

MEMORANDUM

TO: JESUS MEREJO, ICMA-CM – CITY MANAGER

THRU: TERESA LAMAR-SARNO, AICP, ICMA-CM – ASSISTANT CITY MANAGER

FROM: COLT SCHWERDT, P.E. – PUBLIC WORKS DIRECTOR & CITY ENGINEER 

DATE: October 13, 2025

SUBJECT: SUBSTANTIAL COMPLETION INSPECTIONS FOR ROADWAY TURNOVER –
MARSHALL PARKWAY AT RIVERLAND PARCEL B PHASE 1

City Council and Public Works Department received a certified letter and turn-over package dated October 6, 2025 from J. Heath Stocton, P.E. of Velcon Construction Management, LLC. The turnover package included compaction and density test results, record drawings, approved final plat, certification of completion and conformance with approved plans from the Engineer of Record.

Construction Inspection Status: Prior to the roadway turnover request, Marshall Parkway at Riverland Parcel B Phase 1 had a final inspection on July 3, 2025 where a punch list of items was created. A follow up final inspection was conducted on October 6, 2025 at which point all punch list items were confirmed as satisfied, with the exception of a segment of sidewalk at Station 677+15, which shows unsatisfactory surface treatment. The Engineer of Record has conditionally certified the improvements with the condition for this segment of sidewalk to be replaced within three (3) months. Public Works Environmental Division completed inspection on October 13, 2025 and found all landscaping and street trees satisfied.

Should you have any questions or need further information, please do not hesitate to contact me at ext. 4363 or Clyde Cuffy at ext. 7643.

vd/cc
Enclosure

Cc: Richard Berrios – City Attorney
Diana Spriggs, P.E. – Assistant Public Works Director
John Dunton – Deputy Director of Public Works
Clyde Cuffy, P.E. – Regulatory Division Director
John Kwasnicki – Inspections Manager
File – P21-157