



THE SAINTS GOLF COURSE

AT PORT ST. LUCIE

2601 SE Morningside Blvd. , Port St. Lucie, FL 34952

772-398-2901 | www.SaintsPSL.com



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November 27, 2023

Ms. Shannon Glendinning
St. Lucie County Humane Society
shannon@hsslc.org

To the St. Lucie County Humane Society,

It is my pleasure to inform you of a new Golf Tournament Policy instituted here at The Saints Golf Course. In July of 2022, at the approval of City Management, The Saints began a new program for supporting two annual “no-charge” golf tournaments for local non-profit organizations. The eligibility of these groups was defined as: A not-for-profit organization with a direct affiliation or services contract with the City of Port St. Lucie. Direct affiliation pertains to 501(c)(3) organizations that enable citizen participation through City departments that provide for the health, safety, and welfare of City residents. A services contract refers to 501(c)(3) organizations who lease City-owned property to deliver services to the public without remuneration or charge a minimal.

This new Saints Golf Tournament policy consists of the following guidelines:

- Two “no-charge” golf tournaments can be hosted by The Saints Golf Course each year between the months of June through October.
- The Saints Golf Course will make a public announcement to eligible organizations during the months of November and December to solicit each organizations’ interest in having a golf tournament at The Saints the following year between the months of June through October.
- After receipt of interests from all solicited organizations, two organizations will be selected and approved by the City Council by March of the tournament year.
- “No-Charge” golf tournaments will be limited to waiver of green fees only (including cart).
- Food & beverage services for each tournament and the cost for these services shall be contracted through the Concessionaire at The Saints Golf Course (The Saints Pub) who holds an exclusive contract to provide these services, including alcohol and other beverages.
- To assist in fundraising, the approved organization(s) may install Tee Sponsorship signs in conjunction with their tournament. Installation and removal of such signage shall be the responsibility of the approved organization.
- The Saints Golf Course Administrator will assist in facilitating any needs or requests that the approved organization may have relative to their tournament event. Organizations are required to adhere to all rules set forth in the “Facility Rules” section below.
- An organization awarded a tournament must take a two-year hiatus from their last City Council-approved tournament before becoming eligible again. The City Council may make an exception to this provision should a tournament opportunity exist due to no other qualifying organization submitting a request for consideration.
- The awarded organization must contact the Golf Course Administrator at The Saints Golf Course (772-807-4454) to complete a Golf Tournament Reservation Contract. This is required to ensure that the date and time of the tournament can be accommodated at The Saints and, if needed, the Sandpiper Bay Banquet Room and/or Concessionaire services will be available.

What The Saints Golf Course will provide for each organization hosting a “No-Charge” golf tournament:

1. Use of the driving range and golf course.
2. Free range balls for tournament participants.
3. Assistance with tournament scores.
4. Golf Cart included per registered twosome group.
5. Optional golf club rental (regular rates apply).
6. Mobile Beverage Cart Service during tournament (provided by City-contracted Concessionaire).
7. Food & Beverage services and use of the Sandpiper Bay Banquet Room (must be reserved through City Contracted Concessionaire at the time of tournament reservation). Regular rates for these services will apply.

What the sponsoring organization will provide:

1. Any additional equipment/supplies that are not provided by The Saints Golf Course.
2. Movement and handling of any equipment brought in by the organization.
3. Tee sponsorship signs (if applicable).
4. Removal of all Tee sponsorship signs and additional equipment at the conclusion of the tournament.

Facility rules:

1. This policy is applicable during the months of June through October. During this period, qualifying organizations are eligible for one of two tournament opportunities.
2. Decorations must meet the approval of the Parks & Recreation Director, or their designee, in advance. Decorations must be freestanding or tabletop. Nothing may be hung from walls or ceilings. Restaurant and lobby furniture may not be moved.
3. Parking is permitted in the front parking lot or overflow parking near #10 Tee.
4. Fire exits must not be blocked. All exits must be unobstructed.
5. No outside food or any beverages will be permitted under any circumstances.
6. Management will have the right to offer open tee times to the public before or after a reserved tournament providing that there is no impact on the scheduled tournament.
7. Tournament Tee Sponsorship signage will be permitted during scheduled tournaments and must be placed on a realtor-style sign (T-sign) and can be located at each tee location. No sponsorship signs will be permitted at any other location or be attached/affixed to any buildings, walls, windows, trees, etc. The Tournament organizer will be responsible for placement and removal of all Tee Sponsorship signs.
8. At no time will the organizers/associates of a tournament promote/organize such events/games or fundraisers on City property that enable inappropriate and/or illicit behavior(s) in a public venue or on public property.
9. All tournament participants must sign a Golf Cart Release of Liability and Indemnity Agreement prior to play commencing.

With receipt of this document, please indicate below your organizations' desire to be considered for hosting a "no-charge" golf tournament at The Saints Golf Course next year under the terms stated above.

Name: Shannon Glendinning Yes: No:

Signature: Shannon Glendinning

Thank you,



Keith Bradshaw

Golf Course Administrator • Parks & Recreation Department

a. The Saints Golf Course, 2601 SE Morningside Blvd, Port St. Lucie, FL 34952

t. 772-807-4454 c. 772-207-6604 w. www.SaintsPSL.com

