

MEMORANDUM

DATE: December 23, 2019

TO: David Graham
Assistant City Manager

FROM: Robyn Holder, CPPB
Procurement Management Department

SUBJECT: Signature Required

CONTRACT: #20190128 Amendment #1
CONTRACT TITLE: Implementation Services for Cityworks Software

CONTRACTOR NAME: Woolpert, Inc.
ADDRESS: 6100 Blue Lagoon Drive, Suite 440
CITY & STATE: Miami, Florida 33126

COUNCIL APPROVED: August 12, 2019

7h)- APPROVAL TO PARTICIPATE IN THE GSA Contract #GS-35F-0425P FOR IT PROFESSIONAL SERVICES WITH WOOLPERT, INC.

CONTRACT TERM: 4/7/2019 – 4-6-2024

Amendment #1 - \$50,000 (not to exceed) needed to cover modifications discovered during implementation.

RECEIVED

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CITY MANAGER'S OFFICE

Attachment A: Scope of Services

GIS Professional Services

This addendum has been prepared and executed to give Woolpert the authorization to assist the Client with GIS services.

- During the execution of the Cityworks AMS Implementation scope of services, it was determined that the Client's utility GIS needs to be modified to allow for the proper implementation of the Cityworks AMS software. So as not to delay that Cityworks AMS Implementaion project, the Client has elected to request additional GIS Services to be provided by Woolpert.
- Woolpert will assist the Client with making edits to the utility Esri ArcGIS geodatabase schema as directed by the Client. Once a final geodatabase schema is accepted by the Client, Woolpert may be asked to assist with the migration of existing GIS data to the newly created geodatabase schema.
- Also during the execution of the Cityworks AMS Implementation scope of services, it was determined that the Client's existing workflows surrounding asset data collection and GIS updating may have to change so as not to cause duplication of efforts. Should the Client desire, Woolpert may assist with working with the Client to develop new workflows allowing for increased efficiencies.
- GIS support services provided under this addendum will be closely directed by the Client and documented to clearly show authorization of all tasks requested, and provided, by Woolpert.

Attachment B: Compensation

Services provided through this addendum will be billed as Time and Materials according to the following rates. This addendum and authorization is limited, and is not to exceed \$50,000 (Fifty-Thousand dollars) unless additional written authorization is provided by the Client.

Hourly Rate Schedule

Resource Name	Hourly Rate
Program Manger	\$240.00
Project Manager	\$220.00
Senior Technical Specialist (Subject Matter Expert)	\$215.00
Group Manager (Team Leader)	\$184.00
Developer/Programmer (Senior)	\$175.00
Developer/Programmer (Junior)	\$150.00
Systems Analyst (Senior)	\$150.00
Systems Analyst (Junior)	\$125.00
Technical Writer	\$120.00
Clerical	\$70.00

Reimbursable Expenses

Reimbursable expenses are direct expenses including but not limited to, the following times a multiple of 1.10:

- Travel
- Lodging
- Meals
- Telephone and fax
- Copying
- Shipping/overnight delivery
- Prints

Professional Service Agreement Addendum No. 1

ADDENDUM TO WOOLPERT AGREEMENT

Woolpert Project No. 80114

This Addendum No. 1 is attached to and made part of the Professional Service Agreement – Cityworks AMS Implementation dated 15 August, 2019, as executed by and between Woolpert, Inc. (Woolpert) and City of Port St. Lucie (Client). In accordance with the change provisions of the Professional Service Agreement – Cityworks AMS Implementation, the following modifications are identified and made, and become effective as of _____ [Date]:

- This addendum adds to the scope of services Woolpert's assistance with GIS Professional Services in support of the Cityworks AMS Implementation.
- Services will be provided on a Time & Material basis as directed by the City of Port St. Lucie Project Manager.

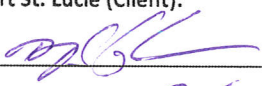
Attachments include the following:

- Attachment A: General Scope of Services
- Attachment B: Compensation

The parties agree to amend the Professional Service Agreement – Cityworks AMS Implementation by way of this Addendum No. 1, as shown above and/or attached hereto. *Except as expressly contained and amended herein, all other terms, agreements and conditions, as contained and set forth in the Professional Service Agreement – Cityworks AMS Implementation are hereby affirmed and ratified.*

IN WITNESS WHEREOF, this Agreement is accepted as of the date first written above.

City of Port St. Lucie (Client):

Signed: 

Name: David S. GRAHAM

Title: ASST. City Manager / Recruitment Agent

Date: 12/26/19

WOOLPERT, INC. (Woolpert):

Signed: 

Name: John Cestnick

Title: Senior Associate, Project Manager

Date: 2019.12.11

Services and/or Work intended to be modified by this Addendum will only commence upon the full execution of this Addendum, and when returned to the above-identified Woolpert personnel.