

# Application Form

## Profile

Terissa

First Name

Aronson

Last Name

998 SE Abbot Avenue

Home Address

Port St. Lucie

City

FL

State

34953

Postal Code

president@stluciechamber.org

Email Address

What district do you live in? <http://www.cityofpsl.com/districts> \*

District 3

Home: (772) 240-4022

Primary Phone

Home: (772) 595-9999

Alternate Phone

## Retired?

Yes  No

St. Lucie County Chamber of Commerce

Employer

CEO

Job Title

President

Occupation

Which Boards would you like to apply for?

Public Art Advisory Board: For Review

Were you nominated or recommended to apply by the Mayor or a Councilmember?

Yes  No

If Yes, by whom?

Chamber of Commerce

Please Agree with the Following Statement

I have read and guarantee that I meet all the requirements for board service.

I Agree

## Interests & Experiences

**Why are you interested in serving on a board or committee?**

I always want to serve my community in any way that makes sense for me. I have in active role interfacing with local government and consider myself to be engaged and educated on local matter.

**Why do you think you are qualified to serve on this board or committee?**

I currently serve on the Development Review Task Force, work closely with many of the departments at the city and have a real interest in local governance.

**Brief description of Education & Experience**

I have a bachelor's degree in Organizational Management and have worked at the Chamber for 14 years.

[Terissa\\_C\\_Aronson.pdf](#)

Upload a Resume

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**Demographics**

**Ethnicity**

Asian or Pacific islander

**Gender**

Female

09/11/1969

Date of Birth

**Do you now serve on any City Board, Committee or other Governmental Board or Committee? (NOTE: You cannot serve on more than one Board or Committee within the City of Port St. Lucie during the same time period.)**

Yes  No

**If Yes, please list:**

SLC Internal Audit. Tourism Development Council, Land Acquisition Council

**Are you a registered voter?**

Yes  No

**How long have you been a City resident?**

19 years

**Have you attended the City University classes?**

Yes  No

**Are you a United States Citizen?**

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Yes  No

**Are you presently employed by the City of Port St. Lucie?**

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Yes  No

**Are you a current or former law enforcement officer, other employee\* or the spouse or child of one who is exempt from public records disclosure under FS 119.07?**

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Yes  No

**Have you ever been convicted of a crime, pled guilty or no contest to a criminal charge, or entered into an agreement setting forth the terms leading to the reduction or dismissal of the charges?**

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Yes  No

**Please Agree with the Following Statement**

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**I agree that all of my answers are truthful and accurate to the best of my ability. I understand that if I have falsified any information my application will be withdrawn and I will not be considered for appointment.**

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I Agree

# Terissa C. Aronson

998 SW Abbot Avenue ▯ Port Saint Lucie, Florida 34953  
Phone: 772.240.4022 ▯ Email: [President@StLucieChamber.org](mailto:President@StLucieChamber.org)

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## MANAGEMENT PROFESSIONAL

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### EXECUTIVE PROFILE

I am a visionary leader and team player with an excellent track record of superior performance in productivity, staff management and promotional design. I am an outstanding communicator with advanced qualifications in:

- Budget Management
- Strategic Marketing
- Business Planning & Development
- Public Relations
- Staff Motivation
- Expert Skills in Microsoft Programs
- Event Management
- Promotions & Merchandising
- Copy Writing and Editing
- Deal Negotiation
- Competitive Product Positioning
- Advertising Follow-Through

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### PROFESSIONAL ACHIEVEMENTS

- Successfully managed a \$750,000 departmental expense budget while growing sales by 3%.
- Established, managed and hosted the annual Treasure Coast NIE Adult Spelling Bee.
- Successfully marketed and branded a 3 million dollar company to a 7 million dollar company.
- Managed PR and obtained placement in Oprah, W, In-Style, Maxim and GQ magazines.
- Managed all aspects of Trades Show participation with minimal budget and maximum exposure.
- Built an end-consumer e-commerce site for BtoB company and achieved \$250,000 yearly sales.

“...I have come to know and appreciate your ability to work well with all levels of staff and management as well as recognize your dedication and positive attitude that you bring to the office.”  
Nicole Byrd, Executive Administrator of Finance, BABOR Cosmetics America Corp.

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### PROFESSIONAL EXPERIENCE

St. Lucie County Chamber of Commerce – St. Lucie County, FL 2007 to present  
President/CEO

Manage a budget of nearly one million dollars of line items of expenses, money markets, savings and income. Serve as local talk show host for five different programs. Seek, employ and motivate a county-wide sales team including staff and contractual employees and partners. Manage the events teams, committees and volunteers bringing each in on or exceeding yearly budget. Reconcile finance reports including aging and accrual reports for fiscal year. Outsource operational needs on a case by case basis with optimal financial return. Develop, design and initiate all point-of-sales, advertising, promotional and marketing materials. Serve the community on several boards and committees. Advocate for businesses both locally and at the state level.

PROFESSIONAL EXPERIENCE – cont'd

Scripps Treasure Coast Newspapers – Stuart, FL  
Treasure Coast Sales & Marketing Manager

2004 to 2007

Manage the budget, net paid sales and staffing for the NIE department, Solicitation Sales Department and Circulation Marketing. Develop and implement fundraising partnerships and seek sponsors. Develop marketing plans and budgets, brand management, and promotion. Manage over 3 dozen contracted workers at 4 corporate sites and 2 dozen point-of-sale venues. Manage all media trades on behalf of Circulation Sales and obtain sponsorship, celebrity participation and exposure for several annual events. Develop and produce all point-of-sale merchandising, brochures, marketing materials for 4 newspaper publications and several smaller products. Seek and employ contractual sales partners and solicitation entities. Find and develop corporate partners in an effort to gain exposure for 4 local newspaper publications.

Scripps Treasure Coast Newspapers – Stuart, FL  
NIE Coordinator/NIE Manager

2004 to 2005

Manage weekly features to be published in 4 local newspapers. Manage and oversee production of Scripps National Spelling Bee local competitions, the Newspapers In Education Adult Spelling Bee and the Newspapers In Education Golf Tournament. Develop strong ties and relationships within the community. Utilize Excel, PowerPoint, Ad Creator and Harris Publishing to keep copious records and present NIE materials to the community and Scripps Treasure Coast Newspapers corporate entities.

BABOR Cosmetics America Corp. – Palm Beach, FL  
Marketing Director, PR and Advertising Liaison

2001 to 2004

Develop and implement marketing plans and budgets, brand management, advertising and promotion. Direct all efforts pertaining to shows, conventions, exhibits and seminars. Work with local and national media to further develop the brand name. Act as motivational supervisor to sales staff of more than 15 employees. Manage and implement all marketing strategies and corporate objectives. Establish and develop professional relationships throughout the industry including those with both trade and consumer magazine personnel.

Professional Planners Marketing Group – West Palm Beach, FL  
Executive Sales Liaison

Serve as liaison between top producers of over 2,000,000 million in business and all company departments. Develop and implement marketing plans and budgets, brand management, advertising and promotion. Implement all marketing strategies and corporate objectives. Establish and develop professional relationships with all department heads and top producers. Bolster new business development through strategic alliances and identify prospects.

*Earlier Experience as Concert Promoter, Entertainment Manager and Social Security Representative.*

#### EDUCATIONAL/PROFESSIONAL DEVELOPMENT

Ashford University, Organizational Management  
Alpha Sigma Lambda with a Bachelor's degree in Organizational Management

The Ohio State University, School of Journalism  
Pursued a Bachelor of Arts and Sciences

#### EDUCATIONAL/PROFESSIONAL AFFILIATIONS

##### Currently Serving or Affiliated With:

Board Member for Early Learning Coalition of St. Lucie County  
Appointed Board Member Tourist Development Council of St. Lucie County  
Board Member Economic Development Council of St. Lucie County  
Appointed Board Member St. Lucie County Clerk of Courts Budget Advisory Committee  
Budget Advisory Committee for City of Port Saint Lucie  
Board Member Roundtable of St. Lucie County  
Facilitator Leadership St. Lucie  
Facilitator Young Floridian Scholarship Program

##### Previously Served:

St. Lucie County Business & Education Committee Chairperson  
Member of SPMS  
SLC Education Foundation Committee  
Big Brothers/Big Sisters Fundraiser Committee  
Member of SCMA  
Member of FNIEC  
Corporate Ambassadors  
Palm Beach Chamber of Commerce  
Mu Alpha Theta  
Alpha Sigma Lambda

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#### REFERENCES

Linda Cox, Asst. City Mgr.	City of Fort Pierce 772.340.1333
Brad Currie, Owner	Engineering Design & Construction 772.812.8264
Toby Overdorf, State Representative	Florida House of Representatives 772.260.9689

#### ADDITIONAL

I am very involved in the Saint Lucie County Community and work everyday to help businesses succeed providing a brighter tomorrow for our residents. I have worked extensively with many businesses locally including but not limited to The St. Lucie County School Board, Torrey Pines Institute for Molecular Studies, The Economic Development Council, Florida Power & Light, Scripps Media, The Saint Lucie County Health Department, The St. Lucie Mets, Fort Pierce Utilities, Greg & Carol Wyatt owner of WPSL and LaGigante Radio Stations, Core Communities, City of PSL Public Works, Parks and Recreation, Planning and Zoning and many more.

# Application Form

## Profile

Shelli \_\_\_\_\_ August \_\_\_\_\_  
First Name Last Name

1741 SE Biddle Ln \_\_\_\_\_  
Home Address

PortSaint lucie \_\_\_\_\_ FL \_\_\_\_\_ 34983 \_\_\_\_\_  
City State Postal Code

sabeenayoga@yahoo.com \_\_\_\_\_  
Email Address

**What district do you live in? <http://www.cityofpsl.com/districts> \***

District 1

Mobile: (954) 553-0933 \_\_\_\_\_ Mobile: (954) 553-0933 \_\_\_\_\_  
Primary Phone Alternate Phone

## Retired?

Yes  No

Self \_\_\_\_\_ Yoga teacher \_\_\_\_\_ Yoga Instructor \_\_\_\_\_  
Employer Job Title Occupation

## Which Boards would you like to apply for?

Public Art Advisory Board: For Review

## Were you nominated or recommended to apply by the Mayor or a Councilmember?

Yes  No

## Please Agree with the Following Statement

I have read and guarantee that I meet all the requirements for board service.

I Agree

## Interests & Experiences

### Why are you interested in serving on a board or committee?

I feel it's very important to be part of the community and contribute

**Why do you think you are qualified to serve on this board or committee?**

My major was art and I love to use my creativity to create a more beautiful environment

**Brief description of Education & Experience**

High school - art major Did all the posters for the prom and had artwork displayed throughout school .  
College put on fashion shows and art and business major

[Shelli\\_Resume.docx](#)

Upload a Resume

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**Demographics**

**Ethnicity**

Caucasian/Non-Hispanic

**Gender**

Female

02/92/1949

Date of Birth

**Do you now serve on any City Board, Committee or other Governmental Board or Committee? (NOTE: You cannot serve on more than one Board or Committee within the City of Port St. Lucie during the same time period.)**

Yes  No

**Are you a registered voter?**

Yes  No

**How long have you been a City resident?**

PortSaint lucie 2 years

**Have you attended the City University classes?**

Yes  No

**Are you a United States Citizen?**

Yes  No

**Are you presently employed by the City of Port St. Lucie?**

Yes  No



**Are you a current or former law enforcement officer, other employee\* or the spouse or child of one who is exempt from public records disclosure under FS 119.07?**

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Yes  No

**Have you ever been convicted of a crime, pled guilty or no contest to a criminal charge, or entered into an agreement setting forth the terms leading to the reduction or dismissal of the charges?**

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Yes  No

**Please Agree with the Following Statement**

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**I agree that all of my answers are truthful and accurate to the best of my ability. I understand that if I have falsified any information my application will be withdrawn and I will not be considered for appointment.**

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I Agree

# RESUME

## SHELLI AUGUST

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5875 NW 123<sup>RD</sup> AVE, CORAL SPRINGS, FLORIDA 33076

Cell: 954-553-0933

Email: [COROCKIT@BELLSOUTH.NET](mailto:COROCKIT@BELLSOUTH.NET)

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### SUMMARY

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Qualified Real Estate Professional who is highly goal-oriented and proficient at meeting and exceeding established goals and objectives related to training, selling, education, and client relations.

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### ACCOMPLISHMENTS

- 
- WCI Tower Division Gold Level Producer 3<sup>rd</sup> quarter of 2005 at Bella Mare' on Williams Island, Aventura, Florida.
  - Consulted onsite with custom builders, selling homes in the \$1,000,000 to over \$5,000,000 price range at Heron Bay and Parkland Golf and Country Club for WCI.
  - Top sales agent with Minto Communities
- 

### HIGHLIGHTS

- 
- Exceeds sales goals
  - Negotiations expert
  - Excellent communicator
  - Highly Professional
  - Ability to speak and understand some Spanish
  - Entrepreneur
- 

### EXPERIENCE

Self Employed Studio Owner 5/2016 to Present

K Hovnanian 2/2016 to 5/2016

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Four Seasons, Parkland, Florida and Point At Middle River, Oakland Park, Florida

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- Sales Associate
  - 3 Story Townhomes at Point At Middle River
  - Single Story Single Family 55 and Over At Four Seasons
  - Selling from floorplans and site maps
  - Using the Sales Office virtual tour computer
  - Touring Prospects through models while under construction
  - Familiar with the 1440 Customer follow up system
  - Developing Broker relationships and giving Broker presentations
- 

SELF EMPLOYED Studio Owner

10/2010 to 1/2016

WCI - SALES ASSOCIATE

06/2003 to 10/2010

Coral

Springs, Miami, Parkland, FL.

- Heron Bay and Parkland Golf and Country Club in the new home division, and Bella Mare in the tower division
- Creating and maintaining repeat broker business
- Sales ranging in price from \$200,000 to over \$3,000,000.
- Working well with co-workers in a highly competitive office and being a consistent top producer
- Selling pre construction from floor plans as well as on site touring

SALES ASSOCIATE

Lowell Homes

04/1999 to 04/2003

Pembroke Pines,

Florida

- Waterside community, Pembroke Pines, Fl.
- Prospecting and pre-qualifying buyers, coordinating mortgage financing, follow through with buyers from contract to closing.
- Top Producer, closing and writing 95% of sales in team environment.
- Maintain close broker relationships to obtain and maintain their business

SALES ASSOCIATE

Avatar

05/1997 to 04/1999

Hollywood, Florida

- Harbor Islands

- Solicited prospects and brokers to obtain and maintain their business and referrals through the use of direct mail, office visits, and telemarketing for this Country Club Community priced from \$200,000 - \$2,000,000+

#### SALES ASSOCIATE

Minto 04/1993 to 04/1997 Coral Springs/ Boynton Beach, Florida

- Glen Walk, Governors Walk, Knightsbridge, Classics of Kensington, Smith Farm.
- Answered directly to president and Vice- President of Minto
- Managed on site paperwork and community responsibilities
- Aggressive in procuring Broker business
- Recognized top producer company wide

#### SALES ASSOCIATE

Lennar Homes 04/1990 to 04/1993 Miami/Sunrise, Florida

- Highly successful in a team environment, rising to the top and recognized as a team leader and top producer
- Highly motivated by high volume sales
- Closed 95% of sales negotiations
- Created and maintained a large client base by meeting needs and providing exceptional customer service

License- Valid Florida Real Estate License

References Furnished upon Request

# Application Form

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## Profile

Dalee                      A                      Brown  
First Name                      Middle Initial                      Last Name

349 NW Curry St  
Home Address

Port Saint Lucie                      FL                      34984  
City                      State                      Postal Code

daleebrownlpn@gmail.com  
Email Address

What district do you live in? <http://www.cityofpsl.com/districts> \*

District 1

### Retired?

Yes  No

Advanced Pediatric                      Nurse                      Nurse  
Employer                      Job Title                      Occupation

Which Boards would you like to apply for?

Public Art Advisory Board: Submitted

Were you nominated or recommended to apply by the Mayor or a Councilmember?

Yes  No

Please Agree with the Following Statement

I have read and guarantee that I meet all the requirements for board service.

I Agree

---

## Interests & Experiences

Why are you interested in serving on a board or committee?

I served on the entertainment committee right before they passed it on to parks and Rec. I have always been involved in the community and would like to get back in to it .

**Why do you think you are qualified to serve on this board or committee?**

I love art and i love making PSL beautiful. I talk to alot of families here and i hear what they like and wnjoy as families. Im excited to share my knowledge

**Brief description of Education & Experience**

I have an aa in buisness asmir and i am also a Fla state licensed nurse

[dalee\\_resume\\_updated.docx](#)

Upload a Resume

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**Demographics**

**Do you now serve on any City Board, Committee or other Governmental Board or Committee? (NOTE: You cannot serve on more than one Board or Committee within the City of Port St. Lucie during the same time period.)**

Yes  No

**Are you a registered voter?**

Yes  No

**How long have you been a City resident?**

Port Saint Lucie 23 years

**Have you attended the City University classes?**

Yes  No

**Are you a United States Citizen?**

Yes  No

**Are you presently employed by the City of Port St. Lucie?**

Yes  No

**Are you a current or former law enforcement officer, other employee\* or the spouse or child of one who is exempt from public records disclosure under FS 119.07?**

Yes  No

**Have you ever been convicted of a crime, pled guilty or no contest to a criminal charge, or entered into an agreement setting forth the terms leading to the reduction or dismissal of the charges?**

Yes  No

**Please Agree with the Following Statement**

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**I agree that all of my answers are truthful and accurate to the best of my ability. I understand that if I have falsified any information my application will be withdrawn and I will not be considered for appointment.**

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I Agree

# DALEE BROWN

349 NW Curry St | Port Saint Lucie, FL 34983 | 772.828.0057 | DaLeeBrownLPN@gmail.com

## OBJECTIVE

I am a well-organized, self-motivated, hard-working and caring individual seeking opportunity for employment, with potential for advancement. I have a positive presence and outlook, am reliable, and work well as part of a team, as well as independently.

## EMPLOYMENT HISTORY

### LPN, Maxim Healthcare Services

–

*Port Saint Lucie, FL*

- Total patient care in home

### Saint Lucie County School District

2008 - 2009

*Port Saint Lucie, FL*

- School nurse

### Joseph F. Brown

–

*Port Saint Lucie and New Jersey*

- Total care for cancer patient from diagnosis to his passing; duties as follows:
- Tracheostomy care
- PEG care including placement check, site care, medication and tube feeding administration via PEG
- Total care for bathing, turning, activities of daily living

### Mrs. Lopez

–

*Port Saint Lucie, FL*

- Assist with daily care and activities
- Prepared meals, grocery shopping, escorted to doctor appointments, house-cleaning, and anything I could do to brighten her day

### Dwight Reynolds, MD., ABEM, FACEP - Center for Health Promotions, Inc.

2004 - 2006

*Port Saint Lucie, FL*

- Office manager: supervised two employees, billing, scheduling
- Assist doctor with treatment

### Zicarelli Insurance Agency

–

*Coconut Creek, FL*

- Office manager - all phases of insurance processing

## EDUCATION

### Indian River State College | Licensed Practical Nursing Program

Graduated 2008

*Fort Pierce, FL*

### Indian River State College | Business Administration

Graduated 2006



*Fort Pierce, FL*

## LICENSE AND CERTIFICATIONS

- LPN, state of Florida | PN 5183143
- Basic Life Support
- IV Therapy | June 2008
- Hemodialysis Professional | June 2009
- Food Safety Certification | June 2009

## ORGANIZATIONAL AFFILIATIONS

- Port Saint Lucie Little League Coach Association
- Saint Lucie Volunteer for The Castle
- American Cancer Society
- National Association for Home Care and Hospice
- We Can Health Fair
- IRSC Health Fair
- Saint Lucie Health Department Volunteer for Teen Zone Clinic

## REFERENCES | AVAILABLE UPON REQUEST

## Application Form

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### Profile

Kelli \_\_\_\_\_ Burgess \_\_\_\_\_  
First Name Last Name

486 Nw Dover Court \_\_\_\_\_  
Home Address

Port Saint Lucie \_\_\_\_\_ FL \_\_\_\_\_ 34983 \_\_\_\_\_  
City State Postal Code

kelli@signaturepropertymgmt.com \_\_\_\_\_  
Email Address

What district do you live in? <http://www.cityofpsl.com/districts> \*

District 1

### Retired?

Yes  No

Signature Property Management \_\_\_\_\_ President & Partner \_\_\_\_\_ Association Manager &  
Employer Job Title Occupation  
Business Owner

### Which Boards would you like to apply for?

Public Art Advisory Board: Submitted

Were you nominated or recommended to apply by the Mayor or a Councilmember?

Yes  No

### Please Agree with the Following Statement

I have read and guarantee that I meet all the requirements for board service.

I Agree

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### Interests & Experiences

Why are you interested in serving on a board or committee?

I would like to be involved in the community.

**Why do you think you are qualified to serve on this board or committee?**

As a licensed Association Manager for 30 years, I have experience with boards, how they run, and Robert's Rules of Order.

**Brief description of Education & Experience**

I have been licensed as an association manager since 1996. I have worked for private communities as well as being a portfolio, condominium and large scale property manager. I hold an LCAM license.

[Resume.pdf](#)

Upload a Resume

---

**Demographics**

**Do you now serve on any City Board, Committee or other Governmental Board or Committee? (NOTE: You cannot serve on more than one Board or Committee within the City of Port St. Lucie during the same time period.)**

Yes  No

**Are you a registered voter?**

Yes  No

**How long have you been a City resident?**

1982

**Have you attended the City University classes?**

Yes  No

**Are you a United States Citizen?**

Yes  No

**Are you presently employed by the City of Port St. Lucie?**

Yes  No

**Are you a current or former law enforcement officer, other employee\* or the spouse or child of one who is exempt from public records disclosure under FS 119.07?**

Yes  No

**Have you ever been convicted of a crime, pled guilty or no contest to a criminal charge, or entered into an agreement setting forth the terms leading to the reduction or dismissal of the charges?**

Yes  No

**Please Agree with the Following Statement**

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**I agree that all of my answers are truthful and accurate to the best of my ability. I understand that if I have falsified any information my application will be withdrawn and I will not be considered for appointment.**

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I Agree



*Signature*  
Property Management

**LCAM Number 15503**

**Mariner Sands Country Club** 1992- 2009

**Castle Group** 2009 - 2011

**Bristol Management** 2011 - 2013

**Signature Property Management** 2013 - Current

**President / Partner**

- Hearing Committee Training
- Compliance Policies up to date for All Associations
- Staff Training – CEU Credits
- Contract Reviews such as Comcast, etc.
- Insurance Appraisal Oversight
- Reserve Study Oversight
- Time Studies
- Contract Review and Meetings with BOD's during summer or fall months.
- CAM Best Practices & Procedures
- Update Library as Necessary
- Board Meeting Attendance if Necessary – Back up coverage
- Provide Legal Update Information for all BOD's.
- Signature Presentations & Proposals
- Participate in Executive Committee Meetings
- Bring About Strategic Goals
- Marketing
- Networking
- All Property Transitions
- Vantaca Escalations
- Manager Portfolio Assignments
- Update Local Authorities When Necessary
- RV Motor Coach Manager Assistance (Large Scale Property Assistance)





*Signature*  
Property Management

*p:* 772-219-4474 *f:* 772-219-4746 [www.signaturepropertymgmt.com](http://www.signaturepropertymgmt.com)

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3171 SE Dominica Terrace, Stuart, Florida 34997



## Application Form

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### Profile

Gina F Duffy  
First Name Middle Initial Last Name

1710 SW Catalonia St  
Home Address

Port St Lucie FL 34987  
City State Postal Code

ginaduffy@aol.com  
Email Address

What district do you live in? <http://www.cityofpsl.com/districts> \*

District 2

Mobile: (413) 527-6589  
Primary Phone Alternate Phone

### Retired?

Yes  No

Performance Food Service Senior Perishable Buyer Procurement  
Employer Job Title Occupation

### Which Boards would you like to apply for?

Public Art Advisory Board: Submitted

Were you nominated or recommended to apply by the Mayor or a Councilmember?

Yes  No

### Please Agree with the Following Statement

I have read and guarantee that I meet all the requirements for board service.

I Agree

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### Interests & Experiences

## Why are you interested in serving on a board or committee?

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Deep within the soul there is a need to create. An opportunity, removed from the face of reality sustains freedom through the stroke of a brush. The canvas becomes an extraordinary place where the impossible becomes possible. My primary interest would be to represent the City of Port Saint Lucie in a very positive way, and to share or introduce artwork that would resonate with the community for their enjoyment. The the City of Port Saint Lucie furnishes a window for the viewer to see artwork not found anywhere else.

## Why do you think you are qualified to serve on this board or committee?

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I spent my life creating compositions that visually impacts the sentiment of the public. It is important that the artwork delivers an emotional feeling in a unique, but artistically sound style, that will stand the test of time.

## Brief description of Education & Experience

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1. May 2010 - Bachelors of Art Degree in Visual Art, Westfield State University Graduated with GPA 3.95. Course work included critical understanding of art in a variety of media, advancing technical skills, and specialized abilities that expand creative ideas. Further developed a comprehensive background in color, form, structure, and design. 2. January 2001 - Bachelors of Science in Business Management Degree, Westfield State College Graduated with GPA 3.9, Phi Kappa Phi 3 . June 1995 -Associates Degree in Computer Science Technology Graduated with GPA 3.8, Phi Theta Kappa I had been a member of the Williamsburg Brush and Palette Club, and the Deerfield Valley Art Association in MA. I participated in several Paradise City Art Festivals in MA, also the Connecticut Fine Art & Crafts Show Hartford CT, and various other art venues throughout New England. Once retired in 2018, we moved to Port Saint Lucie, FL. Currently a member of A.E. Backus Museum, Ft Pierce, FL, the St Lucie Cultural Alliance, Ft Pierce, FL., Martin Arts, Stuart, FL.

[Art Resume for PSL.docx](#)

Upload a Resume

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## Demographics

### Ethnicity

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Caucasian/Non-Hispanic

### Gender

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Female

08/06/1953

Date of Birth

**Do you now serve on any City Board, Committee or other Governmental Board or Committee? (NOTE: You cannot serve on more than one Board or Committee within the City of Port St. Lucie during the same time period.)**

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Yes  No

### Are you a registered voter?

---

Yes  No

Gina F Duffy



**How long have you been a City resident?**

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3.5 years

**Have you attended the City University classes?**

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Yes  No

**Are you a United States Citizen?**

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Yes  No

**Are you presently employed by the City of Port St. Lucie?**

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Yes  No

**Are you a current or former law enforcement officer, other employee\* or the spouse or child of one who is exempt from public records disclosure under FS 119.07?**

---

Yes  No

**Have you ever been convicted of a crime, pled guilty or no contest to a criminal charge, or entered into an agreement setting forth the terms leading to the reduction or dismissal of the charges?**

---

Yes  No

**Please Agree with the Following Statement**

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**I agree that all of my answers are truthful and accurate to the best of my ability. I understand that if I have falsified any information my application will be withdrawn and I will not be considered for appointment.**

---

I Agree

# *Gina F Duffy*

1710 SW Catalonia St., Port Saint Lucie, FL 34687 Cell: 413-527-6589  
Email: ginaduffy@aol.com

*“Deep within the soul there is a need to create.*

*An opportunity, removed from the face of reality sustains freedom through the stroke of a brush.  
The canvas becomes an extraordinary place where the impossible becomes possible.” Gina Duffy - Author*

## **EDUCATION**

### **May 2010**

Bachelors of Art Degree in Visual Art, Westfield State University  
Graduated with GPA 3.95. Course work included critical understanding of art in a variety of media, advancing technical skills, and specialized abilities that expand creative ideas. Further developed a comprehensive background in color, form, structure, and design.

### **January 2001**

Bachelors of Science in Business Management Degree, Westfield State College  
Graduated with GPA 3.9, Phi Kappa Phi

### **June 1995**

Associates Degree in Computer Science Technology  
Graduated with GPA 3.8, Phi Theta Kappa

### **2006 to 2009**

Privately instructed and classically trained in art under the direction and tutoring of John Calhoun. John is an accomplished artist and professor of Painting, foundation drawing, and Design. He is a graduate of the San Francisco Art Institute (BFA) and the Rhode Island School of Design (MFA). He teaches at Holyoke Community College and at the Rhode Island School of Design (pre-college).

I worked closely with sculpting professional, Sam Ostroff, in creating three complex stainless-steel sculptures for exhibition. Sam is a skilled artist and sculptor in Florence, MA, fabricating exciting stainless steel metal sculptures. His portfolio features high-end architectural installations, fine and public art, and functional objects of distinction.

## **COMMISSIONS**

2012 - Bicycle project - Painting measuring 4' x 16' depicting the history of bicycle in Westfield, MA.

2010 - Tavern Restaurant Project - Painting measuring 3' x 5' in Westfield, MA.

2009 - Santiago's Project - 4' x 10.5' - Painting depicting the History of Westfield, MA.

2005 - C&S wholesale Grocers Project - 2 ½' x 30' - Scenes depicting different market places in the U.S. and different food groups relevant to each region of the country.

## **AWARDS**

Westfield State University art show 2010 - “2<sup>nd</sup> Place” in Sculpture, “The Circular Progression”

Easthampton Union Street Art Gallery art show 2010 - Best in show for “Iris Glistening in the Moonlight”

Student Art Show 2009, Awarded “1<sup>st</sup> Place” in painting, “Cassis Provence”

Student Art Show 2008, awarded “Best in Show” in painting, “The Tuscan Vineyard”

Student Art Show 2008, awarded 1<sup>st</sup> prize, in Sculpting, “The Pyramidal Equation”

**Application Form**

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**Profile**

Pamela

First Name

R

Middle Initial

Malingowski

Last Name

3214 SE Quay Street

Home Address

Port Saint Lucie

City

FL

State

34984

Postal Code

pamee73@yahoo.com

Email Address

**What district do you live in? <http://www.cityofpsl.com/districts> \*** District 4

Mobile: (781) 223-8479

Primary Phone

Home: (772) 249-5603

Alternate Phone

**Retired?** Yes  No

Engage fi

Employer

Data Analyst

Job Title

Financial Consulting Firm

Occupation

**Which Boards would you like to apply for?**

Public Art Advisory Board: For Review

**Were you nominated or recommended to apply by the Mayor or a Councilmember?** Yes  No**Please Agree with the Following Statement****I have read and guarantee that I meet all the requirements for board service.** I Agree

---

**Interests & Experiences****Why are you interested in serving on a board or committee?**

I have been into art since I was a kid and have followed it throughout the years. I would like to be a part of this city's opportunities for showing art with all the talented people out there.

Pamela R Malingowski

## Why do you think you are qualified to serve on this board or committee?

I have not only created art in school but I still create recreationally and think I could bring a perspective for options.

## Brief description of Education & Experience

Creating art in school. As an adult I still create art, via painting, furniture pieces and other arts and crafts.

[Pamela Malingowski - Resume\\_2023\\_.pdf](#)

Upload a Resume

## Demographics

### Ethnicity

Caucasian/Non-Hispanic

### Gender

Female

09/16/1973

Date of Birth

**Do you now serve on any City Board, Committee or other Governmental Board or Committee? (NOTE: You cannot serve on more than one Board or Committee within the City of Port St. Lucie during the same time period.)**

Yes  No

**Are you a registered voter?**

Yes  No

**How long have you been a City resident?**

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**Have you attended the City University classes?**

Yes  No

**Are you a United States Citizen?**

Yes  No

**Are you presently employed by the City of Port St. Lucie?**

Yes  No

**Are you a current or former law enforcement officer, other employee\* or the spouse or child of one who is exempt from public records disclosure under FS 119.07?**

---

Yes  No

**Have you ever been convicted of a crime, pled guilty or no contest to a criminal charge, or entered into an agreement setting forth the terms leading to the reduction or dismissal of the charges?**

---

Yes  No

**Please Agree with the Following Statement**

---

**I agree that all of my answers are truthful and accurate to the best of my ability. I understand that if I have falsified any information my application will be withdrawn and I will not be considered for appointment.**

---

I Agree

# PAMELA R. MALINGOWSKI

(772) 249-5603 • [pamee73@yahoo.com](mailto:pamee73@yahoo.com) • [www.linkedin.com/in/pamela-malingowski](http://www.linkedin.com/in/pamela-malingowski)

## PROFILE

Motivated, teamwork-oriented, and responsible Data Analyst with extensive experience in increasing comprehension of reports and presentations, with a natural passion for working with data. Looking for a position to leverage my expertise and knowledge.

## TECHNOLOGY & SKILLS

SQL Server Management  
Oracle Developer  
Microsoft Teams  
Microsoft Office  
SharePoint and SharePoint Designer  
Power BI

Adobe Suite  
HTML  
Problem Resolution  
Raw Data Analysis  
Multi-Tasker

Business Intelligence  
Employee Relations  
Technology Savvy  
Cost/Benefits Analysis  
Customer Service

## WORK EXPERIENCE

### Engage fi

#### Data Analyst (February 2022 - Present)

Interpret data, analyzing results using statistical techniques. Developing and implementing data analyses, data collection systems and other strategies that optimize statistical efficiency and quality.

- Acquire data from primary or secondary data sources and maintain databases/data systems.
- Work with management to prioritize business and information needs.
- Locate and define new process improvement opportunities.
- Analyze and distribute pricing models for consultants.
- Create and maintain Power BI reports on trends, analyses of pricing models.
- Evaluate internal systems for efficiency, problems, and inaccuracies, and develop and maintain protocols for handling, processing, and cleaning data

### Fiserv, Inc.

#### Senior Technical Business Analyst (January 2020 – February 2022)

Provide statistic and reporting information to support the overall resource allocation and improvement of business functions. Strong business knowledge, solutions oriented, critical thinker and analysis to support our business units by creating sustainable reporting and dashboarding solutions that our senior management and business unit leaders will use to service clients and company needs. Working independently and as part of a team.

- Create/edit data, validate, and distribute daily, weekly, monthly reports to management totaling, on average, 86 reports utilizing 363 resources
- Script (SQL and Oracle Developer) and automate weekly reports to reduce manual efforts
- On a weekly basis update the utilization hours for implementation staff, as well as a monthly addition to the annual update report
- Develop forecasting reports for the upcoming business year. Updating these reports monthly to senior management
- Proficient in importing/exporting large amounts of data from SQL/Oracle to Microsoft Excel
- Create and maintain documentation for all reporting and update process analysis
- Meet and gather requirements/requests from management for distribution
- Create and maintain metrics reports, dashboards, and performance analytics reporting
- Administration of the reporting environment such as user administration, report job scheduling etc.
- Leveraging quantitative analytics skills to clearly interpret data and communicate insights to a variety of audiences
- Provide associates and leaders with system usage capabilities through support and reporting
- Acquire data from primary or secondary data sources and maintain databases/data systems
- Identify valuable data sources and automate collection processes
- Collaboration with employees and management for troubleshooting and questions on reporting, dashboards, and metrics
- Set and maintain operations planning for implementations department regarding resources and hours
- Update reporting queries as new operating systems are established, as well as, updating dashboards
- Expert Ad hoc reporting as needed

#### Technical Business Analyst (January 2015 – January 2020)

- Extracted and compiled data to analyze utilizations of implementation resources
- Conducted weekly data reporting requests for managers using Access and SQL Queries
- Used advanced Microsoft Excel and VLOOKUP Functions to efficiently create pivot tables and pivot reporting
- Improved existing reporting dashboards and presentations and the functionality of planning tools

#### Senior Training Department Coordinator (February 2006 – January 2015)

Oversaw training requirements and performed scheduling, enrollment, and communications for over 1,000 clients and employees of Open Solutions. Ensured service level and customer satisfaction metrics were met and built collaborative customer relationships with clients and employees. Consulted with working partners on system enhancements and processed system improvements.

## EDUCATION

Product Management Basics Certification, September 2023  
Digital Education Series Certificate, Fiserv, 2021  
Graphic Design Certificate, Worcester State College, 2005  
Travel & Tourism Certificate, Wilma Boyd Travel School, 1992  
Norton High School, 1991

## Application Form

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### Profile

Tricia \_\_\_\_\_ Maxwell \_\_\_\_\_  
First Name Last Name

3873 SW Hale Street \_\_\_\_\_  
Home Address

Port St Lucie \_\_\_\_\_ FL \_\_\_\_\_ 34953 \_\_\_\_\_  
City State Postal Code

triciagmax@gmail.com \_\_\_\_\_  
Email Address

What district do you live in? <http://www.cityofpsl.com/districts> \*

District 3

### Retired?

Yes  No

Takeda Pharmaceuticals \_\_\_\_\_ Head of Post marketing safety \_\_\_\_\_ Pubic Health professional \_\_\_\_\_  
Employer Job Title Occupation

### Which Boards would you like to apply for?

Public Art Advisory Board: Submitted

Were you nominated or recommended to apply by the Mayor or a Councilmember?

Yes  No

### Please Agree with the Following Statement

I have read and guarantee that I meet all the requirements for board service.

I Agree

---

### Interests & Experiences



**Why are you interested in serving on a board or committee?**

I received an email from the City of PSL that they were seeking applicants for committee or board openings. I have owned a home in PSL for 11 years and have seen many changes over the years. I have a vested interest in the city and would like to see it thrive and recognized as one of the best places to live in the USA. I also have elderly relatives who live there, and I would like to see the city remain a good place for people to retire.

**Why do you think you are qualified to serve on this board or committee?**

I am a home owner in Port St Lucie.

**Brief description of Education & Experience**

Nursing RN, BSN Health Administration, MS Public Health/Epidemiology, PhD

[CV\\_Tricia\\_Maxwell\\_Feb\\_2019.doc](#)

Upload a Resume

---

**Demographics**

**Do you now serve on any City Board, Committee or other Governmental Board or Committee? (NOTE: You cannot serve on more than one Board or Committee within the City of Port St. Lucie during the same time period.)**

Yes  No

**Are you a registered voter?**

Yes  No

**How long have you been a City resident?**

11 years (2nd home)

**Have you attended the City University classes?**

Yes  No

**Are you a United States Citizen?**

Yes  No

**Are you presently employed by the City of Port St. Lucie?**

Yes  No

**Are you a current or former law enforcement officer, other employee\* or the spouse or child of one who is exempt from public records disclosure under FS 119.07?**

Yes  No

**Have you ever been convicted of a crime, pled guilty or no contest to a criminal charge, or entered into an agreement setting forth the terms leading to the reduction or dismissal of the charges?**

---

Yes  No

**Please Agree with the Following Statement**

---

**I agree that all of my answers are truthful and accurate to the best of my ability. I understand that if I have falsified any information my application will be withdrawn and I will not be considered for appointment.**

---

I Agree

**Tricia Maxwell, PhD, RN**

153 Riverpath Drive  
Framingham, MA 01701

774-285-4550 (M)

[Triciagmax@gmail.com](mailto:Triciagmax@gmail.com)

1

### **Professional Summary**

Highly motivated, seasoned Pharmacovigilance professional with 18+ years of experience in the pharmaceutical industry. Strong leadership skills with proven ability to develop and build highly effective teams. Demonstrated success in developing and implementing risk management strategies, including postmarketing safety studies and risk minimization tools that are commitments in Risk management plans. Proactive and versatile with extensive experience in other areas of Pharmacovigilance, ability to assume different leadership roles within Pharmacovigilance.

### **Professional Experience**

**Head of Post-marketing Safety Studies/Senior Director** 2020 to present  
Takeda Pharmaceutical, Cambridge, MA

- Responsible for the oversight of all regulatory required Post-marketing safety studies, including EU Post-authorization safety studies (PASS), Regional Post-marketing surveillance studies, and other Post-marketing safety commitments/requirements.
- Maintains current knowledge and strategic oversight of assigned product portfolio and corresponding regulatory commitments which includes safety study commitments for products across multiple therapeutic areas.
- Responsible for leading a team of Post-marketing safety Study Leads, understanding the regulatory requirements related to product approvals, worldwide product license renewals and submission/renewal strategies for assigned assets in development and marketed products.
- Responsible for the development and internal approval of study protocols, monitoring of the study milestones and preparation of study related periodic and final reports for submission to worldwide regulatory agencies, with support from the Takeda study team and designated vendors when available.

**Head Post-marketing Safety Studies/Senior Director** 2016 to 2020  
Shire (now Takeda), Cambridge, MA

- Responsible for the strategy and implementation of postmarketing safety studies and related commitments for Shire products.
- Development of protocols, study timelines and project management for postmarketing safety studies such as Japan-DURS, and South Korea r-PMS studies.
- Responsible for other Risk Management Plan (RMP) commitments such as EU-additional risk minimization measures effectiveness studies.

**Tricia Maxwell, PhD, RN**

153 Riverpath Drive  
Framingham, MA 01701

774-285-4550 (M)

[Triciagmax@gmail.com](mailto:Triciagmax@gmail.com)

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- Collaborated with other R&D functions in support of studies, projects and activities undertaken as part of RMP commitments.
- Participated and presented discussion topics in Protocol Review Committees, Safety Review Teams and other safety committees as needed.
- Ensured all Postmarketing Study documents, including interim and final study reports are prepared according to regulatory requirements
- Ensured all regulatory commitments in RMP's are followed & tracked, particularly postmarketing study commitments.
- Liaised effectively with local country offices and local affiliates in the understanding of local regulations which affect the postmarketing commitments.
- Critically reviewed & provided safety input for MAA Submission & ad hoc submission responses, product license renewals, PBRER, RMPs, Regulatory responses, IB.
- Led ongoing process enhancements for postmarketing studies and safety surveillance in general such as developing standard procedures and templates.
- Participated as Risk Management and Postmarketing studies subject matter expert in internal audits and Regulatory inspections
- Managed confidentiality agreements, consultancy agreements, purchase orders, master service agreements, etc. with service providers and consultants. Provided primary point of contact and manage relationships with service providers.
- Coordinated the Executive Safety Review committee which is the company's ultimate patient safety governance body.
- Built the new Postmarketing Surveillance study team: Hired and onboarded Postmarketing study (PMS) leads. Mentored and coached PMS Leads, ensuring performance and alignment of personal and team roles to Global Drug Safety goals and objectives. Managed performance by setting goals and objectives, providing regular feedback and providing opportunities for growth. Supervised PMS Leads for various therapeutic areas and/or products.
- Other activities in support of Global Drug Safety: Participated in the integration of two Safety organizations. Led integration activities for Risk Management, and Executive Safety Review Committee. Safety triage for the Prucalopride FDA advisory committee.

**Director, Risk management**

Shire Lexington, MA

2014 to 2016

- Led, coordinated, authored, and contributed to the development of RMPs for marketed products.

**Tricia Maxwell, PhD, RN**

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- Implemented locally and globally all risk assessment and risk communication tools/milestones committed in the RMPs for marketed products.
- Developed strategy and negotiated approval of RMP for new drug filings.
- Monitored and tracked all RMP commitments and milestones and notified team of change in benefit/risk assessment of the product based on completed milestones
- Contributed to the development of a validated electronic database to track risk management Plans and commitments.
- Identified and implemented additional capabilities of currently licensed systems for performing active drug safety surveillance (e.g. signal detection, pharmacoepidemiology studies, drug utilization analyses).
- Coordinated quarterly signal management activities (using administrative healthcare database).
- Managed relationships with service providers, and maintained awareness of vendor capabilities in the area of Drug Safety Surveillance and Risk Management Programs.
- Managed confidentiality agreements, consultancy agreements, master service agreements with service providers and consultants
- Participated in Safety Review Team meetings as required for investigational and marketed products.
- Collaborated and facilitated meetings with other R&D functions in support of studies, projects and activities undertaken part of RMP strategies.
- Other: Identified and implemented process improvements. People management responsibilities including, recruitment, mentoring, training, assigning and directing work; setting objectives; appraising performance; and other line-management responsibilities.
- Promoted from Manager, Risk Management and Surveillance to Associate Director in May 2011, to Director in August 2014.
- Relocated from Wayne, PA to Lexington MA in May 2015

**Pharmacovigilance Manager**

Shire Development Inc., Wayne, PA

2007 to 2010

- Oversight and day-to-day responsibility for clinical trial and post-marketing adverse event processing, reporting and reconciliation for renal, women's health and general products. QC review of adverse event data entry ensuring consistency within the group. Monitor and manage case workload within the group.

**Tricia Maxwell, PhD, RN**

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Framingham, MA 01701  
774-285-4550 (M)  
[Triciagmax@gmail.com](mailto:Triciagmax@gmail.com)

- Ensured the timely preparation and compliant reporting of qualifying adverse event reports arising from spontaneous reporting, study and literature sources to authorities and business partners.
- Oversight of the preparation and/or serve as author of ICH E2C compliant Periodic Safety Update Reports, Periodic Adverse Drug Event Reports and ad-hoc regulatory reports when required, in accordance with the needs of the Health Authorities, collaborating with department physicians, senior management and other colleagues as appropriate. .
- Collaborated with product safety physicians in making recommendations for labeling changes, developing risk management planning strategies, and in developing required regulatory documentation.
- Communicated potential issues for the attention of senior managers and the E.U. Qualified Person for Pharmacovigilance as appropriate.
- Planned, assigned and directed work; setting objectives; appraising performance; and other line-management responsibilities
- Other: Contributed to the development pharmacovigilance processes. Training of therapeutic team personnel (PV Associates and Senior Associates) on required drug safety processes, current regulations and guidance. Support regulatory registration and license maintenance activities for marketed products. Participated in due diligence of potential new product acquisitions, as requested.
- Promoted from Pharmacovigilance Associate to Senior Pharmacovigilance Associate in February 2006 and to Pharmacovigilance Manager in November 2007.

**Consultant Drug Safety Associate**

Purdue Pharma, Stamford, CT

2003 to 2004

- Documented detailed information on adverse event reports incoming through the Drug Safety & Pharmacovigilance phone line.
- Performed follow-up on adverse drug event information received from any source, including consumers or health care professionals.
- Reviewed, summarized and entered into the Argus safety database adverse drug event information received from any source, including consumers, scientific literature, healthcare professionals, associated companies, other pharmaceutical companies or the FDA.

**Registered Nurse**

Yale New Haven Hospital (St Raphael's), New Haven, CT

1995 to 2002

Cross Country Travcorps, Philadelphia, PA

2002 to 2003

**Tricia Maxwell, PhD, RN**

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153 Riverpath Drive  
Framingham, MA 01701  
774-285-4550 (M)  
[Triciagmax@gmail.com](mailto:Triciagmax@gmail.com)

Outlook Staffing-Cooper University Hospital, Camden, NJ 2002 to 2003  
Kennedy Health System, Washington Township, NJ 2003 to 2005

- Worked in cardiac, medical-surgical and trauma units.
- Provided nursing care to patients who were pre and post cardiac procedures such cardiac catheterization, angioplasty and cardioversion. Cared for patients who were ventilator dependent, patients with injuries as a result of trauma, and other medical conditions.
- Clinical skills included administering intravenous cardiac medications, administration of blood products, phlebotomy inserting peripheral intravenous lines and cardiac monitoring. Other responsibilities included charge nurse and preceptor to new nurses.

**Computer Skills**

Argus, Interactive Visual Exploratory Analysis (IVEA), AgilePV, Electronic Document Management Systems (EDMS)

**Education & Qualifications**

Walden University, Minneapolis, MN 2007-2012  
PhD Public Health-Epidemiology

University of New Haven, West Haven, CT 1998-1999  
Masters of Science in Health Care Administration

Southern Connecticut State University, New Haven, CT 1991-1995  
Bachelor of Science Degree in Nursing

**Licensure and Certification**

Registered Nurse License-Pennsylvania

**Professional Associations**

American Public Health Association (APHA)  
International Society of Pharmacoepidemiology (ISPE)  
Drug Information Association (DIA)

**Publications/Posters**

Haque A, Daniel S, **Maxwell T** and Boerstoe M. Postmarketing Surveillance Studies – An Industry Perspective on the Changing Global requirements and Implications. *Clinical Therapeutics*, 2017, 39 (4); 863-873.

**Tricia Maxwell, PhD, RN**

153 Riverpath Drive  
Framingham, MA 01701

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Siffel C, Blumentals W, **Maxwell T**, Thun B, Kolb N, Ehlken B, Rosenlund M, Von Bredow D, Keja J. Drug Utilization Patterns of Lisdexamfetamine dimesylate in Children, Adolescents and Adults in Six European Countries. ESCAP 2017 in Geneva, Switzerland, July 9-11, 2017.

Von Bredow D, Ehlken B, Blumentals WA, Kolb N, Keja J, **Maxwell T**. Drug Utilization Study for Lisdexamfetamine dimesylate in Australia. ISPE's 32nd International Conference on Pharmacoepidemiology & Therapeutic Risk Management (ICPE), August 25-28, 2016.

Cook M, Varughese S, **Maxwell T**, Thun B, Ehlken B, Von Bredow D, Keja J. Drug Utilization Pattern Of Lisdexamfetamine Dimesylate (LDX) In Europe. 2. ISPOR 18<sup>th</sup> Annual. European Congress. November 7-11, 2015, Milano Italy.

Cook M, Varughese S, **Maxwell T**, Von Bredow D, Keja J, Rex J. Drug utilization pattern of lisdexamfetamine dimesylate (LDX) in Germany. ISPOR 17<sup>th</sup> Annual European Congress (8-12 November 2014, Amsterdam.

**Maxwell T**. Occupational class and coronary heart disease risk in young women. American Public Health Association 140th Annual Meeting. October 27-31<sup>st</sup>, 2012, San Francisco, CA USA.



## Application Form

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### Profile

Cathleen

First Name

Sullivan

Last Name

2061 SE Harlow Street

Home Address

Port Saint Lucie

City

FL

State

34952

Postal Code

cathleensullivan@rocketmail.com

Email Address

What district do you live in? <http://www.cityofpsl.com/districts> \*

District 1

### Retired?

Yes  No

Reporter's Ink

Employer

Court Reporter

Job Title

Court Reporter

Occupation

Which Boards would you like to apply for?

Public Art Advisory Board: Appointed

Were you nominated or recommended to apply by the Mayor or a Councilmember?

Yes  No

If Yes, by whom?

Mayor Martin

Please Agree with the Following Statement

I have read and guarantee that I meet all the requirements for board service.

I Agree

---

### Interests & Experiences

## Why are you interested in serving on a board or committee?

---

I wish to serve to enhance the experience of local citizens by promoting a space where we can create art in our community as well as a big community outreach program for visual artists. I relocated here in November 2022 and see a big need for the citizens to have a space to create all manner of visual arts. I am fortunate to have a studio in my home, but I cannot teach in my private residence. Residents are looking for a physical location to create art and collaborate with like-minded folks. I have the vision and experience to make this happen with the support of our city. I wish to see cultural vibrancy in PSL. I send residents wishing to attend art classes to Vero Beach and Jupiter. I want to keep revenue in our city. I want a vibrant artist community here in PSL with ties to the school district and summer camp programs for children. I envision community fundraising for the needs of our community.

## Why do you think you are qualified to serve on this board or committee?

---

I have a passion for art. I returned to college in 2016 to pursue and recently earned my BA in Visual Art. I designed and built a studio in NY where I taught pottery classes. I have taught adult education pottery courses and my experience building studio space is an asset as well as running the day-to-day operations and maintenance thereof. I have experience working on boards, chairing committees, and writing grants. I am retired and willing to work with and for this community to make a positive and inclusive change.

## Brief description of Education & Experience

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BA in Visual Arts from Empire State College, NY. I have attended many visual arts courses over the past several years from Italy, Canada, and the United States with many contemporary artists. Experience working with children and adults with special needs. Chairperson and member of various committees in the school district where my children attended. Chaired Arts-in-Education with full programming and fiscal responsibility for a K-2 building of 500 students with a \$26k yearly budget and Bd of Ed reporting. Co-wrote a grant with an assistant school superintendent and received said grant from CVS to bring in a disabilities awareness program to a primary school. Recipient of a personal grant from LIU Post, NY. In Jan. 2021 I became a member of Indian River Clay, Vero Beach, and chaired the Glaze Committee. Feb. '22 my art studio was complete and built to my specifications. Consulted with Riverland/ GL Homes 55-plus community to create a pottery studio at the new Arts & Cultural Center, and now teaching/managing the day-to-day operations of the studio.

[Cathleen\\_Sullivan\\_Resume\\_2022.docx](#)

Upload a Resume

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## Demographics

**Do you now serve on any City Board, Committee or other Governmental Board or Committee? (NOTE: You cannot serve on more than one Board or Committee within the City of Port St. Lucie during the same time period.)**

---

Yes  No

**Are you a registered voter?**

---

Yes  No

**How long have you been a City resident?**

---

2 years

Cathleen Sullivan

**Have you attended the City University classes?**

---

Yes  No

**Are you a United States Citizen?**

---

Yes  No

**Are you presently employed by the City of Port St. Lucie?**

---

Yes  No

**Are you a current or former law enforcement officer, other employee\* or the spouse or child of one who is exempt from public records disclosure under FS 119.07?**

---

Yes  No

**Have you ever been convicted of a crime, pled guilty or no contest to a criminal charge, or entered into an agreement setting forth the terms leading to the reduction or dismissal of the charges?**

---

Yes  No

**Please Agree with the Following Statement**

---

**I agree that all of my answers are truthful and accurate to the best of my ability. I understand that if I have falsified any information my application will be withdrawn and I will not be considered for appointment.**

---

I Agree

Cathleen Sullivan  
2061 SE Harlow Street  
Port Saint Lucie, FL 34952  
[cathleensullivan@rocketmail.com](mailto:cathleensullivan@rocketmail.com)

(631) 889-4289  
<https://www.sullieart.com>  
<https://instagram.com/cathleensullivan?r=nametag>

Port Saint Lucie, Florida, Artist formerly of Long Island, New York working in mixed media, encaustics, oil and cold wax, sculpture, pottery, photography, and printmaking

Education: Bachelor of Art, Empire State College, NY 2021 (3.96 GPA)  
Associates Degree Stenotype Academy, NYC 1994 (Court Reporter)  
Associates Degree The Wood School, NYC 1983 (Admin. Secretary)  
Franklin K. Lane High School, Brooklyn, NY 1981 (HS Diploma)  
German-American School, Ridgewood, NY 1970-75

Art Experience/Workshops:

- In March of 2023 I opened a business, Treasure Coast Pottery, where we teach wheel and hand-building ceramics/pottery art and sell pottery.
- I currently have artwork on display at the Ft. Pierce Courthouse, the Administrative Building in Ft. Pierce, and the St. Lucie Cultural Alliance.
- personal and business member of the St. Lucie Cultural Alliance
- business member of the St. Lucie Chamber of Commerce.

9/2022 Four-month mentorship through The Enso Circle on encaustic art

8/2022 Claycation 2022: Created and attended a pottery retreat with local artists at the Gallery Lodge Pottery Studio in Kenai, Alaska

2021-22 Essence of Mulranny, Ireland, year-long virtual weekly workshop with contemporary encaustic artists from all over the world

2021 Maine Encaustic Retreat with Artist Dietlind Vander Schaaf, Kennebunkport, Maine

2020 Wisconsin Artist/Author Rebecca Crowell workshop at Bennington College, VT; Oil and Cold Wax Medium, Techniques and Abstraction

2020 Chicago Artist Jeff Hirst Workshop, The Center for Contemporary Printmaking, Norwalk, CT; Collagraph Printmaking with Encaustics and R&F Pigments

2019 Maine Artist Dietlind Vander Schaaf, R&F Paints, Kingston, NY, Encaustic Workshop with Gold Leaf

2019 California Artist Michael Shemchuk Workshop, Victoria, Canada, Abstraction by Design, working with large panels and totems, mixed media collage, reductive/additive and house paint and varnish

2019 California Artist Susan Stover, Cullowhee Mountain Arts, Western Carolina University, NC, Exploring Materiality: Fiber and Wax Intensive (encaustic)

2019 Bill Shallaly, raku artist, Sponsored by the Long Island Craft Guild, Nassau County Community College, Garden City, New York

2019 Pittsburgh Artist Lorraine Glessner, R&F Paints, Kingston, NY, Exploration of Encaustic Techniques

2019 Attendance at the National Council on Education for the Ceramic Arts (NCECA) Conference, Minneapolis Convention Center, Minneapolis, MN

2018 A Conversation About Color with Artist Lisa Pressman and Master Colorist Richard Frumes, owner/founder of R&F Paints, Kingston, NY, Color, Pigments, Encaustics, Oil and Cold Wax

2018 Artist Laura Moriarty, R&F Paints, Kingston, NY, Encaustic, Paper and

- Monotypes utilizing hotbox, torch and heat gun
- 2018 Printmaker Dorothy Cochran Workshop, Encaustics and Yupo Paper, Manhattan Graphics Center, New York, NY
- 2018 Attendance at the National Council on Education for the Ceramic Arts (NCECA) Conference, David K. Lawrence Convention Center, Pittsburgh, PA.
- 2017 Glaze chemistry workshop with Master Glaze Maker John Britt, Sponsored by the Long Island Craft Guild, SUNY Suffolk Seldon Campus
- 2017 Master Printmaker Dan Welden, Sag Harbor, NY, Solarplate Printing
- 2017 Member of the Ceramics Cone 6 Blogspot wherein Ceramic Artists gathered at the Gallery Lodge, Kenai, Alaska. Each attendee brought their expertise and taught. I taught a one-day closed vessel workshop. During the workshop we built raku kilns and fired them
- 2015 Ceramic Artist Bill van Guilder, Long Island Art League, Dix Hills, NY, Ceramic Techniques on the wheel and handbuilding
- 2014 La Meridiana International School of Ceramics, Tuscany, Italy. Handbuilding and specialized Obvara firings with Artist Marcia Selsor, Terra Sigillata firings, and wheel demonstrations by La Meridiana's founder, Pietro Madelena (Visits to ceramic studios and museums in Florence, Sienna, Faenza, San Gimignano, Tuscany, Certaldo, Ravenna)
- 2012-13 Multiple Ceramic and Raku Classes, Long Island Art League, Dix Hills, NY
- 2009-12 Commack Adult Education, Commack, NY, ceramics, teachers' assistant, wheelwork, handbuilding
- 2003-09 Earth & Vessel Cooperative Pottery Studio, Bay Shore, NY. Attended pottery wheel classes and open studios culminating in a strong foundation in pottery

Exhibits:

- 2022 "Art Bash" Mid-Florida Event Center
- 2022 "Fur, Feathers & Fins" Exhibit at the St. Lucie Cultural Alliance Gallery, Ft. Pierce
- 2022 "Justice" Exhibit at the St. Lucie County Courthouse, Ft. Pierce
- 2021 "Through the Eyes of a Storm" licensed to Port Saint Lucie Area Regional Transit to wrap around city buses.
- 2021-22 Ohana Group, Ft. Pierce, Ceramic Sculpture and Oil & Cold Wax paintings
- 2021-22 "Grunge" Exhibit, Prints and Oil & Cold Wax paintings
- 2021 "Folk Art" Exhibition, Vero Museum of Art, Encaustic paintings
- 2021 "Us" Exhibit, 500 Orange Avenue, Ft. Pierce, Collographs and Encaustic Monotypes
- 2019 10 by 10 = 100 Art Show & Sale at VSOP Projects, VSOP Gallery, Greenport, NY Exhibition, piece entitled "Amagansett"
- 2019 Mills Pond Gallery Member Artist Showcase "Dorian" Encaustic Painting
- 2019 The Long Island Craft Guild 60<sup>th</sup> Anniversary Echoes Exhibit, Jeanie Tengelsen Gallery, Art League of Long Island, Dix Hills, NY. Two pieces:  
 "Fish School," collage mixed media and "Alaskan Confluence," raku piece created and fired in Kenai, Alaska.
- 2018 Empire State College Art Show, Albany Hilton, NY. Over ten pieces of artwork from solarplate prints, encaustic monotypes, mixed media and raku piece "Alaskan Confluence" on display for 3-day conference.
- 2017 Holiday Harvest of Artists, BJ Spoke Gallery, Huntington, NY  
 "Amagansett" and "The Nude" Solarplate Prints

- 2017 A Quotidian Life, Jeanie Tengelsen Gallery, Art League of Long Island, Dix Hills, NY. "Ravens" Solarplate Print
- 2017 Dan Welden Studio, Sag Harbor, NY, Fourth Annual Print Parade
- 2017 Patchogue Arts Council Festival, Arts on Terry, Students representing LIU Post in Printmaking and Ceramics
- 2017 Nature's Wild Beauty: Rainforest meets the Pacific, Solo Exhibition at SAL Gallery, B. Davis Schwartz Memorial Library, LIU Post. A year of artwork combining ceramics, printmaking, photography and sculpture
- 2016 LIU Post Sculpture Building, "Artichoke" print, Oct. '16 – Feb. '17

Scholarships/Grants:

- Transfer, Merit and Art Scholarship LIU Post 2016-17
- Recipient of the Long Island University O'Malley Supply and Travel Grant, Spring 2017, for travel to Alaska August 2017 where I presented a pottery workshop in Kenai, Alaska, to a group of ceramic professionals from the US and Europe

Professional Experience:

- 1994-20 Freelance Court Reporter
- 1982-94 Administrative Assistant, NYC Law Firms

Volunteerism/Activism/Memberships:

- 2022 Resident Artist at Indian River Clay, Vero, member of Glaze Committee
- 2021 Member Artist at Indian River Clay, Vero, Chair of Glaze Committee
- 2021 Member of The St. Lucie Cultural Alliance, Port Saint Lucie, FL
- 2021 Participant in The Samaritan Center for Homeless Families' 29th annual "Soup Bowl" fundraiser, Vero Beach, Florida
- 2020-21 Member of Catalyst Art Lab, online artist community hosted by mentor artists Jeffrey Hirst, Lisa Pressman, Susan Stover, Paula Roland, Lisa Wagner, printmakers, mixed media, painters in encaustic, oil and cold wax
- 2017-20 The National Council on Education for the Ceramic Arts (NCECA)
- 2017-20 Member, Long Island Craft Guild, NY
- 2013-20 Member, Long Island Art League, NY
- 2009-11 District-wide Chair, Disabilities Awareness Committee, Commack School District, co-author of grant from CVS Caremark that sponsored programs at Sawmill Intermediate School (2011) including full budgeting responsibility and oversight of all district-wide programming K-12 and reporting to the Board of Education
- 2009-11 Commack School District Arts-in-Education Chair for Wood Park K-2 with responsibility for art programming for 500 K-2 students with a rolling 26k/year budget through BOCES.
- 2005-15 Assisted in many PTA/Special Education PTA related volunteerism activities

Specialized Training: Thirty-five-hour course and attendance at multiple lectures by professionals in the educational and development field pertaining to people with special needs. This training has led to a nurturing, patient and intuitive understanding of teaching and working with individuals with special needs.

# Application Form

## Profile

Maddie

First Name

Williams

Last Name

631 Preston Lane

Home Address

Port St. Lucie

City

FL

State

34983

Postal Code

maddie@treasurecoastba.com

Email Address

What district do you live in? <http://www.cityofpsl.com/districts> \*

District 1

Home: (772) 528-4895

Primary Phone

Alternate Phone

## Retired?

Yes  No

Treasure Coast Builders  
Association Charitable Fund

Employer

Director of Workforce Programs

Job Title

Executive Director

Occupation

Which Boards would you like to apply for?

Public Art Advisory Board: For Review

Were you nominated or recommended to apply by the Mayor or a Councilmember?

Yes  No

If Yes, by whom?

Current member of this board

Please Agree with the Following Statement

I have read and guarantee that I meet all the requirements for board service.

I Agree

## Interests & Experiences

**Why are you interested in serving on a board or committee?**

I have served on this committee for the past 5 years as a representative of the Treasure Coast Builders Association and as an artist/musician

**Why do you think you are qualified to serve on this board or committee?**

Past experience

**Brief description of Education & Experience**

Construction Industry professional since 1991.

[202 Bio - Maddie Williams for PSL.doc](#)

Upload a Resume

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**Demographics**

**Ethnicity**

Caucasian/Non-Hispanic

**Gender**

Female

**Do you now serve on any City Board, Committee or other Governmental Board or Committee? (NOTE: You cannot serve on more than one Board or Committee within the City of Port St. Lucie during the same time period.)**

Yes  No

**If Yes, please list:**

Public Art Advisory Board

**Are you a registered voter?**

Yes  No

**How long have you been a City resident?**

34 years

**Have you attended the City University classes?**

Yes  No

**Are you a United States Citizen?**

Yes  No



**Are you presently employed by the City of Port St. Lucie?**

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Yes  No

**Are you a current or former law enforcement officer, other employee\* or the spouse or child of one who is exempt from public records disclosure under FS 119.07?**

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Yes  No

**Have you ever been convicted of a crime, pled guilty or no contest to a criminal charge, or entered into an agreement setting forth the terms leading to the reduction or dismissal of the charges?**

---

Yes  No

**Please Agree with the Following Statement**

---

**I agree that all of my answers are truthful and accurate to the best of my ability. I understand that if I have falsified any information my application will be withdrawn and I will not be considered for appointment.**

---

I Agree

**Maddie Williams**  
**631 Preston Lane**  
**Port St. Lucie, FL 34983**  
**Email: [Maddie@treasurecoastba.com](mailto:Maddie@treasurecoastba.com)**  
**772-528-4895**

Originally from Massachusetts, I moved with my family to Port St. Lucie in 1989. I have worked in the construction industry for more than 30 years beginning my career working for a local residential homebuilder from 1991 to 2000.

April 2002 to November 2011: Special Projects Director, Treasure Coast Builders Association: Responsible for all events and special project management including budgeting, fundraising and volunteer coordination.

November 2011 to Present: Executive Director, Treasure Coast Builders Association: Oversee all aspects of managing the Association.

May 2023 to Present: Executive Director of TCBA Charitable Fund: Oversee all aspects of workforce development programs.

### **Community Involvement**

2006 to present - Career and Technical Education Steering Committees for St. Lucie, Martin, Indian River and Okeechobee Counties School Districts

2016 to present - Board member for Career Source Research Coast

2016 to present – Co-Chair Youth Council for Career Source Research Coast

2016 to present – St. Lucie Economic Development Council Workforce Readiness Task Force

2016 to present – St. Lucie County Development Review Task Force

2019 to present - City of Port St. Lucie Public Art Advisory Board Chair

2021 to present – St. Lucie Cultural Alliance Board Member

### **Education**

1978 – Middleboro High School –Diploma with a Two-Year Business Course Certification

2009 – National Center for Construction Education and Research (NCCER) Master Trainer and Accredited Training Sponsor Certifications

2017 – FHBA Graduate of “Building University” for Individual Leadership Development

2020 - NAHB “Commitment to Excellence” 200 Hours of Professional Development Certification

### **Volunteer Activities**

Big Brothers Big Sisters of St. Lucie, Indian River and Okeechobee counties, Treasure Coast Food Bank, Family Meals of St. Lucie County, Treasure Coast Crusaders, Woman’s Club of Ft. Pierce and St. Lucie County Habitat for Humanity.

### **Personal**

I have been a professional musician since 1990 and have performed with numerous local bands. Since 2010 I have been the lead vocalist for “The Dreamers Swing Band” a 17 piece ensemble that plays both public and private events on the Treasure Coast and the Palm Beaches.

# Application Form

## Profile

Alice \_\_\_\_\_ Zinn \_\_\_\_\_  
First Name Last Name

1498 SE Kirke Lane \_\_\_\_\_  
Home Address

PSL \_\_\_\_\_ FL \_\_\_\_\_ 34983 \_\_\_\_\_  
City State Postal Code

iamazin@aol.com \_\_\_\_\_  
Email Address

**What district do you live in? <http://www.cityofpsl.com/districts> \***

District 1

Mobile: (772) 359-6720 \_\_\_\_\_  
Primary Phone Alternate Phone

### Retired?

Yes  No

self \_\_\_\_\_ Scale Model Maker \_\_\_\_\_ Art \_\_\_\_\_  
Employer Job Title Occupation

### Which Boards would you like to apply for?

Public Art Advisory Board: For Review

### Were you nominated or recommended to apply by the Mayor or a Councilmember?

Yes  No

### Please Agree with the Following Statement

I have read and guarantee that I meet all the requirements for board service.

I Agree

## Interests & Experiences

### Why are you interested in serving on a board or committee?

I have been serving on this Board for the past couple of years and am re-applying as per the recent change in Board rules.

### Why do you think you are qualified to serve on this board or committee?

I have served on the Boards of several organizations in my field and have been a professional in the arts for 40 years. I have my work in private collections and museums all over the world. I have been involved in jurying works submitted for inclusion in art shows.

### Brief description of Education & Experience

I have a liberal arts education which leaned heavily on the arts and journalism. I have been involved in the decision making processes for several Boards of Directors of organizations dedicated to specific arts.

[az\\_cv.pdf](#)

Upload a Resume

---

## Demographics

### Ethnicity

Caucasian/Non-Hispanic

### Gender

Female

07/09/1948

Date of Birth

**Do you now serve on any City Board, Committee or other Governmental Board or Committee? (NOTE: You cannot serve on more than one Board or Committee within the City of Port St. Lucie during the same time period.)**

Yes  No

**Are you a registered voter?**

Yes  No

**How long have you been a City resident?**

31 years

**Have you attended the City University classes?**

Yes  No

**Are you a United States Citizen?**

Yes  No

**Are you presently employed by the City of Port St. Lucie?**

Yes  No

**Are you a current or former law enforcement officer, other employee\* or the spouse or child of one who is exempt from public records disclosure under FS 119.07?**

---

Yes  No

**Have you ever been convicted of a crime, pled guilty or no contest to a criminal charge, or entered into an agreement setting forth the terms leading to the reduction or dismissal of the charges?**

---

Yes  No

**Please Agree with the Following Statement**

---

**I agree that all of my answers are truthful and accurate to the best of my ability. I understand that if I have falsified any information my application will be withdrawn and I will not be considered for appointment.**

---

I Agree



Alice Zinn

1498 SE Kirke Lane, Port Saint Lucie, FL 34983 (772)340-4400

#### WORK EXPERIENCE

Alice Zinn, Miniaturist and Scale Model Maker  
March 1977 to present

Design and produce one twelfth scale miniatures in multimedia from my imagination as well as custom work for private collectors and museums worldwide.

Teach miniature making through both classes in the US, England and Japan and self-published books I've written.

Participate in several capacities on Boards of Directors within the hobby industry.

Write and produce advertising and other graphics for my business and related trade associations.

Jury other artists work for inclusion in art shows.

Spread the word and share assorted arts within social media, including Facebook, Instagram and Twitter.

#### EDUCATION

University of Bridgeport, Bridgeport CT  
Completed coursework towards a degrees in art and English

Completed night school course in Small Business Administration

#### ADDITIONAL SKILLS

Public speaking to assorted groups on scale model miniatures, their history and the hobby of collecting them.

Teaching doll making and dressmaking, working with polymer clays and assorted other media.

Lending art displays to the public library and other spaces.

Making and donating my own work, and organizing other artists to raise money for charity.