVISION DIRECTOR PMD AND CITY MANAGER**

\$75,000 AND ABOVE

BID REQUIRED (INFORMAL BID, ONE-TIME SEALED BID, INVITATION TO BID, COMPETITIVE BID)

THIS SECTION WILL BE COMPLETED BY PUBLIC WORKS FINANCIAL STAFF

FUNDS ARE AVAILABLE IN THIS FISCAL YEAR'S BUDGET FOR THIS REQUEST

☒ YES ☐ NO

FINANCIAL STAFF HAS REVIEWED THE REQUEST AND IT MEETS THE POLICY REQUIREMENTS

☒ YES ☐ NO

PLEASE NOTE: PUBLIC WORKS FINANCIAL STAFF WILL REVIEW AND OBTAIN THE NECESSARY APPROVAL /APPROVALS ACCORDING TO THE PURCHASING GUIDELINES.

ONCE THE REQUEST HAS MET THE REQUIREMENTS OF THE REVIEW AND APPROVAL PROCESS NOTED ABOVE AN EMAIL WITH THE APPROPRIATE **NOTICE TO PROCEED** WILL BE PROVIDED BY A MEMBER OF THE PUBLIC WORKS FINANCIAL STAFF.

PUBLIC WORKS FINANCIAL STAFF MEMBER THAT REVIEWED THE REQUEST

Christine Murphy 11/17/2022



FESA Sourcewell Mathieu MC 210 Pricelist 2022

V3

Release date: 6/1/2022

Dealer Name Smith Equipment
 Customer Name City Of Port St. Lucie
 Customer Physical Address 450 SW Thornhill Dr
 City, State, Zipcode Port St. Lucie, FL 34984
 Contact Person Kirk McCosh
 Contact Title PM - Fleet & Facilities
 Contact Email Address KMcCosh@citypsl.com
 Contact Phone Number 772-344-4263
 Customer Sourcewell Number Pending

Discount 5%
 Order No. 1
 Quotation Date 11/9/2022
 Sourcewell Cont # 093021-FAY

QTY	MACHINE TYPE		Sourcewell Price	Total Price
1	MATMC210AZXT5	AZURA FLEX MC 210 sweeper KUBOTA STAGE V / TIER 4 (Transit Speed 25 MPH)	213,577	213,577
BASIC MACHINE				
1	MATMC210CONTSTD	Stainless steel hopper	STD	STD
1	MATMC210PTAC5000	GVW 11,020 LBS	STD	STD
1		Storz DN 52 water coupling	STD	STD
1	MATOPTMC210CJARD	Garden hose water coupling	STD	STD
1	MATMC210RAL9010	Standard colour White RAL 9010	STD	STD
1	MATOPTMC210BALMIXT	2 or 3 mixed brooms mounted instead of the standard brooms	STD	STD
OPTIONS LIST				
1	MATMC210TRACK	Elec. predisposal GPS tracking device	STD	STD
1	MATOPTMC210SIEGELE	Air suspended high back driver seat	STD	STD
1	MATOPTMC210RETELE2	Panoramic electric heating vertical mirrors C2	STD	STD
1	MATOPTMC210RADDAB	MP3 - USB - SD - Bluetooth DAB+ radio - Hands free kit	STD	STD
1	MATOPTMC210ESSCOURL	Mountain rear axle with limited slip differential and drum brakes, including 445 bar valves	STD	STD
1	MATOPTMC210FEULEDR	LED low & high beam headlights	STD	STD
1	MATOPTMC210GYRLED	2nd LED rotating beacon on hopper	STD	STD
1	MATOPTMC210FEULEDT	2 x additional LED working lights	STD	STD
1	MATOPTMC2106FEUEC	6 flashing lights mounted around the machine with registration plate holder	STD	STD
1	MATOPTMC210HYDSECU	Hydraulic low level & overheating safety cut out	STD	STD
1	MATOPTMC210COUPBAT	Automatic battery isolator switch	STD	STD
1	MATOPTAZX210ANGLE	Gutter brush angle adjustment cab	STD	STD
1	MATOPTAZC210RECYCL	Water recycling system	2,017	2,017
1	MATOPTAZX210LANCHP	5 m hose and HP hand lance	STD	STD
FLEX PREPARATION & ATTACHMENTS				
1	MATOPTAZC210TAF	Wander hose (150 mm dia.)	2,262	2,262
ADDITIONAL TECHNICAL MANUALS AND ADDITIONAL SET OF KEYS				
1	MATOPTMC210MANUEL	Complete set of technical manuals in hard copy	STD	STD
			Subtotal :	\$ 217,855.81
			Sourcewell Discount:	\$ (10,892.79)
			Optional Additional Dealer Discount:	\$ (51,725.78)
			Mathieu MC210 Subtotal:	\$ 155,237.24

**-: RAL1007, RAL1018, RAL1021, RAL2004, RAL2011, RAL3000, RAL3003, RAL5017, RAL6018, RAL6024, RAL9016, AC533
 Other than this, please contact your sales support for quote

NON SOURCEWELL ITEMS			Price Each	Total Price
1	99.2	Quick Change Poly/Steel Gutter Brooms (1 pallet = 15 brooms)	\$ 2,700.00	\$ 2,700.00

We are pleased to offer the following quotation for a Mathieu MC210 with the options listing above per the terms and conditions of the Sourcewell Contract Number 093021-FAY and the additional terms sheet attached.

Mathieu MC210 Subtotal	\$	155,237.24
Total Non Sourcewell Items	\$	2,700.00
Extended Warranty		Not Selected
Training	\$	2,000.00
Dealer Prep.	\$	850.00
Freight	\$	7,500.00
Total Sourcewell Price	\$	168,287.24

Very truly yours,
Brian Samsel
Sales Manager
Brian@smith-equipment.com
863-272-3695

For Acceptance:

Signed

Brian Samsel
Sales Manager

Kirk McCosh
PM - Fleet & Facilities

Date

**Request for Taxpayer
Identification Number and Certification**

Give Form to the
requester. Do not
send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return):
Smith Equipment & Supply Co.

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification:
☐ Individual/sole proprietor ☒ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate
☐ Limited liability company Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ☐ Exempt payee
☐ Other (see instructions) ▶

Address (number, street, and apt. or suite no.)
3825 Maine Ave
City, state, and ZIP code:
Lakeland FL 33801

Requester's name and address (optional)

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number

Employer identification number

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here **Signature of U.S. person** *Kelly Friend* **Date** *4-29-22*

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued);
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.