

**SUPPLEMENT TO INTERLOCAL AGREEMENT
FOR MUTUAL USE OF FACILITIES
For Summer Programs
2025-26 School Year**

THIS SUPPLEMENT to the Interlocal Agreement between the City of Port St. Lucie and the School Board of St. Lucie County for the Mutual Use of Facilities (“Interlocal for Facilities”) is made and entered into by and between the School Board of St. Lucie County, Florida, hereinafter referred to as the “Board”, and the City of Port St. Lucie, a Florida municipal corporation, hereinafter referred to as the “City”.

1. Purpose

The purpose of this Supplement is to enable the City and the Board to make available and to provide summer youth programs within the Board’s facilities, for public-school children (the “Summer Program”). All public-school children enrolled in a St. Lucie County Elementary or Kindergarten through Grade 12 school shall be eligible to participate in the Summer Program.

The Board agrees to allow the City to use the below listed facilities, hereinafter “Program Sites”, to provide the Summer Program:

<i>School/Program Site</i>	<i>Principal Contact</i>
Oak Hammock K-8	Jaclynn Lee
Manatee K-8	Kerri Wlukiewicz
Southern Oaks Middle School	Henry Sanabria
Northport K-8	Glenn Rustay

The City agrees to make available and provide the Summer Program at the Program Sites in accordance with this Supplement and in accordance with the Fee Schedule attached hereto.

The City shall use the gymnasium located within the Program Sites for the Summer Program, along with any other locations as may be authorized by the Principal of that Program Site. Except in cases of emergency, the City will be given a minimum of five (5) days advance written notice by the Principal of the Program Site when a school event requires the temporary relocation of the Summer Program to another location within the Program Site. If students from two schools are served at a single Program Site, transportation may be provided by the Board within the normally scheduled and established transportation routes.

The parties agrees that the City shall have the right to charge a fee to each participant of the Summer Program. The Board shall not be responsible for any fee, charge, or expense of any participant of the Summer Program. The City agrees to look solely and exclusively to the participants of the Summer Program for any and all fees, charges, or expenses incurred by or on behalf of such participants and acknowledges that the Board does not assume and expressly disclaims any responsibility or liability for such fees, charges, and expenses.

2. Point of Contact

The Point of Contact for the Board is **Nicole Fogarty, Coordinator, Growth Management**. The Point of Contact for the City is **Larry Lankow, Recreation Manager**. The parties shall direct all matters arising in connection with the performance of this Supplement other than notices, to the attention of the Point of Contact for overall resolution, action, coordination, and oversight relating to the performance of this Supplement.

3. Term and Timing

This Supplement shall be effective starting **June 8, 2026**, through and including **July 31, 2026** (the “Summer Term”). The Summer Program will run five (5) days a week, Monday through Friday, during the Summer Term. The Board shall provide the City with access to the Program Sites for the Summer Program between 6:45 A.M. and 6:15 P.M, Monday through Friday during the Summer Term. The hours of operation for the Summer Program shall be between 7:00 A.M. and 6:00 P.M, Monday through Friday during the Summer Term.

4. Summer Program Operations

Prior to June 8, 2026, the City shall provide the Board with the following:

a) A list of staff, supervisors, and their contact information for those working the Summer Program and which Program Site they will be working at. The Board shall be notified if there are any changes.

b) An emergency action and communication plan for each Program Site. The City shall develop the plan, in consultation with the Board, and provide the Board with a copy of the plan prior to June 9, 2025. The plan must address emergency action plans for various emergencies, including but not limited to, lost child and active shooter. Included in the plan must be a protocol for communication to parents, the Program Site principal, and the Board.

5. City Responsibilities

During the Summer Term, the City shall:

a) Comply with all applicable provisions or safety laws, rules, ordinances, regulations, and orders of duly constituted public authorities and agencies exercising regulatory authority over it, including complying with minimum State ratio of 1 adult supervisor to 25 children.

b) Be responsible for verifying the employment status, under the Immigration Reform and Control Act of 1986, of all persons it employs in the performance of this Supplement.

c) Be responsible for the complete management of the Summer Program at the Program Sites (i.e. employees, tuition, maintenance, training, medical records, etc.).

d) Provide all requisite paper goods and other items required to operate the Summer Program, except as may be provided by the Board.

e) Follow all policies and procedures applicable to the Program Sites (e.g. fire drills), which the Board shall provide to the City, in writing.

f) Be responsible for cleaning the area of the Program Sites used by the Summer Program, as well as the bathrooms, and maintain orderly and hygienic conditions at all times. In the event that a Program Site used by the Summer Program is not properly maintained or cleaned, the Board will notify the City, in writing, of the deficiency. If the deficiency is not corrected in a reasonable amount of time, the Board may correct the deficiency and provide the City with an invoice documenting the reasonable expenses incurred by the Board because of the deficiency. The City will reimburse the Board for any reasonable expenses incurred within thirty (30) days of receipt of the invoice from the Board.

6. General Terms

Sections 9 through 13 of the Interlocal for Facilities shall be incorporated herein by reference.

{Signatures on following pages}

IN WITNESS WHEREOF, the parties hereto have executed this Supplement as of the dates indicated below:

ATTEST:

**SCHOOL BOARD OF ST. LUCIE
COUNTY, FLORIDA**

Dr. Jon R. Prince, Superintendent
and Ex-Officio Secretary

Troy Ingersoll
Chair

Date

Date

ATTEST:

CITY OF PORT ST. LUCIE, FLORIDA

Sally Walsh, Clerk

Shannon M. Martin, Mayor

Date

Date

FEE SCHEDULE & SPECIAL CONDITIONS

School		Daily hours	Number of days	Rate	Standard Rate
Manatee K-8	Application fee	1	1	0 \$	-
	Custodial Supplies	1	1	200 \$	200.00
	Gymnasium	11	40	0 \$	-
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Southern Oaks	Application fee	1	1	0 \$	-
	Custodial Supplies	1	1	200 \$	200.00
	Gymnasium	11	40	0 \$	-
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Northport K8	Application fee	1	1	0 \$	-
	Custodial Supplies	1	1	200 \$	200.00
	Gymnasium	11	40	0 \$	-
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Oak Hammock	Application fee	1	1	0 \$	-
	Custodial Supplies	1	1	200 \$	200.00
	Gymnasium	11	40	0 \$	-
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				Subtotal	\$ 800.00
				City of PSL Cost	\$800.00

Special Conditions

- 1 The program dates in the schools will be June 8 - July 31, 2026
- 2 The full day program hours will be 7:00 AM until 6 PM. West Gate K8 will offer basketball only and will operate 9am-12pm, Monday thru Thursday.
- 3 The program will operate on a 5 day, Monday thru Friday schedule. The School District may not be on site on Fridays and holidays, during this time the user will not have any support services from the School District and will be responsible for ALL cleaning, restocking and securing of facilities.
- 4 The user will be responsible for coordinating with each school location principal to develop a mutual agreed upon schedule for the program.

- 5 The School Board will provide restroom supplies (e.g.. Toilet Paper, paper towels, cleaning products, etc.). The cost is estimated at \$2/camper for the summer.
- 6 The user will perform all daily custodial services for the classrooms and restrooms that they use. If the school is required to perform cleanup the user will be billed at the standard rate of \$28 per hour.
- 7 All items in Board policy 7510 Use of District Facilities apply.
- 8 The user will comply with SLPS Gymnasium Floor Protection Policy
- 9 All camp counselors and directors will be required to have school campus security training by the school district.

Gymnasium Floor Protection Policy

Do's and Don'ts for Facility Renters

Purpose:

To protect the integrity, safety, and longevity of the school gymnasium floor, all individuals or organizations renting the facility are required to adhere to the following do's and don'ts. These guidelines are designed to prevent damage to the hardwood surface and ensure the gymnasium remains in top condition for student use and community events.

I. Do's – Required Floor-Friendly Practices

1. **✔ Wear Appropriate Footwear:**
 - All participants must wear clean, non-marking, soft-soled athletic shoes specifically designed for indoor gym use.
 - Street shoes, cleats, high heels, or boots are not permitted on the gym floor.
 2. **✔ Use Floor Covers When Required:**
 - For non-athletic events (e.g., assemblies, performances, banquets), protective floor covering must be used over the entire gym floor.
 - Renters are responsible for the placement, removal, and condition of the floor covering unless otherwise arranged with the school district.
 3. **✔ Clean Equipment Before Use:**
 - Any equipment brought into the gym must have clean, dry surfaces that will not scratch or stain the floor.
 - Rolling carts or equipment must have soft or rubberized wheels.
 4. **✔ Place Mats at Entry Points:**
 - Use mats or rugs at doorways to reduce dust, dirt, and moisture tracked onto the floor.
 5. **✔ Report Spills or Damage Immediately:**
 - Promptly notify school staff of any spills, scuffs, or visible damage to the floor to prevent further deterioration.
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II. Don'ts – Prohibited Actions That Damage the Floor

1. **✗ Do Not Use Tape or Adhesives on the Floor:**
 - Absolutely no duct tape, painter's tape, or adhesive products are permitted directly on the gym floor.
 - Markings for events or games must be made using removable floor-safe materials approved by the school district.
2. **✗ Do Not Drag Furniture or Equipment:**
 - All items must be lifted and carried—never dragged—across the floor.
 - Tables, chairs, and risers must have protective footings (rubber or felt pads).
3. **✗ Do Not Eat or Drink on the Gym Floor:**
 - Water is allowed for athletic participants only.
 - All other food and beverages must remain outside the gymnasium or in designated seating/refreshment areas.
4. **✗ Do Not Allow Animals on the Gym Floor:**
 - With the exception of service animals, pets are not allowed in the gymnasium.
5. **✗ Do Not Use the Gym if the Floor is Wet or Dirty:**
 - If the floor is visibly wet, muddy, or unsafe, pause activities and contact the facility coordinator immediately.