

**CITY OF PORT ST. LUCIE  
FY 2023-24  
DEPARTMENTAL APPROVED BUDGET**

Fund: **001**  
 Department: **Police**  
 Division: **Oper Sppt Svcs**  
 Division Code: **2105**  
 Page: \_\_\_ of \_\_\_

**Detail Schedule of Budget Items - CURRENT** (agrees with Munis input)

| Object Code (1) | Account Title Items & Explanation   | Requested by Department (3) | Add or Deduct (4) | Final Approved (5) |
|-----------------|---|-----------------------------|-------------------|--------------------|
|                 | <b>OPERATING EXPENSES</b>   |                             |                   |                    |
| <b>5310</b>     | <b>PROFESSIONAL SERVICES</b>  |                             |                   |                    |
|                 | Crime Lab services. Based on usage and population formulas  | \$507,050                   |                   | \$507,050          |
|                 | Life Scan   | \$20,000                    |                   | \$20,000           |
|                 | Grant writing services (PD share for Sustainable Strategies)  | \$10,000                    |                   | \$10,000           |
|                 | Attorney fees relating to court proceedings, consultations, and case preparation, based on any pending litigation promulgated through Police Department actions.  | \$4,000                     |                   | \$4,000            |
|                 | <b>SUBTOTAL - PROFESSIONAL SERVICES - 5310</b>  | \$541,050                   | \$0               | \$541,050          |
| <b>5330</b>     | <b>COURT REPORTING FEES</b>   | \$800                       |                   | \$800              |
| <b>5340</b>     | <b>OTHER CONTRACTUAL SERVICES</b>   |                             |                   |                    |
|                 | Pest (indoor) control for Police facilities   | \$3,600                     |                   | \$3,600            |
|                 | Architectural Services  | \$75,000                    |                   | \$75,000           |
|                 | Jade Communications (fiber, internet, tv, data solutions)   | \$20,000                    |                   | \$20,000           |
|                 | Guardian Alarm svc & fire alarm inspection - for all police facilities  | \$12,000                    |                   | \$12,000           |
|                 | Fire extinguisher recharge & inspection   | \$5,000                     |                   | \$5,000            |
|                 | Fire Sprinkler Inspection Main HQ and Evidence quarterly/annual inspection  | \$6,000                     |                   | \$6,000            |
|                 | Chemical service for trees, lawn & shrubs at Police facilities, mowing and lawn service at Police facilities including impound lot & K-9 field  | \$20,000                    |                   | \$20,000           |
|                 | Janitorial service for Main Police building, East, Evidence, & SID  | \$52,000                    |                   | \$52,000           |
|                 | Mat cleaning service for Main Police bldg (front & back entrances)  | \$1,200                     |                   | \$1,200            |
|                 | Hearing Impaired translation services for various areas of the Police Dept.   | \$2,500                     |                   | \$2,500            |
|                 | Pest control for (6) K9 Officer's homes   | \$3,000                     |                   | \$3,000            |
|                 | BioWaste for Evidence Quarterly and/or as needed (\$89 per pick up)   | \$2,700                     |                   | \$2,700            |
|                 | Police investigation search tools via TLO (The Last One), Center for Law Enforcement, etc   | \$8,000                     |                   | \$8,000            |
|                 | Chiller Plant PM (PD share - \$1,000/monthly fee)   | \$12,000                    |                   | \$12,000           |
|                 | Accident scene / biohazard cleaning of vehicles.  | \$7,500                     |                   | \$7,500            |
|                 | Lab work  | \$14,500                    |                   | \$14,500           |
|                 | <b>SUBTOTAL - OTHER CONTRACTUAL SERVICES - 5340</b>   | \$245,000                   | \$0               | \$245,000          |
| <b>5341</b>     | <b>INTERDEPARTMENTAL SERVICES</b>   |                             |                   |                    |
|                 | Internal contract services for work using other city department peronnel, i.e. Public Works for picking up found property & debris from roadway & moving heavy office equipment after hours, signs from Traffic Safety, etc | \$1,000                     |                   | \$1,000            |
| <b>5401</b>     | <b>GAS &amp; OIL</b>  |                             |                   |                    |
|                 | Gas for PD fleet (est. 260,000 gallons @ \$4.17/gallon) - price per gallon subject to change  | \$1,084,000                 |                   | \$1,084,000        |
|                 | <b>SUBTOTAL - GAS &amp; OIL - 5401</b>  | \$1,084,000                 | \$0               | \$1,084,000        |
| <b>5403</b>     | <b>REPAIR &amp; MAINTENANCE of VEHICLES</b>   |                             |                   |                    |
|                 | Allocation of ALL Police vehicles (amt is updated from OMB Munis input)   | \$446,146                   |                   | \$446,146          |

**Approved Breakdown for FY 2023-2024**

**Approved Crime Laboratory Budget (2023-2024)  
Agency Contributions**

**Approved 2022-2023 Budget Share**

| Agency                                | Approved 2022-2023 Budget Share | Approved 23-24 Budget Share |
|---------------------------------------|---------------------------------|-----------------------------|
| Indian River County Sheriff's Office  | \$442,352                       | \$417,445                   |
| Vero Beach Police Department          | 67,182                          | 78,853                      |
| Sebastian Police Department           | 79,178                          | 81,482                      |
| Indian River Shores Police Department | 7,198                           | 7,646                       |
| Fellsmere                             | 11,124                          | 11,709                      |
| Martin County Sheriff's Office        | 432,973                         | 470,731                     |
| Stuart Police Department              | 61,511                          | 71,924                      |
| Sewell's Point Police Department      | 3,708                           | 3,345                       |
| Okeechobee County Sheriff's Office    | 107,098                         | 118,997                     |
| Okeechobee Police Department          | 41,007                          | 55,914                      |
| St. Lucie County Sheriff's Office     | 335,910                         | 370,850                     |
| Ft. Pierce Police Department          | 167,736                         | 193,549                     |
| Port St. Lucie Police Department      | 424,248                         | 507,050                     |

**Totals: \$2,181,225**

**\$2,389,495**

INTERLOCAL AGREEMENT

THIS INTERLOCAL AGREEMENT made this 2nd day of March, 2009.

between the INDIAN RIVER COUNTY SHERIFF; the MARTIN COUNTY SHERIFF; the OKEECHOBEE COUNTY SHERIFF; the ST. LUCIE COUNTY SHERIFF; the CITY OF FELLSMERE, a Florida municipal corporation, the CITY OF FORT PIERCE, a Florida municipal corporation; the TOWN OF INDIAN RIVER SHORES, a Florida municipal corporation; the CITY OF OKEECHOBEE, a Florida municipal corporation; the CITY OF PORT ST. LUCIE, a Florida municipal corporation; the CITY OF SEBASTIAN, a Florida municipal corporation; the TOWN OF SEWALL'S POINT, a Florida municipal corporation; the CITY OF STUART, a Florida municipal corporation; and the CITY OF VERO BEACH, a Florida municipal corporation.

WHEREAS, Section 163.01, Florida Statutes, provides that local government units and independent constitutional officers may cooperate by agreement to provide necessary and essential public services, and

WHEREAS, the Indian River Crime Laboratory, hereinafter called "Crime Lab" provides assistance to law enforcement agencies operating within the circuit; and,

WHEREAS, for a number of years the parties have coordinated the funding, administration and management of the Crime Lab; and,

JOSEPH E. SMITH, CLERK OF THE CIRCUIT COURT  
SAINT LUCIE COUNTY  
FILE # 3316022 03/05/2009 at 01:18 PM  
OR BOOK 3068 PAGE 074 - 084 Doc Type: AGR  
RECORDING: \$95.00

psw

**WHEREAS, the parties desire to formally create the Indian River Crime Laboratory Advisory Council (the "Crime Lab Council") and establish its responsibilities with regard to the Crime Lab:**

**WHEREAS, the parties further desire to transfer the responsibility for administration and management of the Crime Lab to the St. Lucie County Sheriff, who agrees to assume those responsibilities.**

**NOW, THEREFORE, IN CONSIDERATION of their mutual covenants and promises, the parties agree as follows:**

**1. GENERAL**

**This Agreement is entered into pursuant to Section 163.01, Florida Statutes, Florida Interlocal Cooperation Act.**

**2. CREATION OF COUNCIL**

**Pursuant to Section 163.01, Florida Statutes, the parties hereby create and establish the Indian River Crime Laboratory Advisory Council (the "Crime Lab Council") composed of the following agencies authorized to vote on matters relating to the operation of the Crime Lab:**

**St. Lucie County Sheriff's Office  
Indian River County Sheriff's Office  
Martin County Sheriff's Office  
Okeechobee County Sheriff's Office  
Vero Beach Police Department  
Fort Pierce Police Department  
Sebastian Police Department  
Sewall's Point Police Department**

**Port St. Lucie Police Department  
Indian River Shores Public Safety Department  
Okeechobee Police Department.  
Stuart Police Department  
Fellsmere Police Department**

**It is the parties' express intent that the Crime Lab Council shall have sovereign immunity pursuant to the provisions of Section 768.28, Florida Statutes.**

### **3. COUNCIL RESPONSIBILITIES**

**The Crime Lab Council and contributions from the State of Florida shall fund the Crime Lab. The Council members will make contributions to the Crime Lab based on the population of the member agency's jurisdiction and number of submissions. The formula used will be determined by a simple majority vote of the contributing Council members. The Crime Lab Council will meet semi-annually. The first meeting will be to review and approve the proposed budget. A second meeting will be held to review the activities of the Crime Lab and receive a briefing by the St. Lucie County Sheriff about the budget status and other pertinent issues facing the Crime Lab and/or its personnel.**

**The Crime Lab Council will have total discretion over expenditures. Upon approval of these budget expenditures, it will be the responsibility of the St. Lucie County Sheriff to manage these funds and make them available to the Crime Lab for operational and capital expenses.**

4. ST. LUCIE COUNTY SHERIFF RESPONSIBILITIES

The parties acknowledge that the St. Lucie County Sheriff shall administer and manage the day to day operations of the Crime Lab. The St. Lucie County Sheriff shall also manage the finances of the Crime Lab which shall include the preparation of a draft budget for submission to the funding agencies each fiscal year. The St. Lucie County Sheriff shall arrange for an independent audit of the Crime Lab. During the term of this Agreement, all employees of the Crime Lab shall be deemed to be employees of the St. Lucie County Sheriff.

5. TERM

The term of this agreement shall begin on the date first above written and shall continue until terminated as set forth in Paragraph 7.

6. INDEMNITY

Subject to the provisions of Section 768.28, Florida Statutes, each of the parties individually agrees to indemnify and hold the St. Lucie County Sheriff harmless from and against any actions at law to recover damages in tort for money damages for injury or loss of property, personal injury, or death arising out of this Agreement and caused by the negligent or wrongful act or omission of any of their respective employees while acting within the scope of his office or employment under circumstances in which the party, if a private person, would be liable to the claimant, in accordance with the general laws of the State of Florida.

Subject to the provisions of Section 768.28, Florida Statutes, the St. Lucie County Sheriff agrees to indemnify and hold the other parties harmless from and against any actions at law to recover damages in tort for money damages for injury or loss of property, personal injury, or death arising out of this Agreement and caused by the negligent or wrongful act or omission of the St. Lucie County Sheriff or any employee of the St. Lucie County Sheriff while acting within the scope of his office or employment under circumstances in which the St. Lucie County Sheriff, if a private person, would be liable to the claimant, in accordance with the general laws of the State of Florida.

**7. TERMINATION**

Any of the parties may terminate its participation in the Council and responsibilities under this Agreement upon written notice to the other parties on or before June 1<sup>st</sup>. Such termination shall be effective on October 1<sup>st</sup> of the year in which the notice is given. All responsibilities and obligations of the party under this Agreement shall terminate at that time.

**8. WHOLE AGREEMENT**

This Agreement embodies the whole understanding of the parties. There are no promises, terms, conditions or obligations other than those contained herein; and this Agreement shall supersede all previous communications, representations, or agreements, either verbal or written, between the parties hereto.

**9. AMENDMENTS**

The Agreement may only be amended by a written document signed by all parties and filed with the Clerks of the Circuit Court of Indian River, Martin, Okeechobee, and St. Lucie Counties, Florida.

**10. NOTICES**

All notices or other communications hereunder shall be in writing and shall be deemed duly given if delivered in person or sent by certified mail, return receipt requested, and addressed as follows:

**If to St. Lucie County Sheriff:**

St. Lucie County Sheriff  
4700 West Midway Road  
Fort Pierce, Florida 34950-5652

**If to Martin County Sheriff:**

Martin County Sheriff  
800 SE Monterey Road  
Stuart, Florida 34994

**If to City of Fellsmere:**

City Manager  
21 S. Cypress Street  
Fellsmere, Florida 32948

**If to Town of Indian River Shores:**

Town Manager  
6001 N. A-1-A  
Indian River Shores, Florida 32963

**If to Indian River County Sheriff:**

Indian River County Sheriff  
4055 41<sup>st</sup> Avenue  
Vero Beach, Florida 32960-1808

**If to Okeechobee County Sheriff:**

Okeechobee County Sheriff  
504 NW Fourth Street  
Okeechobee, Florida 34972

**If to City of Fort Pierce:**

City Manager  
P.O. Box 1480  
Fort Pierce, Florida 34954

**If to City of Okeechobee:**

City Manager  
55 SE 3<sup>rd</sup> Avenue  
Okeechobee, Florida 34974



If to City of Port St. Lucie:

City Manager  
121 SW Port St. Lucie Blvd.  
Port St. Lucie, Florida 34984

If to Town of Sewall's Point:

Town Manager  
1 S. Sewall's Point Road  
Sewall's Point, Florida 34996

If to City of Sebastian:

City Manager  
~~P.O. Box 700127~~ 1225 Main St.  
Sebastian, Florida ~~32970~~ 32958

If to City of Stuart:

City Manager  
121 SW Flagler Avenue  
Stuart, Florida 34994

If to City of Vero Beach:

City Manager  
P.O. Box 1389  
Vero Beach, Florida 32961

11. FILING

This Agreement shall be filed with the Clerks of the Circuit Court of Indian River, Martin, Okeechobee, and St. Lucie Counties, Florida, prior to its effectiveness.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the dates below written.

WITNESSES:  
David H. Walter  
Kimberly Schwal

ST. LUCIE COUNTY SHERIFF

By: [Signature]

Date: May 1, 2003

WITNESSES:

Mary Ellen Jones  
Dominic LeBlanc

INDIAN RIVER COUNTY SHERIFF

By: [Signature]  
Date: 5/5/03

WITNESSES:

Lois W. Hardy  
Shirley K. Prister

MARTIN COUNTY SHERIFF

By: [Signature]  
Date: April 29, 2003

WITNESSES:

[Signature]  
Monica Munkham

OKEECHOBEE COUNTY SHERIFF

By: [Signature]  
Date: 5-2-03

ATTEST:

[Signature]  
Clerk

TOWN OF FELLSMERE

By: [Signature]  
Mayor  
Date: 8/4/03

Approved as to Form and Correctness:

By: [Signature]  
Town Attorney  
8/17

ATTEST:

Camandra Steele  
Clerk

CITY OF FORT PIERCE

By: [Signature]  
Mayor

Date: Nov 7 2005

Approved as to Form and Correctness:

By: [Signature]  
City Attorney

ATTEST:

Barbara A. Reedy  
Clerk

TOWN OF INDIAN RIVER SHORES

By: Thomas W. Cadden  
Mayor

Date: 07/07/03

Approved as to Form and Correctness:

By: [Signature]  
Town Attorney

ATTEST:

Lore Hamrick  
Clerk

CITY OF GREECHOBEE

By: [Signature]  
Mayor

Date: 5/4/04

Approved as to Form and Correctness:

By: [Signature]  
City Attorney

Approved with the deletion of Paragraph 6.

ATTEST:

Faura A. Phillips  
Clerk



CITY OF PORT ST. LUCIE

By: [Signature]  
Mayor

Date: November 26, 2008

Approved as to Form and Correctness:

By: [Signature]  
City Attorney

ATTEST:

[Signature]  
Clerk

TOWN OF SEWALL'S POINT

By: [Signature]  
Mayor

Date: 6/13/03

Approved as to Form and Correctness:

By: [Signature]  
Town Attorney

ATTEST:

[Signature]  
Clerk

CITY OF SEBASTIAN

By: [Signature]  
Mayor

Date: 8.7.03

Approved as to Form and Correctness:

By: [Signature]  
City Attorney

ATTEST:  
Paul White  
Clerk

CITY OF STUART  
By: [Signature]  
Mayor  
Date: 6/11/03  
Approved as to Form and Correctness:  
By: Carl M. Coffey  
City Attorney

ATTEST:  
Jammy K. Wood  
Clerk

CITY OF VERO BEACH  
By: [Signature]  
Mayor  
Date: 7/9/03  
Approved as to Form and Correctness:  
By: [Signature]  
City Attorney

IN WITNESS WHEREOF, I have executed this agreement, specifically, Interlocal Agreement and First Addendum - Indian River Crime Laboratory, on this 24<sup>th</sup> day of July, 2009.

  
\_\_\_\_\_  
JML DERYL LOAR  
SHERIFF  
INDIAN RIVER COUNTY SHERIFF'S OFFICE


DATE: 7/27/09

WITNESSES:

Mary Ellen Jones  
Lacey Ann Schmitt

STATE OF FLORIDA  
ST. LUCIE COUNTY  
THIS IS TO CERTIFY THAT THIS IS A  
TRUE AND CORRECT COPY OF THE  
ORIGINAL

JOSEPH SMITH, CLERK

By:   
\_\_\_\_\_  
Date: 12/22/10

