

PROPOSAL

City of Port St. Lucie
Procurement Management Department
Mowing & Trimming Services at City Park Lands
eBid (Event) Number: 20230107

March 27, 2024



Submitted to:

City of Port St. Lucie
Nadia Tourjee
121 S.W. Port St. Lucie Blvd.
Port St. Lucie, FL 34984
Attn: Procurement Management
Department

Submitted by:

**Batallan Enterprises, Inc. dba
Property Works**

Claudia Silva
Operations Director
1201 Roebuck Ct
West Palm Beach, FL 33401

Email:

bidning@propertyworksonline.net

Office: (561) 805-8687

Website: <https://propertyworksonline.net/>

Signature: *Claudia Silva*

Name and Title: Claudia Silva, Operations Director

CONTRACTOR'S GENERAL INFORMATION WORK SHEET
eBID #20230107

It is understood and agreed that the following information is to be used by the City to determine the qualifications of prospective Contractor to perform the work required. The Contractor waives any claim against the City that might arise with respect to any decision concerning the qualifications of the Contractor.

The undersigned attests to the truth and accuracy of all statements made on this questionnaire. Also, the undersigned hereby authorizes any public official, Engineer, Surety, bank, material or equipment manufacturer, or distributor, or any person, firm or corporation to furnish the City any pertinent information requested by the City deemed necessary to verify the information on this questionnaire.

Dated at 1201 Roebuck Ct, West Palm Beach, FL 33401, this 22nd day of March, 2024
(Location)

Name of Organization/Contractor: Batallan Enterprises, Inc dba Property Works

By: Claudia Silva, Operations Director
Name and Title

1. Corporation, Partnership, Joint Venture, Individual or other? Corporation

2. Firm's name and main office address, telephone, and fax numbers

Name: Batallan Enterprises, Inc dba Property Works

Address: 1201 Roebuck Ct

West Palm Beach, FL 33401

Telephone Number: 561-805-8687

Fax Number: 561-805-8688

3. Contact person: Claudia Silva Email: bidding@propertyworksonline.net

4. Firm's previous names (if any). N/A

5. How many years has your organization been in business? 17

6. Total number of staff at this location: 50 Total number of staff on the Treasure Coast: 53

7. Is the Firm a minority business: YES / NO

If no, is your company planning to implement such a program? N/A

8. Is the firm claiming Local Preference under City Ordinance 35.14? YES / NO

9. List the license(s) that qualifies your firm to construct this project: _____

10. **ADDENDUM ACKNOWLEDGMENT** - Bidder acknowledges that the following addenda have been received and are included in its proposal/bid:

Addendum Number	Date Issued	Addendum Number	Date Issued
Addendum 1	03/15/2024		

11. List **five (5) Mowing & Trimming services** projects similar to this project completed by your firm in the last 5 years along with a brief description of project, location of project, client name, client phone number, email, value of contract, your firm’s percentage of the total contract value, as well as the number of change orders and the total change order value. **DO NOT USE the City of Port St Lucie as a reference.**

Project Number 1

Project Name: St. Lucie County Purchasing Department

Description: Turf Maintenance - mowing, edging,string trimming, blowing, garbage pick-up, etc.

Location: Various locations throughout the County

Client Name, Phone Number & Email: Derek Moore, 772-462-2842, moorede@stlucieco.org

Value of Total Contract: \$100,000.00

Date of Completion: Ongoing

Firm’s Percentage of Total Contract: 100%

Number of Change Orders: N/A

Value of Change Orders: N/A

Was Project Completed on Schedule: Yes

Was Project Completed within Budget? Yes

Project Number 2

Project Name: Village of Royal Palm Beach

Description: Parks maintenance services - turf maintenance - mowing, edging,string trimming, blowing, garbage pick-up, clean-ups, tree removals.

Location: 1050 Royal Palm Beach Blvd Royal Palm Beach , FL 33411

Client Name, Phone Number & Email: Richard Wishart/561-371-7500/rwishart@RoyalPalmBeach.com

Value of Total Contract: \$54,000

Date of Completion: Ongoing

Firm’s Percentage of Total Contract: 100%

Number of Change Orders: N/A

Value of Change Orders: N/A

Was Project Completed on Schedule: **Yes**

Was Project Completed within Budget? **Yes**

Project Number 3

Project Name: **City of Housing and Community Development City of West Palm Beach**

Description: **Landscape maintenance services - Clean-ups, general maintenance services, turf maintenance, irrigation repairs, mulch installation, fence installation.**

Location: **Various locations in West Palm Beach**

Client Name, Phone Number & Email: **Jennifer Ferriol/561-822-1250/jferriol@wpb.org**

Value of Total Contract: **\$94,000**

Date of Completion: **Ongoing**

Firm's Percentage of Total Contract: **100%**

Number of Change Orders: **N/A**

Value of Change Orders: **N/A**

Was Project Completed on Schedule: **Yes**

Was Project Completed within Budget? **Yes**

Project Number 4

Project Name: **St Lucie Public Works**

Description: **Turf Maintenance - mowing, edging, string trimming, blowing, garbage pick-up, etc. pressure washing & mulch installation**

Location: **Various locations through the city**

Client Name, Phone Number & Email: **Gerald Rogers, 772-521-5706, grogers@cityofpsl.com**

Value of Total Contract: **\$87,360.00**

Date of Completion: **Ongoing**

Firm's Percentage of Total Contract: **100%**

Number of Change Orders: **N/A**

Value of Change Orders: **N/A**

Was Project Completed on Schedule: **Yes**

Was Project Completed within Budget? **Yes**

Project Number 5

Project Name: **Dignity Memorial - Hillcrest Memorial Park**

Description: **Turf Maintenance - mowing, edging, string trimming, blowing, garbage pick-up, etc. weed control, fertilization, irrigation repairs. Tree trimming and palm/tree installation, general maintenance.**

Location: **6411 Parker Ave West Palm Beach, FL 33405-4254**

Client Name, Phone Number & Email: Jacqueline Green/561-351-8868/jacqueline.green@dignitymemorial.com
Value of Total Contract: \$224,630
Date of Completion: Ongoing
Firm's Percentage of Total Contract: 100%
Number of Change Orders: N/A
Value of Change Orders: N/A
Was Project Completed on Schedule: Yes
Was Project Completed within Budget? Yes

12. List the number of personnel that will be assigned to the project and include job titles and their licenses or certifications.

- [Jamie LaRue, Account Manager, over 5 years of experience in the landscaping industry](#)
 - [Jim Ciotti, Operations Director, 19 years of experience in the landscaping industry](#)
 - [Wilson Pena, Crew Leader](#)
-
-
-
-

13. Has the Contractor or any principals of the applicant organization failed to qualify as a responsible Contractor; refused to enter into a contract after an award has been made; failed to complete a contract during the past five (5) years or been declared to be in default in any contract or been assessed liquidated damages in the last five (5) years? List the name of project, location, client, engineer, date, and reason. Use additional pages if needed.

Total Number of Projects where Failure to Complete Work Occurred: N/A

Project Number 1	
Project Name:	
Project Location:	
Client Name and Phone Number:	N/A
Engineer Name and Phone Number:	
Date:	
Reason:	

Insert additional projects if needed.

14. Has the Contractor or any of its principals ever been declared bankrupt or reorganized under Chapter 11 or put into receivership?

Yes () No (X)

If yes, please explain:

15. List any lawsuits pending or completed within the past five (5) years involving the corporation, partnership or individuals with more than ten percent (10 %) interest:

No lawsuits pending or completed.

(N/A is not an acceptable answer - insert lines if needed)

16. List any judgments from lawsuits in the last five (5) years:

No judgements.

(N/A is not an acceptable answer - insert lines if needed)

17. List any criminal violations and/or convictions of the Proposer and/or any of its principals:

No criminal violations or convictions.

(N/A is not an acceptable answer - insert lines if needed)

20. Provide a Project Management Plan.

21. Provide an Equipment List.



Signature

03/22/2024

Title

E-Bid #20230107

Mowing & Trimming Services at City Park Lands

Equipment List

Quan.	Description
6	NPR 14' Box Trucks
6	NPR-HD 15' Box Trucks with side dumps
6	F150 Reg cab PU
1	F350 Reg cab PU
1	F350 10" Utility
2	Transit Connect XL LWB
1	F350 Reg cab 12' dump
1	F350 Crew cab 10' dump
1	F450 Crew cab 12' dump
2	Transit 250
2	Chevy Traverse
1	908H2 Wheel loader with forks, bucket, tree boom
1	SC252AH stump grinder, dual drive wheels
8	36" Turf Super S Stander mower
11	Echo chainsaws
40	Echo blowers
45	Echo edgers
5	21" mower
45	Tricut Honda Reel mowers
2	Walk Behind vacuum
1	PJ 16' trailer
1	Big Tex 16' dump trailer
1	PJ 22' trailer
1	Pace 8.5' x 18' trailer
1	Triple Crown 6' x 12' open trailer
1	500 gallon water trailer
1	Spray setup
1	Hot Water pressure cleaner
2	Sod cutter
12	Pole saw



NOTICE TO ALL PROPOSERS:

To ensure fair consideration is given for all Proposers, it must be clearly understood that upon release of the proposal and during the proposal process, firms and their employees of related companies as well as paid or unpaid personnel acting on their behalf shall not contact or participate in any type of contact with City employees, department heads or elected officials, up to and including the Mayor and City Council. The **"Cone of Silence"** is in effect for this solicitation from the date the solicitation is advertised on DemandStar, until the time an award decision has been approved by City Council and fully executed by all parties. Information about the Cone of Silence can be found under the City of Port St. Lucie Ordinance 20-15, Section 35.13. Contact with anyone other than the Issuing Officer may result in the vendor being disqualified. All contact must be coordinated through Nadia Tourjee, Issuing Officer, for the procurement of these services.

All questions regarding this Solicitation are to be submitted in writing to Nadia Tourjee, Procurement Contracting Officer I with the Procurement Management Department via e-mail NTourjee@cityofpsl.com, or by phone 772-871-5224. Please reference the Solicitation number on all correspondence to the City.

All questions, comments and requests for clarification must reference the Solicitation number on all correspondence to the City. Any oral communications shall be considered unofficial and non-binding.

Only written responses to written communication shall be considered official and binding upon the City. The City reserves the right, at its sole discretion, to determine appropriate and adequate responses to the written comments, questions, and requests for clarification.

*NOTE: All addendums and/or any other correspondence before bid close date (general information, question and responses) to this solicitation will be made available exclusively through the [DemandStar's Website](#) for retrieval. All notice of intent to award documentation will be published on the [City Clerk's Website](#). Proposers are solely responsible for frequently checking these websites for updates to this solicitation.

I understand and shall fully comply with all requirements of City of Port. St. Lucie Ordinance 20-15, Section 35.13.

Typed Name: Claudia Silva

Signed: Claudia Silva

Company and Job Title: Batallan Enterprises Inc, dba Property Works

Date: 03/22/2024



e-BID #20230107
CONTRACTOR'S CODE OF ETHICS

The City of Port St Lucie ("City), through its Procurement Management Department ("Procurement Management Department") is committed to a procurement process that fosters fair and open competition, is conducted under the highest ethical standards, and enjoys the complete confidence of the public. To achieve these purposes, Procurement Management Department requires each vendor who seeks to do business with the City to subscribe to this Contractor's Code of Ethics.

- ◆ A Contractor's bid or proposal will be competitive, consistent, and appropriate to the bid documents.
- ◆ A Contractor will not discuss or consult with other Vendors intending to bid on the same contract or similar City contract for the purpose of limiting competition. A Vendor will not make any attempt to induce any individual or entity to submit or not submit a bid or proposal.
- ◆ Contractor will not disclose the terms of its bids or proposal, directly or indirectly, to any other competing Vendor prior to the bid or proposal closing date.
- ◆ Contractor will completely perform any contract awarded to it at the contracted price pursuant to the terms set forth in the contract.
- ◆ Contractor will submit timely, accurate and appropriate invoices for goods and/or services actually performed under the contract.
- ◆ Contractor will not offer or give any gift, item, or service of value, directly or indirectly, to a City employee, City official, employee family member or other vendor contracted by the City.
- ◆ Contractor will not cause, influence, or attempt to cause or influence, any City employee or City Official, which might tend to impair his/her objectivity or independence of judgment; or to use, or attempt to use, his/her official position to secure any unwarranted privileges or advantages for that Vendor or for any other person.
- ◆ Contractor will disclose to the City any direct or indirect personal interests a City employee or City official holds as it relates to a Vendor contracted by the City.
- ◆ Contractor must comply with all applicable laws, codes or regulations of the countries, states and localities in which they operate. This includes, but is not limited to, laws and regulations relating to environmental,

occupational health and safety, and labor practices. In addition, Contractor must require their suppliers (including temporary labor agencies) to do the same. Contractor must conform their practices to any published standards for their industry. Compliance with laws, regulations and practices include, but are not limited to the following:

- Obtaining and maintaining all required environmental permits. Further, Contractor will endeavor to minimize natural resource consumption through conservation, recycling, and substitution methods.
- Providing workers with a safe working environment, which includes identifying and evaluating workplace risks and establishing processes for which employee can report health and safety incidents, as well as providing adequate safety training.
- Providing workers with an environment free of discrimination, harassment, and abuse, which includes establishing a written antidiscrimination and anti-bullying/harassment policy, as well as clearly noticed policies pertaining to forced labor, child labor, wage and hours, and freedom of association.

Name of Organization/Proposer Batallan Enterprises Inc dba Property Works

Signature Claudia Silva

Printed Name and Title Claudia Silva

Date 03/22/2024

DISCLAIMER: This Code of Ethics is intended as a reference and procedural guide to contractors. The information it contains should not be interpreted to supersede any law or regulation, nor does it supersede the applicable contractor contract. In the case of any discrepancies between it and the law, regulation(s) and/or contractor contract, the law, regulatory provision(s) and/or vendor contract shall prevail.



E-Verify Form

Supplier/Consultant acknowledges and agrees to the following:

- 1. Shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Supplier/Consultant during the term of the contract; and
2. Shall expressly require any subcontractors performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.
3. The Contractor hereby represents that it is in compliance with the requirements of Sections 448.09 and 448.095, Florida Statutes. The Contractor further represents that it will remain in compliance with the requirements of Sections 448.09 and 448.095 Florida Statutes, during the term of this contract and all attributed renewals.
4. The Contractor hereby warrants that it has not had a contract terminated by a public employer for violating Section 448.095, Florida Statutes, within the year preceding the effective date of this contract. If the Contractor has a contract terminated by a public employer for any such violation during the term of this contract, it must provide immediate notice thereof to the City.

E-Verify Company Identification Number 1672548
Date of Authorization 04/19/2021
Name of Contractor Batallan Enterprises
Name of Project Mowing & Trimming Services at City Park Lands
Solicitation Number (If Applicable) 20230107

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on March 22, 2024 in Tampa (city), FL (state).

Claudia Silva (handwritten signature)

Signature of Authorized Officer

Claudia Silva, Operations Director

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME

ON THIS THE 22nd DAY OF March, 2024.

NOTARY PUBLIC (handwritten signature)

My Commission Expires: 10/17/27





PORT ST. LUCIE
HEART OF THE TREASURE COAST

NON-COLLUSION AFFIDAVIT

EBID#20230107

Mowing & Trimming Services at City Park Lands

State of Florida }

County of Hillsborough }

Claudia Silva, being first duly sworn, disposes and says that:

(Name/s)

1. They are Operations Director of Batallan Enterprises Inc dba Property Works the Proposer that

(Title)

(Name of Company)

has submitted the attached PROPOSAL;

2. He is fully informed respecting the preparation and contents of the attached proposal and of all pertinent circumstances respecting such PROPOSAL;

3. Such Proposal is genuine and is not a collusive or sham Proposal;

4. Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Proposer, firm or person to submit a collusive or sham Proposal in connection with the contract for which the attached proposal has been submitted or to refrain from proposing in connection with such Contract or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Proposer, firm or person to fix the price or prices in the attached Proposal or of any other Proposer, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Port St. Lucie or any person interested in the proposed Contract; and

5. The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Proposer or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

(Signed) Claudia Silva

(Title) Operations Director



"A City for All Ages"

STATE OF FLORIDA }
COUNTY OF ST. LUCIE } SS:

The foregoing instrument was acknowledged before me this (Date) March 22nd, 2024

by: Claudia Silva who is personally known to me or who has produced
_____ as identification and who did (did not) take an oath.

Commission No. HH455221

Notary Print: Luzette Colón

Notary Signature: [Signature]



AIA® Document A310™ - 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Batallan Enterprises, Inc. dba Property Works
1201 Roebuck Court
West Palm Beach, FL 33401

SURETY:

(Name, legal status and principal place of business)

Merchants National Bonding, Inc.
6700 Westown Pkwy
West Des Moines, IA 50266

OWNER:

(Name, legal status and address)

City of Port St. Lucie, Florida
121 SW Port St. Lucie Blvd.
Port St. Lucie, FL 34984

BOND AMOUNT: (\$1,000) One Thousand Dollars and 00/100

PROJECT:

(Name, location or address, and Project number, if any)

Mowing & Trimming Services at City Park Lands eBid (Event) Number: 20230107

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.


If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

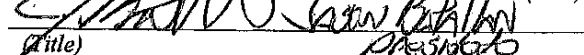
When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 28th day of March, 2024

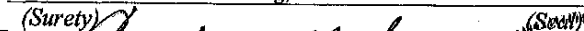

(Witness)

Batallan Enterprises, Inc. dba Property Works

(Principal)  (Seal)

(Title)  President

Merchants National Bonding, Inc.

(Surety)  (Seal)

(Title) Christine Morton, Attorney-in-Fact &

Licensed Resident Agent State of Florida

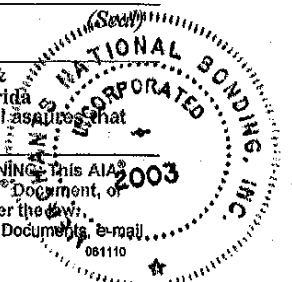
that

Guignard Company/Inquiries (407) 834-0022

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assurance that changes will not be obscured.

Init.

AIA Document A310™ - 2010. Copyright © 1983, 1970 and 2010 by The American Institute of Architects. All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.



MERCHANTS BONDING COMPANY™

POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, d/b/a Merchants National Indemnity Company (in California only) (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Allyson Foss Wing; Amanda Jo Herstine; April L Lively; Bryce R Guignard; Christine Morton; David R Turcios; Deborah A DeFoe; Jennifer L Hindley; Kelly Phelan; M Gary Francis; Margie L Morris; Wesley Matthew Adcock

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 3rd day of February, 2024.



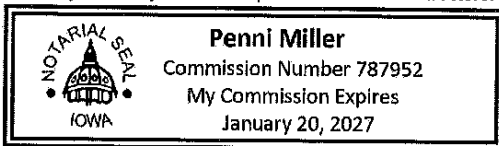
MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY

By

Larry Taylor
President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 3rd day of February, 2024, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



(Expiration of notary's commission does not invalidate this instrument)

Penni Miller
Notary Public

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 28th day of March, 2024.



William Warner Jr.
Secretary



DRUG-FREE WORKPLACE FORM
e-BID #20230107
Mowing & Trimming Services at City Park Lands

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that

Batallan Enterprises Inc dba Property Works does:
(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under proposal a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 Florida Statutes or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Claudia Jim
Contractor's Signature

03/22/24
Date



Project Management Plan

Our crew leaders will be fully aware of the scope of work, so once the contract is awarded, we will decide a schedule along with your requirements and desires. The Account Manager will then check up on the crews during and/or after each mowing cycle and address any concerns they see. The Account Manager is also required to check in with the point of contact regularly from the City to ensure any issues/concerns are being met in a reasonable time.

The Account Manager assigned to this project will be like a personal concierge through the duration of the project. They will be on call for all your needs and concerns. They will oversee any scheduling, as well as planning and ordering all materials, if needed. While they may not be on site every day, they will be a consistent presence in inspecting all sites relevant to this project.

If awarded this project, we would request a meeting, whether in-person or virtual, to make sure all relevant members of the project can formally meet. At this meeting we would discuss the project in depth, and discuss the desires of the client, as well as lay the groundwork of scheduling and methodology if necessary.

Property Works uses Aspire, which is a singular portal for everything from estimating to scheduling. All on site supervisors, as well as all our Account Managers have this application on their phones, as this keeps all of our staff up to date on all relevant projects in real time. This app makes sure that all crews know where they will be and when they will be there, whether this is for your project, or for another project.

State of Florida

Minority Business Certification

Batallan Enterprises Inc.

Is certified under the provisions of
287 and 295.187, Florida Statutes, for a period from:
November 3, 2022 to November 3, 2024



J. Todd Inman
Florida Department of Management Services



Office of Supplier Diversity
4050 Esplanade Way, Suite 380
Tallahassee, FL 32399
850-487-0915
www.dms.myflorida.com/osd



My Company Account

My Company Profile

Company Information

Company Name

Batallan Enterprise

Doing Business As (DBA) Name

Property Works

Company ID

1672548

Enrollment Date

Apr 19, 2021

Employer Identification Number (EIN)

870720106

Unique Entity Identifier (UEI)

DUNS Number

Total Number of Employees

20 to 99

NAICS Code

811

Sector

Other Services (Except Public Administration)

Subsector

Repair and Maintenance

[Edit Company Information](#)

Employer Category

Employer Category

None of these categories apply

[Edit Employer Category](#)

Company Addresses

Physical Address

1201 Roebuck Court
West Palm Beach, FL 33401

Mailing Address

Same as Physical Address

[Edit Company Addresses](#)

Hiring Sites

Number of Sites

1

[Edit Hiring Sites](#)

Company Access and MOU

My Company is Configured to:

Verify Its Own Employees

Memorandum of Understanding

[View Current MOU](#)

[U.S. Department of Homeland Security](#) [U.S. Citizenship and Immigration Services](#)

[Accessibility](#) [Plug-ins](#) [Site Map](#)



ARCpoint Labs of The Palm Beaches

5601 Corporate Way, Suite 108
West Palm Beach, FL 33407
P (561)420-0010
F (561)223-3036

ARCpointLabs.com/West-Palm-Beach

November 10, 2023

Christina Matson
Batallan Enterprise, Inc
1201 Roebuck Ct,
West Palm Beach, FL 33401

Property Works, a company owned and operated by Batallan Enterprise, Inc, has operated a State of Florida Drug Free Workplace Program (DFWP) since October 2016. In support of that program, they have selected ARCpoint Labs of the Palm Beaches as the program's drug testing third party administrator (TPA).

Property Works maintains policy and program activities to comply with the Florida Drug Free Workplace Program, which includes:

- An employee handbook containing the company's DFWP policy and all required program-supporting information.
- Employee agreement forms, including company disciplinary action.
- A Supervisor's handbook.
- Information on the policy is made available and is accessible to all employees.
- A company Designated Employer Representative (DER) is assigned and is versed in the policy's requirements.
- Performs drug testing for: job applicants, post-accident, reasonable suspicion, return-to-work, random (if applicable) and routine fitness-for-duty.

In support of the program, ARCpoint Labs provides and manages the program's testing software, drug screening collection sites, HHS certified testing laboratory, Medical Review Officer, results reporting, and billing. ARCpoint is not responsible for any Property Works negligence or inability to perform and comply with the State of Florida Drug Free Workplace requirements.

Christian Mayer

President

ARCpoint Labs of the Palm Beaches



ANNE M. GANNON
CONSTITUTIONAL TAX COLLECTOR
Serving Palm Beach County
Serving you.

P.O. Box 3353, West Palm Beach, FL 33402-3353
 www.pbctax.com Tel: (561) 355-2264

****LOCATED AT****
 1201 ROEBUCK CT
 WEST PALM BEACH, FL 33401-6925

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #/DATE PAID	AMT PAID	BILL #
LANDSCAPING	BATALLAN ENTERPRISES INC.		B23.709411 09/05/2023	\$33.00	B40126598

This document is valid only when receipted by the Tax Collector's Office.



5
7-2012

PROPERTY WORKS
 PROPERTY WORKS
 1201 ROEBUCK CT
 WEST PALM BEACH FL 33401-6925



STATE OF FLORIDA
PALM BEACH COUNTY
2023 / 2024 LOCAL BUSINESS TAX RECEIPT
LBTR Number: 201008864
EXPIRES: 09/30/2024

This receipt grants the privilege of engaging in or managing any business profession or occupation within its jurisdiction and **MUST** be conspicuously displayed at the place of business and in such a manner as to be open to the view of the public.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/08/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER RSC Insurance Brokerage, Inc. 3250 N. 29th Avenue Hollywood FL 33020		CONTACT NAME: Lori Chan PHONE (A/C, No, Ext): (954) 963-6666 E-MAIL ADDRESS: lchan@risk-strategies.com FAX (A/C, No):	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Southern-Owners Insurance Company	NAIC # 10190
		INSURER B: Auto-Owners Insurance Company	18988
		INSURER C: Florida Citrus Busi & Ind Fund	
		INSURER D:	
		INSURER E:	
		INSURER F:	
INSURED Batallan Enterprises Inc PO Box 6942 West Palm Beach FL 33405-6942			

COVERAGES

CERTIFICATE NUMBER: CL2312803029

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	Y		72923896	08/21/2023	08/21/2024	EACH OCCURRENCE	\$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 1,000,000
GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE	\$ 2,000,000
<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC							PRODUCTS - COMP/OP AGG	\$ 2,000,000
OTHER:								\$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY			5192389601	08/21/2023	08/21/2024	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> OWNED AUTOS ONLY						BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$
<input type="checkbox"/> 19	<input type="checkbox"/> SCHEDULED AUTOS		\$					
<input type="checkbox"/> NON-OWNED AUTOS ONLY			\$					
A	<input checked="" type="checkbox"/> UMBRELLA LIAB			5192389600	08/21/2023	08/21/2024	EACH OCCURRENCE	\$ 5,000,000
	<input checked="" type="checkbox"/> EXCESS LIAB						AGGREGATE	\$ 5,000,000
	<input type="checkbox"/> CLAIMS-MADE							\$
DED <input checked="" type="checkbox"/> RETENTION \$ 10,000								
C	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N	N/A	106609762023	12/27/2023	12/27/2024	<input checked="" type="checkbox"/> PER STATUTE	OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)							
	<input type="checkbox"/> N						E.L. EACH ACCIDENT	\$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Sample.

CERTIFICATE HOLDER**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Batallan Enterprises Inc.	
	2 Business name/disregarded entity name, if different from above Property Works	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input checked="" type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ▶ _____	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>	
	5 Address (number, street, and apt. or suite no.) See instructions. 1201 Roebuck Ct	Requester's name and address (optional)
	6 City, state, and ZIP code West Palm Beach, FL 33401	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number										
or										
Employer identification number										
8	7		0	7	2	0	1	0	6	

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Articles of Incorporation

ARTICLES OF INCORPORATION

In compliance with Chapter 607 and/or Chapter 621, P.S. (Profit)

ARTICLE I NAME

The name of the corporation shall be:

BATALLAN ENTERPRISES, INC.

ARTICLE II PRINCIPAL OFFICE

The principal place of business/mailing address is:

8804 S. DIKIE HWY
P.O. BOX 7130
WEST PALM BEACH, FL 33406

ARTICLE III PURPOSE

The purpose for which the corporation is organized is:

TO CONDUCT ANY TYPE OF BUSINESS ALLOWED BY LAW

ARTICLE IV SHARES

The number of shares of stock is:
4000 SHARES WITH NO PAR VALUE

ARTICLE V INITIAL OFFICERS AND/OR DIRECTORS

List name(s), address(es) and specific title(s):

JASON S. BATALLAN
1831 EVERGREEN DRIVE
WEST PALM BEACH, FL 33406

FILED
ON FEB 13 04 11:52
SECRETARY OF STATE
TALLAHASSEE, FLORIDA

ARTICLE VI REGISTERED AGENT

The name and Florida street address of the registered agent is:

JASON S. BATALLAN
1831 EVERGREEN DRIVE
WEST PALM BEACH, FL 33406

ARTICLE VII INCORPORATOR

The name and address of the incorporator is:

JASON S. BATALLAN
1831 EVERGREEN DRIVE
WEST PALM BEACH, FL 33406

Having been named as registered agent to accept service of process for the above stated corporation at the place designated in this certificate, I herewith do hereby accept the appointment as registered agent and agree to act in this capacity

J. Batallan
Signature/Registered Agent

2/12/04
Date

J. Batallan
Signature/Incorporator

2/12/04
Date



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[Filing History](#)

[Submit](#)

Fictitious Name Detail

Fictitious Name

PROPERTY WORKS

Filing Information

Registration Number G09000161023
Status ACTIVE
Filed Date 10/01/2009
Expiration Date 12/31/2024
Current Owners 1

County PALM BEACH
Total Pages 3
Events Filed 2
FEI/EIN Number 87-0720106

Mailing Address

P.O. BOX 6942
 WEST PALM BEACH, FL 33405

Owner Information

BATALLAN ENTERPRISES, INC.
 1201 ROEBUCK COURT
 WEST PALM BEACH, FL 33401
FEI/EIN Number: 87-0720106
Document Number: P04000029663

Document Images

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- [01/05/2019 -- Fictitious Name Renewal Filing](#) [View image in PDF format](#)
- [06/29/2014 -- Fictitious Name Renewal Filing](#) [View image in PDF format](#)

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