

# West Architecture + Design, LLC



Presentation prepared for:

## City of Port St Lucie - Evaluation Committee

Tuesday, February 8<sup>th</sup>, 2022 / 2:15 PM / 3<sup>rd</sup> Floor OMB Conference Room  
121 SW Port St Lucie Blvd., Port St Lucie, FL, 34984



# Project Team



City of Port St Lucie  
Owner/Client



West Architecture + Design, LLC.  
Architect



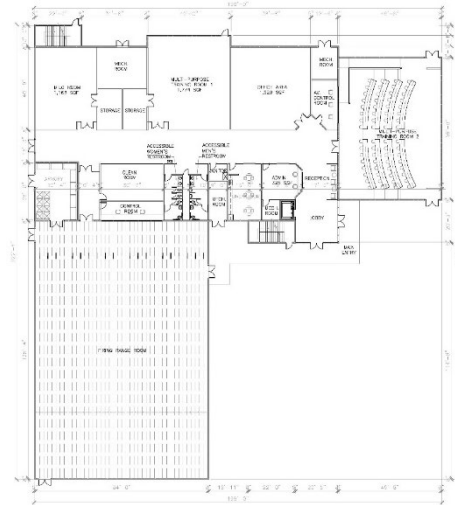
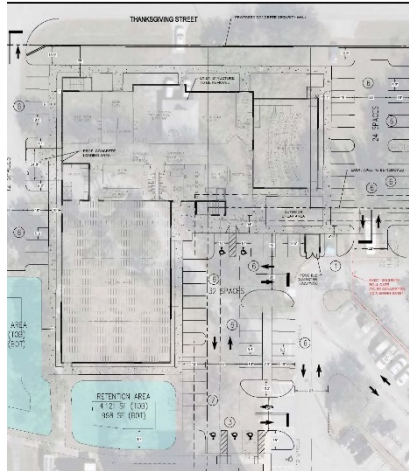
# Conceptual Design

## Knowledge of the Project

**West** understands the City is requesting the consultant to provide the services for the development of the Design Criteria Documents based on the project scope below

A multi-level training facility housing the following minimum requirements:

- State of the art indoor firearms range with ventilation, bullet trap and collection system.
- Ammunition/Weapon and equipment storage room. (Armory)
- Weapons cleaning/maintenance area.
- Firearms Range Control room
- Dedicated MILO (Multiple Interactive Learning Objectives) - Video simulation room for driving and interactive scenarios
- Dedicated 50-person classroom
- Dedicated defensive tactics room with wall-to-wall matted room
- Additional office space for training coordinators, support staff, and supervisor(s). Potential office space for additional police personnel.



# 1. Expound on any experience with indoor gun ranges, and/or training facilities.

West Architecture + Design, LLC.

Experience and Ability



- **Palm Beach Gardens- Tactical Training Facility**, Palm Beach Gardens, FL
- **Boynton Beach Public Works Maintenance Facility**, Boynton Beach, FL
- **Pompano Ocean Rescue Headquarters Building**, Pompano Beach, FL
- **Broward Sheriff's Office- Technical Services Center-South**, Fort Lauderdale, FL
- **Broward Sheriff's Office- Real Time Crime Center**, Fort Lauderdale, FL
- **Tamarac Fire Station 36**, Tamarac, FL
- **Lauderhill Fire Station 110**, Lauderhill, FL
- **Lauderdale Lakes EOC**, Lauderdale Lakes, FL
- **Lantana Police Annex**, Lantana, FL
- **Lindsey Davis Community Center**, Riviera Beach, FL
- **Pompano New Beach Library**, Pompano Beach, FL
- **Riviera Beach Heights Community Center**, Riviera Beach, FL
- **Tamarac Fire Station 78**, Tamarac, FL
- **Above is only a select group of projects to demonstrate our experience with municipal public safety type facilities.**

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Professional Services for a Design Criteria Package  
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2. Discuss any further experiences your firm had in the design and/or working with knowledgeable companies in terms of Tactical Ranges (i.e.: Action Target's design group).

## Project Experience

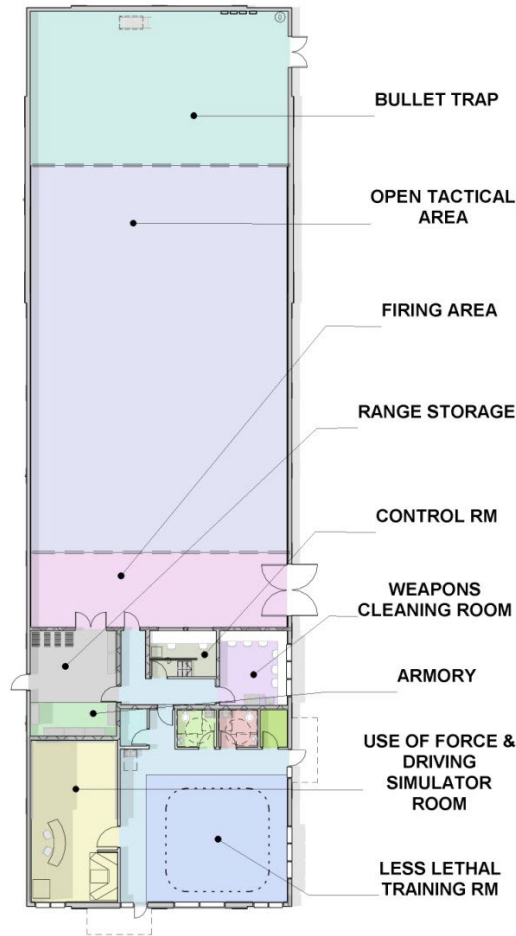
### Palm Beach Gardens Tactical Training Facility, Palm Beach Gardens, Florida

#### Project Description

The project consisted of the development of a Design Criteria package for a new Tactical Training Facility, for Palm Beach Gardens Police Department. The architectural style of the facility focused on creating a new building that is relevant to the site, as well as the other existing buildings in the campus. This Tactical Training conceptual design, required a number of safety and health factors to keep in mind to allow for ammunitions, explosive materials, and other hazardous components, to be used inside the facility without compromising the health of the occupants. In addition, the following rooms were designed in such order to have a continuous flow, for an ideal training session required by the client. These rooms include the Training Room, Driving Simulator Room, Firing Area and the Open Tactical Area.

#### Features

- One-Story (+/- 9,100 SF)
- Open Tactical Training Area
- Training Room
- Driving Simulator Room
- Armory Center
- Ventilation and lead exposure mitigation
- Noise exposure mitigation
- Special lighting
- Communication systems
- Protective construction
- Personnel safety features, signage
- Floor surfaces
- Wall surfaces
- Openings
- Air distribution
- Bullet trap and baffles
- Mechanical area behind bullet trap
- Seating
- Range storage
- Range control room
- Use of force simulator room
- Weapons cleaning room
- Ammunition storage / armory
- Restrooms
- Less lethal training areas



3. Are there any issues with this portion of the phase that can be expedited based upon the data and information that we have already provided?

4. In terms of previous projects, what are some major issues that may have been identified and then worked out in order to meet project deadlines (for the DCP phase) \*(tell us a war story and how they adapted to overcome it).

**City of Port St Lucie  
Professional Services for a Design Criteria  
Package for the Police Training Facility  
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**Deadlines and Issues**

**West** is committed to working with the City of Port St. Lucie on establishing and maintaining a project timeline to assure the project proceeds within the established goals..

**Key Items:**

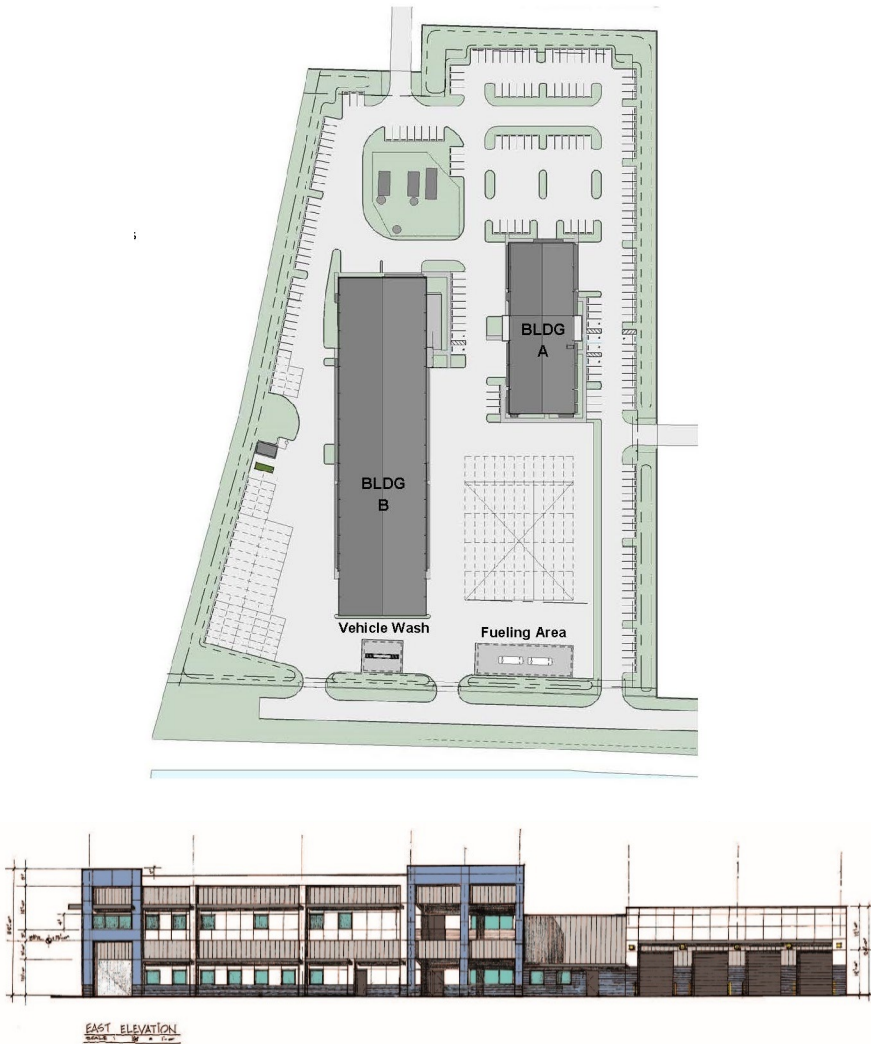
- Through review of all the RFP documents
- Client review and feedback
- Standup reviews to expedite design process
- Provide detailed technical information for the specialty items required for the design of the range such as
  - Ventilation and lead exposure mitigation
  - Noise exposure mitigation
  - Special lighting
  - Communication systems
  - Protective construction
  - Personnel safety features, signage
  - Floor surfaces
  - Wall surfaces
  - Openings
  - Air distribution
  - Bullet trap and baffles
  - Mechanical area behind bullet trap
  - Seating
  - Range storage
  - Range control room
  - Use of force simulator room
  - Weapons cleaning room
  - Ammunition storage / armory
  - Less lethal training areas

ID	Task Name	Duration	Start	Finish	Predecessors
1	Programming / Conceptual Design / Schematic Design	209 days	Tue 7/19/22	Fri 5/5/23	
2	<b>1. Programming Services</b>	86.25 days	Tue 7/19/22	Wed 11/16/22	
3	Site & Building Programming	30 days	Tue 7/19/22	Mon 8/29/22	
4	Owner Review #1	10 days	Tue 8/30/22	Mon 9/12/22	3
5	Site & Building Programming (Revision #1)	20 days	Tue 7/19/22	Wed 10/5/22	4
6	Owner Review #2	10 days	Wed 10/5/22	Wed 10/19/22	5
7	Site & Building Programming (Final)	20 days	Wed 10/19/22	Wed 11/16/22	6
8	<b>2. Conceptual Design Services</b>	99 days	Tue 9/13/22	Fri 1/27/23	
9	Conceptual Master Site Plan	20 days	Tue 9/13/22	Mon 10/10/22	4
10	Owner Review #1	10 days	Tue 10/11/22	Mon 10/24/22	9
11	Conceptual Master Site Plan (Revision #1)	20 days	Tue 10/25/22	Mon 11/21/22	10
12	Owner Review #2	10 days	Tue 11/22/22	Mon 12/5/22	11
13	Conceptual Master Site Plan (Final)	10 days	Tue 12/6/22	Mon 12/19/22	12
14	Conceptual Floor Plans	24 days	Tue 10/25/22	Fri 11/25/22	10
15	Owner Review #1	10 days	Mon 11/28/22	Fri 12/9/22	14
16	Conceptual Floor Plans (Revision #1)	15 days	Mon 12/12/22	Fri 12/30/22	15
17	Owner Review #2	10 days	Mon 1/2/23	Fri 1/13/23	16
18	Conceptual Floor Plans (Final)	10 days	Mon 1/16/23	Fri 1/27/23	17
19	<b>3. Schematic Design (30%)</b>	70 days	Mon 1/30/23	Fri 5/5/23	
20	Building Design	20 days	Mon 1/30/23	Fri 2/24/23	18
21	Owner Review #1	5 days	Mon 2/27/23	Fri 3/3/23	20
22	Building Design (Revision #1)	20 days	Mon 3/6/23	Fri 3/31/23	21
23	Owner Review #2	5 days	Mon 4/3/23	Fri 4/7/23	22
24	Building Design (Final)	20 days	Mon 4/10/23	Fri 5/5/23	23

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## 5. Identify other projects that the firm has performed Design Criteria Packages for including which agency.



### Project References

#### **Boynton Beach Public Works Maintenance Facility, Boynton Beach, Florida**

##### **Project Description**

The project involved the development of the Design Criteria Documents including Programming and Conceptual Design of the New Public Works Facility. Developing a Master Plan for the site, as well as, developing the space requirements for each individual department; and developing a Conceptual Master Site Plan locating the buildings, driveways, parking, sidewalks and landscape areas, based on the programming of the site.

##### **Site Features**

- Building A (210' x 80') 2 Stories
  - 27,111 SF in Total.
  - Facilities & Streets Office
  - Parks & Ground Office
  - Park Rangers Office
  - Solid Waste Office
- Building B (360' x 108') 2 Stories
  - 62,531 SF in Total.
  - Administration
  - Fleet Interior/Exterior
  - Warehouse Interior/Exterior
  - Storage Area
  - Generator
  - Repairing Garage
- Total Building Area: 89,642 SF
- Site: 9.19 Acres
- Access Road: 4.25 Acres
- Alternate Vehicle Wash and Fueling Area: 2.37 Acres
- Total Area: 15.80 Acres



6. Explain what information is considered sufficient to permit the City to enter into a negotiated Design-Build project.

7. Explain what elements of a project are required per State Statute for a Design Criteria Package.

## Design Criteria Package

Design Criteria Package means concise, performance-oriented drawings or specifications of the public construction project.

The purpose of the design criteria package is to furnish sufficient information so as to permit design-build firms to prepare a bid or a response to the city's request for proposal, or to permit the city to enter into a negotiated design-build contract.

The design criteria package shall specify such performance-based criteria for the public construction project, including:

- Legal description of the site,
- Survey
- Interior space requirements
- Material quality standards
- Schematic layouts
- Conceptual design criteria of the project
- Cost or budget estimates
- Design and construction schedules
- Site development requirements
- Provisions for utilities
- Storm water retention and disposal
- Parking requirements





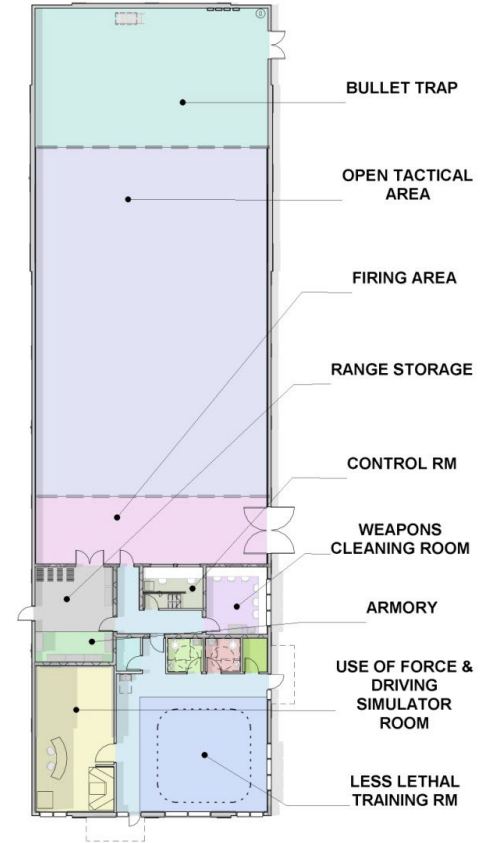
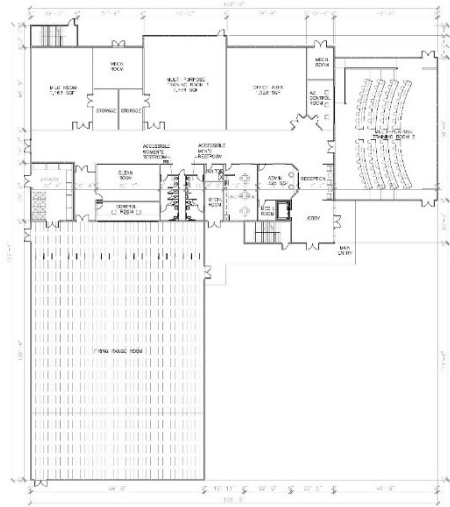
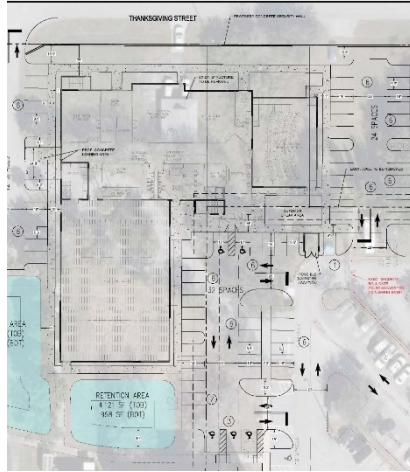
# Why the West Architectural Team?



- Team Approach
- Personal Involvement by Principals
- Understanding of Project and Logistics
- Understanding of the Importance of Schedules
- Long History of Performance on Projects
- Team with Proven Experience with Public Safety type projects
- Team with a diverse range of experience in Municipal and Private projects
- Award Winning Team

# Thank you for your time!

## Questions and Answers?



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Professional Services for a Design Criteria Package  
For the Police Training Facility

## Attachment A - Mandatory Questions

### Mandatory Questions

**These questions are Pass/Fail. To be considered responsive, responsible and eligible for award, you must answer all questions in this section.**

**DO NOT INCLUDE ANY COST INFORMATION IN YOUR RESPONSE TO THIS WORKSHEET.**

Question #	Questions per Proposal Factors/Categories	Response by Offeror. Only Yes or No Answers	Upload Attachments ?	Attachment Name
<b>Proposal Factors</b>				
1	List any criminal violations and/or convictions of the Proposer and/or any of its principals: (N/A is not an acceptable answer).	NO	IF YES	NO
2	Complete and upload PSL Location Form	YES	IF YES	FILE #4 - Proposer's Location
3	Is firm a minority business?	NO	IF YES	NO
4	Is the firm incorporated? Yes--No If yes, in what state?	YES, FLORIDA	NO	FILE #4 - Licenses & Certifications
5	List any judgements from lawsuits in the last five (5) years: (N/A is not an acceptable answer).	NO	IF YES	NO
6	List any lawsuits pending or completed within the past five (5) years involving the corporation, partnership or individuals with more than ten percent (10%) interest: (N/A is not an acceptable answer).	NO	IF YES	NO
7	Has the Proposer or any of its principals ever been declared bankrupt or reorganized under Chapter 11 or put into receivership?	NO	IF YES	NO
8	Proposers are required to submit all licenses and certifications required to perform this project.	YES	YES	FILE #4 - Licenses & Certifications
9	Proposers are required, to submit a copy of their Insurance Certificate for the type and dollar amount of insurance they <u>currently maintain</u> .	YES	YES	FILE #4 - Certificate of Liability Insurance
10	Complete and upload E-Verify Form	YES	YES	FILE #4 - Attachment G - E-Verify Form
11	Complete and upload Drug Free Workplace Form	YES	YES	FILE #4 - Attachment I - Drug-Free Workplace Form
12	Complete and upload Consultant Code of Ethics	YES	YES	FILE #4 - Attachment F - Consultant's Code of Ethics
13	Complete and upload Non-Collusion Affidavit	YES	YES	FILE #4 - Attachment H - Non-Collusion Affidavit
14	Complete and upload Cone of Silence Form	YES	YES	FILE #4 - Attachment E - Cone of Silence
15	Complete and upload Truth-In Negotiation Form	YES	YES	FILE #4 - Attachment J - Truth In Negotiation
16	Submit W-9	YES	YES	FILE #4 - Form W-9
17	Upload and submit three (3) projects similar in size and scope to this Bid completed by your firm within the past five (5) years along with a brief description of the project, location of project, client name, client phone number, email, and value of contract in the state of Florida.	YES	YES	FILE #4 - References

**Attachment A - Mandatory Questions**

18	Complete and upload Mandatory Scored Questions	YES	YES	FILE #2 - Attachment B - Mandatory Scored Questions

**Attachment B - Mandatory Scored Questions**

**Mandatory Scored Questions**

**Offerors must answer all the questions in this spreadsheet in the cell provided.**

**Failure to answer these questions will result in disqualification of the proposal.**

**Offerors must indicate whether their proposal meets the individual requirement and provide a supporting narrative in the space provided. The narrative description, along with any required supporting materials, will be evaluated and awarded points in accordance with Section 6 "Proposal Evaluation, Negotiations and Award" of this eRFP. ONLY upload documents if there is a Yes in the "Upload Attachments with Additional Information?" column, to provide additional information about specific questions. Documents not requested in this column will not be evaluated.**

**DO NOT INCLUDE ANY COST INFORMATION IN YOUR RESPONSE TO THIS WORKSHEET.**

Question #	Questions per Proposal Factors/Categories	Response by Offeror	Upload Attachments?	Attachment Name
1	Please provide all documentation needed for Location. <u>Proposer's Location</u> - Location shall mean a business which meets the following criteria: # of Miles from City Hall to Assigned Staff's Office location 0-60 Miles 61-80 Miles 81-100 Miles 101-120 Miles 121-140 Miles 140+ Miles	0-60 Miles	YES	FILE #4 - Proposer's Location
2	<u>Woman/Veteran/Minority Owned Business</u> . Does the Primary firm hold a Minority Business Certification by the Florida Department of Management Services, as described in section 8 of the document? If so, please attach.	NO	YES	NO
3	<u>Executive summary</u> . This section should include the Firm's overall concept of the working relationship that will be required to successfully complete this project. The proposer shall provide an executive summary narrative containing information that indicates an understanding of the overall need for and purpose of the services presented in the RFP.	See attached additional documents.	YES	FILE #4 - Executive Summary
4	<u>Project plan</u> . A project plan is a formal document designed to guide the control and execution of a project. A project plan is the key to a successful project and is the most important document that needs to be created when starting any business project. This should include any special concerns or accommodations needed for a successful project. The plan shall also include methods for planning, organizing, scheduling, coordinating, and administering the total effort. Explain the overall approach to the project. A submission of sample tables and graphs that are reflective of work typically performed by the consultant should be included in the proposal.	See additional attached documents.	YES	FILE #4 - Project Plan
5	What does your firm anticipate being the most challenging part of this project?	We will work with the City to address any challenges or issues that may arise, but at this time, we do not anticipate any major challenges.	YES	NO
6	Provide a listing of firm's current contracts to include in the state of Florida.	See additional attached documents.	YES	FILE #4 - Current Workload
7	Please complete and attach Form 330 part I and II for evaluation of qualifications & staff/personnel.	See additional attached documents.	YES	FILE #3 - Form 330

**Attachment B - Mandatory Scored Questions**

8	<p><u>Value-added services.</u> This term is used for non-core services, or, all services beyond the identified scope. Does the firm recommend any optional value-added services?</p>	<p>Being a part of West Construction, Inc., West Architecture, LLC has access to a full Estimating Department to assist with cost estimates and/or budgets.</p>	<p>YES</p>	<p>NO</p>
9	<p><u>Proposed Schedule.</u> Making adjustment for issues that may arise during this project, what is your proposed schedule for this project?</p> <p>This section shall include a detailed breakdown and timelines for achieving the scope of work, with a delineation of assigned staff for each task associated with the project. Also include quality assurance efforts for the data collection and analysis tasks, a process for ensuring that no individual respondents will be identified, and a project timeline. The consultant must have sufficient equipment and personnel for back-up and/or emergencies to assure prompt scheduling and completion of services within the schedule. *Final project schedule will be negotiated with awarded firm.</p>	<p>See additional attached documents.</p>	<p>YES</p>	<p>FILE #4 - Proposed Schedule</p>
10	<p><u>Other Material.</u> Please include any additional material that may assist the City in evaluating the proposals and approach to the project. Pre-printed advertisements, brochures, and promotional material may be attached as additional information, but shall not serve as a substitute for a specific response. Attachment of brochures instead of the written response request will be grounds for disqualification or devaluation. A simple “yes” or “no” answer alone will not be acceptable unless clearly requested; an explanation shall be provided for each question/issue listed in this response outline. However, clarity and brevity of presentation, not length, will be favorably considered.</p>	<p>See attached project sheets</p>	<p>YES</p>	<p>FILE #3 - Form 330</p>
11	<p><u>Innovation.</u> Please outline any tools in the firms "toolbox" that can be considered innovative and that have proven to benefit the successful completion of similar projects recently.</p>	<p>Our firm uses “REVIT” software to develop our projects. REVIT is a Building Information Modeling (BIM) software that allows for 3-dimensional coordination of the designs and identifies potential issues early on in the design process.</p>	<p>YES</p>	<p>NO</p>

# ARCHITECT - ENGINEER QUALIFICATIONS

## PART I - CONTRACT-SPECIFIC QUALIFICATIONS

### A. CONTRACT INFORMATION

1. TITLE AND LOCATON *(City and State)*

**Professional Services for a Design Criteria Package for the Police Training Facility  
Port St. Lucie, Florida**

2. PUBLIC NOTICE DATE

**January 10, 2022**

3. SOLICITATION OR PROJECT NUMBER

**eRFP : 20220023**

### B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE

**Matthew F. West, AIA, CGC, Principal**

5. NAME OF FIRM

**West Architecture + Design, LLC**

6. TELEPHONE NUMBER

**(561) 588-2027**

7. FAX NUMBER

**(561) 582-9419**

8. E-MAIL ADDRESS

[mwest@westconstructioninc.net](mailto:mwest@westconstructioninc.net)

### C. PROPOSED TEAM

*(Complete this section for the prime contractor and all key subcontractors.)*

	<i>(Check)</i>			9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	J-V	SUBCON-TRACTOR			
a.	<b>X</b>			<b>West Architecture + Design, LLC</b>  <input type="checkbox"/> CHECK IF BRANCH OFFICE	<b>820 North 4th Street Lantana, FL 33462</b>	<b>Architect of Record</b>
b.						
c.						
d.						
e.						
f.						

### D. ORGANIZATIONAL CHART OF PROPOSED TEAM

Please see chart in Section 4.

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

12. NAME <b>Martha A. Morgan, CBC President</b>	13. ROLE IN THIS CONTRACT <b>Principal</b>	14. YEARS EXPERIENCE	
		a. TOTAL <b>48</b>	b. WITH CURRENT FIRM <b>37</b>
15. FIRM NAME AND LOCATION <i>(City and State)</i> <b>West Architecture + Design, LLC, Lantana, Florida</b>			
16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> <b>Bachelor of Business Administration, Nova University</b>		17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i> <b>Certified Building Contractor, Florida CBC057038</b>	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i> <b>AGC - Florida East Coast Chapter</b>			

**19. RELEVANT PROJECTS**

a.	(1) TITLE AND LOCATION <i>(City and State)</i> <b>Boynton Beach Public Works Masterplan Boynton Beach, Florida</b>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES <b>2021</b>	CONSTRUCTION <i>(if applicable)</i> <b>N/A</b>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	<p>The project involved the Programming and Conceptual Design of the New Public Works Facility. Including Developing a master plan for the site. Developing the space requirements for each individual departments. Developing a conceptual Master Site Plan locating the buildings, driveways, parking, sidewalks and landscape areas, based on the programming of the site.</p> <p><b>Size: 89,642 SF</b> <b>Cost: \$37 Million (Estimated)</b></p> <p><b>Role: Principal</b></p>		
b.	(1) TITLE AND LOCATION <i>(City and State)</i> <b>Pompano Ocean Rescue Headquarters Building Pompano Beach, Florida</b>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES <b>2020</b>	CONSTRUCTION <i>(if applicable)</i> <b>2022</b>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	<p>The intent of this project consist of the renovation of the existing building and the addition of a second floor to the Pompano Ocean Rescue Headquarters located at 50 N Pompano Beach Blvd, Pompano Beach, FL 33062.</p> <p>The project entails improvements to the interior of the existing First level 1920 SF, including but not limited to upgrades to existing bathrooms, locker rooms, offices and storage areas. The first floor addition consist of 898 SF for lobby, general equipment, and vertical circulation.</p> <p>The second floor addition will be in support of existing Ocean Rescue services. The expansion of 2,460 SF includes a large meeting room, restrooms, and a break room. Also, included shall be the core elements such as stairs, elevator, elevator equipment room and storage rooms.</p> <p>The site improvements include new sidewalks and new landscaping.</p> <p><b>Size: 5,369 SF</b> <b>Cost: \$2.5 Million</b></p> <p><b>Role: Principal</b></p>		
c.	(1) TITLE AND LOCATION <i>(City and State)</i> <b>Broward County Sheriff's Office TSC South Fort Lauderdale, Florida</b>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES <b>2019</b>	CONSTRUCTION <i>(if applicable)</i> <b>N/A</b>



(3) BRIEF DESCRIPTION ( <i>Brief scope, size, cost, etc.</i> ) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm					
<p>This project includes the renovation of the of the existing Central Supply Customer Service Area (+/- 8,816 SF) in Building #3, plus the addition of a (+/- 460 SF) awning for the Vehicle Work Area at the Public Safety Complex located at 2601 W. Broward Blvd, Fort Lauderdale, FL 33312. The renovation is a conversion of the existing Central Supply Customer Service Area to an IT support area with office / tech support spaces and storage areas.</p>						
<p><b>Size: +/- 8,816 SF</b> <b>Cost: \$1 Million</b></p>						
<p><b>Role: Principal</b></p>						
(1) TITLE AND LOCATION ( <i>City and State</i> )	(2) YEAR COMPLETED					
<p><b>Broward County Sheriff's Office Real Time Crime Center</b> <b>Fort Lauderdale, Florida</b></p>	<table border="1"> <tr> <td>PROFESSIONAL SERVICES</td> <td>CONSTRUCTION (<i>if applicable</i>)</td> </tr> <tr> <td>2019</td> <td>N/A</td> </tr> </table>	PROFESSIONAL SERVICES	CONSTRUCTION ( <i>if applicable</i> )	2019	N/A	
PROFESSIONAL SERVICES	CONSTRUCTION ( <i>if applicable</i> )					
2019	N/A					
(3) BRIEF DESCRIPTION ( <i>Brief scope, size, cost, etc.</i> ) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm					
<p>d. This project consists of renovation of 5,182 square feet area on the 4th floor of the Broward Sheriff's office. The project includes the installation of new computer stations for the forensic unit, installation of an evidence cage, conference area, layout of and coordination of cubicles for the Regional Communications Department.</p>						
<p><b>Size: 5,182 SF</b> <b>Cost: \$322,763</b></p>						
<p><b>Role: Principal</b></p>						
(1) TITLE AND LOCATION ( <i>City and State</i> )	(2) YEAR COMPLETED					
<p><b>Palm Beach Gardens Tactical Training Center</b> <b>Palm Beach Gardens, Florida</b></p>	<table border="1"> <tr> <td>PROFESSIONAL SERVICES</td> <td>CONSTRUCTION (<i>if applicable</i>)</td> </tr> <tr> <td>2015</td> <td>N/A</td> </tr> </table>	PROFESSIONAL SERVICES	CONSTRUCTION ( <i>if applicable</i> )	2015	N/A	
PROFESSIONAL SERVICES	CONSTRUCTION ( <i>if applicable</i> )					
2015	N/A					
(3) BRIEF DESCRIPTION ( <i>Brief scope, size, cost, etc.</i> ) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm					
<p>e. The project consisted of the development Designed Criteria package for a new Tactical Training Facility, for Palm Beach Gardens Police Department. The architectural style of the facility focused on creating a new building that is relevant to the site, as well as the other existing buildings in the campus. This Tactical Training conceptual design, required a number of safety and health factors to keep in mind to allow for ammunitions, explosive materials, and other hazardous components, to be used inside the facility without compromising the health of the occupants. In addition, the following rooms where design in such order to have a continuous flow, for an ideal training session required by the client.</p>						
<p><b>Size: +/- 9,100 SF</b> <b>Cost: \$1.5 Million</b></p>						
<p><b>Role: Principal</b></p>						

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

12. NAME <b>Matthew F. West, AIA, CGC Vice President</b>	13. ROLE IN THIS CONTRACT <b>Principal In Charge</b>	14. YEARS EXPERIENCE	
		a. TOTAL <b>28</b>	b. WITH CURRENT FIRM <b>24</b>
15. FIRM NAME AND LOCATION <i>(City and State)</i> <b>West Architecture + Design, LLC, Lantana, Florida</b>			
16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> <b>Bachelor of Science in Architecture, Florida A&amp;M University Bachelor of Architecture, Florida Atlantic University</b>		17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i> <b>Registered Architect, Florida AR93859 Certified General Contractor, Florida CGC1546626</b>	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i> <b>OSHA Certified 10-Hour Safety Training</b>			

**19. RELEVANT PROJECTS**

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(if applicable)</i>
a.	<b>Boynton Beach Public Works Masterplan Boynton Beach, Florida</b>	<b>2021</b>	<b>N/A</b>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm  The project involved the Programming and Conceptual Design of the New Public Works Facility. Including Developing a master plan for the site. Developing the space requirements for each individual departments. Developing a conceptual Master Site Plan locating the buildings, driveways, parking, sidewalks and landscape areas, based on the programming of the site.  <b>Size: 89,642 SF</b> <b>Cost: \$37 Million (Estimated)</b>  <b>Role: Principal In Charge</b>		
b.	<b>Pompano Ocean Rescue Headquarters Building Pompano Beach, Florida</b>	<b>2020</b>	<b>2022</b>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm  The intent of this project consist of the renovation of the existing building and the addition of a second floor to the Pompano Ocean Rescue Headquarters located at 50 N Pompano Beach Blvd, Pompano Beach, FL 33062.  The project entails improvements to the interior of the existing First level 1920 SF, including but not limited to upgrades to existing bathrooms, locker rooms, offices and storage areas. The first floor addition consist of 898 SF for lobby, general equipment, and vertical circulation.  The second floor addition will be in support of existing Ocean Rescue services. The expansion of 2,460 SF includes a large meeting room, restrooms, and a break room. Also, included shall be the core elements such as stairs, elevator, elevator equipment room and storage rooms.  The site improvements include new sidewalks and new landscaping.  <b>Size: 5,369 SF</b> <b>Cost: \$2.5 Million</b>  <b>Role: Principal In Charge</b>		
c.	<b>Broward County Sheriff's Office TSC South Fort Lauderdale, Florida</b>	<b>2019</b>	<b>N/A</b>

(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <span style="float: right;"><input checked="" type="checkbox"/> Check if project performed with current firm</span>	
<p>This project includes the renovation of the of the existing Central Supply Customer Service Area (+/- 8,816 SF) in Building #3, plus the addition of a (+/- 460 SF) awning for the Vehicle Work Area at the Public Safety Complex located at 2601 W. Broward Blvd, Fort Lauderdale, FL 33312. The renovation is a conversion of the existing Central Supply Customer Service Area to an IT support area with office / tech support spaces and storage areas.</p> <p><b>Size: +/- 8,816 SF</b>  <b>Cost: \$1 Million</b></p> <p><b>Role: Principal In Charge</b></p>	

(1) TITLE AND LOCATION <i>(City and State)</i> <b>Broward County Sheriff's Office Real Time Crime Center</b> <b>Fort Lauderdale, Florida</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2019	CONSTRUCTION <i>(if applicable)</i> N/A

(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <span style="float: right;"><input checked="" type="checkbox"/> Check if project performed with current firm</span>	
d.	<p>This project consists of renovation of 5,182 square feet area on the 4th floor of the Broward Sheriff's office. The project includes the installation of new computer stations for the forensic unit, installation of an evidence cage, conference area, layout of and coordination of cubicles for the Regional Communications Department.</p> <p><b>Size: 5,182 SF</b>  <b>Cost: \$322,763</b></p> <p><b>Role: Principal In Charge</b></p>

(1) TITLE AND LOCATION <i>(City and State)</i> <b>Palm Beach Gardens Tactical Training Center</b> <b>Palm Beach Gardens, Florida</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2015	CONSTRUCTION <i>(if applicable)</i> N/A

(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <span style="float: right;"><input checked="" type="checkbox"/> Check if project performed with current firm</span>	
e.	<p>The project consisted of the development Designed Criteria package for a new Tactical Training Facility, for Palm Beach Gardens Police Department. The architectural style of the facility focused on creating a new building that is relevant to the site, as well as the other existing buildings in the campus. This Tactical Training conceptual design, required a number of safety and health factors to keep in mind to allow for ammunitions, explosive materials, and other hazardous components, to be used inside the facility without compromising the health of the occupants. In addition, the following rooms where design in such order to have a continuous flow, for an ideal training session required by the client.</p> <p><b>Size: +/- 9,100 SF</b>  <b>Cost: \$1.5 Million</b></p> <p><b>Role: Principal In Charge</b></p>

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

12. NAME <b>Peter Ganci, Assoc. AIA, LEED AP BD+C</b>	13. ROLE IN THIS CONTRACT <b>Design Principal</b>	14. YEARS EXPERIENCE	
		a. TOTAL <b>30</b>	b. WITH CURRENT FIRM <b>14</b>
15. FIRM NAME AND LOCATION <i>(City and State)</i> <b>West Architecture + Design, LLC, Lantana, Florida</b>			
16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> <b>Bachelor of Design in Architecture, University of Florida Bachelor of Architecture, Florida Atlantic University</b>		17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i>	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i> <b>LEED AP BD+C, United States Green Building Council</b>			

**19. RELEVANT PROJECTS**

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(if applicable)</i>
a.	<b>Boynton Beach Public Works Masterplan Boynton Beach, Florida</b>	<b>2021</b>	<b>N/A</b>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm  The project involved the Programming and Conceptual Design of the New Public Works Facility. Including Developing a master plan for the site. Developing the space requirements for each individual departments. Developing a conceptual Master Site Plan locating the buildings, driveways, parking, sidewalks and landscape areas, based on the programming of the site.  <b>Size: 89,642 SF</b> <b>Cost: \$37 Million (Estimated)</b>  <b>Role: Principal</b>		
b.	<b>Pompano Ocean Rescue Headquarters Building Pompano Beach, Florida</b>	<b>2020</b>	<b>2022</b>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm  The intent of this project consist of the renovation of the existing building and the addition of a second floor to the Pompano Ocean Rescue Headquarters located at 50 N Pompano Beach Blvd, Pompano Beach, FL 33062.  The project entails improvements to the interior of the existing First level 1920 SF, including but not limited to upgrades to existing bathrooms, locker rooms, offices and storage areas. The first floor addition consist of 898 SF for lobby, general equipment, and vertical circulation.  The second floor addition will be in support of existing Ocean Rescue services. The expansion of 2,460 SF includes a large meeting room, restrooms, and a break room. Also, included shall be the core elements such as stairs, elevator, elevator equipment room and storage rooms.  The site improvements include new sidewalks and new landscaping.  <b>Size: 5,369 SF</b> <b>Cost: \$2.5 Million</b>  <b>Role: Principal</b>		
c.	<b>Broward County Sheriff's Office TSC South Fort Lauderdale, Florida</b>	<b>2019</b>	<b>N/A</b>

(3) BRIEF DESCRIPTION ( <i>Brief scope, size, cost, etc.</i> ) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm					
<p>This project includes the renovation of the of the existing Central Supply Customer Service Area (+/- 8,816 SF) in Building #3, plus the addition of a (+/- 460 SF) awning for the Vehicle Work Area at the Public Safety Complex located at 2601 W. Broward Blvd, Fort Lauderdale, FL 33312. The renovation is a conversion of the existing Central Supply Customer Service Area to an IT support area with office / tech support spaces and storage areas.</p>						
<p><b>Size: +/- 8,816 SF</b> <b>Cost: \$1 Million</b></p>						
<p><b>Role: Principal</b></p>						
(1) TITLE AND LOCATION ( <i>City and State</i> )	(2) YEAR COMPLETED					
<p><b>Broward County Sheriff's Office Real Time Crime Center</b> <b>Fort Lauderdale, Florida</b></p>	<table border="1"> <tr> <td>PROFESSIONAL SERVICES</td> <td>CONSTRUCTION (<i>if applicable</i>)</td> </tr> <tr> <td>2019</td> <td>N/A</td> </tr> </table>	PROFESSIONAL SERVICES	CONSTRUCTION ( <i>if applicable</i> )	2019	N/A	
PROFESSIONAL SERVICES	CONSTRUCTION ( <i>if applicable</i> )					
2019	N/A					
(3) BRIEF DESCRIPTION ( <i>Brief scope, size, cost, etc.</i> ) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm					
<p>d. This project consists of renovation of 5,182 square feet area on the 4th floor of the Broward Sheriff's office. The project includes the installation of new computer stations for the forensic unit, installation of an evidence cage, conference area, layout of and coordination of cubicles for the Regional Communications Department.</p>						
<p><b>Size: 5,182 SF</b> <b>Cost: \$322,763</b></p>						
<p><b>Role: Principal</b></p>						
(1) TITLE AND LOCATION ( <i>City and State</i> )	(2) YEAR COMPLETED					
<p><b>Palm Beach Gardens Tactical Training Center</b> <b>Palm Beach Gardens, Florida</b></p>	<table border="1"> <tr> <td>PROFESSIONAL SERVICES</td> <td>CONSTRUCTION (<i>if applicable</i>)</td> </tr> <tr> <td>2015</td> <td>N/A</td> </tr> </table>	PROFESSIONAL SERVICES	CONSTRUCTION ( <i>if applicable</i> )	2015	N/A	
PROFESSIONAL SERVICES	CONSTRUCTION ( <i>if applicable</i> )					
2015	N/A					
(3) BRIEF DESCRIPTION ( <i>Brief scope, size, cost, etc.</i> ) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm					
<p>e. The project consisted of the development Designed Criteria package for a new Tactical Training Facility, for Palm Beach Gardens Police Department. The architectural style of the facility focused on creating a new building that is relevant to the site, as well as the other existing buildings in the campus. This Tactical Training conceptual design, required a number of safety and health factors to keep in mind to allow for ammunitions, explosive materials, and other hazardous components, to be used inside the facility without compromising the health of the occupants. In addition, the following rooms where design in such order to have a continuous flow, for an ideal training session required by the client.</p>						
<p><b>Size: +/- 9,100 SF</b> <b>Cost: \$1.5 Million</b></p>						
<p><b>Role: Principal</b></p>						

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

12. NAME <b>Thomas L. Rolando</b>	13. ROLE IN THIS CONTRACT <b>Quality Control Manager</b>	14. YEARS EXPERIENCE	
		a. TOTAL <b>45</b>	b. WITH CURRENT FIRM <b>5</b>
15. FIRM NAME AND LOCATION <i>(City and State)</i> <b>West Architecture + Design, LLC, Lantana, Florida</b>			
16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> <b>Bachelor of Architecture, University of Guayaquil, Ecuador</b>		17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i>	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i> <b>Construction Specification Institute</b>			

**19. RELEVANT PROJECTS**

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
a.	<b>Boynton Beach Public Works Masterplan Boynton Beach, Florida</b>	PROFESSIONAL SERVICES <b>2021</b>	CONSTRUCTION <i>(if applicable)</i> <b>N/A</b>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <span style="float: right;"><input checked="" type="checkbox"/> Check if project performed with current firm</span>  The project involved the Programming and Conceptual Design of the New Public Works Facility. Including Developing a master plan for the site. Developing the space requirements for each individual departments. Developing a conceptual Master Site Plan locating the buildings, driveways, parking, sidewalks and landscape areas, based on the programming of the site.  <b>Size: 89,642 SF</b> <b>Cost: \$37 Million (Estimated)</b>  <b>Role: Quality Control Manager</b>		
b.	<b>Fire Station #36 Tamarac, Florida</b>	PROFESSIONAL SERVICES <b>2021</b>	CONSTRUCTION <i>(if applicable)</i> <b>2021</b>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <span style="float: right;"><input checked="" type="checkbox"/> Check if project performed with current firm</span>  The project involves the Design- Build of a 13,595 +/- square foot fire station located in Tamarac, FL. The western +/- 1.4 acres of the project site is currently being utilized as a temporary fire rescue station, which will remain active throughout the duration of this project. The eastern +/- 2.0 acres of the project site is currently vacant and reserved for Fire Station #36. This project includes developing product specifications, design plans and details, permitting, and the construction of new, state of the art, hardened fire station.  <b>Size: +/- 13,595 SF</b> <b>Cost: \$5.2 Million</b>  <b>Role: Quality Control Manager</b>		
c.	<b>Pompano Ocean Rescue Headquarters Building Pompano Beach, Florida</b>	PROFESSIONAL SERVICES <b>2020</b>	CONSTRUCTION <i>(if applicable)</i> <b>2022</b>

	<p>(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <span style="float: right;"><input checked="" type="checkbox"/> Check if project performed with current firm</span></p> <p>The intent of this project consist of the renovation of the existing building and the addition of a second floor to the Pompano Ocean Rescue Headquarters located at 50 N Pompano Beach Blvd, Pompano Beach, FL 33062.</p> <p>The project entails improvements to the interior of the existing First level 1920 SF, including but not limited to upgrades to existing bathrooms, locker rooms, offices and storage areas. The first floor addition consist of 898 SF for lobby, general equipment, and vertical circulation.</p> <p>The second floor addition will be in support of existing Ocean Rescue services. The expansion of 2,460 SF includes a large meeting room, restrooms, and a break room. Also, included shall be the core elements such as stairs, elevator, elevator equipment room and storage rooms.</p> <p>The site improvements include new sidewalks and new landscaping.</p> <p><b>Size: 5,369 SF</b>  <b>Cost: \$2.5 Million</b></p> <p><b>Role: Quality Control Manager</b></p>							
d.	<p>(1) TITLE AND LOCATION <i>(City and State)</i>  <b>Broward County Sheriff's Office TSC South</b>  <b>Fort Lauderdale, Florida</b></p> <p>(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <span style="float: right;"><input checked="" type="checkbox"/> Check if project performed with current firm</span></p> <p>This project includes the renovation of the of the existing Central Supply Customer Service Area (+/- 8,816 SF) in Building #3, plus the addition of a (+/- 460 SF) awning for the Vehicle Work Area at the Public Safety Complex located at 2601 W. Broward Blvd, Fort Lauderdale, FL 33312. The renovation is a conversion of the existing Central Supply Customer Service Area to an IT support area with office / tech support spaces and storage areas.</p> <p><b>Size: +/- 8,816 SF</b>  <b>Cost: \$1 Million</b></p> <p><b>Role: Quality Control Manager</b></p>	<table border="1"> <thead> <tr> <th colspan="2" style="text-align: center;">(2) YEAR COMPLETED</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">PROFESSIONAL SERVICES</td> <td style="text-align: center;">CONSTRUCTION <i>(if applicable)</i></td> </tr> <tr> <td style="text-align: center;">2019</td> <td style="text-align: center;">N/A</td> </tr> </tbody> </table>	(2) YEAR COMPLETED		PROFESSIONAL SERVICES	CONSTRUCTION <i>(if applicable)</i>	2019	N/A
(2) YEAR COMPLETED								
PROFESSIONAL SERVICES	CONSTRUCTION <i>(if applicable)</i>							
2019	N/A							
e.	<p>(1) TITLE AND LOCATION <i>(City and State)</i>  <b>Broward County Sheriff's Office Real Time Crime Center</b>  <b>Fort Lauderdale, Florida</b></p> <p>(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <span style="float: right;"><input checked="" type="checkbox"/> Check if project performed with current firm</span></p> <p>This project consists of renovation of 5,182 square feet area on the 4th floor of the Broward Sheriff's office. The project includes the installation of new computer stations for the forensic unit, installation of an evidence cage, conference area, layout of and coordination of cubicles for the Regional Communications Department.</p> <p><b>Size: 5,182 SF</b>  <b>Cost: \$322,763</b></p> <p><b>Role: Quality Control Manager</b></p>	<table border="1"> <thead> <tr> <th colspan="2" style="text-align: center;">(2) YEAR COMPLETED</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">PROFESSIONAL SERVICES</td> <td style="text-align: center;">CONSTRUCTION <i>(if applicable)</i></td> </tr> <tr> <td style="text-align: center;">2019</td> <td style="text-align: center;">N/A</td> </tr> </tbody> </table>	(2) YEAR COMPLETED		PROFESSIONAL SERVICES	CONSTRUCTION <i>(if applicable)</i>	2019	N/A
(2) YEAR COMPLETED								
PROFESSIONAL SERVICES	CONSTRUCTION <i>(if applicable)</i>							
2019	N/A							

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

12. NAME <b>Yamilet Matos</b>	13. ROLE IN THIS CONTRACT <b>Project Manager</b>	14. YEARS EXPERIENCE	
		a. TOTAL <b>14</b>	b. WITH CURRENT FIRM <b>4 months</b>
15. FIRM NAME AND LOCATION <i>(City and State)</i> <b>West Architecture + Design, LLC, Lantana, Florida</b>			
16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> <b>Bachelor of Architecture, Universidad Nacional Pedro Henriquez Urena, Santo Domingo Master's Degree, Cardiff University Wales, UK</b>		17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i>	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i> <b>REVIT, AutoCAD, Photoshop, Sketchup, Vectorworks</b>			

**19. RELEVANT PROJECTS**

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(if applicable)</i>
a.	<b>Boynton Beach Public Works Masterplan Boynton Beach, Florida</b>	2021	N/A
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm  The project involved the Programming and Conceptual Design of the New Public Works Facility. Including Developing a master plan for the site. Developing the space requirements for each individual departments. Developing a conceptual Master Site Plan locating the buildings, driveways, parking, sidewalks and landscape areas, based on the programming of the site.  <b>Size: 89,642 SF</b> <b>Cost: \$37 Million (Estimated)</b>  <b>Role: Project Manager</b>		
b.	<b>Pompano Ocean Rescue Headquarters Building Pompano Beach, Florida</b>	2020	2022
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm  The intent of this project consist of the renovation of the existing building and the addition of a second floor to the Pompano Ocean Rescue Headquarters located at 50 N Pompano Beach Blvd, Pompano Beach, FL 33062.  The project entails improvements to the interior of the existing First level 1920 SF, including but not limited to upgrades to existing bathrooms, locker rooms, offices and storage areas. The first floor addition consist of 898 SF for lobby, general equipment, and vertical circulation.  The second floor addition will be in support of existing Ocean Rescue services. The expansion of 2,460 SF includes a large meeting room, restrooms, and a break room. Also, included shall be the core elements such as stairs, elevator, elevator equipment room and storage rooms.  The site improvements include new sidewalks and new landscaping.  <b>Size: 5,369 SF</b> <b>Cost: \$2.5 Million</b>  <b>Role: Project Manager</b>		
c.	<b>EAU Palm Beach Resort - Cabanas and Kiosk Pool Manalapan, Florida</b>	2021	2021



(3) BRIEF DESCRIPTION ( <i>Brief scope, size, cost, etc.</i> ) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm	
<p>The project involves providing <b>Design-Build</b> Services including Architectural, Engineering and Construction services for the <b>Renovation</b> of the existing Eau Palm Beach Resort and Spa hotel. The existing hotel spaces have been redesigned to accommodate the new scope of work. Renovation spaces include the Entry, Lobby-Bar, Restaurants, Retail Areas, Kids club, Exterior Terraces, Resort pool and Deck and Landscaping throughout.</p> <p><b>Size: +/- 830 SF</b></p> <p><b>Role: Project Manager</b></p>			
(1) TITLE AND LOCATION ( <i>City and State</i> )		(2) YEAR COMPLETED	
<p><b>Eau Palm Beach Resort - Adult Pool Bar</b> <b>Manalapan, Florida</b></p>		PROFESSIONAL SERVICES	CONSTRUCTION ( <i>if applicable</i> )
		2021	2021
(3) BRIEF DESCRIPTION ( <i>Brief scope, size, cost, etc.</i> ) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm	
d.	<p>This area involved the renovation of the existing pool kiosk and the conversion into a pool bar. An aluminum structure with marble countertops, the bar also has storage areas for pool accessories and towels for the guests.</p> <p><b>Size: 310 SF</b></p> <p><b>Role: Project Manager</b></p>		
(1) TITLE AND LOCATION ( <i>City and State</i> )		(2) YEAR COMPLETED	
<p><b>Palm Beach Gardens Tactical Training Center</b> <b>Palm Beach Gardens, Florida</b></p>		PROFESSIONAL SERVICES	CONSTRUCTION ( <i>if applicable</i> )
		2021	2021
(3) BRIEF DESCRIPTION ( <i>Brief scope, size, cost, etc.</i> ) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm	
e.	<p>The project involves providing <b>Design-Build</b> Services including Architectural, Engineering and Construction services for the <b>Renovation</b> of the existing Eau Palm Beach Resort and Spa hotel. The existing hotel spaces have been redesigned to accommodate the new scope of work. Renovation spaces include the Entry, Lobby-Bar, Restaurants, Retail Areas, Kids club, Exterior Terraces, Resort pool and Deck and Landscaping throughout.</p> <p><b>Size: +/- 3,183 SF</b></p> <p><b>Role: Project Manager</b></p>		

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

12. NAME <b>Mary Sifuentes</b>	13. ROLE IN THIS CONTRACT <b>Project Manager</b>	14. YEARS EXPERIENCE	
		a. TOTAL <b>12</b>	b. WITH CURRENT FIRM <b>6 months</b>
15. FIRM NAME AND LOCATION <i>(City and State)</i> <b>West Architecture + Design, LLC, Lantana, Florida</b>			
16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> <b>Bachelor of Architecture, Simon Bolivar University, Venezuela</b>		17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i>	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i> <b>REVIT, AutoCAD, Photoshop, 3DMax, Lumion</b>			

**19. RELEVANT PROJECTS**

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	<b>Boynton Beach Public Works Masterplan Boynton Beach, Florida</b>	PROFESSIONAL SERVICES <b>2021</b>	CONSTRUCTION <i>(if applicable)</i> <b>N/A</b>
a.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <span style="float: right;"><input checked="" type="checkbox"/> Check if project performed with current firm</span>  The project involved the Programming and Conceptual Design of the New Public Works Facility. Including Developing a master plan for the site. Developing the space requirements for each individual departments. Developing a conceptual Master Site Plan locating the buildings, driveways, parking, sidewalks and landscape areas, based on the programming of the site.  <b>Size: 89,642 SF</b> <b>Cost: \$37 Million (Estimated)</b>  <b>Role: Project Manager</b>		
	<b>Pompano Ocean Rescue Headquarters Building Pompano Beach, Florida</b>	PROFESSIONAL SERVICES <b>2020</b>	CONSTRUCTION <i>(if applicable)</i> <b>2022</b>
b.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <span style="float: right;"><input checked="" type="checkbox"/> Check if project performed with current firm</span>  The intent of this project consist of the renovation of the existing building and the addition of a second floor to the Pompano Ocean Rescue Headquarters located at 50 N Pompano Beach Blvd, Pompano Beach, FL 33062.  The project entails improvements to the interior of the existing First level 1920 SF, including but not limited to upgrades to existing bathrooms, locker rooms, offices and storage areas. The first floor addition consist of 898 SF for lobby, general equipment, and vertical circulation.  The second floor addition will be in support of existing Ocean Rescue services. The expansion of 2,460 SF includes a large meeting room, restrooms, and a break room. Also, included shall be the core elements such as stairs, elevator, elevator equipment room and storage rooms.  The site improvements include new sidewalks and new landscaping.  <b>Size: 5,369 SF</b> <b>Cost: \$2.5 Million</b>  <b>Role: Project Manager</b>		
c.	<b>Pence Park Boynton Beach, Florida</b>	PROFESSIONAL SERVICES <b>2020</b>	CONSTRUCTION <i>(if applicable)</i> <b>N/A</b>

(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm	
<p>Design a new neighborhood park facility located on Boynton Beach, Florida. The design proposal con-formed by two options. Option 1 the football fields is the main figure having a sidewalk around with others elements like new basketball court and fitness stations. Option 2 is how the highway divide the space in two creating a clear separation between the football field and the others elements in the proposal, this help to have better approach for pedestrians and driving as well as security for the park</p> <p><b>Size: +/- 1,470 SF, 3.12 Acre Park</b>  <b>Cost: \$2.9 Million</b></p> <p><b>Role: Project Manager</b></p>			
(1) TITLE AND LOCATION <i>(City and State)</i>		(2) YEAR COMPLETED	
<p><b>EAU Palm Beach Resort - Adult Pool Bar</b>  <b>Manalapan, Florida</b></p>		PROFESSIONAL SERVICES	CONSTRUCTION <i>(if applicable)</i>
		2021	2021
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm	
d.	<p>This area involved the renovation of the existing pool kiosk and the conversion into a pool bar. An aluminum structure with marble countertops, the bar also has storage areas for pool accessories and towels for the guests.</p> <p><b>Size: 310 SF</b></p> <p><b>Role: Project Manager</b></p>		
(1) TITLE AND LOCATION <i>(City and State)</i>		(2) YEAR COMPLETED	
<p><b>EAU Palm Beach Resort - Kitchen</b>  <b>Manalapan, Florida</b></p>		PROFESSIONAL SERVICES	CONSTRUCTION <i>(if applicable)</i>
		2021	2021
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm	
e.	<p>The project involves providing <b>Design-Build</b> Services including Architectural, Engineering and Construction services for the <b>Renovation</b> of the existing Eau Palm Beach Resort and Spa hotel. The existing hotel spaces have been redesigned to accommodate the new scope of work. Renovation spaces include the Entry, Lobby-Bar, Restaurants, Retail Areas, Kids club, Exterior Terraces, Resort pool and Deck and Landscaping throughout.</p> <p><b>Size: +/- 3,183 SF</b></p> <p><b>Role: Project Manager</b></p>		

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**  
*(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER  
1

21. TITLE AND LOCATION <i>(City and State)</i> <b>Boynton Beach Public Works Masterplan</b> <b>Boynton Beach, Florida</b>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2021	CONSTRUCTION <i>(if applicable)</i> TBD

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER City of Boynton Beach	b. POINT OF CONTACT NAME Andrew Mack Boynton Beach PW Director	c. POINT OF CONTACT TELEPHONE NUMBER (561) 742-6000
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The project involved the Programming and Conceptual Design of the New Public Works Facility. Including Developing a master plan for the site. Developing the space requirements for each individual departments. Developing a conceptual Master Site Plan locating the buildings, driveways, parking, sidewalks and landscape areas, based on the programming of the site.

**Total Building Area:** 89,642 SF  
**Site:** 9.19 Acres  
**Total Area:** 15.80 Acres  
**Cost:** \$37 Million (Estimated)



**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	West Architecture + Design, LLC	Lantana, Florida	Architect of Record
b.			
c.			
d.			
e.			
f.			

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**  
 (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER  
 2

21. TITLE AND LOCATION (City and State) <b>Pompano Ocean Rescue Headquarters</b> <b>Pompano Beach, Florida</b>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2020	CONSTRUCTION (if applicable) 2022

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER City of Pompano Beach	b. POINT OF CONTACT NAME Horacio Danovich GO Bond Director	c. POINT OF CONTACT TELEPHONE NUMBER (954) 786-7834
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

The intent of this project consist of the renovation of the existing building and the addition of a second floor to the Pompano Ocean Rescue Headquarters located at 50 N Pompano Beach Blvd, Pompano Beach, FL 33062.

The project entails improvements to the interior of the existing First level 1920 SF, including but not limited to upgrades to existing bathrooms, locker rooms, offices and storage areas. The first floor addition consist of 898 SF for lobby, general equipment, and vertical circulation.

The second floor addition will be in support of existing Ocean Rescue services. The expansion of 2,460 SF includes a large meeting room, restrooms, and a break room. Also, included shall be the core elements such as stairs, elevator, elevator equipment room and storage rooms.

The site improvements include new sidewalks and new landscaping.

**Size:** 5,369 SF  
**Cost:** \$2.5 Million



**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	West Architecture + Design, LLC	Lantana, Florida	Architect of Record
b.			
c.			
d.			
e.			

f.	(1) FIRM NAME	(2) FIRM LOCATION ( <i>City and State</i> )	(3) ROLE
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**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**

*(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER  
3

21. TITLE AND LOCATION <i>(City and State)</i> <b>Broward County Sheriff's Office TSC South Fort Lauderdale, Florida</b>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2019	CONSTRUCTION <i>(if applicable)</i> TBD

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER Broward County Sheriff's Office	b. POINT OF CONTACT NAME Kim Byron Project Manager	c. POINT OF CONTACT TELEPHONE NUMBER (954) 831-8226
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

This project includes the renovation of the of the existing Central Supply Customer Service Area (+/- 8,816 SF) in Building #3, plus the addition of a (+/- 460 SF) awning for the Vehicle Work Area at the Public Safety Complex located at 2601 W. Broward Blvd, Fort Lauderdale, FL 33312. The renovation is a conversion of the existing Central Supply Customer Service Area to an IT support area with office / tech support spaces and storage areas.

**Size:** +/- 8,816 SF  
**Cost:** \$1 Million



**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	West Architecture + Design, LLC	Lantana, Florida	Architect of Record
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER <b>4</b>
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21. TITLE AND LOCATION <i>(City and State)</i> <b>Broward County Sheriff's Office Real Time Crime Center</b> <b>Fort Lauderdale, Florida</b>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2019	CONSTRUCTION <i>(if applicable)</i> TBD

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER Broward County Sheriff's Office	b. POINT OF CONTACT NAME Kim Byron Project Manager	c. POINT OF CONTACT TELEPHONE NUMBER (954) 831-8318
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**24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT** *(Include scope, size, and cost)*

This project consists of renovation of 5,182 square feet area on the 4th floor of the Broward Sheriff's office. The project includes the installation of new computer stations for the forensic unit, installation of an evidence cage, conference area, layout of and coordination of cubicles for the Regional Communications Department.

**Size:** 5,182 SF  
**Cost:** \$322,763



**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

<b>a.</b>	(1) FIRM NAME West Architecture + Design, LLC	(2) FIRM LOCATION <i>(City and State)</i> Lantana, Florida	(3) ROLE Architect of Record
<b>b.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>c.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>d.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE



<b>e.</b>	(1) FIRM NAME	(2) FIRM LOCATION ( <i>City and State</i> )	(3) ROLE
<b>f.</b>	(1) FIRM NAME	(2) FIRM LOCATION ( <i>City and State</i> )	(3) ROLE

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER <b>5</b>
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21. TITLE AND LOCATION <i>(City and State)</i> <b>Palm Beach Gardens Tactical Training Center</b> <b>Palm Beach Gardens, Florida</b>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>2015</b>	CONSTRUCTION <i>(if applicable)</i> <b>TBD</b>

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER <b>City of Palm Beach Gardens</b>	b. POINT OF CONTACT NAME <b>Km! Ra</b> <b>Purchasing and Contracts</b> <b>Director</b>	c. POINT OF CONTACT TELEPHONE NUMBER <b>(561) 799-4134</b>
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The project consisted of the development Designed Criteria package for a new Tactical Training Facility, for Palm Beach Gardens Police Department. The architectural style of the facility focused on creating a new building that is relevant to the site, as well as the other existing buildings in the campus. This Tactical Training conceptual design, required a number of safety and health factors to keep in mind to allow for ammunitions, explosive materials, and other hazardous components, to be used inside the facility without compromising the health of the occupants. In addition, the following rooms were design in such order to have a continuous flow, for an ideal training session required by the client.

**Size:** +/- 9,100 SF  
**Cost:** \$1.5 Million



**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

<b>a.</b>	(1) FIRM NAME <b>West Architecture + Design, LLC</b>	(2) FIRM LOCATION <i>(City and State)</i> <b>Lantana, Florida</b>	(3) ROLE <b>Architect of Record</b>
<b>b.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>c.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>d.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>e.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>f.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER <b>6</b>
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21. TITLE AND LOCATION <i>(City and State)</i> <b>Palm Beach Gardens Municipal Golf Clubhouse</b> <b>Palm Beach Gardens, Florida</b>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>2015</b>	CONSTRUCTION <i>(if applicable)</i> <b>TBD</b>

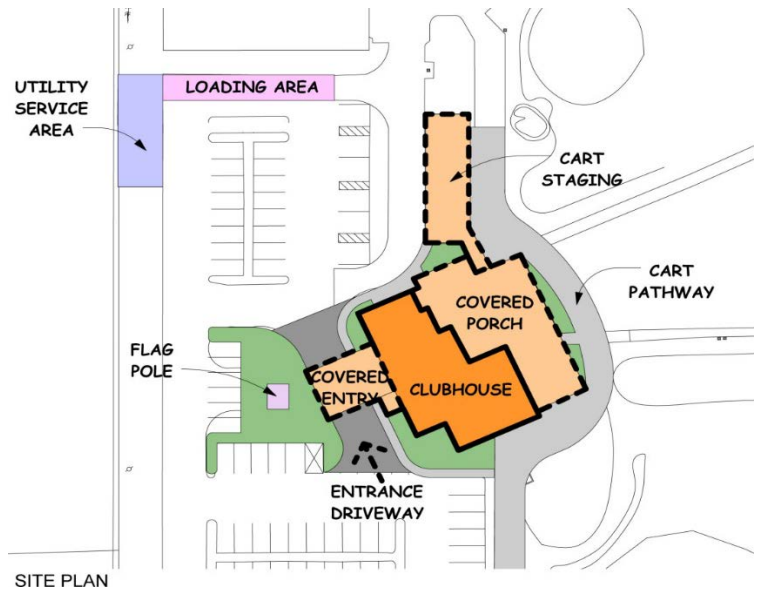
**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER <b>City of Palm Beach Gardens</b>	b. POINT OF CONTACT NAME <b>Km! Ra</b> <b>Purchasing and Contracts</b> <b>Director</b>	c. POINT OF CONTACT TELEPHONE NUMBER <b>(561) 799-4134</b>
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The project involved the conceptual design of a 19,676 square foot, two-story Golf Clubhouse in an existing golf course located in Palm Beach Gardens, FL. The Clubhouse is designed to integrate the members of the community as well as local golfers by giving the experience of an old Florida Style home, with great views towards the golf course and surrounding areas. The building includes flexible event spaces, Kitchen, inside/outside bar, golf pro-shop, office spaces, break room, restrooms, covered porches and balconies for outdoor gathering.

**Size:** +/- 19,676 SF  
**Cost:** \$4.3 Million



**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

<b>a.</b>	(1) FIRM NAME <b>West Architecture + Design, LLC</b>	(2) FIRM LOCATION <i>(City and State)</i> <b>Lantana, Florida</b>	(3) ROLE <b>Architect of Record</b>
<b>b.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>c.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>d.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>e.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>f.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**  
*(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER  
7

21. TITLE AND LOCATION <i>(City and State)</i> <b>Broward County Sheriff's Office Forensic Unit Relocation Fort Lauderdale, Florida</b>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2015	CONSTRUCTION <i>(if applicable)</i> TBD

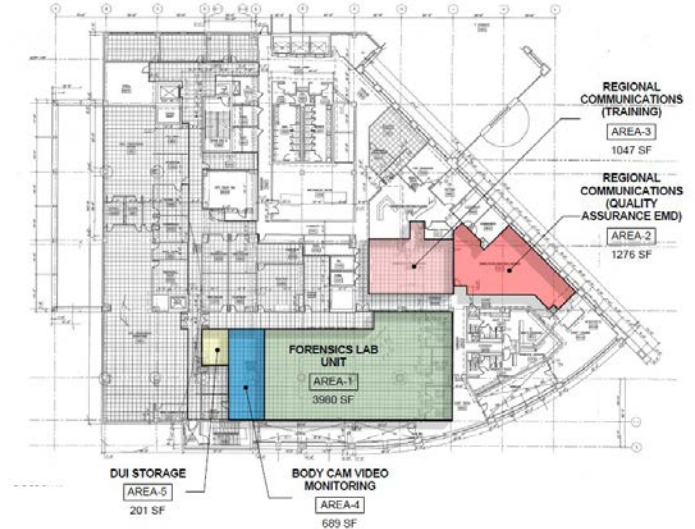
23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Broward County Sheriff's Office	b. POINT OF CONTACT NAME Andrew Baker Director Planning, Development & Facilities	c. POINT OF CONTACT TELEPHONE NUMBER (954) 831-8226
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The project consists of renovation of +/- 7,193 sf area on the 4th floor of the Broward Sheriff's Office. The project includes the installation of new computer work stations for the forensic unit, installation of an Evidence Cage, Conference area, layout of and coordination of cubicles for the Regional Communications Department.

**Size:** +/- 7,193 SF  
**Cost:** \$219,000



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	West Architecture + Design, LLC	Lantana, Florida	Architect of Record
b.			
c.			
d.			
e.			
f.			

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER <b>8</b>
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21. TITLE AND LOCATION <i>(City and State)</i> <b>Lauderhill Fire Station 110</b> <b>Lauderhill, Florida</b>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>2015</b>	CONSTRUCTION <i>(if applicable)</i> <b>2015</b>

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER <b>City of Lauderhill</b>	b. POINT OF CONTACT NAME <b>J. Martin Cala, PE</b> <b>Public Works Director / City Engineer</b>	c. POINT OF CONTACT TELEPHONE NUMBER <b>(954) 730-2960</b>
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The design & construction of a new building facility for Fire Station No. 110. The facility is located at 3120 NW 12th Place, Lauderhill, FL 33351 over a lot area of approximately 61,012 SF. The building includes 3-double deep bays for fire & rescue trucks, the related rooms required to accommodate the living quarters for staff of 7, offices, storage rooms, police office, EOC area as well as related facilities such as, parking lot, interior roadways, a fuel station, emergency generator & connection to all public utilities. The project was awarded the **USGBC, South Florida Region's Most Outstanding Green Fire Station for 2018.**

**Size:** +/- 15,000 SF  
**Cost:** \$3.4 Million



**FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

<b>a.</b>	(1) FIRM NAME <b>West Architecture + Design, LLC</b>	(2) FIRM LOCATION <i>(City and State)</i> <b>Lantana, Florida</b>	(3) ROLE <b>Architect of Record</b>
<b>b.</b>	(1) FIRM NAME <b>West Construction Inc.</b>	(2) FIRM LOCATION <i>(City and State)</i> <b>Lantana, Florida</b>	(3) ROLE <b>General Contractor</b>
<b>c.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>d.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>e.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>f.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER 9
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21. TITLE AND LOCATION <i>(City and State)</i> <b>Lauderdale Lakes EOC</b> <b>Lauderdale Lakes, Florida</b>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2013	CONSTRUCTION <i>(if applicable)</i> 2013

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER City of Lauderdale Lakes	b. POINT OF CONTACT NAME Sonia Torres, P. E. LEED AP	c. POINT OF CONTACT TELEPHONE NUMBER (954) 535-2712
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Design Build This project provided Architectural planning, preconstruction phase services and construction phase services for the renovation of an area in the First floor of the Public Safety Building to be used as an Emergency Operating Center (EOC).

The new spaces included a Command Room, Kitchen / Lounge area, Data Room, Offices, Conference / Training Facilities, Reception area, Sleeping / Fitness Room, Holding Cell, Restrooms with Lockers and ADA public restrooms and Storage rooms.

The building systems were also upgraded including Lighting, HVAC, Fire Alarm, Plumbing, Security, Data/Technology and a new Generator and switchgear.

**Size:** +/- 7,000 SF  
**Cost:** \$415,509

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

<b>a.</b>	(1) FIRM NAME West Architecture + Design, LLC	(2) FIRM LOCATION <i>(City and State)</i> Lantana, Florida	(3) ROLE Architect of Record
<b>b.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>c.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>d.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>e.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

f.	(1) FIRM NAME	(2) FIRM LOCATION ( <i>City and State</i> )	(3) ROLE
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<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER 10
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21. TITLE AND LOCATION <i>(City and State)</i> <b>Lantana Police Annex Building</b> <b>Lantana, Florida</b>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2010	CONSTRUCTION <i>(if applicable)</i> TBD

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER Town of Lantana	b. POINT OF CONTACT NAME David Thatcher Dev. Services Director	c. POINT OF CONTACT TELEPHONE NUMBER (561) 540-5032
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

This project involved the renovation and building reuse of the existing Lions Club building originally built in the 1950's as a clubhouse. The funds for a portion of the renovation came from a grant by the **Energy Efficiency and Conservation Block Grant program**. The purpose of the project was to demonstrate how various energy-savings systems and processes can be implemented on a small commercial/institutional structure. The concept was to showcase the environmental elements of the building while respecting the original parts of the building built in the 1950's and the original arches of the 1920's town hall building which was never completed.

**Size:** +/- 1,700 SF  
**Cost:** \$450,000



**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

<b>a.</b>	(1) FIRM NAME West Architecture + Design, LLC	(2) FIRM LOCATION <i>(City and State)</i> Lantana, Florida	(3) ROLE Architect of Record
<b>b.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>c.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>d.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>e.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>f.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE





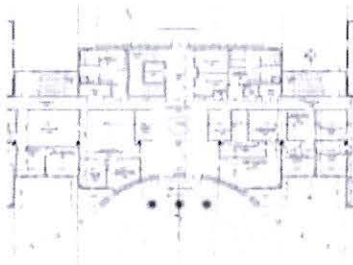
**H. ADDITIONAL INFORMATION**

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

**WEST ARCHITECTURE + DESIGN, LLC**

West Architecture + Design, LLC has the ability to provide services from Preliminary Design to Construction Documents and offer a Design/Build project delivery method:

<b>Preliminary Design / Analysis</b>	<b>Documents / Administration</b>	<b>Design / Build</b>
Site Analysis, Selection and Development Planning	Schematic Design Documents	Integrated Solution Approach
Master Planning	Design Development Documents	Collaboration of Designers and Builders
Programming	Contract Documents	Single Point Responsibility
Evaluation of Budget and Preliminary Estimated Cost of Work	Consultant Coordination	Early Knowledge of Cost
LEED Analysis	Specifications	Time Savings
Code Analysis	Bidding and Negotiation	Cost Savings
Space Planning	Construction Administration	
Project Scheduling		



The firm offers full architectural services specializing in Design/Build projects. Under the leadership of Matthew West and Peter Ganci, the firm strives to achieve quality work through the highest level of Service, Design and Value for each project.

We are dedicated to excellence in architecture and personal service to our clients. This is achieved through an intensive collaboration with clients, consultants and careful investigation into the best way to accommodate the program, the schedule and the budget. Our staff has a diverse range of experience in both public and private projects, creating special places to live, work, shop, play and worship.

West Architecture + Design, LLC is proud to support our industry and the community. To help us reach out to others, we are active in the following organizations: The American Institute of Architects (AIA), National Association of Industrial and Office Properties (NAIOP), US Green Building Council (USGBC), Building Owners and Managers Association (BOMA) and the Greater Lake Worth Chamber of Commerce.

**The Difference**

What sets us apart from the traditional architectural firm is the fact that we have the ability to be in control of all aspects of the project for Initial Design to Final Construction, thus being able to anticipate all the needs and objectives of the project.

**I. AUTHORIZED REPRESENTATIVE**

The foregoing is a statement of facts.

31. SIGNATURE

32. DATE

01/10/2022

33. NAME AND TITLE

Matthew F. West, Principal

# ARCHITECT-ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (If any)  
**eRFP: 20220023**

## PART II - GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)


2a. FIRM (OR BRANCH OFFICE) NAME <b>West Architecture + Design, LLC</b>			3. YEAR ESTABLISHED <b>2007</b>	4. DUNS NUMBER <b>82-557-0877</b>
2b. STREET <b>820 North 4th Street</b>			5. OWNERSHIP	
2c. CITY <b>Lantana</b>	2d. STATE <b>FL</b>	2e. ZIP CODE <b>33462</b>	a. TYPE <b>Limited Liability Corporation</b>	
6a. POINT OF CONTACT NAME AND TITLE <b>Matthew F. West, AIA, CGC, Principal</b>			b. SMALL BUSINESS STATUS <b>N/A</b>	
6b. TELEPHONE NUMBER <b>(561) 588-2027</b>	6c. E-MAIL ADDRESS <a href="mailto:mwest@westcosntructioninc.net">mwest@westcosntructioninc.net</a>		7. NAME OF FIRM (If block 2a is a branch office).	
8a. FORMER FIRM NAME(S) (If any)			8b. YR. ESTABLISHED	8c. DUNS NUMBER

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) BRANCH			
06	Architect	1		W01	Warehouses & Depots	1
48	Project Manager	4		C10	Commercial Buildings	1
08	CADD Technician	1		C11	Community Facilities	1
02	Administration	2		D04	Design/Build	3
18	Estimators	2		D07	Dining Halls, Clubs	2
				H08	Historic Preservation	1
				11	Housing	1
				I05	Interior Design	1
				O01	Office Buildings	1
				P06	Planning	1
				P13	Public Safety	2
				R04	Recreation Facilities	2
				S11	Sustainable Design	2
	Other Employees					
	<b>Total</b>					

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS <i>(Insert revenue index number shown at right)</i>		PROFESSIONAL SERVICES REVENUE INDEX NUMBER			
a. Federal Work	1	1. Less than \$100,000	6. \$2 million to less than \$5 million	7. \$5 million to less than \$10 million	8. \$10 million to less than \$25 million
b. Non-Federal Work	4	2. \$100,000 to less than \$250,000	7. \$5 million to less than \$10 million	8. \$10 million to less than \$25 million	9. \$25 million to less than \$50 million
c. Total Work	5	3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million	9. \$25 million to less than \$50 million	10. \$50 million or greater
		4. \$500,000 to less than \$1 million	9. \$25 million to less than \$50 million		
		5. \$1 million to less than \$2 million	10. \$50 million or greater		

### 12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE 	b. DATE <b>01/10/2022</b>
c. NAME AND TITLE <b>Matthew F. West, Principal</b>	

**Submitted To:**  
CITY OF PROT ST. LUCIE  
CITY CLERK'S OFFICE  
121 SW PORT ST. LUCIE BLVD.  
PORT ST. LUCIE, FLORIDA 34984

PROFESSIONAL SERVICIES FOR A  
DESIGN CRITERIA PACKAGE FOR  
THE POLICE TRAINING FACILITY  
ERFP NUMBER: 20220023



**Submitted By:**  
**WEST ARCHITECTURE + DESIGN, LLC**  
820 NORTH 4TH STREET  
LANTANA, FL 33462

**JANUARY 10, 2022 @ 2:00 PM**

# Mandatory Responses

1

**West Architecture + Design, LLC**

820 North 4th Street, Lantana, Florida 33462 / Phone: 561-588-2027 / Fax: 561-582-9419

License No. AA26001503 / AR93859

<http://www.west-arch.com/>



**PROPOSER'S LOCATION**

West Construction Inc. to city of | x +

google.com/maps/dir/West+Construction+Inc.,+820+N+4th+St.,+Lantana,+FL+... to City of Port St. Lucie City Hall, 121 SW Port St...

from West Construction Inc., 820 N 4th St, Lanta...  
to City of Port St. Lucie City Hall, 121 SW Port St...

**58 min (56.8 miles)**  
via I-95 N and Florida's Turnpike  
Fastest route, the usual traffic  
⚠️ This route has tolls.

**West Construction Inc.**  
820 N 4th St, Lantana, FL 33462

- Get on I-95 N from W Lantana Rd  
5 min (1.5 mi)
- Follow I-95 N and Florida's Turnpike to SE Bayshore Blvd in Port St. Lucie. Take exit 142 from Florida's Turnpike  
48 min (54.2 mi)
- Take SW Port St Lucie Blvd to your destination  
4 min (1.2 mi)

**City of Port St. Lucie City Hall**  
121 SW Port St Lucie Blvd Building A, Port St. Lucie, FL 34984

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.

Map data ©2022 Google United States Terms Privacy Send feedback 5 mi

# *State of Florida*

## *Department of State*

I certify from the records of this office that WEST ARCHITECTURE + DESIGN, LLC is a limited liability company organized under the laws of the State of Florida, filed on September 20, 2007, effective September 20, 2007.

The document number of this limited liability company is L07000096199.

I further certify that said limited liability company has paid all fees due this office through December 31, 2021, that its most recent annual report was filed on January 14, 2021, and that its status is active.

*Given under my hand and the  
Great Seal of the State of Florida  
at Tallahassee, the Capital, this  
the Fourteenth day of January,  
2021*



*Randy Bee*  

---

*Secretary of State*

Tracking Number: 9551460507CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>



Ron DeSantis, Governor

Julie I. Brown, Secretary



**STATE OF FLORIDA**  
**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**BOARD OF ARCHITECTURE & INTERIOR DESIGN**

THE ARCHITECT HEREIN IS LICENSED UNDER THE  
PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

**WEST, MATTHEW FIELDEN**

WEST ARCHITECTURE + DESIGN LLC  
820 N 4TH STREET  
LANTANA FL 33462-1710

**LICENSE NUMBER: AR93859**

**EXPIRATION DATE: FEBRUARY 28, 2023**

Always verify licenses online at [MyFloridaLicense.com](http://MyFloridaLicense.com)



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.





LICENSES & CERTIFICATIONS



**ANNE M. GANNON**  
CONSTITUTIONAL TAX COLLECTOR  
*Serving Palm Beach County*

P.O. Box 3353, West Palm Beach, FL 33402-3353  
www.pbctax.com Tel: (561) 355-2264

**\*\*LOCATED AT\*\***  
820 North 4TH ST  
LANTANA, FL 33462-1710

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #/DATE PAID	AMT PAID	BILL #
54-0051 ARCHITECT	WEST MATTHEW F	AR93859	B21.632752 - 09/23/21	\$33.00	B40129272

This document is valid only when received by the Tax Collector's Office.



13  
6-2815

WEST ARCHITECTURE + DESIGN LLC  
WEST ARCHITECTURE + DESIGN LLC  
820 N 4TH ST  
LANTANA FL 33462-1710



**STATE OF FLORIDA**  
**PALM BEACH COUNTY**  
**2021/2022 LOCAL BUSINESS TAX RECEIPT**

**LBTR Number: 201005982**  
**EXPIRES: SEPTEMBER 30, 2022**

This receipt grants the privilege of engaging in or managing any business profession or occupation within its jurisdiction and **MUST** be conspicuously displayed at the place of business and in such a manner as to be open to the view of the public.



**ANNE M. GANNON**  
CONSTITUTIONAL TAX COLLECTOR  
*Serving Palm Beach County*

P.O. Box 3353, West Palm Beach, FL 33402-3353  
www.pbctax.com Tel: (561) 355-2264

**\*\*LOCATED AT\*\***  
820 North 4TH ST  
LANTANA, FL 33462-1710

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #/DATE PAID	AMT PAID	BILL #
54-0020 RESIDENTIAL ARCHITECTURAL DESIGN	WEST MATTHEW F		B21.632753 - 09/23/21	\$33.00	B40129271

This document is valid only when received by the Tax Collector's Office.



13  
6-2816

WEST ARCHITECTURE + DESIGN LLC  
WEST ARCHITECTURE + DESIGN LLC  
820 N 4TH ST  
LANTANA FL 33462-1710



**STATE OF FLORIDA**  
**PALM BEACH COUNTY**  
**2021/2022 LOCAL BUSINESS TAX RECEIPT**

**LBTR Number: 201005983**  
**EXPIRES: SEPTEMBER 30, 2022**

This receipt grants the privilege of engaging in or managing any business profession or occupation within its jurisdiction and **MUST** be conspicuously displayed at the place of business and in such a manner as to be open to the view of the public.

LOCAL BUSINESS TAX RECEIPT  
**TOWN OF LANTANA, FLORIDA**

RECEIPT NUMBER: 17-200303836

**EFFECTIVE DATE:**

08/08/2017

**EXPIRATION DATE:**

09/30/2022

WEST ARCHITECTURE & DEISGN LLC

820 N 4TH ST

LANTANA, FL 33462

**BUSINESS LOCATION:**

820 N 4TH ST

LANTANA, FL 33462

**NAME OF BUSINESS**

WEST ARCHITECTURE & DESIGN LLC

**BUSINESS CLASSIFICATION:**

014 - OFFICE

**BUSINESS TYPE:**

014 - OFFICE

**OWNERSHIP TYPE:**

INCORPORATED

**SPECIAL CONDITIONS**

THIS RECEIPT EXPIRES AS SPECIFIED ABOVE

BUSINESS TO BE CONDUCTED IN CONFORMITY WITH AND SUBJECT TO THE PROVISIONS  
OF THE ORDINANCES OF THE TOWN OF LANTANA AND THE LAWS OF THE  
STATE OF FLORIDA.

**THIS RECEIPT MUST BE POSTED IN A CONSPICUOUS PLACE**





# Request for Taxpayer Identification Number and Certification

**Give Form to the requester. Do not send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>WEST ARCHITECTURE + DESIGN, LLC</b>	
2 Business name/disregarded entity name, if different from above	
<p>3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor or single-member LLC     <input type="checkbox"/> C Corporation     <input checked="" type="checkbox"/> S Corporation     <input type="checkbox"/> Partnership     <input type="checkbox"/> Trust/estate</p> <p><input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____</p> <p><b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</p> <p><input type="checkbox"/> Other (see instructions) ▶ _____</p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from FATCA reporting code (if any) _____</p> <p><small>(Applies to accounts maintained outside the U.S.)</small></p>
5 Address (number, street, and apt. or suite no.) See instructions. <b>820 N. 4TH ST.</b>	Requester's name and address (optional)
6 City, state, and ZIP code <b>LANTANA, FL 33462-1710</b>	
7 List account number(s) here (optional)	

See Specific Instructions on page 3.

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number										
or										
Employer identification number										
2	6		-	2	4	4	7	9	6	3

## Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign Here**

Signature of U.S. person ▶



Date ▶

1/10/2022

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*



REFERENCES

# Boynton Beach Public Works Masterplan

## Boynton Beach, Florida

### Project Info

**Owner** | City of Boynton Beach  
**Contract Amount** | \$37 Million  
 (Estimated)

**Completion Date** | 2021

**Contact** | Andrew Mack  
 Assistant City Manager  
 561.742.6401  
[MackA@bbfl.us](mailto:MackA@bbfl.us)

### Project Description

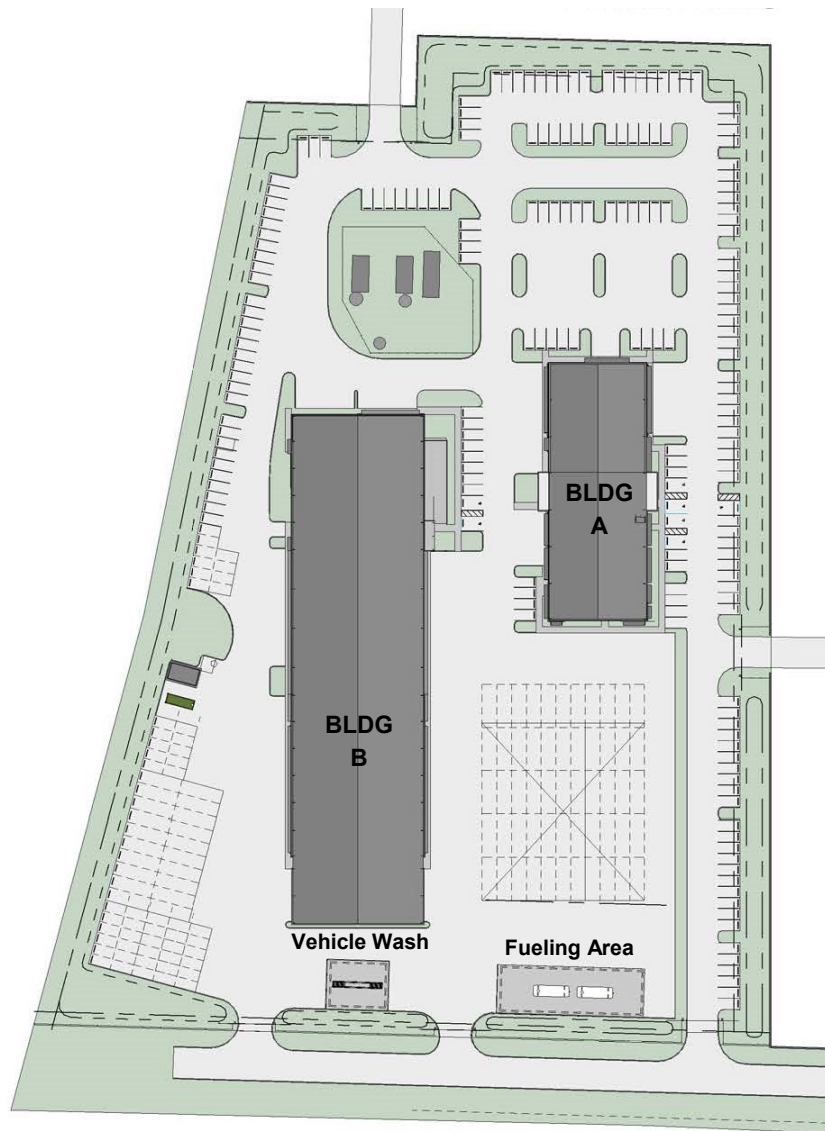
The project involved the Programming and Conceptual Design of the New Public Works Facility. Developing a Master Plan for the site, as well as, developing the space requirements for each individual department; and developing a Conceptual Master Site Plan locating the buildings, driveways, parking, sidewalks and landscape areas, based on the programming of the site.

### Site Features

- Building A (210' x 80') 2 Stories
  - 27,111 SF in Total.
  - Facilities & Streets Office
  - Parks & Ground Office
  - Park Rangers Office
  - Solid Waste Office
- Building B (360' x 108') 2 Stories
  - 62,531 SF in Total.
  - Administration
  - Fleet Interior/Exterior
  - Warehouse Interior/Exterior
  - Storage Area
  - Generator
  - Repairing Garage
- Total Building Area: 89,642 SF
- Site: 9.19 Acres
- Access Road: 4.25 Acres
- Alternate Vehicle Wash and Fueling Area: 2.37 Acres
- Total Area: 15.80 Acres

### Services Provided

- Architectural Services
- Conceptual Design
- Programming
- Cost Estimation





REFERENCES

# Pompano Ocean Rescue Headquarters

*Pompano Beach, Florida*

### Project Info

**Owner** | City of Pompano Beach

**Contract Amount** | \$2.5 Million

**Completion Date** | 2020

**Contact** | Horacio Danovich

GO Bond Director

954.786.7834

[horacio.danovich@copbf1.com](mailto:horacio.danovich@copbf1.com)

### Site Features

- Two-Story Headquarters Building (5,369 SF)
- Covered Entry
- New Elevator and Stairs
- Meeting Room on 2nd Floor
- Restrooms
- Locker Rooms
- Storage

### Services Provided

- Architectural Design Services
- Conceptual Design & Budget
- General Construction Services
- Design Build

### Project Description

The intent of this project consist of the renovation of the existing building and the addition of a second floor to the Pompano Ocean Rescue Headquarters located at 50 N Pompano Beach Blvd, Pompano Beach, FL 33062.

The project entails improvements to the interior of the existing First level 1920 SF, including but not limited to upgrades to existing bathrooms, locker rooms, offices and storage areas. The first floor addition consist of 898 SF for lobby, general equipment, and vertical circulation.

The second floor addition will be in support of existing Ocean Rescue services. The expansion of 2,460 SF includes a large meeting room, restrooms, and a break room. Also, included shall be the core elements such as stairs, elevator, elevator equipment room and storage rooms.

The site improvements include new sidewalks and new landscaping.





REFERENCES

# Broward Sheriff's Office - TSC - South

Fort Lauderdale, Florida

### Project Info

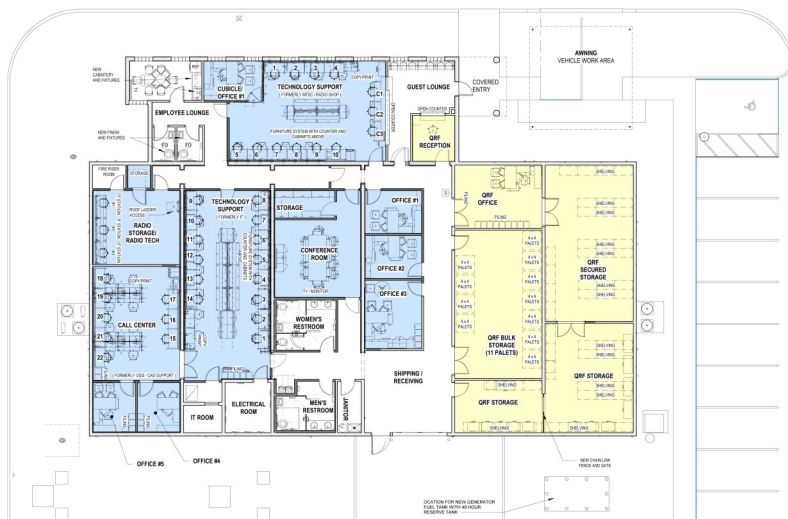
**Owner** | Broward County Sheriff's Office  
**Contract Amount** | \$1 Million  
**Completion Date** | 2019  
**Contact** | Kim Byron  
 Project Manager  
 Planning, Development &  
 Facilities Specialist  
 954.831.8318  
[Kim\\_Byron@sheriff.org](mailto:Kim_Byron@sheriff.org)

### Project Description

The project included the renovation of the existing central supply customer service area (+/- 8,816 SF) in the Building #3, as well as exterior maintained and the addition of a (+/- 460 SF) awning for the vehicle work area at the public safety complex located at the City of Fort Lauderdale, Florida. The renovation is a conversion of the existing central supply customer service area to its support area with of-ice/tech support spaces and storage areas.

### Site Features

- Size: +/- 8,816 SF
- Technology Support
- Radio Tech and Storage
- Call Center
- Offices
- IT Room
- Employee Lounge
- Conference Room
- QRF Secure Storage
- Diesel Generator
- Full Sprinkler System



### Services Provided

- Design Services
- Architecture
- Construction Administration





# Mandatory Scored Responses

# 2

**West Architecture + Design, LLC**

820 North 4th Street, Lantana, Florida 33462 / Phone: 561-588-2027 / Fax: 561-582-9419

License No. AA26001503 / AR93859

<http://www.west-arch.com/>



**PROPOSER'S LOCATION**

West Construction Inc. to city of

google.com/maps/dir/West+Construction+Inc.,+820+N+4th+St.,+Lantana,+FL+... to City of Port St. Lucie City Hall, 121 SW Port St...

58 min (56.8 miles)  
via I-95 N and Florida's Turnpike  
Fastest route, the usual traffic  
⚠️ This route has tolls.

**West Construction Inc.**  
820 N 4th St, Lantana, FL 33462

- Get on I-95 N from W Lantana Rd  
5 min (1.5 mi)
- Follow I-95 N and Florida's Turnpike to SE Bayshore Blvd in Port St. Lucie. Take exit 142 from Florida's Turnpike  
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- Take SW Port St Lucie Blvd to your destination  
4 min (1.2 mi)

**City of Port St. Lucie City Hall**  
121 SW Port St Lucie Blvd Building A, Port St. Lucie, FL 34984

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.

Map data ©2022 Google United States Terms Privacy Send feedback 5 mi



January 10, 2022

City of Port St. Lucie  
City Clerk's Office  
121 SW Post St. Lucie  
Port St. Lucie, FL 34984

RE: Professional Services for a Design Criteria Package for the Police Training Facility  
eRFP Number: 20220023

Dear Selection Committee:

**West Architecture + Design, LLC** is dedicated to offering excellence in Architecture and Professional services. As a woman owned company, we have achieved success through intensive collaboration with private and public clients.

**West Architecture + Design, LLC** is a division of **West Construction, Inc.** which was founded in 1969 on the principal of delivering well-crafted, highly functional and cost effective projects. Through 52 years of successful project delivery, we have evolved into an international corporation. With subsidiaries in Liberia (West Africa), Puerto Rico, and the Caribbean, **West** possesses the ability to Design, Construct and Manage projects throughout, Palm Beach County, Broward County, Miami-Dade County, **St. Lucie County**, Florida, the United States and Internationally.

In 2007, **West Construction, Inc.** created **West Architecture + Design, LLC**, enabling the firm to provide research, feasibility analysis, master planning, programming, building design, space planning, interior design, graphic design, and preservation / restoration services.

Employing experts in their respective fields, **West currently has 110+ employees working in the US** and abroad. Architects, Engineers, Surveyors, Estimators Construction Specialists and support staff work in a collaborative environment that promotes team work through individual excellence. The sharing of knowledge from multiple professional perspectives allows **West** to offer a creative and efficient end product. Our staff has a diverse range of experience in creating special places to Live, Work, Shop and Play.

**West Architecture + Design, LLC** brings to the industry over **100 years of combined architectural experience**. The firm offers full architectural services specializing in Design-Build projects. Under the leadership of **Peter Ganci** and **Matthew West**, the firm strives to achieve quality work through the highest level of Service, Design and Value for each project. **Peter and Matthew**, along with our staff, are available to assist the **City of Port St. Lucie** with **eRFP Number: 20220023, Professional Services for a Design Criteria Package for the Police Training Facility**. Our primary team has completed over **(200) design projects together**.



**West Architecture + Design, LLC**, understands the **City of Port St. Lucie** is seeking statements of qualifications from professional consultant firms to provide Design Criteria services for a Police Training Facility.

**West** understands the City is requesting the Consultant develop and provide as a deliverable a Design Criteria Package the City can utilize to procure a Design-Build firm. Florida Statute states the required elements needed for a Design Criteria Package. Please see the excerpt from Florida Statute 287.055 subsection J below.

“(j) A “design criteria package” means concise, performance-oriented drawings or specifications of the public construction project. The purpose of the design criteria package is to furnish sufficient information to permit design-build firms to prepare a bid or a response to an agency’s request for proposal, or to permit an agency to enter into a negotiated design-build contract. The design criteria package must specify performance-based criteria for the public construction project, including the legal description of the site, survey information concerning the site, interior space requirements, material quality standards, schematic layouts and conceptual design criteria of the project, cost or budget estimates, design and construction schedules, site development requirement

**West** understands the City is requesting the consultant to provide the services for the development of the Design Criteria Documents based on the project scope below.

#### **PROJECT SCOPE:**

A multi-level training facility housing the following minimum requirements:

1. State of the art indoor firearms range with ventilation, bullet trap and collection system.
2. Ammunition/Weapon and equipment storage room. (Armory)
3. Weapons cleaning/maintenance area.
4. Firearms Range Control room
5. Dedicated MILO- Video simulation room for driving and interactive scenarios
6. Dedicated 50-person classroom
7. Dedicated defensive tactics room with wall-to-wall matted room
8. Additional office space for training coordinators, support staff, and supervisor(s).  
Potential office space for additional police personnel.

#### **PROJECT LOCATION:**

Directly northwest of the main police building, located on lots 6-10. These lots run parallel to SW. Thanksgiving Ave.

#### **ASSUMPTIONS:**

1. Bullet Containment System
2. Adequate ceiling height for bullet trap containment system/ air filtration system
3. Elevated Range Control Room
4. Oversize bay doors adjacent to armory



5. Defensive tactics room with hanging strike bag
6. Learning center to include power and network terminals at each workstation
7. Weapons cleaning Room
8. Combined room for driving and video-based simulations

**West** is committed to perform the work as required in the RFP documents and understands the importance of Schedule, Quality Control, and Document Control. Our team has substantial experience in sensitive areas impacted by projects being completed that affect the public.

**West** has the resources and experience to complete the Police Training Facility. As a woman owned company, we have achieved success through intensive collaboration with both private and public clients. **West** Architecture + Design, LLC (founded in 2007) is a division of **West** Construction, Inc which was founded in 1969 on the principal of delivering well-crafted, highly functional and cost effective projects.

Our firm looks forward to the opportunity to serve the **City of Port St. Lucie** and provide professional services for the **eRFP Number: 20220023, Professional Services for a Design Criteria Package for the Police Training Facility** Contract.

Below is our main office and the persons authorized to make decisions for this proposal.

**Main Office Address:**

West Architecture + Design, LLC  
820 N 4th St., Lantana, Florida 33462  
561-588-2027  
[www.west-arch.com](http://www.west-arch.com)

**Persons authorized to make representations for the proposer:**

Martha A Morgan, CBC, President  
(same address and phone number as above)  
Email: [mamorgan@westconstructioninc.net](mailto:mamorgan@westconstructioninc.net)

Matthew F. West, CGC, AIA, Vice President  
(same address and phone number as above)  
Email: [mwest@westconstructioninc.net](mailto:mwest@westconstructioninc.net)

**Design Principal / Project Manager:**

Peter Ganci, Associate AIA, LEED® AP BD+C, Principal  
(same address and phone number as above)  
Email: [pganci@west-arch.com](mailto:pganci@west-arch.com)



Sincerely,

A handwritten signature in blue ink, consisting of several overlapping loops and curves.

Matthew F. West  
Vice President



## ATTACHMENT B PROJECT PLAN

**WEST Architecture + Design** will work closely with **The City of Port St. Lucie** for the required **Design Criteria** services, based on the Request for Proposal for Professional Services for a Design Criteria Package for a Police Training Facility, eRFP Number: 20220023.

**West** understands the City is requesting the Consultant develop and provide as a deliverable Design Criteria Package the City can utilize to procure a Design-Build firm. Florida Statute states the required elements needed for a Design Criteria Package. Please see the excerpt from Florida Statute 287.055 subsection J below.

“(j) A “design criteria package” means concise, performance-oriented drawings or specifications of the public construction project. The purpose of the design criteria package is to furnish sufficient information to permit design-build firms to prepare a bid or a response to an agency’s request for proposal, or to permit an agency to enter into a negotiated design-build contract. The design criteria package must specify performance-based criteria for the public construction project, including the legal description of the site, survey information concerning the site, interior space requirements, material quality standards, schematic layouts and conceptual design criteria of the project, cost or budget estimates, design and construction schedules, site development requirements applicable to the project.”

**West** understands the City is requesting the consultant to provide the services for the development of the Design Criteria Documents based on the project scope below.

### **PROJECT SCOPE:**

A multi-level training facility housing the following minimum requirements:

1. State of the art indoor firearms range with ventilation, bullet trap and collection system.
2. Ammunition/Weapon and equipment storage room. (Armory)
3. Weapons cleaning/maintenance area.
4. Firearms Range Control room
5. Dedicated MILO- Video simulation room for driving and interactive scenarios
6. Dedicated 50-person classroom
7. Dedicated defensive tactics room with wall-to-wall matted room
8. Additional office space for training coordinators, support staff, and supervisor(s). Potential office space for additional police personnel.

### **PROJECT LOCATION:**

Directly northwest of the main police building, located on lots 6-10. These lots run parallel to SW. Thanksgiving Ave.

### **ASSUMPTIONS:**

1. Bullet Containment System
2. Adequate ceiling height for bullet trap containment system/ air filtration system
3. Elevated Range Control Room
4. Oversize bay doors adjacent to armory
5. Defensive tactics room with hanging strike bag
6. Learning center to include power and network terminals at each workstation
7. Weapons cleaning Room
8. Combined room for driving and video-based simulations



### **Managing and Executing the Work:**

Project management involves assigning, overseeing, directing, coordinating and monitoring the work of members of the project design team. It also involves managing employee, client, consultant, and contractor relationships. Although exact duties may vary all of these tasks depend on effective communication. Some project management responsibilities spring from what is objectively defined by the architect's contract for services. These include issuing notices; providing certifications; and reporting findings, decisions, and observations. Other objective Responsibilities may be viewed as industry standards, including such things as attending project meetings, preparing meeting agendas, writing meeting reports, and generally attending to correspondence and documentation.

A significant ingredient in project success involves understanding and meeting client expectations. The foundation of the client's experience is the client's expectation of how the architect is to perform. The project manager who understands the client's expectations has a better chance of successfully guiding the project team's effort to meet them.

### **Facilitating the Project**

As the role of the project manager has evolved, what was once thought of as "controlling" the project has come to be more a role of "facilitating" the project. The delivery of design services is facilitated through communicating effectively; developing good working relationships with the client, contractor, and consultants; providing assistance to parties whose decisions are necessary to keep the design services moving forward; and developing and using effective documentation.

### **Managing the Project Team**

Managing the project team? This sounds like an overwhelming responsibility. However, the basic requirement boils down to a few key ideas. The first calls for understanding what the team is to accomplish. The second requires an understanding of who on the team has the skills to do what tasks, and where additional resources may be needed. The third is fostering a communications environment in which all parties are kept informed of what is expected of them and when their assignments are due. The key tools and techniques for accomplishing this are the work plan, effective management of project meetings, and reasonably thorough documentation of key project decisions and actions.

### **Managing Information**

The project manager is the driving force behind creation of the documentary record while the project is ongoing. Documentation includes preparing proposals and agreements, meeting agendas and reports, phase sign-offs, memoranda, and other correspondence that facilitates and explains communications between and among project participants

Managing and directing the flow of project information and saving that information in an orderly manner is perhaps the most important responsibility of the project manager. Of course, not all project information is created internally. As information is received from outside sources, such as the owner, consultants, or contractors, it must be processed. Processing includes noting the date the material is received, determining who requires copies, and deciding how the information will be preserved and filed.





### **Monitoring Progress**

The project manager's best efforts will not be sufficient if he or she does not monitor the progress of the project against project goals and objectives, the responsibilities established in the owner-architect agreement, and what is required by the standard of care.

When monitoring the progress of a project, the project manager gauges and measures how well the client, contractor, consultants, and staff are accomplishing the goals established in the work plan. Here, more than in any other activity, the project manager does not adopt a passive stance. If monitoring the progress of the project against the work plan reveals inconsistencies, adjustments in course must be made. The project manager's lines of communication are energized, and appropriate decisions are put in place to bring the project back in line.

### **Tracking Required Services**

Project managers are actively involved in the development of proposals and agreements. Our Office requires a certain discipline when developing these documents, since they set forth the foundation for project success or failure. The project manager is included in both the initial preparation of proposals and agreements as well as in the negotiation of final agreements. Participating in this process gives the project manager an intimate knowledge of both the firm's and the client's goals, and his or her familiarity with the issues will help the firm maintain continuity throughout the delivery process. Encouraging involvement of the project manager during this crucial stage of relationship building with the client also demonstrates our firm's confidence in the leadership and authority of the project manager.

**The Agreement:** Project managers keep a copy of the owner-architect agreement in a notebook at their desks at all times. As questions about services arise, the manager refers to the contract to see if the issue is addressed. The manager makes a checklist of any contract-mandated reports or notices, schedule them, and monitor whether they are being implemented.

**Standard of Care:** Not all activities the architect carries out on a project are described in a contract. Things not described might include, for example, making a subjective judgment as to how complete a set of drawings must be or how often the architect should visit the job site during construction. Such matters relate to the "standard of care" concept, which can be stated in many different ways but essentially boils down to the notion that the architect is required to do what a reasonably prudent architect would do in the same community, in the same time frame, given the same or similar facts and circumstances.

### **Monitoring Client Objectives**

The architect designs a building to accomplish as many of the client's stated goals and objectives as possible. Those objectives are generally focused on the scope of the project, its cost, and its desired quality. Careful attention must therefore be given to how closely the design accommodates these objectives. The project manager makes frequent comparisons of the current design to the client's objectives. If gaps or differences between the design and the client's objectives are found, the manager takes corrective action. This could mean reviewing the differences with the client to determine if the design, the construction budget, or the level of quality should be revised. Small corrective measures could simply require minor revisions to designs or candid discussions with the client.



**Construction budget targets:** Although most architects are not construction cost estimators, the project manager understands the relationship between scope, quality, and cost. The manager has a good enough grasp of all aspects of the project to be able to make appropriate recommendations for scope or quality adjustments in the event cost estimates or bids exceed target construction budgets.

By far, the best approach to meeting client expectations for construction budgets is to carefully monitor the relationship between scope, quality, and cost as a design is being developed. Architects and clients alike are frequently tempted to look past a potential conflict between budget and estimated construction costs, hoping the conflict will be resolved in competitive bidding or subsequent events.

The best practical way to resolve such conflicts - although it may be a painful experience - is to sit with the client and review and adjust one or more of the project parameters of quality, time, and cost before proceeding to the next step in the design process.

### **Maintaining Project Quality**

#### **Managing Consultants**

The way to “do better work” for many projects involves finding a better solution to coordinating with the work of consultants. Architects and consultants face similar problems in project delivery, such as:

- Reaching the finish line at about the same time to avoid disruption when documents are issued for bidding or construction
- Making sure all parties are using the same versions of the plan backgrounds
- Uncovering and coordinating conflicts between the work of different disciplines

Project managers allot time and resources to attend to challenges such as these.

#### **Quality Management**

Some project managers believe that quality management and quality control are relegated to the technical guys in the back room. Nothing could be further from the truth. In managing and controlling quality at the project level, quality must be a daily concern of the project manager. As with other management responsibilities, this does not necessarily mean holding a red pencil and constantly marking up the efforts of the people producing the work, any more than the project manager is required to actually prepare the drawings and specifications, although some project managers may choose to do so. It does mean the project manager must know the status of the work at all times and must oversee and direct quality management controls as they are performed.

#### **Responsibility for Document Reviews**

The project manager considers document reviews as an opportunity to uncover mistakes and other conditions before they create problems during construction. However, many managers are reluctant to invite the criticism that results when documents are reviewed, possibly fearing they will be perceived as a poor manager when scrutiny reveals deficiencies in the work they are directing. The irony of this thinking is that the contractor and subcontractors - through requests for information and change orders - will surely discover deficiencies that make their way into the



construction drawings and specifications.

The project manager schedules both time and resources for internal reviews of the project construction documents, if possible before the project is issued for bidding or negotiation. The review will be made directly by the project manager. Specification writers can provide valuable internal peer reviews as their familiarity with the project helps them coordinate terminology between drawings and specifications and identify areas in the drawings where materials or systems have not been correctly represented.

External review of the project documents can also be useful. The project manager welcomes such reviews, whether they are provided by owners, contractors or subcontractors, agencies to which application have been made for building permits, or architects or engineers specializing in plan checking. Most external reviews provide an excellent opportunity for the project manager to improve the quality of drawings and specifications.

### **Concluding the Project**

This management activity encompasses closeout tasks, such as delivering warranties and operating manuals to the owner, and housekeeping activities such as archiving project files. This activity includes investigations to determine the quality of the services that were provided and efforts to obtain opinions from the owner, and possibly the contractor, about those services.

### **COMMUNICATION NEEDS:**

Communication is another important aspect to be able to coordinate drawings and specifications and to clarify and delineate tasks. The communication (through progress meetings and sharing of documents) with consultants and with clients, as work progresses, ensure that tasks are achieved as expected.

Communication is the glue that holds all aspects of project delivery together. While the project manager is a distributor of information, a much more important responsibility is facilitating communication among the project participants. Since the project manager is in a position to oversee most of what is happening on a project, he or she is often in the best position to moderate discussions between the client and the design team or between the client and the contractor.

### **KEY DECISIONS:**

Any major project requires decision-making, and the architectural industry is no stranger to this fact. The key to effective decision-making, however, is collaboration. Design is a collaborative effort, and one that requires input from the entire project team. A collaborative work effort combined with proper planning, productive project management and efficient design tools will ensure a project's success.

### **RESOLUTION OF CONFLICTS:**

Unexpected issues arise as a part of every project. This makes problem solving a critical part of the management process. Coupled with this is the need for project managers to successfully negotiate solutions to problems, with the client. Problems can be viewed as meat and potatoes for the project manager, served in great helpings on a daily basis.

Problems cannot be avoided, nor are they evidence that someone has done something wrong. For the most part, design, schedule, cost, and quality problems are opportunities to improve the



## ATTACHMENT B PROJECT PLAN

project along the way. Intuition and the ability to research, understand, and resolve problems are important attributes for a project manager.

### **SCHEDULE MANAGEMENT:**

**West** is committed to working with the **City of Port St. Lucie** and establishing and maintaining a implementation plan, project timeline, phasing options, test and risk mitigation options to assure the project is on time and within budget.

West has a clear understanding of the requirements of various municipal projects through its extensive past performance of these unique and special places.

Our firm utilizes **Microsoft Projects** and **Primavera P-6 scheduling** for managing the timeline for the project. This program allows our firm to analyze resource needs companywide months ahead of the actual need. In addition to this, the critical path method of scheduling allows the team to identify critical items on the schedule that are driving the completion of the project.

### **BUDGET MANAGEMENT:**

**West** and our team will work with the **City of Port St. Lucie** to revise/adjust project scope as may be deemed necessary to meet established budgets as design evolves through the design stages of completion.

**West** and our team will attend periodic meetings as needed during design development (provide, keep and distribute meeting minutes). In addition, **West** and our team will attend and make a presentation of the project and a pre- construction / kick off meeting with the **City** staff to review the design, project phasing and construction schedule. **West** and our team will address comments generated from these meetings on the construction documents. To facilitate the implementation of a Public Information Program, **West** and our team will provide electronic files of all project documents, as directed by the City.

Our principals work closely with our staff to assure we exceed our clients' expectations for communication, accessibility and responsiveness throughout all projects. In addition, our principals measure the satisfaction of our clients and work with all staff members to assure that we are providing services according to our firm's values.

**West** clearly understands the key elements of our organizational structure, proposed to accomplish the management, technical, and administrative services required. Project management and key personnel within each area of required services are identified and past experience of each, as it relates to this RFQu, as included in our submittal.

Our firm has substantial real cost data for municipal projects with access to our parent company's estimating staff. Our vast experience allows us to have an advantage over other firms when conceptual cost estimating that is required. We simply know what it costs to design and construct a variety of municipal projects.

We understand and know the costs for government type projects and essentially the different options for a variety of project types. We know the cost as well as the benefits offer to the user for innovative concepts. There are many unique components that go into municipal type projects.



## ATTACHMENT B PROJECT PLAN

West has historical and current data on all types of projects. All of this assists our team in being realistic with our initial conceptual estimates and alternate ideas that may be successful if implemented by the City.

### ACCESSIBILITY:

Located within **one hour** of the **City of Port St. Lucie**, assures that our staff can be accessible and responsive to the needs of the **City** staff.



**CURRENT WORKLOAD**

Below is a list of projects that **West Architecture + Design, LLC** is currently working on.

**Legend of Phase Codes for the projects:**

- SD Schematic Design,
- CD Contract Documents,
- PB Permitting / Bidding,
- CA Construction Administration

<b>Project Name</b>	<b>Phase Code</b>
Hallandale Commons Condo Facility	CA
West Ken Lark Park Renovation	CA
Vincent Torres Park	CA
Eau Palm Beach Resort and Spa - Phase 1	CA
Tamarac Sports Concession Building	CA
Pompano Beach Ocean Rescue Headquarters	PB
Everglades Lakes - Master Plan	PB
Lakeside Clubhouse - Site Plan Approval	PB
Baptist Hospital South Florida - Suite 501	PB
Inlet Harbor Marina - Wall Replacement	PB
Eau Palm Beach Resort and Spa - Phase 2	CD
Lakeside Clubhouse	CD
Balmoral Condo - Storefront Replacement	CD
Pence Park - Phase 2	CD
Riviera Beach Development Services renovation	CD
Fourth Industrial Master Plan	SD
2820 NE 23rd	SD
Riviera Beach Development Services Renovation	SD

<b>Name</b>	<b>Project Role</b>	<b>Percent Available</b>
<b>Matthew West</b>	(Managing Principal)	15%
<b>Peter Ganci</b>	(Design Principal)	35%
<b>Tom Rolando</b>	(QC / Tech Manager)	35%
<b>Mary Sifuentes</b>	(Project Manager)	55%
<b>Yamilet Matos</b>	(Project Manager)	40%



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**FORM 330 PART I AND II**

Please see attached FORM 330 attached as **FILE #3**.

# City of Port St. Lucie

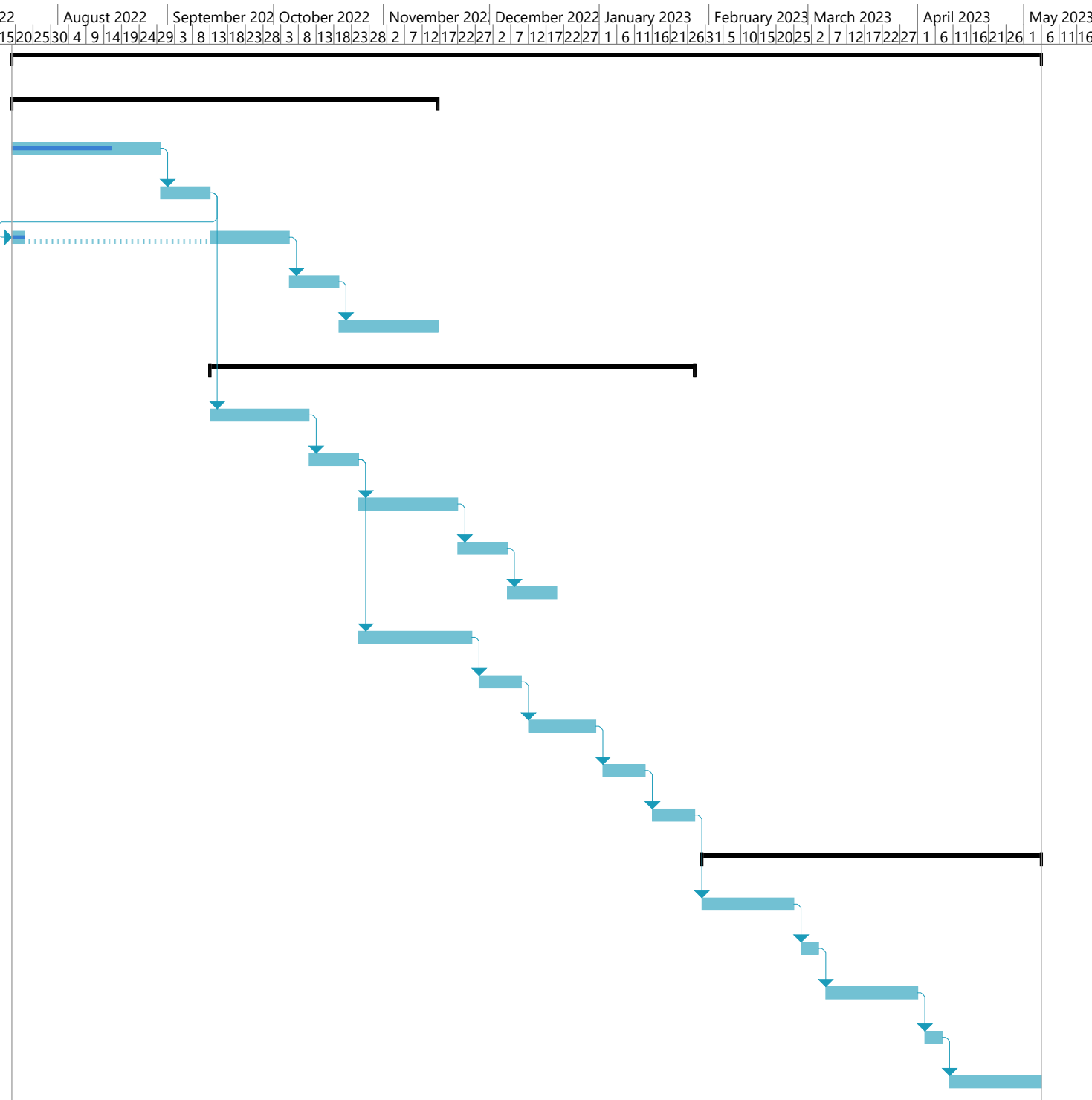
## Professional Services for a Design Criteria Package for the Police Training Facility eRFP Number:20220023

DATE: 01-07-22



West Architecture + Design

ID	Task Name	Duration	Start	Finish	Predecessors	22	August 2022	September 2022	October 2022	November 2022	December 2022	January 2023	February 2023	March 2023	April 2023	May 2023
1	<b>Programming / Conceptual Design / Schematic Design</b>	<b>209 days</b>	<b>Tue 7/19/22</b>	<b>Fri 5/5/23</b>												
2	<b>1. Programming Services</b>	<b>86.25 days</b>	<b>Tue 7/19/22</b>	<b>Wed 11/16/22</b>												
3	Site & Building Programming	30 days	Tue 7/19/22	Mon 8/29/22												
4	Owner Review #1	10 days	Tue 8/30/22	Mon 9/12/22	3											
5	Site & Building Programming (Revision #1)	20 days	Tue 7/19/22	Wed 10/5/22	4											
6	Owner Review #2	10 days	Wed 10/5/22	Wed 10/19/22	5											
7	Site & Building Programming (Final)	20 days	Wed 10/19/22	Wed 11/16/22	6											
8	<b>2. Conceptual Design Services</b>	<b>99 days</b>	<b>Tue 9/13/22</b>	<b>Fri 1/27/23</b>												
9	Conceptual Master Site Plan	20 days	Tue 9/13/22	Mon 10/10/22	4											
10	Owner Review #1	10 days	Tue 10/11/22	Mon 10/24/22	9											
11	Conceptual Master Site Plan (Revision #1)	20 days	Tue 10/25/22	Mon 11/21/22	10											
12	Owner Review #2	10 days	Tue 11/22/22	Mon 12/5/22	11											
13	Conceptual Master Site Plan (Final)	10 days	Tue 12/6/22	Mon 12/19/22	12											
14	Conceptual Floor Plans	24 days	Tue 10/25/22	Fri 11/25/22	10											
15	Owner Review #1	10 days	Mon 11/28/22	Fri 12/9/22	14											
16	Conceptual Floor Plans (Revision #1)	15 days	Mon 12/12/22	Fri 12/30/22	15											
17	Owner Review #2	10 days	Mon 1/2/23	Fri 1/13/23	16											
18	Conceptual Floor Plans (Final)	10 days	Mon 1/16/23	Fri 1/27/23	17											
19	<b>3. Schematic Design (30%)</b>	<b>70 days</b>	<b>Mon 1/30/23</b>	<b>Fri 5/5/23</b>												
20	Building Design	20 days	Mon 1/30/23	Fri 2/24/23	18											
21	Owner Review #1	5 days	Mon 2/27/23	Fri 3/3/23	20											
22	Building Design (Revision #1)	20 days	Mon 3/6/23	Fri 3/31/23	21											
23	Owner Review #2	5 days	Mon 4/3/23	Fri 4/7/23	22											
24	Building Design (Final)	20 days	Mon 4/10/23	Fri 5/5/23	23											



Project No.: A19-029	Task		Project Summary		Manual Task		Start-only		Deadline	
	Split		Inactive Task		Duration-only		Finish-only		Progress	
	Milestone		Inactive Milestone		Manual Summary Rollup		External Tasks		Manual Progress	
	Summary		Inactive Summary		Manual Summary		External Milestone			



# Attachments

3

**West Architecture + Design, LLC**

820 North 4th Street, Lantana, Florida 33462 / Phone: 561-588-2027 / Fax: 561-582-9419

License No. AA26001503 / AR93859

<http://www.west-arch.com/>



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**Consultant's General Information Worksheet/ Questionnaire  
eRFP # 20220023**

**Solicitation Name: Professional Services for a Design Criteria Package for the Police Training Facility**

It is understood and agreed that the following information is to be used by the City of Port St. Lucie to determine the qualifications of Contractors to perform the work required. The Contractor waives any claim against the City that might arise with respect to any decision concerning the qualifications of the Consultant.

The undersigned attests to the truth and accuracy of all statements made on this questionnaire. Also, the undersigned hereby authorizes any public official, Consultant, surety, bank material or equipment manufacturer, or distributor, or any person, firm, or corporation to furnish the City of Port St. Lucie any pertinent information requested by the City deemed necessary to vary the information on this questionnaire.

**1. ORGANIZATIONAL PROFILE- COMPANY NAME: West Architecture + Design, LLC**

PHYSICAL ADDRESS: 820 North 4th Street, Lantana, FL 33462

TELEPHONE NUMBER: 561-588-2027

FAX NO. 561-582-9419

MAILING ADDRESS: Same as above

CONTACT PERSON Matthew F. West, Vice President E-MAIL : mwest@westconstructioninc.net

Is the firm incorporated? Yes-No If yes, in what state? Provide a list of officers for this entity.  
Martha A. Morgan, President and Matthew F. West, Vice President/Secretary

- 2. COMPLETION OF FORM** - An authorized representative of the firm offering this Proposal must complete this form in its entirety. Terms entered herein shall not be subject to withdrawal or escalation by Contractor. The City reserves the right to hold proposals for a period not to exceed one hundred twenty (120) calendar days after the date of the proposal opening stated in the Invitation to Proposal before awarding the Contract. Contract award constitutes the date that City issues an executed Purchase Order.
- 3. CONTRACT** - Contractor agrees to comply with all requirements stated in the specifications for this RFP.
- 4. AGREEMENT** - Contractor agrees to comply with all requirements stated in the specifications for this RFP.

**CERTIFICATION:**

This RFP is submitted by: Name (print) West Architecture + Design, LLC who is an officer of the above firm duly authorized to sign proposals and enter into contracts. I certify that this solicitation



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response is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a proposal for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud.

The Contractor understands that information contained in this Solicitation Reply will be relied upon by City in awarding the proposed Contract and such information is warranted by the proposer to be true. The undersigned Contractor agrees to furnish such additional information, prior to acceptance of any solicitation relating to the qualifications of the proposer, as may be required by the City.

I certify that the information and responses provided on this Solicitation are true, accurate and complete. The City may contact any entity or reference listed in this Proposal. Each entity or reference may make any information concerning the Contractor available to the City.

I agree to abide by all conditions of this RFP:

[Signature]  
Signature

Matthew F. West, Vice President  
Title

If a corporation renders this Proposal, the corporate seal attested by the secretary shall be affixed below. Any agent signing this Proposal shall attach to this form evidence of legal authority.

**Witnesses:**

**If Partnership:**

Marie West  
Print name  
[Signature]

\_\_\_\_\_  
Print Name of Firm

Racquel Barrett  
Print name  
[Signature]

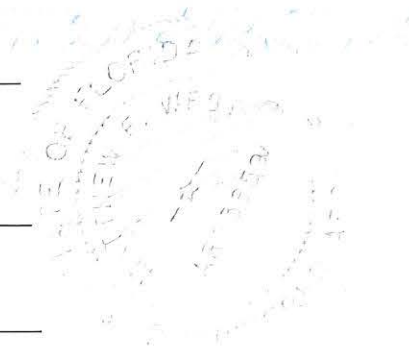
By: \_\_\_\_\_  
(General Partner)

**If Individual:**  
\_\_\_\_\_  
Signature  
\_\_\_\_\_  
Print Name

**If Corporation:**  
West Architecture + Design, LLC  
\_\_\_\_\_  
Print Name of Corporation

By: [Signature]  
Matthew F. West (President)

Attest: [Signature]  
Matthew F. West (Secretary)





SUPPLIER LOCATION CERTIFICATION
Attachment D - PSL Location Form

The undersigned, as a duly authorized representative of the Supplier listed herein, certifies to the best of their knowledge and belief, that the Supplier's location is correctly reflected based upon the below information. For purposes of this section, "Location" shall mean a business which:

- a) How far is the Supplier's fixed office or distribution point located from City Hall; and 56.8 Miles
b) Is the principal offeror who is a single offeror; a business which is the prime contractor and not a subcontractor; or a partner or joint venturer submitting an offer in conjunction with other businesses.
Yes

Complete the following and upload this document and the Google Maps print out to the required sourcing platform:

Business Name: West Architecture + Design, LLC
Current Local Address: 820 North 4th Street, Lantana, FL 33462
Phone: 561-588-2027
Length of time at this address: 6 years
Fax: 561-582-9419
Please provide your prior business address if the above address has been for less than one (1) year, prior to the issuance of this solicitation.
N/A
Length of time at this address: N/A
Home Office Address: 820 North 4th Street, Lantana, FL 33462
Phone: 561-588-2027
Length of time at this address:
Fax: 561-582-9419

(Signed) [Signature]
(Title) Matthew F. West, Vice President

STATE OF FLORIDA }
COUNTY OF ST. LUCIE} SS:

The foregoing instrument was acknowledged before me this (Date) 01/10/2022

by: Matthew F. West who is personally known to me or who has produced

N/A as identification and who did (did not) take an oath.

Racquel J. Barrett [Signature]
Notary (print & sign name)

Commission No. GG 348536



RACQUEL J BARRETT
Commission # GG 348536
Expires June 25, 2023
Bonded Thru Budget Notary Services



## PROPOSER'S LOCATION

West Construction Inc. to city of

google.com/maps/dir/West+Construction+Inc.,+820+N+4th+St.,+Lantana,+FL+... to City of Port St. Lucie City Hall, 121 SW Port St...

from West Construction Inc., 820 N 4th St, Lanta...  
to City of Port St. Lucie City Hall, 121 SW Port St...

**58 min (56.8 miles)**  
via I-95 N and Florida's Turnpike  
Fastest route, the usual traffic  
⚠️ This route has tolls.

**West Construction Inc.**  
820 N 4th St, Lantana, FL 33462

- Get on I-95 N from W Lantana Rd  
5 min (1.5 mi)
- Follow I-95 N and Florida's Turnpike to SE Bayshore Blvd in Port St. Lucie. Take exit 142 from Florida's Turnpike  
48 min (54.2 mi)
- Take SW Port St Lucie Blvd to your destination  
4 min (1.2 mi)

**City of Port St. Lucie City Hall**  
121 SW Port St Lucie Blvd Building A, Port St. Lucie, FL 34984

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.

Map data ©2022 Google United States Terms Privacy Send feedback 5 mi

Attachment E - Cone of Silence Form



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**NOTICE TO ALL PROPOSERS:**

To ensure fair consideration is given for all Proposers, it must be clearly understood that upon release of the proposal and during the proposal process, firms and their employees of related companies as well as paid or unpaid personnel acting on their behalf shall not contact or participate in any type of contact with City employees, department heads or elected officials, up to and including the Mayor and City Council. The **"Cone of Silence"** is in effect for this solicitation from the date the solicitation is advertised on DemandStar, until the time an award decision has been approved by City Council and fully executed by all parties. Information about the Cone of Silence can be found under the [City of Port St. Lucie Ordinance 20-15, Section 35.13](#). Contact with anyone other than the Issuing Officer may result in the vendor being disqualified. All contact must be coordinated through Mr. Jason Bezak, Issuing Officer, for the procurement of these services.


All questions regarding this Solicitation are to be submitted in writing to Jason Bezak, CPPB, NIGP-CPP, Procurement Agent II with the Procurement Management Department via e-mail [JBezak@cityofpsl.com](mailto:JBezak@cityofpsl.com), or by phone 772-344-4068. Please reference the Solicitation number on all correspondence to the City.

All questions, comments and requests for clarification must reference the Solicitation number on all correspondence to the City. Any oral communications shall be considered unofficial and non-binding.

Only written responses to written communication shall be considered official and binding upon the City. The City reserves the right, at its sole discretion, to determine appropriate and adequate responses to the written comments, questions, and requests for clarification.

\*NOTE: All addendums and/or any other correspondence before bid close date (general information, question and responses) to this solicitation will be made available exclusively through the [DemandStar's Website](#) for retrieval. All notice of intent to award documentation will be published on the [City Clerk's Website](#). Proposers are solely responsible for frequently checking these websites for updates to this solicitation.

**I understand and shall fully comply with all requirements of City of Port. St. Lucie Ordinance 20-15, Section 35.13.**

Typed Name: Matthew F. West  
Signed:   
Company and Job Title: West Architecture + Design, LLC / Vice President  
Date: 01/10/2022



"A City for All Ages"

**eRFP #20220023**

## **ATTACHMENT F - CONSULTANT'S CODE OF ETHICS**

The City of Port St Lucie ("City), through its Procurement Management Department ("Procurement Management Department") is committed to a procurement process that fosters fair and open competition, is conducted under the highest ethical standards and enjoys the complete confidence of the public. To achieve these purposes, Procurement Management Department requires each vendor who seeks to do business with the City to subscribe to this Consultant's Code of Ethics.

- ◆ A Consultant's bid or proposal will be competitive, consistent and appropriate to the bid documents.
- ◆ A Consultant will not discuss or consult with other Vendors intending to bid on the same contract or similar City contract for the purpose of limiting competition. A Vendor will not make any attempt to induce any individual or entity to submit or not submit a bid or proposal.
- ◆ Consultant will not disclose the terms of its bids or proposal, directly or indirectly, to any other competing Vendor prior to the bid or proposal closing date.
- ◆ Consultant will completely perform any contract awarded to it at the contracted price pursuant to the terms set forth in the contract.
- ◆ Consultant will submit timely, accurate and appropriate invoices for goods and/or services actually performed under the contract.
- ◆ Consultant will not offer or give any gift, item or service of value, directly or indirectly, to a City employee, City official, employee family member or other vendor contracted by the City.
- ◆ Consultant will not cause, influence or attempt to cause or influence, any City employee or City Official, which might tend to impair his/her objectivity or independence of judgment; or to use, or attempt to use, his/her official position to secure any unwarranted privileges or advantages for that Vendor or for any other person.
- ◆ Consultant will disclose to the City any direct or indirect personal interests a City employee or City official holds as it relates to a Vendor contracted by the City.
- ◆ Consultant must comply with all applicable laws, codes or regulations of the countries, states and

localities in which they operate. This includes, but is not limited to, laws and regulations relating to environmental, occupational health and safety, and labor practices. In addition, Consultant must require their suppliers (including temporary labor agencies) to do the same. Consultant must conform their practices to any published standards for their industry. Compliance with laws, regulations and practices include, but are not limited to the following:

- Obtaining and maintaining all required environmental permits. Further, Consultant will endeavor to minimize natural resource consumption through conservation, recycling and substitution methods.
- Providing workers with a safe working environment, which includes identifying and evaluating workplace risks and establishing processes for which employee can report health and safety incidents, as well as providing adequate safety training.
- Providing workers with an environment free of discrimination, harassment and abuse, which includes establishing a written anti-discrimination and anti-bullying/harassment policy, as well as clearly noticed policies pertaining to forced labor, child labor, wage and hours, and freedom of association.

Name of Organization/Proposer West Architecture + Design, LLC

Signature 

Printed Name and Title Matthew F. West, Vice President

Date 01/10/2022

DISCLAIMER: This Code of Ethics is intended as a reference and procedural guide to contractors. The information it contains should not be interpreted to supersede any law or regulation, nor does it supersede the applicable contractor contract. In the case of any discrepancies between it and the law, regulation(s) and/or contractor contract, the law, regulatory provision(s) and/or vendor contract shall prevail.





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E-Verify Form
Attachment G - E-Verify Form

Supplier/Consultant acknowledges and agrees to the following:

- 1. Shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Supplier/Consultant during the term of the contract; and
2. Shall expressly require any subcontractors performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.

E-Verify Company Identification Number 408927
Date of Authorization 04/15/2011
Name of Contractor West Architecture + Design, LLC
Name of Project Professional Services for a Design Criteria Package for the Police Trailing Facility
Solicitation Number (If Applicable) eRFP # 20220023

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on January 10th, 2022 in Lantana (city), FL (state).

Handwritten signature of Matthew F. West

Signature of Authorized Officer

Matthew F. West, Vice President

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME

ON THIS THE 10th DAY OF January, 2022.

NOTARY PUBLIC [Signature]

My Commission Expires: June 25, 2023



RACQUEL J BARRETT
Commission # GG 348536
Expires June 25, 2023
Bonded Thru Budget Notary Services



"A City for All Ages"

**NON-COLLUSION AFFIDAVIT**  
**Solicitation #20220023**  
**Professional Services for a Design Criteria**  
**Package for the Police Trailing Facility**

State of Florida

County of Palm Beach }

West Architecture + Design, LLC, being first duly sworn, disposes and says that:

(Name/s)

1. They are Matthew F. West of Vice President the Proposer that

(Title)

(Name of Company)

has submitted the attached PROPOSAL;

2. He is fully informed respecting the preparation and contents of the attached proposal and of all pertinent circumstances respecting such PROPOSAL;

3. Such Proposal is genuine and is not a collusive or sham Proposal;

4. Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Proposer, firm or person to submit a collusive or sham Proposal in connection with the contract for which the attached proposal has been submitted or to refrain from proposing in connection with such Contract or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Proposer, firm or person to fix the price or prices in the attached Proposal or of any other Proposer, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Port St. Lucie or any person interested in the proposed Contract; and

5. The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Proposer or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

(Signed)  \_\_\_\_\_

(Title) Matthew F. West, Vice President



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STATE OF FLORIDA }  
COUNTY OF ST. LUCIE } SS:

The foregoing instrument was acknowledged before me this (Date) 01/10/2022

by: Matthew F. West who is personally known to me or who has produced  
N/A as identification and who did (did not) take an oath.

Commission No. GG 348536

Notary Print: Racquel J. Barrett

Notary Signature: 



RACQUEL J BARRETT  
Commission # GG 348536  
Expires June 25, 2023  
Bonded Thru Budget Notary Services

**DRUG-FREE WORKPLACE FORM**

**eRFP # 20220023**

**Professional Services for a Design Criteria Package for the Police Training Facility**

The undersigned Contractor in accordance with Florida Statute 287.087 hereby certifies that

West Architecture + Design, LLC does:  
(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under proposal a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 Florida Statutes or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.



\_\_\_\_\_  
Bidder's Signature

Matthew F. West, Vice President

01/10/2022  
\_\_\_\_\_

Date:



"A City for All Ages"

TRUTH-IN-NEGOTIATION CERTIFICATE

Solicitation# 20220023

Pursuant to Section 287.055(5)(a), Florida Statutes, for any lump-sum or cost-plus-a-fixed fee professional services contract over the threshold amount provided in Section 287.017, Florida Statutes for CATEGORY FOUR, the City of Port St. Lucie, Florida requires the Consultant to execute this certificate and include it with the submittal of the Technical Proposal, or as prescribed in the contract advertisement.

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the City determines the agreement price was increased due to inaccurate, incomplete, or non-current wage rates and other factual unit costs. All such agreement adjustments shall be made within (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the City, whichever is later.

West Architecture + Design, LLC

Name of Firm  
Matthew F. West, Vice President

President or Designee (Printed)

[Signature]  
President or Designee (Signed)

The foregoing instrument was acknowledged before me by Matthew F. West who is personally known to me. WITNESS my hand and official seal in the Palm Beach County, Florida last aforesaid this 10th day of January, 20212.

(SEAL)  RACQUEL J BARRETT  
Commission # GG 348536  
Expires June 25, 2023  
Bonded Thru Budget Notary Services

Signature  
Racquel J. Barrett

Notary Name (typed or printed)

[Signature]  
Notary Name (signed)

**Addendum # 1**  
**eRFP # 20220023**  
**Professional Services for a Design Criteria Package for the Police Training Facility**  
**December 29, 2021**

Please make the following changes/modifications to the subject solicitation:

**1Q.) Please clarify the Scope of Services. Attachments E, F, & G seem to be the Design Criteria. What additional scope of services is the City requesting for this RFP?**

1A.) The City is requesting the Consultant develop and provide as a deliverable a Design Criteria Package the City can utilize to procure a Design-Build firm. Florida Statute states the required elements needed for a Design Criteria Package. Please see the excerpt from Florida Statute 287.055 subsection J below.

"(j) A "design criteria package" means concise, performance-oriented drawings or specifications of the public construction project. The purpose of the design criteria package is to furnish sufficient information to permit design-build firms to prepare a bid or a response to an agency's request for proposal, or to permit an agency to enter into a negotiated design-build contract. The design criteria package must specify performance-based criteria for the public construction project, including the legal description of the site, survey information concerning the site, interior space requirements, material quality standards, schematic layouts and conceptual design criteria of the project, cost or budget estimates, design and construction schedules, site development requirements, provisions for utilities, stormwater retention and disposal, and parking requirements applicable to the project."

**2Q.) Question #2, Can the city elaborate on the scope for this design criteria package? We typically see these packages going through 66% drawings (all of programming and schematics, and part of design development). Is this the city's intent for this contract?**

2A.) The City is requesting the Consultant develop and provide as a deliverable a Design Criteria Package the City can utilize to procure a Design-Build firm. Florida Statute states the required elements needed for a Design Criteria Package. Please see the excerpt from Florida Statute 287.055 subsection J below.

"(j) A "design criteria package" means concise, performance-oriented drawings or specifications of the public construction project. The purpose of the design criteria package is to furnish sufficient information to permit design-build firms to prepare a bid or a response to an agency's request for proposal, or to permit an agency to enter into a negotiated design-build contract. The design criteria package must specify performance-based criteria for the public construction project, including the legal description of the site, survey information concerning the site, interior space requirements, material quality standards, schematic layouts and conceptual design criteria of the project, cost or budget estimates, design and construction schedules, site development requirements, provisions for utilities, stormwater retention and disposal, and parking requirements applicable to the project."

**NOTE: The Proposal Opening date has not been changed.**

