

## MEMORANDUM

DATE: August 29, 2019

TO: \*\*\*ORIGINAL\*\*\*  
CITY CLERK

FROM: Robyn Holder, CPPB  
Procurement Management Department

SUBJECT: Authorization to Release Contract

CONTRACT: #20160085 Amendment #5 Revised  
CONTRACT TITLE: Design Services for SW Port St. Lucie Blvd. "North  
Recreation Project"

VENDOR NAME: American Consulting Professionals, LLC  
VENDOR ADDRESS: 2000 Palm Beach Lakes, Suite 1000  
CITY & STATE: West Palm Beach, FL 33409

APPROVED BY COUNCIL: Does not require Council approval. New Contract  
amount is \$949,579.95.

February 11, 2019 - 7g) AMERICAN CONSULTING PROFESSIONAL, LLC,  
AMENDMENT #4 FOR DESIGN & PERMITTING SERVICES REQUIRED FOR THE  
RELOCATION OF UTILITIES ON PORT ST. LUCIE BLVD. "NORTH" RECONSTRUCTION  
PROJECT, #20160085, AN ADDITIONAL COST OF \$184,860, FOR A NEW CONTRACT  
TOTAL OF \$906,839.95, PLUS AND ADDITIONAL 195 CALENDAR DAYS FOR A NEW  
ENDING DATE OF NOVEMBER 18, 2019, UTILITY SYSTEMS DEPARTMENT,  
PROCUREMENT MANAGEMENT

Please see the attached for a copy (1) original for your records.

Thank you.

# Contract # 20160085 Amendment #5

Contract #20160085

Amendment # 5

Date: 8-29-2019

Contract Title: Design Services for SW Port St. Lucie Boulevard "North" Reconstruction Project, extend design south SW Darwin Blvd. – Utility Relocation Portion

Contractor's Name: American Consulting Professionals, LLC

Current Expiration: 11/18/2019

New end date: 3/1/2021

Current Contract Amount: **\$906,839.95**

Amendment Total: **\$42,740.00**

New Contract Total **\$949,579.95**

The following modifications to the Terms and Conditions contained in Contract#20160085 and Exhibit A between American Consulting Professionals Inc., dated September 20, 2016 and the City of Port St. Lucie are hereby incorporated and made a part of that Contract/Agreement.

**Scope of Services:** The following is a detailed description of the engineering services to be provided.

The American team will provide engineering services for redesigning water and sewer utility adjustment plan sheets for two projects based upon the new proposed typical section for the roadway for the following two projects:

- Florida Department of Transportation (FDOT) Financial Project ID 431752-5-52-01 SW Port St. Lucie Blvd from south of SW Parr Dr. (Sta. 1155+00.00) to south of SW Alcantarra Blvd. (Sta. 1211+86.05) Begin MP 1.267 to End MP 2.344
- FDOT Financial Project ID 431752-6-52-01 SW Port St. Lucie Blvd from south of SW Alcantarra Blvd. (Sta. 1211+86.05) to south of SW Darwin Blvd. (Sta. 1249+48.55). Begin MP 2.344 to End MP 3.056

The following is a detailed description of the engineering services to be provided.

## **SECTION 1 - SCOPE OF SERVICES**

The American team shall perform the engineering Scope of Services as described herein.

**FDOT Financial Project ID 431752-5-52-01 SW Port St. Lucie Blvd from south of SW Parr Dr. (Sta. 1155+00.00) to south of SW Alcantarra Blvd. (Sta. 1211+86.05) Begin MP 1.267 to End MP 2.344**

### **Task 1A – Design Services**

The American team will provide engineering services consisting of preparation of drawings depicting the proposed water and sewer utility adjustments in accordance with FDOT and City of Port St. Lucie standards. Plan and profile utility sheets will be prepared based upon the contract roadway and drainage plans provided by American. Utility adjustments for both the water and sewer system will include adjustments in place, relocations

of several portions of water main and force main systems within the project corridor, and upon direction provided by the City of Port St. Lucie, the inclusion of additional fittings and/or extension of mains to provide connections for future development. Detail engineering sheets for water and sewer improvements will be prepared based upon City of Port St. Lucie and FDOT standards. We will also provide a summary of pay items and summary of quantities for the proposed utility work to be inserted into the contract drawings in accordance with FDOT guidelines.

The utility relocation drawings shall be prepared using information from the roadway and stormwater drawings. The American team shall use existing files as the “base” drawings on which the proposed utility work will be depicted.

The American team shall provide drawings and technical specifications at the 90% design milestone for review and comment. A Utility Work Schedule in accordance with FDOT standards will be prepared and submitted as part of the design services.

**FDOT Financial Project ID 431752-6-52-01 SW Port St. Lucie Blvd from south of SW Alcantarra Blvd. (Sta. 1211+86.05) to south of SW Darwin Blvd. (Sta. 1249+48.55). Begin MP 2.344 to End MP 3.056**

## **Task 2A – Design Services**

The American team will provide engineering services consisting of preparation of drawings depicting the proposed water and sewer utility adjustments in accordance with FDOT and City of Port St. Lucie standards. Plan and profile utility sheets will be prepared based upon the contract roadway and drainage plans provided by American. Utility adjustments for both the water and sewer system will include adjustments in place, relocations of several portions of water main and force main systems within the project corridor, and upon direction provided by the City of Port St. Lucie, the inclusion of additional fittings and/or extension of mains to provide connections for future development. Detail engineering sheets for water and sewer improvements will be prepared based upon City of Port St. Lucie and FDOT standards. We will also provide a summary of pay items and summary of quantities for the proposed utility work to be inserted into the contract drawings in accordance with FDOT guidelines.

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The American team shall provide drawings and technical specifications at the 90% design milestone for review and comment. A Utility Work Schedule in accordance with FDOT standards will be prepared and submitted as part of the design services.

## **SECTION 2 - DELIVERABLES**

The following deliverables will be provided:

TASK	DELIVERABLE	QUANTITY
Task 1A and 2A – Engineering Design Services	90% Plans  Utility Work Schedule	1 Set of 24” x 36” Plans, 1 Set of 11” x 17” Plans, Electronic Files to include PDF of Plans and CAD/MicroStation Files of Plan Sheets – <i>For Each Design Submittal</i> 2 Copies

**SECTION 3 – COMPENSATION**

Compensation for the tasks outlined above will be as follows:

Task 1A- Design Services	\$25,740
Task 2A- Design Services	\$17,000
Total Fee:	<u>\$42,740</u>

**SECTION 4 – SCHEDULE**

The schedule will be concurrent with current project schedules for this additional work as agreed with FDOT.

**SECTION 5 – OBLIGATIONS**

To assist in meeting the schedule and budget estimates contained in this Task Order the City of Port St. Lucie will provide the following:

1. Prompt review and comment on deliverables.
2. Attendance of key personnel at meetings.
3. Provide all available as-built information, GIS data, record drawings and other documents that will assist The American team in preparing Contract Documents.
4. Provide design drawings in MicroStation and/or AutoCAD formats.
5. The American team will prepare drawings at a scale of 1”=40’ to match the roadway and stormwater plan & profile sheets.
6. All other terms and conditions of the original contract and/or Addenda apply.

*Balance of page left intentionally blank*

IN WITNESS WHEREOF, the parties have executed this contract, the day and year first above written.

CITY OF PORT ST. LUCIE FLORIDA

AMERICAN CONSULTING PROFESSIONALS, LLC

By: [Signature]  
City Purchasing Agent

By: [Signature]  
Authorized Representative

Printed Name: E. Gayle Grady, PE

State of: Florida

County of: Pasco

Before me personally appeared: E. Gayle Grady, PE  
(Please print)

Please check one:

Personally known X

Produced Identification: \_\_\_\_\_  
(Type of identification)

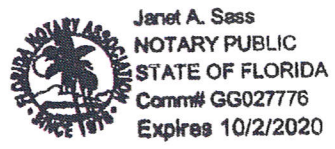
and known to me to be the person described in and who executed the foregoing instrument and acknowledged to and before me that SHE executed said instrument for the purposes therein expressed.  
(s/he)

WITNESS my hand and official seal, this 28<sup>th</sup> day of August, 2019.

[Signature]  
Notary Signature

Notary Public State of Florida at Large.

My Commission Expires 10-2-2020.



(seal)



Date: 09/04/2019

**Visa Order Form**  
**City of Port St Lucie**  
**Tax Exempt #: 85-8012667200C-5**  
**Federal Excise #: 59-6141662**

**Charges for VISA may be placed after service is completed or supplies are sent.**

Cardholder Name: 20160085 American Department: Public Works  
Last 4 Digits of Card Number: 5625 Delivery location: City Hall, Bldg. A  
Expiration Date: 09/19  
Billing Address: 121 SW Port St Lucie Blvd, Port St Lucie, FL 34984  
Contact person for question: Barney Reina (772) 873-6307 or Christine C. (772) 871-6161  
Send receipt: **Attn: [BReina@cityofpsl.com](mailto:BReina@cityofpsl.com) or [CCorigliano@cityofpsl.com](mailto:CCorigliano@cityofpsl.com)**  
Contract #: 20160085

Vendor Name & Telephone/Fax No. American Consulting Professionals, LLC 2000 Palm Beach Lakes, Suite 1000 West Palm Beach, FL. 33409 Tel: (561) 253-9563 Fax: (561) 253-9551 <b>Attn: <a href="mailto:billing@acp-fl.com">billing@acp-fl.com</a></b> *****Visa Order Form Constitutes as Notice to Proceed*****	Date Issued: 09/04/2019
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Description <b>Contract #20160085 Amendment #5- Design Services for SW Port St. Lucie Blvd. "North Recreation Design"</b> <b>Revised Contract End Date: 03/01/2021</b> <b>FDOT Financial Project ID 431752-5-52-01 SW Port St. Lucie Blvd. from South of SW Parr Dr. (Sta. 1155+00.00) to south of SW Alcantarra Blvd. (Sta. 1211+86.05) Begin MP 1.267 to End MP 2.344</b>	
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Confirmation Fax #: (772) 871-7337 Confirmation E-mail Address: [BReina@cityofpsl.com](mailto:BReina@cityofpsl.com) or [CCorigliano@cityofpsl.com](mailto:CCorigliano@cityofpsl.com)

**Prices are to be FOB Destination.**

This order is subject to all the City of Port St. Lucie Terms & Conditions that are available on City's web site at [www.cityofpsl.com](http://www.cityofpsl.com) and supersedes Vendors Terms and Conditions.

**This form is to be completed for every complex project or purchase.**