



J. DAVENPORT, CHAIRMAN  
R. HAWES, VICE CHAIR  
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J. SMITH, ASST. SECY.-TREAS.  
L. KELLY, JR., COMMISSIONER  
T. CLOUD, GENERAL COUNSEL  
J. BUNCH, GENERAL MANAGER/CEO  
D. SIMMONS, EXEC. MGR./CLERK

AGENDA\*\*\*  
REGULAR MEETING OF THE  
NEW SMYRNA BEACH UTILITIES  
TO BE HELD MONDAY,  
JANUARY 23, 2023, AT 3:00 P.M.\*  
200 CANAL STREET, DEBERRY ROOM,  
3<sup>RD</sup> FLOOR, NEW SMYRNA BEACH, FL

(COVID PROTOCOLS – MTG. APPTS., MASKS OPTIONAL)

## RESULTS OF NSBU REGULAR MEETING

**PRESENTATION OF CERTIFICATE FOR COMPLETION OF METER TECHNICIAN  
CERTIFICATION PROGRAM FROM NORTHWEST LINEMAN COLLEGE TO  
BRADY BENISHEK (CHAIRMAN DAVENPORT PRESENTED CERTIFICATE)**

### Pledge / Invocation

**Safety Message by Julie Couillard – Preventing Slips, Trips, and Falls (VIDEO BY ALLY SAFETY –  
DIRECTOR, ENGINEERING INDICATED SIMILAR VIDEOS DISPLAYED TO ENGINEERING STAFF)**

### ROLL CALL

**1. Agenda Changes, Additions and Deletions (GM-CEO ADDED AGENDA ITEM 4-d. – QUICK  
UPDATE ON E.V. CHARGING BY J. MCMURRAY)**

**2. Public Participation (DAWN WHITELEY, 2071 MARSH HARBOUR DR., NSB, PROVIDED  
HANDOUTS AND EXPRESSED CONCERNS WITH ONE OF THE PROPOSED ROUTES FOR NSBU  
RELIABILITY GRID PROJECT, ALONG TURNBULL CREEK, STATING IT WAS AN  
ENVIRONMENTALLY SENSITIVE AND HISTORICAL SIGNIFICANT AREA) (GM-CEO INDICATED  
THESE COMMENTS WOULD BE INCLUDED WITH FEEDBACK BEING GATHERED FOR THIS  
PROJECT IN RELATION TO AN ULTIMATE SELECTION OF A ROUTE. WOULD BE IN ADDITION TO  
PUBLIC COMMENTS FROM NSBU'S PUBLIC OPEN HOUSE HELD ON 1-10-23. BETWEEN NOW AND  
MAY WILL ALSO HAVE AT LEAST ONE PUBLIC HEARING FOR DETERMINATION OF THE  
RECOMMENDED ROUTE BASED ON CONSULTANT'S, STAFF, AND CUSTOMER COMMENTS)**

**\*\*3. Approval of Consent Items (APPROVED – ALL CONSENT ITEMS APPROVED AS SUBMITTED)**

- a. ✓ Minutes of Regular NSBU Meeting Held 12-15-22 (*Annotated Version*)  
(*NSBU and State Requirements*)
- b. ✓ Ratification – Granted and Accepted Third Party Utility Easements (Zaxby's and  
Jimmy Hula's) – J. Couillard (*NSBU and State Requirements*)
- c. ✓ Approval - Developer's Agreement – Cordova (aka Village Center East) – J. Couillard  
(*NSBU and State Requirements*)
- d. ✓ Approval – Award of RFP No. 22-22 Annual Pump and Motor Repair Services  
(Recommend Awards to Florida Armature Works, TAW Power System, Inc. and  
Southeast Pump Specialist) – J. Grusauskas (*NSBU and State Requirements*)
- e. ✓ Approval – Vacation of Easements – 602 N. Peninsula Avenue – J. Couillard  
(*NSBU and State Requirements*)
- f. ✓ Project Approval – Annual Hydrogeological Services (FY23 thru FY26) – (Kimley-  
Horn & Associates) – J. Couillard (*NSBU and State Requirements*)



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## **RESULTS OF NSBU REGULAR MEETING**

### **4. General Manager's Report – J. Bunch**

a. Financial Status – December 2022 – E. Chavez (VP/CFO PRESENTED DEC. 2022 FINANCIAL PERFORMANCE RESULTS. REFLECTED CHANGE IN NET ASSETS OF ABOUT \$0.5M, LOWER THAN PRIOR YEAR PRIMARILY DRIVEN BY INCREASED PURCHASED POWER AND OPERATING EXPS., SLIGHTLY LESS CAPITAL CONTRIBUTIONS, OFFSET BY INCREASED REVENUE, RATES, CUSTOMER GROWTH AND UPDATED PURCHASED POWER ADJUSTMENT. INTEREST EARNINGS UP \$0.2M AND DECEMBER ELECTRIC CONSUMPTION UP SUBSTANTIALLY COMPARED TO PREVIOUS MONTHS' TREND. PURCHASED POWER ALSO HEADING IN THE RIGHT DIRECTION - \$69.74/MWh, ABOUT \$8.50 HIGHER THAN BUDGET BUT ALREADY DOWN FROM MONTH BEFORE OF \$73.53/MWh. CAPITAL EXPENDITURES FOR THE MONTH ABOUT \$2.3M - \$1M IN MAJOR PROJECTS AND \$1.3M IN ANNUAL PROJECTS. NATURAL GAS SPOT PRICE IN DECEMBER \$5.53/MMBtu, AND HOVERING AROUND \$4/MMBtu CURRENTLY IN JANUARY. EXPECT TO REMAIN LOWER IN NEXT COUPLE MONTHS BASED ON RECENT PRICE FOR GAS COMMODITY. FPPCAC RECOVERY RESERVE ALSO HEADING IN RIGHT DIRECTION - \$2.4M AT BEGINNING FY, \$1.9M IN DEC. DUE TO INCREASED PURCHASED POWER VS. PRIOR YEAR, CONTINUING ON CURRENT PATH SHOULD IDEALLY SEE THAT TREND CONTINUE DOWNWARD. WILL BE STARTING BUDGET PROCESS NEXT MONTH PLACING ADDITIONAL RIGOR ON O&M AS WELL AS CAPITAL SPEND IN RELATION TO BOND FUNDS AND OTHER ITEMS. OVERALL, TEAM IS DOING A GREAT JOB. BRIEF DISCUSSION RE: CURRENT CUSTOMER PAYMENTS AND COLLECTIONS, ARE REMAINING CONSISTENT IN OVER 99% IN 30-DAY CATEGORY. NSBU CUSTOMER SERVICE PROVIDING PAYMENT PLANS AND ASSISTS IN FINDING PAYMENT ASSISTANCE IF NEEDED) (CHAIRMAN DAVENPORT SHARED RECENT CUSTOMER COMPLIMENT – STATED NSBU ONE OF THE BEST RUN ORGANIZATIONS IN TOWN RELATED TO COMMUNICATIONS OF OPERATIONS AND HURRICANES / RESTORATION OF UTILITY SERVICES)

b. 1<sup>st</sup> Quarter Balanced Scorecard and Enterprise Metrics – for Dec. 2022 – J. Bunch and 1<sup>st</sup> Quarter Reliability Performance Summary – J. Couillard (GM-CEO INTRODUCED AND PROVIDED CLOSING COMMENTS FOR THESE PRESENTATIONS WITH VARIOUS MEMBERS OF NSBU LEADERSHIP TEAM PRESENTED WITHIN THEIR AREAS OF BUSINESS: SR. MGR., SUPPORT SERVICES PRESENTED SAFETY & RISK AND ORGANIZATIONAL CAPACITY. SR. MGR., CUSTOMER SERVICE & COMMUNICATIONS PRESENTED CUSTOMER SERVICE AND BILLING & COLLECTIONS. DIRECTOR, WATER RESOURCES PRESENTED RELIABILITY FOR WATER RESOURCES. DIRECTOR, ENGINEERING PRESENTED ELECTRIC RELIABILITY KPI'S, RELIABILITY PROJECTS & PREVENTATIVE MAINTENANCE PROGRAMS, AS WELL AS SEMI-ANNUAL RELIABILITY PERFORMANCE SUMMARY. NSBU NOW REALIZING RELIABILITY IMPROVEMENTS FROM PLANNED INVESTMENTS INTO ERIIP/RELIABILITY PROJECTS AND PM PROGRAMS. BEST SAIFI AND SAIDI 1<sup>ST</sup> QUARTER METRICS ON RECORD! OUTAGE IMPACTS FROM HURRICANES DRASTICALLY REDUCED DUE TO ONGOING SYSTEM IMPROVEMENT PROJECTS. GM-CEO PROVIDED CLOSING COMMENTS DEPICTING ALL AREAS OF NSBU BUSINESS AREAS DOING VERY WELL IN Q1 FY2023)



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**RESULTS OF NSBU REGULAR MEETING**

**4. General Manager’s Report – J. Bunch (CONT.)**

b. 1<sup>st</sup> Quarter Balanced Scorecard and Enterprise Metrics – for Dec. 2022 (CONT.)  
(DURING THE PRESENTATIONS COMMS. KELLY COMMENDED CUSTOMER SERVICE TEAM FOR KEEPING IT VERY PERSONAL W/NSBU CUSTOMERS, A NICE THING FOR OUR NSB COMMUNITY AS A WHOLE. COMMS. SMITH COMMENDED WATER FIELD OPS. FOR A WATER MAIN BREAK ON THANKSGIVING ON FLORIDA AVE. – CREW DID A GREAT JOB, WAS IMPRESSED)

(AT CONCLUSION OF PRESENTATIONS, COMMS. HAWES INDICATED THE METRICS ARE A COMMUNICATIONS TOOL, NOT JUST TO COMMISSIONERS BUT TO THE NSBU TEAMS, PUTS ALL ON SAME PAGE AND DIRECTION GOING FORWARD. ALSO IS A QUALITY MEASURE OF HOW WE’RE DOING, ARE WE HITTING OUR MARKS, HELPING OUR CUSTOMERS OR NOT. THIS TIES INTO EVERYTHING ELSE BEING DONE, REALLY IMPORTANT PIECE OF WHAT NSBU IS DOING)

c. Requested Update (*Verbal Rpt.*) – Transformer Outage at Springhill Suites by Marriott (512 Flagler Ave.) and FMEA 2022 Restoring Communities Award to NSBU - V. Steele  
(DIRECTOR, ELECTRIC OPERATIONS PROVIDED VERBAL REPORT RE: TRANSFORMER OUTAGE IN RESPONSE TO COMMS. SMITH’S PREVIOUS INQUIRY. EXPLAINED OUTAGE ROOT CAUSE WAS A BIRD MAKING CONTACT WITH WIRES, BLEW A FUSE FEEDING APPROX. 8 BUSINESSES ON FLAGLER AVE. & ATLANTIC. RESTORED QUICKLY, ADDED SOME INSULATED WIRE DURING REPAIR AND WILL BE ADDING BIRD DISCOURAGERS SOON AT SIMILAR LOCATIONS TO PREVENT PERCHING AND ASSIST W/PREVENTION) (ALSO ANNOUNCED NSBU RCVD. 2022 FMEA RESTORING COMMUNITIES AWARD, 5<sup>TH</sup> CONSECUTIVE YR., AWARDED FOR PARTICIPATION IN MUTUAL ASSISTANCE PROGRAM – CRITICAL TO MUNI’S W/ELECTRIC AND FOR RESTORATION OF SERVICES AFTER STORMS)

**ADD-ON** d. Informational Update on E.V. Charging – J. McMurray (DIRECTOR, STRATEGIC PROGRAMS PROVIDED STATUS UPDATE ON FIVE NSBU E.V. CHARGING STATIONS. LOCATED AT ADVENT HEALTH; LIVE OAK CULTURAL CENTER; CORONADO CIVIC CENTER; CITY HALL ANNEX; AND FAULKNER ST. PRESENTATION INCLUDED ADDRESSES AND PICTURES OF SITES)

**5. Commission Counsel’s Report – General Counsel**

a. ✓ Scheduling Request - Special NSBU Meeting for GM/CEO Merit Reward Determination – FY2022 Performance (SPECIAL NSBU MEETING SCHEDULED FOR 2:30 PM ON 2-27-23 FOR GM-CEO MERIT REWARD DETERMINATION FOR FY2022 PERFORMANCE, IN ACCORDANCE WITH NSBU EMPLOYMENT CONTRACT DATED 8-22-22. WILL BE HELD JUST PRIOR TO FINAL PUBLIC HEARING AND REGULAR NSBU MTG. ON THAT DATE)



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**RESULTS OF NSBU REGULAR MEETING**

**6. Old Business**

**7. New Business**

- a. ✓ Ratification – Cooperative Purchasing Agreement for UKG’s Human Resources Information System (HRIS) – (U.S. Communities Government Purchasing Alliance Master Agreement Ref. No. 18221) – H. Carrizales *(NSBU, State, and Federal Requirements)*

**(RATIFIED PARTICIPATION IN GOVERNMENTAL PURCHASING PROGRAM & IMPLEMENTATION OF A HUMAN RESOURCES INFORMATION SYSTEM (HRIS) FROM KRONOS SAAShr, INC. (UKG COMPANY) THROUGH U.S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE – MASTER AGREEMENT REF. NO. 18221 (ANNUAL RATE OF \$49,245.60 PLUS ONE-TIME SET-UP FEE OF \$12,000 – WILL BE AN ONGOING ENTERPRISE MODERNIZATION PROJECT)**

**8. Possible Other Business - Time for Commissioners**

**(COMMS. SMITH THANKED STAFF FOR GETTING BACK ON MARRIOTT OUTAGE ISSUE)**

**(CHAIRMAN DAVENPORT COMMENDED STAFF FOR TODAY’S PRESENTATIONS AND ALSO COMMENTED IS NOW A NIGHT AND DAY COMPARISON FOR REPORTING QUALITY COMPARED TO 2018)**

✓ A Check Mark Indicates Items Which Commission Approval Has Been Requested On This Agenda  
Please Note -- Most Discussion Items Will Not Have Documentation, Will Be Listed On Agenda Only

\* To commence after conclusion of Preliminary Public Hearing RE: NSBU’S Consideration and Declaration Concerning Two New PURPA Standards – Demand Response and Demand Flexibility and Electric Vehicle Charging Programs.

\*\* Consent items to be approved as recommended or accepted as appropriate without further comments unless discussion is requested by Commissioner.

\*\*\* Pursuant to Section 286.0105 of the Florida Statutes, if an individual decides to appeal any decision made by the New Smyrna Beach Utilities, with respect to any matter considered at a meeting or a hearing, that individual will need a record of the proceedings, and will need to ensure that a verbatim record of the proceedings is made. The transcription of such a verbatim will be provided an individual at a cost to be determined by the New Smyrna Beach Utilities in accordance with the full cost to reproduce such transcriptions and copies.

\*\*\* In accordance with the American with Disabilities Act, persons needing special accommodations to participate in this proceeding should contact the individual or agency sending this notice as soon as possible but no later than two days prior to the proceeding at the address given on the notice.