



**Purchasing Department**  
50 South Military Trail, Suite 110  
West Palm Beach, FL 33415-3199  
(561) 616-6800  
FAX: (561) 242-6744  
www.pbcgov.com/purchasing

August 22, 2023

**AVI Integrators Inc.**  
**Db a Security 101**  
**Richard Montalvo, General Manager**  
**1450 Centrepark Blvd, Suite 210**  
**West Palm Beach, FL 33401**

**TERM CONTRACT #23047**

Dear Vendor:

This is to inform you that Palm Beach County Board of County Commissioners ("County") is entering into a Term Contract with your company for CARD ACCESS SECURITY SYSTEM PARTS, SUPPLIES, ACCESSORIES, SOFTWARE, AND SUPPORT PLANS, PURCHASE AND DELIVERY OF, TERM CONTRACT based on:

- SOLICITATION #23-047/SS
- OTHER: HID GLOBAL – PRIMARY; LENEL

The term of this contract is 8/22/2023 through 8/21/2028, and has an estimated dollar value of \$600,000, inclusive of all vendors awarded.

If applicable, Vendor shall maintain all insurance coverage(s) throughout the entire term of the contract, including any renewals or extensions thereof.

County User Departments will issue individual "Delivery Orders" against this contract as your authorization to deliver. The original invoice must be sent to the address on the Delivery Order ("DO") and must reference the DO number (e.g., DO 680 XY03030500000001111). A copy of the invoice may be sent to the County User Department. Invoices submitted on carbon paper shall not be accepted. In order for the County to make payment, the Vendor's Legal Name; Vendor's Address; and Vendor's TIN/FEIN Number on the Vendor's bid/quote/response must be exactly the same as it appears on the invoice and in the County's VSS system that can be accessed at <https://pbcvssp.co.palm-beach.fl.us/webapp/vssp/AltSelfService>. Failure to comply with the foregoing may result in a delay in processing payment.

If you have any questions, please contact Sandy Shea at [sshea@pbcgov.org](mailto:sshea@pbcgov.org).

Sincerely,

Melody Thelwell  
Director

c: Luisa Ditosti, ESS  
File

**Palm Beach County  
Board of County  
Commissioners**

- Gregg K. Weiss, Mayor
- Maria Sachs, Vice Mayor
- Maria G. Marino
- Michael A. Barnett
- Marci Woodward
- Sara Baxter
- Mack Bernard

**County Administrator**

Verdenia C. Baker

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Affirmative Action Employer"