

City of Port St. Lucie **Procurement Management Division** Nathaniel Rubel, Assistant Director

121 SW Port St. Lucie Blvd,, Port St. Lucie, FL 34984

[NATURE'S KEEPER, INC.] RESPONSE DOCUMENT REPORT

IFB No. 20250115 <u>Furnish & Install Sod</u> RESPONSE DEADLINE: May 1, 2025 at 3:00 pm Report Generated: Monday, May 19, 2025

Nature's Keeper, Inc. Response

CONTACT INFORMATION

Website: https://natures-keeper.com/

Submission Date: Apr 30, 2025 12:22 PM (Eastern Time)

ADDENDA CONFIRMATION

No addenda issued

QUESTIONNAIRE

1. Mandatory Forms

CONTRACTOR'S GENERAL INFORMATION WORKSHEET*

It is understood and agreed that the following information is to be used by the City to determine the qualifications of prospective Contractor to perform the work required. The Contractor waives any claim against the City that might arise with respect to any decision concerning the qualifications of the Contractor.

The undersigned attests to the truth and accuracy of all statements made on this questionnaire. Also, the undersigned hereby authorizes any public official, Engineer, Surety, bank, material or equipment manufacturer, or distributor, or any person, firm or corporation to furnish the City any pertinent information requested by the City deemed necessary to verify the information on this questionnaire.

Please download the below documents, complete, and upload.

• <u>PSL-_Contractor's_General_I...</u>

contractor_general_info.pdf

E-VERIFY FORM * Please download the below documents, complete, and upload.

• <u>E-Verify Form.pdf</u>

Everify.pdf

NON-COLLUSION AFFIDAVIT *

Please download the below documents, complete, and upload.

• Non-Collusion Affidavit-fil...

non_collision_affidavt_1.pdf

SUPPLIER LOCATION CERTIFICATION

Please download the below documents, complete, and upload.

• <u>Supplier Location Certifica...</u>

supplier_location_cert.pdf

COPY OF W-9* W-9.pdf

COPY OF CERTIFICATE OF INSURANCE * Certificate.pdf

COPY OF LICENSES OR CERTIFICATIONS* nk_lic.pdf nk_certificates.pdf

COPY OF BID BOND * bid_bond_psl_1.pdf

2. Electronic Confirmation

CONE OF SILENCE *

To ensure fair consideration is given for all Proposers, it must be clearly understood that upon release of the proposal and during the proposal process, firms and their employees of related companies as well as paid or unpaid personnel acting on their behalf shall not contact or participate in any type of contact with City employees, department heads or elected officials, up to and including the Mayor and City Council. The "Cone of Silence" is in effect for this solicitation from the date the solicitation is advertised on the OpenGov Portal,

until the time an award decision has been approved by City Council and fully executed by all parties. Information about the Cone of Silence can be found under the City Code of Ordinances, Section 35.13. Contact with anyone other than the Issuing Officer may result in the vendor being disqualified. All contact must be coordinated through the Issuing Officer, for the procurement of these services.

Confirmed

CONTRACTOR'S CODE OF ETHICS*

The City of Port St Lucie ("City), through its Procurement Management Division ("Procurement Management Division") is committed to a procurement process that fosters fair and open competition, is conducted under the highest ethical standards and enjoys the complete confidence of the public. To achieve these purposes, Procurement Management Division requires each vendor who seeks to do business with the City to subscribe to this Contractor's Code of Ethics.

A Contractor's bid or proposal will be competitive, consistent and appropriate to the bid documents.

A Contractor will not discuss or consult with other Vendors intending to bid on the same Contract or similar City Contract for the purpose of limiting competition. A Vendor will not make any attempt to induce any individual or entity to submit or not submit a bid or proposal.

• Contractor will not disclose the terms of its bids or proposal, directly or indirectly, to any other competing Vendor prior to the bid or proposal closing date.

• Contractor will completely perform any Contract awarded to it at the contracted price pursuant to the terms set forth in the Contract.

• Contractor will submit timely, accurate and appropriate invoices for goods and/or services actually performed under the Contract.

Contractor will not offer or give any gift, item or service of value, directly or indirectly, to a City employee, City official, employee family member or other vendor contracted by the City.

Contractor will not cause, influence or attempt to cause or influence, any City employee or City Official, which might tend to impair his/her objectivity or independence of judgment; or to use, or attempt to use, his/her official position to secure any unwarranted privileges or advantages for that Vendor or for any other person.

Contractor will disclose to the City any direct or indirect personal interests a City employee or City official holds as it relates to a Vendor contracted by the City.

• Contractor must comply with all applicable laws, codes or regulations of the countries, states and localities in which they operate. This includes, but is not limited to, laws and regulations relating to environmental, occupational health and safety, and labor practices. In addition, Contractor must require their suppliers (including temporary labor agencies) to do the same. Contractor must conform their practices to any published standards for their industry. Compliance with laws, regulations and practices include, but are not limited to, the following:

o Obtaining and maintaining all required environmental permits. Further, Contractor will endeavor to minimize natural resource consumption through conservation, recycling and substitution methods.

o Providing workers with a safe working environment, which includes identifying and evaluating workplace risks and establishing processes for which employee can report health and safety incidents, as well as providing adequate safety training.

o Providing workers with an environment free of discrimination, harassment and abuse, which includes establishing a written antidiscrimination and anti-bullying/harassment policy, as well as clearly noticed policies pertaining to forced labor, child labor, wage and hours, and freedom of association.

DISCLAIMER: This Code of Ethics is intended as a reference and procedural guide to Contractors. The information it contains should not be interpreted to supersede any law or regulation, nor does it supersede the applicable Contractor Contract. In the case of any discrepancies between it and the law, regulation(s) and/or contractor contract, the law, regulatory provision(s) and/or vendor contract shall prevail.

Confirmed

DRUG FREE WORKPLACE*

The undersigned Contractor in accordance with section 287.087, Florida Statutes, hereby certifies that they comply fully with the below requirements.

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are under proposal a copy of the statement specified in subsection (1).

4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 Florida Statutes or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

Confirmed

AFFIDAVIT OF NONGOVERNMENT ENTITY ANTI-HUMAN TRAFFICKING LAWS*

In accordance with section 787.06(13), Florida Statutes, the representative of the nongovernmental entity bidder ("Entity"), attests under penalty of perjury that the Entity does not use coercion for labor or services as defined in section 787.06.

Confirmed

VENDOR SCRUTINIZED COMPANIES LIST CERTIFICATION*

Sections <u>287.135</u> and <u>215.473</u>, Florida Statutes, prohibit Florida municipalities from contracting with companies, for goods or services over \$1,000,000 that are on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or to engage in any Business operations with Cuba or Syria. Sections 287.135 and 215.4725 also prohibit Florida municipalities from contracting with companies, for goods or services in any amount that are on the list of Scrutinized Companies that Boycott Israel.

The list of "Scrutinized Companies" is created pursuant to Section 215.473, Florida Statutes. A copy of the current list of "Scrutinized Companies" can be found at the following link:

https://www.sbafla.com/media/mgodaonn/2024_12_17_-israel-scrutinized-companies-list-for-web.pdf

As the person authorized to sign on behalf of the Respondent Vendor, I hereby certify that the company identified above in the section entitled "Respondent Vendor Name" is not listed on either the Scrutinized Companies with Activities in Sudan List; or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; is not participating in a boycott of Israel; and does not have any business operations with Cuba or Syria. I understand that pursuant to Sections 287.135 and 215.473, Florida Statutes, the submission of a false certification may subject the Respondent Vendor to civil penalties, attorney's fees, and/or costs.

I understand and agree that the City may immediately terminate any contract resulting from this solicitation upon written notice if the company referenced above are found to have submitted a false certification or any of the following occur with respect to the company or a related entity: (i) for any contract for goods or services in any amount of monies, it has been placed on the Scrutinized Companies that Boycott Israel List, or is engaged in a boycott of Israel, or (ii) for any contract for goods or services of one million dollars (\$1,000,000) or more, it has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or it is found to have been engaged in business operations in Cuba or Syria.

Confirmed

I CERTIFY THAT I HAVE READ, UNDERSTOOD AND AGREE TO THE TERMS IN THIS SOLICITATION, AND THAT I AM AUTHORIZED TO SUBMIT THIS RESPONSE ON BEHALF OF MY COMPANY.* Confirmed

PRICE TABLES

FURNISH AND INSTALL COST WORK SHEET

Schedule A

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
1	Bahia Sod (Furnish and Install)	1	SF	\$0.32	\$0.32
2	Bahia Sod (Furnish only)	1	SF	\$0.25	\$0.25
3	Floratam Sod (Furnish and Install)	1	SF	\$0.71	\$0.71
4	Floratam Sod (Furnish only)	1	SF	\$0.65	\$0.65
5	Certified Bermuda Celebration (Furnish and Install)	1	SF	\$1.00	\$1.00
6	Certified Bermuda Celebration (Furnish only)	1	SF	\$1.20	\$1.20
Additional Ur	it Pricing Restoration	I		I	
7	Restoration - Certified Bermuda Celebration	1	SF	\$1.49	\$1.49
8	Restoration - Bahia Sod (including all labor)	1	SF	\$1.01	\$1.01
9	Restoration - Floratam Sod (including all labor)	1	SF	\$1.40	\$1.40
Rolling		I			
10	Rolling - Bahia Sod	1	SF	\$0.02	\$0.02
11	Rolling - Certified Bermuda Celebration	1	SF	\$0.02	\$0.02
12	Rolling - Floratam Sod	1	SF	\$0.02	\$0.02
Watering		1	1	1	
13	Watering	1	1000 GAL.	\$91.00	\$91.00

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
Hydroseed		·			
14	Hydro-mulch@ 1000 Lbs./ acre	1	AC	\$871.20	\$871.20
15	Bahia Seed @ 80 Lbs./Acre	1	AC	\$855.60	\$855.60
16	Cover Crop (Winter-Rye)(Summer- Millet)@ 160 Lbs./Acre	1	AC	\$555.00	\$555.00
Bermuda Hyo	droseed			I	<u></u>
17	Hydro Mulch@ 1000 Lbs.I Acre	1	AC	\$871.20	\$871.20
18	Hulled Bermuda Seed@ 120 Lbs./Acre	1	AC	\$915.60	\$915.60
Overseeding		I	1	1	I
19	Bahia Seed/ Broadcast Seeder@ 40 Lbs./Acre	1	AC	\$871.20	\$871.20
20	Bahia Seed/ Driller Seeder@ 40 Lbs./Acre	1	AC	\$871.20	\$871.20
21	Cover Crop/ Broadcast Seeder@ 80 Lbs./Acre	1	AC	\$683.20	\$683.20
22	Cover Crop/ Driller Seeder@ 80 Lbs./Acre	1	AC	\$683.20	\$683.20
TOTAL			1	1	\$7,276.49



CONTRACTOR'S GENERAL INFORMATION WORK SHEET

1.		Partnership,	Joint	Venture,	Individual	or	other?
2.	Firm's name and m	ain office address,	telephone and	d fax numbers			
	Name: Natur	e's Keeper, Inc.					
	Address: 302	S. Brocksmith Rd	, Fort Pierce,	FL 34945			
					1		
	Telephone N	umber: 772-467-12	.30				
	Fax Number:	772-464-8923					
3. 4.	Contact person Firm's previous	:Krysten Biege names (if any)	rEmail:]	Krysten@Natures			
5.	How many year	rs has your organiz	ation been in	business? <u>38 yea</u>	urs		
6.	Is the firm clair	ning Local Preferen	nce under Cit	y Ordinance 35.12	2? YES NO		
7.	List the license	(s) that qualifies yo	ur firm to con	nstruct this projec	t:		
	St. Lucie Count	ty: 7299 Misc/Publ ty: 5261 Nurseries B Business Enterprise	Retail (Nurse	od Mulch) #7299- ries) #5261-0098	00980440_ 0002		
) 						

10. List five (5) similar to this project completed by your firm in the last 5 years along with a brief description of project, location of project, client name, client phone number, email, value of contract, your firm's percentage of the total contract value, as well as the number of change orders and the total change order value. **DO NOT USE the City of Port St Lucie as a reference**.

Project Number 1

Project Name: South Florida Water Management District C23/ C24 Canal

Description: Furnish and install sod for the C23 / C24 Canal

Location: St Lucie County

Client Name, Phone Number & Email: SFWMD/ Jose Viamontes: 772-940-7155 jviamont@sfwmd.gov

Value of Total Contract: \$989,438.27

Date of Completion: On going

Firm's Percentage of Total Contract: 100%

Number of Change Orders: 0

Value of Change Orders: 0.00

Was Project Completed on Schedule: Yes

Was Project Completed within Budget? Yes

Project Number 2

Project Name: Punta Gorda Airport

Description: Furnish and Install for the Punta Gorda Airport

Location: Punta Gorda, FL

Client Name, Phone Number & Email: Dickerson of Florida, John Pluswick, 772-370-5268 JPLUSWICK@DFIFL.com

Value of Total Contract: \$165,433.13

Date of Completion: 2/26/24

Firm's Percentage of Total Contract: 100%

Number of Change Orders: 0

Value of Change Orders: 0.00

Was Project Completed on Schedule: Yes

Was Project Completed within Budget? Yes

Project Number 3

Project Name: St. Lucie County Furnish Supply and Installation of Sod

Description: This a four-year contract to supply and Install sod through the St. Lucie

County area.

Location: St Lucie County, Fl

Client Name, Phone Number & Email: St. Lucie County:772-462-1700 cdiminod@stlucieco.org

Value of Total Contract: Unit Price Contract for Furnish and Install Sod

Date of Completion: 4 Year Contract

Firm's Percentage of Total Contract: 100%

Number of Change Orders: 0

Value of Change Orders: 0.00

Was Project Completed on Schedule: In Process yes

Was Project Completed within Budget? yes

Project Number 4

Project Name: Indian River County Board of County Commissioners

Description: Annual Bid for Sod # 2024042

Location: Indian River County, FL

Client Name, Phone Number & Email: Indian River BOCC #772-226-1416,

purchasing@indianriver.gov

Value of Total Contract: Sod Unit Price Contract

Date of Completion: In Process – June 17, 2025

Firm's Percentage of Total Contract: 100%

Number of Change Orders: 0

Value of Change Orders: 0.00

Was Project Completed on Schedule: In Process- Yes

Was Project Completed within Budget? yes

Project Number 5

Project Name: Fort Pierce Utilities Authority Contract (FPUA)

Description: Supply and Installed Sod at Unit Pricing for Fort Pierce Utilities

Location: Fort Pierce, FL

Client Name, Phone Number & Email: Fort Pierce Utilities Authority (772) 466-1600 ext. 6342, pietilawillms@fpua.com

Value of Total Contract: Unit Price Contract

Date of Completion: One Year contract - January 29, 2025

Firm's Percentage of Total Contract: 100%

Number of Change Orders: 0

Value of Change Orders: 0.00

Was Project Completed on Schedule: In process- yes

Was Project Completed within Budget? yes

11. List the number of personnel that will be assigned to the project and include job titles and their licenses or certifications.

Krysten Bieger – President and EEO Officer – DBE / WBE- Certified

Stewart Fekata- Vice President and Director of Field Operations. -Pesticide/Best Practices License/ Certification

Gulliermo Salas – Field Operations Manager – 27 Years with NK

Rigoberto Castillo Gonzalez - Forman -

Niklas A Lee – Forman

Ignacio Gonzalez-Forman

12. Has the Contractor or any principals of the applicant organization failed to qualify as a responsible Contractor; refused to enter into a contract after an award has been made; failed to complete a contract during the past five (5) years or been declared to be in default in any contract or been assessed liquidated damages in the last five (5) years? List the name of project, location, client, engineer, date and reason. Use additional pages if needed.

Total Number of Projects where Failure to Complete Work Occurred: ____0____

Project Number 1
Project Name:
Project Location:
Client Name and Phone Number:
Engineer Name and Phone Number:
Date:
Reason:

Insert additional projects if needed.

13. Has the Contractor or any of its principals ever been declared bankrupt or reorganized under Chapter 11 or put into receivership?

Yes () No (**X**)

If yes, please explain:

14. List any lawsuits pending or completed within the past five (5) years involving the corporation, partnership or individuals with more than ten percent (10 %) interest:
 No pending lawsuits

(N/A is not an acceptable answer - insert lines if needed)

15. List any judgments from lawsuits in the last five (5) years: No Judgments

(N/A is not an acceptable answer - insert lines if needed)

16. List any criminal violations and/or convictions of the Proposer and/or any of its principals: No Criminal Violations

(N/A is not an acceptable answer - insert lines if needed)

17. List subcontractors and major material suppliers for the project. Include telephone numbers. Insert additional sheets if necessary.

Material / Sod Suppliers:

Triple T Land Services - 863-634-2158

Agriturf Inc. – 863-634-7163

Willaway -772-263-6899

Unlimited Turf - 863-634-2708

162.		
112	President	
Signature	Title	



Supplier/Consultant acknowledges and agrees to the following:

- 1. Shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Supplier/Consultant during the term of the contract; and
- 2. Shall expressly require any subcontractors performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.
- 3. The Contractor hereby represents that it is in compliance with the requirements of Sections 448.09 and 448.095, Florida Statutes. The Contractor further represents that it will remain in compliance with the requirements of Sections 448.09 and 448.095 Florida Statutes, during the term of this contract and all attributed renewals.
- 4. The Contractor hereby warrants that it has not had a contract terminated by a public employer for violating Section 448.095, Florida Statutes, within the year preceding the effective date of this contract. If the Contractor has a contract terminated by a public employer for any such violation during the term of this contract, it must provide immediate notice thereof to the City.

E-Verify Company Identification Number	386462				
Date of Authorization	3/25/25				
Name of Contractor	Nature's Keeper, Inc.				
Name of Project	Furnish & Install Sod				
Solicitation Number (If Applicable)	20250115				
I hereby declare under penalty of perjury that Executed on <u>March</u> <u>2</u>	the foregoing is true and correct. 5, 20_25_in_Fort Pierce(city),_FL(state).				
Ma.	Krysten Bieger				
Signature of Authorized Officer	Printed Name and Title of Authorized Officer or Agent				
SUBSCRIBED AND SWORN BEFORE ME ON THIS THE 25					



NON-COLLUSION AFFIDAVIT

	(Title)	(Name of Company)	
1.	They are President	of <u>Nature's Keeper</u> , Inc.	the Proposer that
Kry	rsten Bieger (Name/s)	, being first duly sworn, dis	poses and says that:
Cou	nty of <u>St. Lucie</u>	}	
Stat	e of <u>Florida</u>	}	

has submitted the attached PROPOSAL;

2. He is fully informed respecting the preparation and contents of the attached proposal and of all pertinent circumstances respecting such PROPOSAL;

3. Such Proposal is genuine and is not a collusive or sham Proposal;

4. Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Proposer, firm or person to submit a collusive or sham Proposal in connection with the contract for which the attached proposal has been submitted or to refrain from proposing in connection with such Contract or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Proposer, firm or person to fix the price or prices in the attached Proposal or of any other Proposer, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Port St. Lucie or any person interested in the proposed Contract; and

5. The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Proposer or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.



(Signed)

(Title) President

STATE OF FLORIDA } COUNTY OF ST. LUCIE} SS:

The foregoing instrument was acknowledged before me this (Date) 3-25-25

by: Krysten Biefer

who is personally known to me or who has produced

as identification and who did (did not) take an oath.

Commission No. 5/18/26

Notary Print: Teresa J Munson
Notary Signature: Senesa (Mondon
\sim





SUPPLIER LOCATION CERTIFICATION

The undersigned, as a duly authorized representative of the Supplier listed herein, certifies to the best of their knowledge and belief, that the Supplier's location is correctly reflected based upon the below information. For purposes of this section, "Location" shall mean a business which:

a) How far is the Supplier's fixed office or distribution point located from City Hall; and

b) Is the principal offeror who is a single offeror; a business which is the prime contractor and not a subcontractor; or a partner or joint venturer submitting an offer in conjunction with other businesses.

Complete the following and upload this document and the Google Maps print out to the required sourcing platform:

^{Business Name:} Nature's Keeper, Inc.	
Current Local Address: 302 S. Brocksmith Rd, Fort Pierce, FL 34945	Phone: 772-467-1230
Length of time at this address: 5.5 years	_{Fax:} 772-467-8923
Please provide your prior business address if the above address has been for less than one issuance of this solicitation.	(1) year, prior to the
Length of time at this address:	
Home Office Address:	Phone:
Length of time at this address:	Fax:
(Signed) (Title) President	
STATE OF FLORIDA } COUNTY OF ST. LUCIE} SS:	
The foregoing instrument was acknowledged before me this (Date) 03-25-25	
by: Krysten Bieger who is personally known to me or who has produced	awatang pang bang ang sang sang sang sang sang sang sa
as identification and who did (did not) take an oath. Teresa J Munson Notary (print & sign name)	TERESA MUNSON MY COMMISSION # HH 23790 EXPIRES: May 18, 2026

Depart Interna	W-9 March 2024) ment of the Treasury I Revenue Service	Go to www.	ification Numl	tructions and the late	st infor		-			req	e for uesta id to	ər. D	o not
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NATURE'S KEEPER INC. 2 Business name/disregarded entity name, if different from above.													
 3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. Individual/sole proprietor C corporation S corporation Partnership Trust/estate LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax 								dividu Ige 3):	als;				
Print or type. c Instruction;	classification	o of the LLC, unless it is a dism ax classification of its owner.	egarded entity. A disregarder	d entity should instead che	ick the ap	ax oprop	orlate	Col	mption f npliance le (if any)	Act (F			
Print or type. See Specific Instructions on	and you are pro	checked "Partnership" or "Tru viding this form to a partners ive any foreign partners, own	ihip, trust, or estate in whici	h vou have an ownership	Interest,	chẹc	ж]]	outside				
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Part		r Identification Num		•									
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Part	Certifica	tion								1	I 1	ł.	<u> </u>
	penalties of perjury	•											
2. l am Serv no lo	not subject to bac ice (IRS) that I am s onger subject to ba	this form is my correct tax kup withholding because (subject to backup withhold ckup withholding; and her U.S. person (defined b	a) I am exempt from back ding as a result of a failure	kup withholding, or (b)	have n	ot b	een r	notified	bv the	Inter	nal Re ed me	venu that	e Iam
		ered on this form (if any) in		t from FATCA reporting	a is com	ect							
Certific becaus acquisit	ation instructions. e you have failed to lion or abandonmen	You must cross out item 2 report all interest and divid t of secured property, canc dends, you are not required	above if you have been needs on your tax return. Fellation of debt, contribution	otified by the IRS that yo or real estate transactio lons to an individual reti	ou are cu ns, item rement a	urrer 2 do	oes ni aeme	ot appl ant (IR/	y. For m	iortga gener	age int allv, p	erest avme	ints
Sign Here	Signature of U.S. person		Si	D	ate	1.	110	5/2	02.	5			
Gen	eral Instru	ctions	.	New line 3b has be	en adde	ad to	this	/ form.	A flow-t	hrou	gh ent	ity is	
Section	references are to t	he Internal Revenue Code	unless otherwise	required to complete foreign partners, own to another flow-throu	iers, or b	bene	ficiar	ies wł	en it pr	ovide	s the	Form	W-9
Future related after the	to Form W-9 and it ay were published,	r the latest information ab s instructions, such as leg go to www.irs.gov/FormW	islation enacted	change is Intended to regarding the status of beneficiaries, so that requirements. For exa	provide of its ind it can sa	a fi lirect atisfy	low-t t fore y any	hrougi Ign pa applic	n entity rtners, c able rej	with I owne portir	inform rs, or ng	ation	
	t's New	to clarify how a disregard	ed entity completes	partners may be required Partnership Instruction	ired to c	om	plete	Scheo	lules K-	2 and	1 K-3,	See i	the
this line	. An LLC that is a d	isregarded entity should o classification of its owner	heck the	Purpose of Fo	orm								
should	check the "LLC" bo	An individual or entity information return with	(Form V h the IR:	V-9 Sis	requa givina	ester) i g you i	vho is r his forn	equir n bec	ed to i ause i	file ar they	٦		

Form **W-9** (Rev. 3-2024)

Form W-9 (Rev. 3-2024)

must obtain your correct taxpayer identification number (TIN), which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

Form 1099-INT (interest earned or paid).

 Form 1099-DIV (dividends, including those from stocks or mutual funds).

 Form 1099-MISC (various types of income, prizes, awards, or gross proceeds).

Form 1099-NEC (nonemployee compensation).

 Form 1099-B (stock or mutual fund sales and certain other transactions by brokers).

Form 1099-S (proceeds from real estate transactions).

Form 1099-K (merchant card and third-party network transactions).
 Form 1098 (home mortgage interest), 1098-E (student loan interest), and 1098-T (tuition).

Form 1099-C (canceled debt).

Form 1099-A (acquisition or abandonment of secured property).

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

Caution: If you don't return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup* withholding, later.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued);

2. Certify that you are not subject to backup withholding; or

3. Claim exemption from backup withholding if you are a U.S. exempt payee; and

4. Certify to your non-foreign status for purposes of withholding under chapter 3 or 4 of the Code (if applicable); and

5. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting is correct. See What is FATCA Reporting, later, for further information.

Note: If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

An individual who is a U.S. citizen or U.S. resident alien;

 A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;

An estate (other than a foreign estate); or

A domestic trust (as defined in Regulations section 301.7701-7).

Establishing U.S. status for purposes of chapter 3 and chapter 4 withholding. Payments made to foreign persons, including certain distributions, allocations of income, or transfers of sales proceeds, may be subject to withholding under chapter 3 or chapter 4 of the Code (sections 1441–1474). Under those rules, if a Form W-9 or other certification of non-foreign status has not been received, a withholding agent, transferee, or partnership (payor) generally applies presumption rules that may require the payor to withhold applicable tax from the recipient, owner, transferor, or partner (payee), See Pub. 515, Withholding of Tax on Nonresident Allens and Foreign Entities.

The following persons must provide Form W-9 to the payor for purposes of establishing its non-foreign status.

 In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the disregarded entity.

 In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the grantor trust.

 In the case of a U.S. trust (other than a grantor trust), the U.S. trust and not the beneficiaries of the trust.

See Pub. 515 for more information on providing a Form W-9 or a certification of non-foreign status to avoid withholding,

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person (under Regulations section 1.1441-1(b)(2)(iv) or other applicable section for chapter 3 or 4 purposes), do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515). If you are a qualified foreign pension fund under Regulations section 1.897(i)-1(d), or a partnership that is wholly owned by qualified foreign pension funds, that is treated as a non-foreign person for purposes of section 1445 withholding, do not use Form W-9. Instead, use Form W-8EXP (or other certification of non-foreign status).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treatles contain a provision known as a saving clause. Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident allen for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items.

 The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income raceived by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if their stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student who qualifies for this exception (under paragraph 2 of the first Protocol) and is relying on this exception to claim an exemption from tax on their scholarship or fellowship income would attach to Form W-9 a statement that includes the Information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 24% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include, but are not limited to, interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalites, nonemployee pay, payments made in settlement of payment card and third-party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester;

 You do not certify your TIN when required (see the instructions for Part II for details);

3. The IRS tells the requester that you furnished an incorrect TIN;

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable Interest and dividends only); or

5. You do not certify to the requester that you are not subject to backup withholding, as described in item 4 under "By signing the filledout form" above (for reportable interest and dividend accounts opened after 1983 only). Certain payees and payments are exempt from backup withholding. See Exempt payee code, later, and the separate Instructions for the Requester of Form W-9 for more information.

See also Establishing U.S. status for purposes of chapter 3 and chapter 4 withholding, earlier.

What Is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all U.S. account holders that are specified U.S. persons. Certain payees are exempt from FATCA reporting. See Exemption from FATCA reporting code, later, and the instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you are no longer tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for faisifying information. Willfully faisifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

• Individual. Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note for ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040 you filed with your application.

 Sole proprietor. Enter your individual name as shown on your Form 1040 on line 1. Enter your business, trade, or "doing business as" (DBA) name on line 2.

• Partnership, C corporation, S corporation, or LLC, other than a disregarded entity. Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

 Other entities. Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. Enter any business, trade, or DBA name on line 2.

• Disregarded entity. In general, a business entity that has a single owner, including an LLC, and is not a corporation, is disregarded as an entity separate from its owner (a disregarded entity). See Regulations section 301.7701-2(c)(2). A disregarded entity should check the appropriate box for the tax classification of its owner. Enter the owner's name on line 1. The name of the owner entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For

example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2. If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 Instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line :

If you have a business name, trade name, DBA name, or disregarded entity name, enter it on line 2.

Line 3a

Check the appropriate box on line 3a for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3a.

IF the entity/individual on line 1 is a(n)	THEN check the box for
Corporation	Corporation.
 Individual or Sole proprietorship 	Individual/sole proprietor.
 LLC classified as a partnership for U.S. federal tax purposes or LLC that has filed Form 8832 or 2553 electing to be taxed as a corporation 	Limited liability company and enter the appropriate tax classification: P = Partnership, C = C corporation, or S = S corporation.
Partnership	Partnership.
Trust/estate	Trust/estate.

Line 3b

Check this box if you are a partnership (including an LLC classified as a partnership for U.S. federal tax purposes), trust, or estate that has any foreign partners, owners, or beneficiaries, and you are providing this form to a partnership, trust, or estate, in which you have an ownership interest. You must check the box on line 3b if you receive a Form W-8 (or documentary evidence) from any partner, owner, or beneficiary establishing foreign status or if you receive a Form W-9 from any partner, owner, or beneficiary that has checked the box on line 3b.

Note: A partnership that provides a Form W-9 and checks box 3b may be required to complete Schedules K-2 and K-3 (Form 1065). For more information, see the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

If you are required to complete line 3b but fail to do so, you may not receive the information necessary to file a correct information return with the IRS or furnish a correct payee statement to your partners or beneficiaries. See, for example, sections 6698, 6722, and 6724 for penalties that may apply.

Line 4 Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

Exempt payes code.

 Generally, individuals (including sole proprietors) are not exempt from backup withholding.

 Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.

 Corporations are not exempt from backup withholding for payments made in settlement of payment card or third-party network transactions.

 Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space on line 4.

1—An organization exempt from tax under section 501(a), any iRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2).

2-The United States or any of its agencies or Instrumentalities.

3-- A state, the District of Columbia, a U.S. commonwealth or territory, or any of their political subdivisions or instrumentalities.

4-A foreign government or any of its political subdivisions, agencies, or instrumentalities.

5-A corporation.

6-A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or territory.

7—A futures commission merchant registered with the Commodity Futures Trading Commission.

8-A real estate investment trust,

9-An entity registered at all times during the tax year under the investment Company Act of 1940.

10-A common trust fund operated by a bank under section 584(a).

11-A financial institution as defined under section 581.

12—A middleman known in the Investment community as a nominee or custodian.

13-A trust exempt from tax under section 664 or described in section 4947.

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for	THEN the payment is exempt for				
Interest and dividend payments	All exempt payees except for 7.				
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.				
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4.				
 Payments over \$600 required to be reported and direct sales over \$5,000¹ 	Generally, exempt payees 1 through 5. ²				
Payments made in settlement of payment card or third-party network transactions	Exempt payees 1 through 4.				

¹See Form 1099-MISC, Miscellaneous Information, and its instructions.

²However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) entered on the line for a FATCA exemption code.

A-An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37).

B-The United States or any of its agencies or instrumentalities. C-A state, the District of Columbia, a U.S. commonwealth or

territory, or any of their political subdivisions or instrumentalities.

D-A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(o)(1)(i).

E-A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i).

F--A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state.

G-A real estate investment trust.

H - A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the investment Company Act of 1940.

I-A common trust fund as defined in section 584(a).

J-A bank as defined in section 581.

L-A trust exempt from tax under section 664 or described in section 4947(a)(1).

M-A tax-exempt trust under a section 403(b) plan or section 457(g) plan.

Note: You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, enter "NEW" at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have, and are not eligible to get, an SSN, your TIN is your IRS ITIN. Enter it in the entry space for the Social security number. If you do not have an ITIN, see *How to get a TIN* below.

if you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note: See What Name and Number To Give the Requester, later, for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at *www.SSA.gov.* You may also get this form by calling 800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/EIN.* Go to *www.irs.gov/Forms* to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to *www.irs.gov/OrderForms* to place an order and have Form W-7 and/or Form SS-4 mailed to you within 15 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and enter "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For Interest and dividend payments, and certain payments made with respect to readily tradable instruments, you will generally have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note: Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon. See also *Establishing U.S.* status for purposes of chapter 3 and chapter 4 withholding, earlier, for when you may instead be subject to withholding under chapter 3 or 4 of the Code.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

K-A broker.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alian, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee* code, earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalities, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third-party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account) other than an account maintained by an FFI	The actual owner of the account or, if combined funds, the first individual on the account ¹
 Two or more U.S. persons (joint account maintained by an FFI) 	Each holder of the account
 Gustodial account of a minor (Uniform Gift to Minors Act) 	The minor ²
5. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee ¹
 b. So-called irust account that is not a legal or valid trust under state law 	The actual owner ¹
 Sole proprietorship or disregarded entity owned by an Individual 	The owner ³
 Grantor trust filing under Optional Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))** 	The grantor*

For this type of account:	Give name and EIN of:		
 Disregarded entity not owned by an individual 	The owner		
9. A valid trust, estate, or pension trust	Legal entity ⁴		
10. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation		
11. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization		
12. Partnership or multi-member LLC	The partnership		
13. A broker or registered nominee	The broker or nominee		
14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity		
 Grantor trust filing Form 1041 or under the Optional Filing Method 2, requiring Form 1099 (see Regulations section 1.671-4(b)(2)(i)(B))** 	The trust		

¹List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

⁹You must show your individual name on line 1, and enter your business or DBA name, if any, on line 2. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.)

*Note: The grantor must also provide a Form W-9 to the trustee of the trust.

**For more information on optional filing methods for grantor trusts, see the instructions for Form 1041.

Note: If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records From Identity Theft

Identify theft occurs when someone uses your personal information, such as your name, SSN, or other identifying information, without your permission to commit fraud or other crimes. An identify thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN
- Ensure your employer is protecting your SSN, and

Be careful when choosing a tax return preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

if your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity, or a questionable credit report, contact the IRS Identity Theft Hotline at 800-908-4490 or submit Form 14039.

For more information, see Pub. 5027, identity Theft Information for Taxpayers.

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Victims of Identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 877-777-4778 or TTY/TDD 800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scarn the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to *phishing@irs.gov*. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 800-366-4484. You can forward suspicious emails to the Federal Trade Commission at *spam@uce.gov* or report them at *www.ftc.gov/complaint*. You can contact the FTC at *www.ftc.gov/ldtheft* or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see *www.identityTheft.gov* and Pub. 5027.

Go to www.irs.gov/identityTheft to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and territories for use in administering their laws. The information may also be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payors must generally withhold a percentage of taxable interest, dividends, and certain other payments to a payee who does not give a TIN to the payor. Certain penalties may also apply for providing false or fraudulent information.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 04/25/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.										
lf \$	PORTANT: If the certificate holder is a SUBROGATION IS WAIVED, subject to s certificate does not confer rights to	the t	erms	and conditions of the po	licy, ce	rtain policies				
	s certificate does not confer rights to	the c	ertino	cate holder in neu of such	CONTAC			ABW		
	n & Brown Insurance Services, Inc.				CONTACT NAME: Avonelle McClean BBA ARM PHONE (A/C, No, Ext): (561) 686-2266 FAX (A/C, No): (561) 686-2313					86-2313
	Worthington Rd Ste 175				(A/C, No E-MAIL ADDRES	Avonalla	McClean@bbro		(001)0	
West Palm Beach FL 33409			INSURER(S) AFFORDING COVERAGE NAIC #					NAIC #		
INSUF					INSURER A: Greenwich insurance Company INSURER B: Travelers Property Casualty Company of America 25674					25674
			INSURER E: FFVA Mutual Insurance Co. 10385							
302 S. Brocksmith Rd			INSURER D : Westchester Surplus Lines Insurance Company							
					INSURE					
	Fort Pierce			FL 34945	INSURE	RF:				
COV	ERAGES CER	TIFIC	ATE I	NUMBER: 25/26 Master				REVISION NUMBER:		
INI CE EX	IS IS TO CERTIFY THAT THE POLICIES OF I DICATED. NOTWITHSTANDING ANY REQUI RTIFICATE MAY BE ISSUED OR MAY PERTA CLUSIONS AND CONDITIONS OF SUCH PO	REME AIN, TH LICIES	NT, TE HE INS S. LIM	RM OR CONDITION OF ANY CONDITION OF ANY CONTRACT AFFORDED BY THE		ACT OR OTHER ES DESCRIBEI ED BY PAID CL	R DOCUMENT \ D HEREIN IS S _AIMS.	WITH RESPECT TO WHICH T	HIS	
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER		POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT		
-	COMMERCIAL GENERAL LIABILITY							EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000 \$ 100,0	
								MED EXP (Any one person)	\$ 10,000	
A		Y		NGL-1009012-01		04/26/2025	04/26/2026	PERSONAL & ADV INJURY	\$ 1,000,000	
	GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE	_{\$} 2,00	0,000
								PRODUCTS - COMP/OP AGG	_{\$} 2,00	0,000
	OTHER:								\$	
								COMBINED SINGLE LIMIT (Ea accident)	\$ 1,00	0,000
	ANY AUTO							BODILY INJURY (Per person)	\$	
A	OWNED AUTOS ONLY	Y		NBA-1004674-04		04/26/2025	04/26/2026	BODILY INJURY (Per accident)		
	HIRED AUTOS ONLY NON-OWNED AUTOS ONLY							PROPERTY DAMAGE (Per accident)	\$	
								Medical payments	\$ 5,000	
							0.4/0.0/00.00	EACH OCCURRENCE	\$ 3,000,000	
В	EXCESS LIAB CLAIMS-MADE	Y		CUP-2S246141-25-NF		04/26/2025	04/26/2026	AGGREGATE	\$ 3,000,000 \$	
	DED RETENTION \$ 10,000							PER OTH-		
	AND EMPLOYERS' LIABILITY Y / N							STATUTE ER	1 00	0.000
С	ANY PROPRIETOR/PARTNER/EXECUTIVE N OFFICER/MEMBER EXCLUDED?	N/A		WC840-0811830-2025A		04/26/2025	04/26/2026	E.L. EACH ACCIDENT	\$ 1,000,000 \$ 1,000,000	
	(Mandatory in NH)							E.L. DISEASE - EA EMPLOYEE	1 000 000	
	DESCRIPTION OF OPERATIONS below							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000	
D	Pollution			G73539559 004		04/26/2025	04/26/2026	Aggragate4 Limit	\$1,0	00,000
DESC	RIPTION OF OPERATIONS / LOCATIONS / VEHICLE	S (AC	ORD 1	01, Additional Remarks Schedule.	may be at	tached if more sp	bace is required)	<u> </u>		
	Contract #20250115 - Furnish & Install SOE			· · · · · · · · · · · · · · · · · · ·			/			
Ci+.	of Port St. Lucia, a municipality of the Otat-	of El-	vide :	te officere agente and amel-	V000 000	listed oc od-1	tional incurad	with respect to the Const-		
Liabi	of Port St. Lucie, a municipality of the State lity resulting from the Named Insured's ong	oing a	nd co	mpleted operations and Auto	Liability	policies when	required as pe	r written contract. Coverage	is	
	idered primary and non-contributory with re									
	ogation favors the additional insured with re act. Umbrella follows form subject to policy									
								· · ·		
CER	TIFICATE HOLDER				CANC	ELLATION				
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN						BEFORE				
City Of Port St. Lucie Attn: Procurement							PROVISIONS.			
Management Division										
121 SW Port St. Lucie Blvd.			AUTHORIZED REPRESENTATIVE							
Port St. Lucie FL 34984			Contract to Strates							
							© 1988-2015	ACORD CORPORATION.	All ria	hts reserved



2024 - 2025

Seats #

St. Lucie County Local Business Tax Receipt

P.O. Box 308, Fort Pierce, FL 34954 tcslc.com Facilities or machines #

DBA name

Employees #8

Receipt #7299-00980440 Expires SEPTEMBER 30, 2025

Type of business 7299 MISC/PUBLIC SERVICE (SOD MULCH)

Rooms #

Business: Natures's Keeper Inc

Mailing address:	Natures's Keepe 302 S. Brocksmi Fort Pierce, FL	th Rd	Business location: 302 S. Brocksmith Rd Fort Pierce, FL 34945 *GOOD FOR THIS LOCATION ONLY*
RENEWAL Original tax: Penalty:	\$27.55	St Lucie County 2308-422-0004-000/5	5 V10029
Collection cost: Total:	\$27,55	Paid 09/19/2024 27	2.55 0000-20240919-088691

Law requires this Local Business Tax Receipt to be displayed conspicuously at the place of business in such a manner that it can be open to the view of the public and subject to inspection by all duly authorized officers of the county. Upon failure to do so, the local business taxpayer shall be subject to the payment of another Local Business Tax for the same business, profession or occupation.

Pursuant to Florida law, all Local Business Tax Receipts shall be sold by the Tax Collector beginning July 1 of each year and shall expire on September 30 of the succeeding year. Those Local Business Tax Receipts renewed beginning October 1 shall be delinquent and subject to a delinquency penalty of 10 percent for the month of October. An additional 5 percent penalty for each month of delinquency is added until paid, provided that the total delinquency penalty shall not exceed 25 percent of the Local Business Tax for the delinquent establishment.

In addition to the penalty, the Tax Collector is entitled to a collection fee of \$1 to \$5. This fee is based on the amount of Local Business Tax, which will be collected from delinquent taxpayers after September 30 of the business year.

This receipt is a Local Business Tax only. It does not permit the local business taxpayer to violate any existing regulatory or zoning laws of the state, county or city. It also does not exempt the local business taxpayer from any other taxes, licenses or permits that may be required by law.

Pursuant to Florida law, Local Business Taxes are subject to change.

Natures's Keeper Inc 302 S. Brocksmith Rd Fort Pierce, FL 34945



2024 - 2025

Seats #

St. Lucie County Local Business Tax Receipt

P.O. Box 308, Fort Pierce, FL 34954 tcslc.com Facilities or machines #

Total:

Type of business 5261 NURSERIES RETAIL (NURSERIES)

\$27.55

Employees #

Receipt #5261-00980002 Expires SEPTEMBER 30, 2025

Business: Natures's Keeper Inc **DBA** name Mailing address: Natures's Keeper Inc. Business location: 302 S. Brocksmith Rd 302 S. Brocksmith Rd Fort Pierce, FL 34945 Fort Pierce, FL 34945 *GOOD FOR THIS LOCATION ONLY* RENEWAL St Lucie County Original tax: \$27.55 2308-422-0004-000/5 V10029 Penalty: Collection cost: Paid 09/19/2024 27.55 0000-20240919-088690

Rooms #

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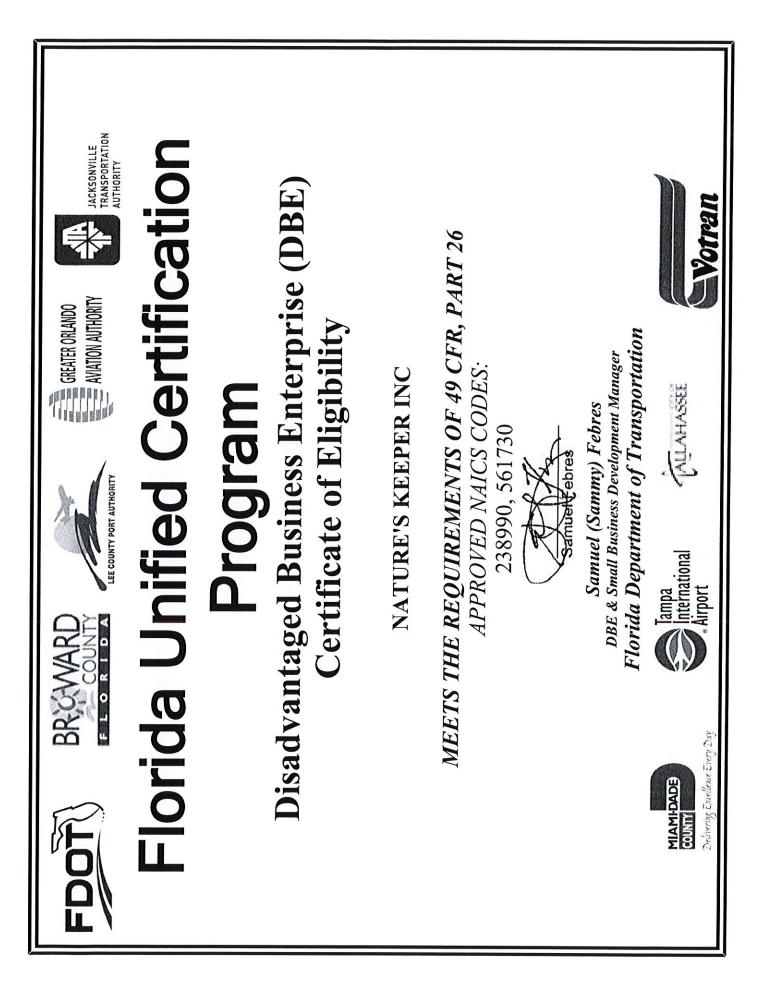
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Pursuant to Florida law, Local Business Taxes are subject to change.

Natures's Keeper Inc 302 S. Brocksmith Rd Fort Pierce, FL 34945



ANNIVERSARY DATE – Annually on January 21

INC under the Florida's Unified Certification Program (UCP) as a Disadvantaged Business Enterprise (DBE), in accordance with Title 49 Part 26, Code of Federal Regulations (CFR). The Florida Department of Transportation (Department) has certified, NATURE'S KEEPER

eligibility annually through this office. We will notify Owners of their responsibilities in **DBE Certification does not expire.** It is contingent upon the firm maintaining advance of the anniversary date. We have listed the firm in the Florida's DBE Certification Directory, found at the following link: <u>https://fdotxwp02.dot.state.fl.us/EqualOpportunityOfficeBusinessDirectory</u>

identify eligible work area(s) through the Directory. The Department makes available DBE Prime contractors and consultants must verify the firm's DBE certification status, and Support Service Providers, offering managerial and technical assistance at no cost.

Contact us at (850) 414-4747 or via email <u>DBECert.Help@dot.state.fl.us</u> with your questions or concerns. Thank you.

Samuel (Sammy) Febres DBE & Small Business Development Manager Equal Opportunity Office



SOUTH FLORIDA WATER MANAGEMENT DISTRICT

August 4, 2022

Krysten Bieger, President Nature's Keeper, Inc. 302 S. Brocksmith Road Fort Pierce, FL 34945

REGISTERED VENDOR NO.: 1114931

CERTIFICATION EFFECTIVE DATE October 19, 2022 CERTIFICATION EXPIRATION DATE October 19, 2025

Dear Ms. Bieger:

Congratulations, the South Florida Water Management District (District) has recertified your firm as a Small Business Enterprise (SBE). This certification is valid for three (3) years and may <u>only</u> be applied when business is conducted in the following area(s):

Mowing; Landscaping; and Sod Supplier and Installation Services

Your submittal of bids or proposals to supply other products or services outside of the specialty area(s) noted above will not count toward SBE participation. If you require certification in other specialty areas, please contact the Procurement Bureau, SBE Section, for additional information.

Renewal is required every three (3) years and should be requested a minimum of 45 days prior to the above expiration date.

If any changes occur within your company during the certification period such as ownership, affiliate company status, address, telephone number, licensing status, gross revenue, or any information that relates to your SBE Certification status, you must notify this office in writing immediately. It is imperative that we maintain current information on your company at all times.

Certification is not a guarantee that your firm will receive work, nor an assurance that your firm will remain in the District's vendor database.

We look forward to a mutually beneficial working relationship.

Sincerely,

Jennifer Dollar SBE Program Specialist Procurement Bureau

JD



t

UNITED FIRE & CASUALTY COMPANY, CEDAR RAPIDS, IA UNITED FIRE & INDEMNITY COMPANY, WEBSTER, TX FINANCIAL PACIFIC INSURANCE COMPANY, LOS ANGELES, CA CERTIFIED COPY OF POWER OF ATTORNEY (original on file at Home Office of Company – See Certification)

Inquiries: Surety Department 118 Second Ave SE Cedar Rapids, IA 52401

KNOW ALL PERSONS BY THESE PRESENTS, That UNITED FIRE & CASUALTY COMPANY, a corporation duly organized and existing under the laws of the State of Iowa; UNITED FIRE & INDEMNITY COMPANY, a corporation duly organized and existing under the laws of the State of Texas; and FINANCIAL PACIFIC INSURANCE COMPANY, a corporation duly organized and existing under the laws of the State of California (herein collectively called the Companies), and having their corporate headquarters in Cedar Rapids, State of Iowa, does make, constitute and appoint

Jeffrey W. Reich their true and lawful Attorney-in-Fact with power and authority hereby conferred to sign, seal and execute in its behalf all lawful bonds, undertakings and other obligatory instruments of similar nature provided that no single obligation shall exceed \$100,000,000.00

Surety Bond Number: Bid Bond

Principal: Nature's Keeper, Inc.

Obligee: City of Port St. Lucie

and to bind the Companies thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of the Companies and all of the acts of said Attorney, pursuant to the authority hereby given and hereby ratified and confirmed.

The Authority hereby granted is continuous and shall remain in full force and effect until revoked by UNITED FIRE & CASUALTY COMPANY, UNITED FIRE & INDEMNITY COMPANY, AND FINANCIAL PACIFIC INSURANCE COMPANY.

This Power of Attorney is made and executed pursuant to and by authority of the following bylaw duly adopted by the Boards of Directors of UNITED FIRE & CASUALTY COMPANY, UNITED FIRE & INDEMNITY COMPANY, and FINANCIAL PACIFIC INSURANCE COMPANY.

"Article VI - Surety Bonds and Undertakings"

Section 2, Appointment of Attorney-in-Fact. "The President or any Vice President, or any other officer of the Companies may, from time to time, appoint by written certificates attorneys-in-fact to act in behalf of the Companies in the execution of policies of insurance, bonds, undertakings and other obligatory instruments of like nature. The signature of any officer authorized hereby, and the Corporate seal, may be affixed by facsimile to any power of attorney or special power of attorney or certification of either authorized hereby; such signature and seal, when so used, being adopted by the Companies as the original signature of such officer and the original seal of the Companies, to be valid and binding upon the Companies with the same force and effect as though manually affixed. Such attorneys-in-fact, subject to the limitations set forth in their respective certificates of authority shall have full power to bind the Companies by their signature and execution of any such instruments and to attach the seal of the Companies thereto. The President or any Vice President, the Board of Directors or any other officer of the Companies may at any time revoke all power and authority previously given to any attorney-in-fact.

IN WITNESS WHEREOF, the COMPANIES have each caused these presents to be signed by its wire president and its corporate seal to be hereto affixed this 19th day of December, 2017



State of Iowa, County of Linn, ss:



UNITED FIRE & CASUALTY COMPANY UNITED FIRE & INDEMNITY COMPANY FINANCIAL PACIFIC INSURANCE COMPANY

By: Lycan M Sugar Vice President

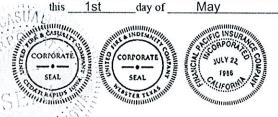
On 21st day of September, 2023, before me personally came Kyanna M. Saylor to me known, who being by me duly sworn, did depose and say; that she resides in Cedar Rapids, State of Iowa; that she is a Vice President of UNITED FIRE & CASUALTY COMPANY, a Vice President of UNITED FIRE & INDEMNITY COMPANY, and a Vice President of FINANCIAL PACIFIC INSURANCE COMPANY the corporations described in and which executed the above instrument; that she knows the seal of said corporations; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporations and that she signed her name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporations.

Patti Waddell Iowa Notarial Seal Commission number 713274 My Commission Expires 10/26/2025

atti Wassell

My commission expires: 10/26/2025

I, Mary A. Bertsch, Assistant Secretary of United Fire & Casualty Company and Assistant Secretary of United Fire & Indemnity Company, and Assistant Secretary of Financial Pacific Insurance Company, do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Section of the bylaws and resolutions of said Corporations as set forth in said Power of Attorney, with the ORIGINALS ON FILE IN THE HOME OFFICE OF SAID CORPORATIONS, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.



Mary A Bertsch

Assistant Secretary, UF&C & UF&I &FPIC

Bid Bond

CONTRACTOR: (Name, legal status and address) Nature's Keeper, Inc. 302 S Brocksmith Road Fort Pierce, FL 34945

OWNER:

(Name, legal status and address) City of Port St. Lucie 121 Southwest Port Saint Lucie Boulevard Port St. Lucie, FL 34984 BOND AMOUNT: \$1,000.00 One Thousand Dollars and 00/100 PROJECT:

SURETY: (Name, legal status and principal place of business) United Fire & Casualty Company PO Box 73909 Cedar Rapids, IA 52407-3909

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification. Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

(Name, location or address, and Project number, if any) Furnish & Install Sod, Port St. Lucie, FL Project Number, if any: 20250115

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this

1st

day of May, 2025

Nature's Keeper, Inc. (Principal) (Seal) By: (Title) and and and a United Fire & Casualty Company (Surety) CORPORA Ø isa Roselanc By: SFAI (Title) Jeffrey W. Relen, Attorney-in-Fact & FL Licensed MUMMANN Resident Agent, (407) 786-7770 By arrangement with the American Institute of Architects, the National Association of Surety Bond 11:1 Producers (NASBP) (www.nasbp.org) makes this form document available to its members, affiliates, and



By arrangement with the American Institute of Architects, the National Association of Surety Bond Producers (NASBP) (<u>www.nasbp.org</u>) makes this form document available to its members, affiliates, and associates in Microsoft Word format for use in the regular course of surety business. NASBP vouches that the original text of this document conforms exactly to the text in AIA Document A310-2010, Bid Bond. Subsequent modifications may be made to the original text of this document by users, so careful review of its wording and consultation with an attorney are encouraged before its completion, execution or acceptance.