

CITY VEHICLE USE / PERSONAL LIABILITY

I, _____ hereby understand that while in the course and scope of employment with the City of Port St. Lucie I may periodically operate a City vehicle, be issued a City vehicle to use during working hours, and/or be issued a take-home vehicle. I further understand that while driving a City vehicle, the vehicle shall only be used for work purposes, **and** while actively engaged in performing the essential job functions of my position, and that any deviation from using the vehicle for purposes other than official City business is strictly prohibited (example: personal errands). I further understand that should I be involved in an automobile crash while in a City vehicle, and while **not** performing the essential job functions of my position, which includes, but is not limited to travel to and from home/work even if issued a take home vehicle, I may be held personally liable for the crash based on a recent court ruling **Garcia vs. City of Hollywood.**

The City has informed me that I should contact my personal automobile insurance carrier to arrange to purchase a Non-Owner policy to provide me liability coverage while operating a City vehicle (special care must be taken to inform my insurance carrier that the vehicle is City owned and also to inform them whether it is an emergency/patrol vehicle). Should I opt to purchase this coverage, I understand that I will be doing so at my own expense, with no expectation of reimbursement from the City for such.

I further understand that should I have any questions, or require clarification on what is or is not work related to ensure I am acting within the course and scope of my employment, I should contact the Risk Management Department at (772) 871-5209.

Employee Name Printed

Employee's Signature

Date

HR Representative