

Zoning Text Amendment (P23-212)

City Council Hearings
December 11, 2023 & January 8, 2024
Daniel Robinson, Planner III



Proposed Text Amendment

This is a City initiated text amendment intended to improve and streamline the plat approval process by providing for approval of plats on the consent agenda. Staff has also added language clarifying the submittal requirements for townhome developments.



Impacts and Findings

- Each development application that is heard by the City Council has a project manager in the planning department. That means that in addition to reviewing the submittals for sufficiency and against the code, the planner is also responsible for the preparation of the staff report, creating a Legistar item, and drafting a Resolution and a PowerPoint presentation for inclusion in the Legistar packet.



Impacts and Findings

- In FY22/23 forty-two (42) plats came before the city council, and each one had a PowerPoint presentation and Resolution in the backup material. Each of these items must be read into the record and voted on individually. Plat applications are straightforward items, and the City Council does not typically hear the presentations. It would be more efficient to have these items on the consent agenda to allow the council to have discussions on other matters. Council can still hold any item needing discussion off the consent agenda, like we do with major site plans. For this reason, Staff proposes to modify the code in order to remove the requirement for action by Resolution, and also to discontinue the preparation of presentations on these items moving forward to allow the council and staff to spend that time on other tasks.
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- This is a process improvement for the City Council, staff and applicants.

Recommendation

- The Planning and Zoning Department staff finds the petition to be consistent with the intent and direction of the City's comprehensive plan and also a process improvement, and as such recommends approval.
- The Planning and Zoning Board heard this item at their meeting of December 5, 2023 and issued a favorable recommendation for approval.

