


CONTRACTOR'S GENERAL INFORMATION WORK SHEET
eBID #20210042

It is understood and agreed that the following information is to be used by the City to determine the qualifications of prospective Contractor to perform the work required. The Contractor waives any claim against the City that might arise with respect to any decision concerning the qualifications of the Contractor.

The undersigned attests to the truth and accuracy of all statements made on this questionnaire. Also, the undersigned hereby authorizes any public official, Engineer, Surety, bank, material or equipment manufacturer, or distributor, or any person, firm or corporation to furnish the City any pertinent information requested by the City deemed necessary to verify the information on this questionnaire.

Dated at STUART, FL, this 09 day of JULY, 2021
(Location)

Name of Organization/Contractor: SUNSHINE LAND DESIGN, INC

By: MARGARET FENTON, VICE PRESIDENT 
Name and Title

1. Corporation, Partnership, Joint Venture, Individual or other? CORPORATION

2. Firm's name and main office address, telephone and fax numbers

Name: SUNSHINE LAND DESIGN, INC
Address: 3291 SE LIONEL TERRACE
STUART, FL 34997
Telephone Number: 772-283-2648
Fax Number: 772-283-8944

3. Contact person: MARGARET FENTON Email: MFENTON@SUNSHINELANDDESIGN.COM

4. Firm's previous names (if any). NONE.

5. How many years has your organization been in business? THIRTY SEVEN.

6. Total number of staff at this location: 100 Total number of staff on the Treasure Coast: 100

7. Is the Firm a minority business: YES / NO

If no, is your company planning to implement such a program? NA

8. Is the firm claiming Local Preference under City Ordinance 35.12? YES / NO

9. List the license(s) that qualifies your firm to construct this project: _____

GENERAL CONTRACTOR LICENSE CGC-151-8885

STATE OF FLORIDA PESTICIDE LICENSE JB223016

STATE OF FLORIDA PESTICIDE LICENSE JE115168

10. **ADDENDUM ACKNOWLEDGMENT** - Bidder acknowledges that the following addenda have been received and are included in its proposal/bid:

Addendum Number	Date Issued	Addendum Number	Date Issued
ONE	07.06.21		
TWO	07.07.21		

11. **BID RESPONSE:**

11.1 Bidder Will Not accept the Purchasing Card (Visa).

11.2 Percentage of discount when payment is made with Visa: 0.00 %
*Please Note: The City has implemented a **Purchasing Card Program**. The Bidder can take advantage of this project and in consideration receive payment within several days instead of the City's payment policy. Any percentage off the bid price for the acceptance of Visa will be consideration in the bid award. If no such percentage is given, the City shall assume zero (0) percent discount applies.*

11.3 Bid Reply Total from Cost Worksheet – Schedule “A”: \$ 388,239.30

(This figure must match the Cost Worksheet and the figure that is to be used on the DemandStar web page. Discrepancies between the Cost Worksheet spreadsheet uploaded on DemandStar, the dollar amount listed on the web page at the time of submittal and the Cost Work Sheet #20210042 uploaded on DemandStar will be resolved in favor of the Cost Worksheet – Schedule “A” that is uploaded at time of submittal.)

Reference Use Only – Use E-Bid Reply – Schedule “A” Spreadsheet to reply to this Bid

Line Item No.	Type of Service	Unit of Measure	Estimated #	Annual Occurrence
1	Major Thoroughfares	Acreage	588	10
2	Sidewalk Edging/LF	Linear Feet	561,236	5
Optional Item:				
3	Herbicide Treatment	Acreage	1	10

Bidders are cautioned that the anticipated quantities used for this computation will be estimates. The City makes no guarantee as to the actual quantity that will be utilized during the Contract period. A unit price for each item shall be offered shall be shown, and such price shall include packing and shipping unless

otherwise specified. A total shall be entered in the "Total" column for each separate item. In case of discrepancy between the unit price and the extended price, the unit price will supersede. The total amount shall be entered on line 11.3 above and entered on the DemandStar web page. The City reserves the right to split the award, if in the City's opinion such a split is in the best interest of the City.

Interpretation of the Approximate Quantities - The Bidder's attention is called to the fact that any estimate of quantities of work to be done and materials to be furnished under the specifications as shown on the proposed form (or elsewhere) is approximate only and not guaranteed by the City. The City does not assume any responsibility that the final quantities shall remain in strict accordance with the estimated quantities, nor shall the Bidder plead misunderstanding or deception because of such estimate of quantities or of the character, location of the work, or other condition pertaining thereto.

12. List five (5) projects similar to this project completed by your firm in the last 5 years along with a brief description of project, location of project, client name, client phone number, email, value of contract, your firm's percentage of the total contract value, as well as the number of change orders and the total change order value. **DO NOT USE the City of Port St Lucie as a reference.**

Project Number 1

Project Name:	RFP #2016-159- LANDSCAPE MAINTENANCE SERVICES
Description:	COMPLETE LANDSCAPE MAINTENANCE SERVICES THROUGH OUT THE CITY OF STUART.
Location:	STUART
Client Name, Phone Number & Email:	CITY OF STUART, 772-288-5320, ALAINA KNOFLA
Value of Total Contract:	\$325,954.96 aknofla@ci.stuart.fl.us
Date of Completion:	2016 - CURRENT
Firm's Percentage of Total Contract:	100%
Number of Change Orders:	ONE
Value of Change Orders:	ZERO
Was Project Completed on Schedule:	YES
Was Project Completed within Budget?	YES

Project Number 2

Project Name:	MARTIN COUNTY GENERAL SERVICES DEPT.
Description:	LANDSCAPE MAINTENANCE SERVICES CONTRACT WHICH PROVIDED SIGNIFICANT LANDSCAPING AND MOWING NEEDS.
Location:	STUART
Client Name, Phone Number & Email:	MARTIN COUNTY - RENEE BOYKIN - 772-221-1365
Value of Total Contract:	\$61,000.00 RBOUKIN@MARTIN.FL.US
Date of Completion:	2015 - CURRENT
Firm's Percentage of Total Contract:	100%

Number of Change Orders: ZERO

Value of Change Orders: ZERO

Was Project Completed on Schedule: YES

Was Project Completed within Budget? YES

Project Number 3

Project Name: MARTIN COUNTY PARKS AND RECREATIONAL

Description: CONTRACT MOWING SERVICES FOR SEVERAL MARTIN COUNTY PARKS.

Location: STUART

Client Name, Phone Number & Email: MARTIN COUNTY PARKS - STEVE MONTEITH -

Value of Total Contract:\$107,640 772-260-3100 - SMONTEIT@MARTIN.FL.US

Date of Completion: OCT 2016- OCT 2019

Firm's Percentage of Total Contract: 100%

Number of Change Orders: ZERO

Value of Change Orders:ZERO

Was Project Completed on Schedule: YES

Was Project Completed within Budget? YES

Project Number 4

Project Name: SAILFISH POINT UTILITIES DEPARMENT

Description: LANDSCAPE AND IRRIGATION MAINTENANCE OF ALL COMMON AREAS
WITHIN SAILFISH PINT.

Location: STUART, FL

Client Name, Phone Number & Email:SAILFISH POINT- RICHARD MARX - 772-225-1615

Value of Total Contract: (PRIVATE ORGANIZATION) UTILITIES@SAILFISHPOINT.COM

Date of Completion: 2000 - CURRENT

Firm's Percentage of Total Contract: 100%

Number of Change Orders: NONE

Value of Change Orders: NONE

Was Project Completed on Schedule: NONE

Was Project Completed within Budget? NONE

Project Number 5

Project Name: FLORIDA GAS TRANSMISSION COMPANY

Description: COMPLETE MOWING SERVICES 38 TIMES A YEAR.

 Location: FORT PIERCE FLORIDA

 Client Name, Phone Number & Email: FLORIDA GAS TRANSMISSION - BERNIE KILBRETH - 772-217-7614

 Value of Total Contract: \$20,340.00 BERNIE.KILBRETH@SUG.COM

 Date of Completion: OCTOBER 2013- CURRENT

 Firm's Percentage of Total Contract: 100%

 Number of Change Orders: NONE

 Value of Change Orders: NONE

 Was Project Completed on Schedule: YES

 Was Project Completed within Budget? YES

13. Status of current contracts. Please provide the name & number of current contracts as well as a sample list of the projects currently underway.

PLEASE REFER TO THE 5 REFERENCES PROVIDED. ALL ANNUAL BIDS HAVE BEEN RENEWED

 AND ARE CURRENT PROJECTS UNDERWAY.

14. How will the Contractor be able to meet the project timeline and budget given the current workload, work force and equipment?

OUR FIRM IS ADEQUATELY OUTFITTED WITH EQUIPMENT AND MANPOWER
 TO SUCCESSFULLY COMPLETE THIS PROJECT ON TIME AND UNDER BUDGET.

15. List the number of personnel that will be assigned to the project and include job titles and their licenses or certifications.

JOHN SHAKRA - PROJECT MANAGER - CERTIFIED ARBORIST AND PESTICIDE LICENSE

 JUDY ROBINSON - PROJECT MANAGER - FNGLA CERTIFIED

 MIKE MCGHEE - PROJECT MANAGER - SPRAY TECHNICIAN

 MARGARET FENTON - VICE PRESIDENT AND TREASURY - GENERAL CONTRACTOR LICENSE

16. Has the Contractor or any principals of the applicant organization failed to qualify as a responsible Contractor; refused to enter into a contract after an award has been made; failed to complete a contract during the past five (5) years or been declared to be in default in any contract or been assessed liquidated

damages in the last five (5) years? List the name of project, location, client, engineer, date and reason. Use additional pages if needed.

Total Number of Projects where Failure to Complete Work Occurred: NONE

Project Number 1

Project Name:

Project Location:

Client Name and Phone Number:

Engineer Name and Phone Number:

Date:

Reason:

Insert additional projects if needed.

17. Has the Contractor or any of its principals ever been declared bankrupt or reorganized under Chapter 11 or put into receivership?

Yes

No

If yes, please explain:

18. List any lawsuits pending or completed within the past five (5) years involving the corporation, partnership or individuals with more than ten percent (10 %) interest:

NONE.

(N/A is not an acceptable answer - insert lines if needed)

19. List any judgments from lawsuits in the last five (5) years:

NONE.

(N/A is not an acceptable answer - insert lines if needed)

20. List any criminal violations and/or convictions of the Proposer and/or any of its principals:

NONE.

(N/A is not an acceptable answer - insert lines if needed)

21. Provide a Project Management Plan. SEE ATTACHMENT A.

22. Provide an Equipment List. SEE ATTACHMENT B.

23. Provide a Project Schedule. SEE ATTACHMENT A.



Signature

VICE PRESIDENT

Title

NOTICE TO ALL PROPOSERS:

To ensure fair consideration is given for all Proposers, it must be clearly understood that upon release of the proposal and during the proposal process, firms and their employees of related companies as well as paid or unpaid personnel acting on their behalf shall not contact or participate in any type of contact with City employees, department heads or elected officials, up to and including the Mayor and City Council. The **"Cone of Silence"** is in effect for this solicitation from the date the solicitation is advertised on DemandStar, until the time an award decision has been approved by City Council and fully executed by all parties. Information about the Cone of Silence can be found under the [City of Port St. Lucie Ordinance 20-15, Section 35.13](#). Contact with anyone other than the Issuing Officer may result in the vendor being disqualified. All contact must be coordinated through Ms. Michelle Fentress, Issuing Officer, for the procurement of these services.

All questions regarding this Solicitation are to be submitted in writing to Shelby Dolan, Procurement Agent I with the Procurement Management Department via e-mail sdolan@cityofpsl.com, or by phone 772-873-6338. Please reference the Solicitation number on all correspondence to the City. All questions, comments and requests for clarification must reference the Solicitation number on all correspondence to the City. Any oral communications shall be considered unofficial and non-binding.

Only written responses to written communication shall be considered official and binding upon the City. The City reserves the right, at its sole discretion, to determine appropriate and adequate responses to the written comments, questions, and requests for clarification.

*NOTE: All addendums and/or any other correspondence before bid close date (general information, question and responses) to this solicitation will be made available exclusively through the [DemandStar's Website](#) for retrieval. All notice of intent to award documentation will be published on the [City Clerk's Website](#). Proposers are solely responsible for frequently checking these websites for updates to this solicitation.

I understand and shall fully comply with all requirements of City of Port. St. Lucie Ordinance 20-15, Section 35.13.

Typed Name: MARGARET FENTON
Signed: 
Company and Job Title: SUNSHINE LAND DESIGN, INC
Date: 07/09 /2021



"A City for All Ages"

**eBID #20210042- Mowing of Major Thoroughfares
CONTRACTOR'S CODE OF ETHICS**

The City of Port St Lucie ("City), through its Procurement Management Department ("Procurement Management Department") is committed to a procurement process that fosters fair and open competition, is conducted under the highest ethical standards and enjoys the complete confidence of the public. To achieve these purposes, Procurement Management Department requires each vendor who seeks to do business with the City to subscribe to this Contractor's Code of Ethics.

- ◆ A Contractor's bid or proposal will be competitive, consistent and appropriate to the bid documents.
- ◆ A Contractor will not discuss or consult with other Vendors intending to bid on the same contract or similar City contract for the purpose of limiting competition. A Vendor will not make any attempt to induce any individual or entity to submit or not submit a bid or proposal.
- ◆ Contractor will not disclose the terms of its bids or proposal, directly or indirectly, to any other competing Vendor prior to the bid or proposal closing date.
- ◆ Contractor will completely perform any contract awarded to it at the contracted price pursuant to the terms set forth in the contract.
- ◆ Contractor will submit timely, accurate and appropriate invoices for goods and/or services actually performed under the contract.
- ◆ Contractor will not offer or give any gift, item or service of value, directly or indirectly, to a City employee, City official, employee family member or other vendor contracted by the City.
- ◆ Contractor will not cause, influence or attempt to cause or influence, any City employee or City Official, which might tend to impair his/her objectivity or independence of judgment; or to use, or attempt to use, his/her official position to secure any unwarranted privileges or advantages for that Vendor or for any other person.
- ◆ Contractor will disclose to the City any direct or indirect personal interests a City employee or City official holds as it relates to a Vendor contracted by the City.
- ◆ Contractor must comply with all applicable laws, codes or regulations of the countries, states and localities in which they operate. This includes, but is not limited to, laws and regulations relating to environmental, occupational health and safety, and labor practices. In addition, Contractor must require their suppliers

(including temporary labor agencies) to do the same. Contractor must conform their practices to any published standards for their industry. Compliance with laws, regulations and practices include, but are not limited to the following:

- Obtaining and maintaining all required environmental permits. Further, Contractor will endeavor to minimize natural resource consumption through conservation, recycling and substitution methods.
- Providing workers with a safe working environment, which includes identifying and evaluating workplace risks and establishing processes for which employee can report health and safety incidents, as well as providing adequate safety training.
- Providing workers with an environment free of discrimination, harassment and abuse, which includes establishing a written antidiscrimination and anti-bullying/harassment policy, as well as clearly noticed policies pertaining to forced labor, child labor, wage and hours, and freedom of association.

Name of Organization/Proposer SUNSHINE LAND DESIGN, INC
Signature 
Printed Name and Title MARGARET FENTON, VICE PRESIDENT

Date 07/ 09 / 2021

DISCLAIMER: This Code of Ethics is intended as a reference and procedural guide to contractors. The information it contains should not be interpreted to supersede any law or regulation, nor does it supersede the applicable contractor contract. In the case of any discrepancies between it and the law, regulation(s) and/or contractor contract, the law, regulatory provision(s) and/or vendor contract shall prevail.

E-Verify Form

Supplier/Consultant acknowledges and agrees to the following:

- 1. Shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Supplier/Consultant during the term of the contract; and
- 2. Shall expressly require any subcontractors performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.

E-Verify Company Identification Number 556152

Date of Authorization 05.11.2012

Name of Contractor SUNSHINE LAND DESIGN, INC

Name of Project MOWING OF MAJOR THOROUGHFARES & SIDEWALK EDGING

Solicitation Number (If Applicable) EBID#2021-0042

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on JULY, 09, 20 21 in STUART (city), FL (state).

Margaret Fenton
 Signature of Authorized Officer

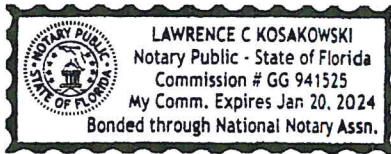
MARGARET FENTON, VICE PRESIDENT
 Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME

ON THIS THE 09 DAY OF JULY, 20 21.

NOTARY PUBLIC *Lawrence C Kosowski*

My Commission Expires: 1 20 24



NON-COLLUSION AFFIDAVIT

20210042

Mowing of Major Thoroughfares

State of FLORIDA }

County of MARTIN }

MARGARET FENTON, being first duly sworn, disposes and says that:
(Name/s)

1. They are VICE PRESIDENT of SUNSHINE LAND DESIGN, INC the Proposer that
(Title) (Name of Company)

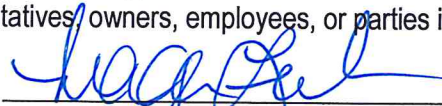
has submitted the attached PROPOSAL;

2. He is fully informed respecting the preparation and contents of the attached proposal and of all pertinent circumstances respecting such PROPOSAL;

3. Such Proposal is genuine and is not a collusive or sham Proposal;

4. Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Proposer, firm or person to submit a collusive or sham Proposal in connection with the contract for which the attached proposal has been submitted or to refrain from proposing in connection with such Contract or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Proposer, firm or person to fix the price or prices in the attached Proposal or of any other Proposer, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Port St. Lucie or any person interested in the proposed Contract; and

5. The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Proposer or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

(Signed) 

(Title) VICE PRESIDENT

STATE OF FLORIDA }
COUNTY OF ST. LUCIE} SS:

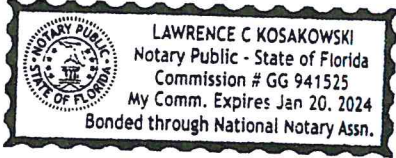
The foregoing instrument was acknowledged before me this (Date) 07/ 09/2021

by: Margaret Fenton, VICE PRESIDENT who is personally known to me or who has produced
_____ as identification and who did (did not) take an oath.

Commission No. GG 941525

Notary Print: Lawrence C Kosakowski

Notary Signature: [Handwritten Signature]



DRUG-FREE WORKPLACE FORM

E-Bid # 20210042

Mowing of Major Throughfares

The undersigned Contractor in accordance with Florida Statute 287.087 hereby certifies that
SUNSHINE LAND DESIGN, INC does:

(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under proposal a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 Florida Statutes or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.



Bidder's Signature

07/09/2021

Date:

PSL MOWING OF MAJOR THOROUGHFARES

MANAGEMENT PLAN

Sunshine Land Design, Inc. intends to supply qualified professional staff as well as top of the line equipment to perform this contract in a safe and timely manner. Multiple site supervisors and managers will be available 24/7 for City staff to address all concerns. Through years of experience, Sunshine Land Design, Inc. will offer prompt reliable service and is able to accommodate additional requests from the City on short notice. Please consider our outstanding record of performance and communication on this challenging contract with minimal issues and discrepancies during your selection process.

SCHEDULE

Sunshine Land Design, Inc. has established a schedule through years of planning and determined the safest routing to ensure an efficient plan to complete this contract in a timely manner. Scheduling has been established to minimize interaction and conflicts with the public and school operations. On average in the past, Sunshine Land Design has completed this service in 10 days or less.



SUNSHINE LAND DESIGN

COMPLETE PROPERTY MAINTENANCE
RESTORATION & CONSTRUCTION SERVICES

Attachment B

2021 EQUIPMENT LIST

A	524	BATWING	JOHN DEERE BATWING CS-15	
A	16-E27	EDGER	STIHL FC 90 STICK EDGER	507403108
A	16-E32	EDGER	STIHL FC90 STICK EDGER	506442893
A	16-E33	EDGER	STIHL FC90 STICK EDGER	506442907
A	16-E34	EDGER	STIHL FC90 STICK EDGER	506442913
A	16-E35	EDGER	STIHL FC 90 STICK EDGER	506444076
A	16-E36	EDGER	STIHL FC 90 STICK EDGER	506443770
A	16-E37	EDGER	STIHL FC 90 STICK EDGER	506443389
A	16-E38	EDGER	STIHL FC 90 STICK EDGER	506442945
A	17-E39	EDGER	STIHL FC 90 STICK EDGER	506443447
A	19-E50	EDGER	STIHL FB131 BED REDIFINER	520417446
A	502	MOWER	JOHN DEERE 652R QUIK TRAK (RIDE STANDARD) MODEL1TC652RKADT010308	
A	581	MOWER	RIGHT STANDARD MOWER Intensity 36" KAW FS600 Eleserial #70801 model# WSTN36FS600E	
A	606	MOWER	MOWER ATTACHEMENT FOR GRADALL	ATT3354MOWER
A	689	MOWER	WRIGHT STANDARD INTENSITY KAW FS600 ELECTRIC	85927
A	690	MOWER	WRIGHT STANDARD INTENSITY KAW FS600 ELECTRIC	89883
A	691	MOWER	WRIGHT STANDARD INTENSITY KAW FS600 ELECTRIC	89846
A	17M- 61	MOWER	60" SZ HYPERDRIVE FX850 27HP	16111102
A	17M- 62	MOWER	60" SZ HYPERDRIVE FX850 27HP	16111100
A	17M- 63	MOWER	2012 RORO 3100D SIDEWINDER	03171-312000488
A	17M-62	MOWER	60" SZ HYPERDRIVE FX850 27HP	16111104
A	17M-62	MOWER	60" SZ HYPERDRIVE FX850 27HP	16111105
A	17M-62	MOWER	60" SZ HYPERDRIVE FX850 27HP	16111096
A	17M-62	MOWER	60" SZ HYPERDRIVE FX850 27HP	16111101
A	17M-69	MOWER	52" SUPER S FX691 22HP	16060040
A	17M-69	MOWER	52" SUPER S FX691 22HP	16063525
A	18M- 63	MOWER	60" SZ HYPERDRIVE FX850 27HP	16122634
A	18M-63	MOWER	60" SZ HYPERDRIVE FX850 27HP	16122635
A	11-E17	EDGER	?	
A	19M-63	MOWER	HUSTLER 48" FAST TRACK MODEL 928374	10041442
A	20-M63	MOWER	TORO 22" HIGH WHEEL RECYCLER MOWER	406661620
A	20-M63	MOWER	TORO 22" HIGH WHEEL RECYCLER MOWER	406800823
A	20-M63	MOWER	TORO 22" HIGH WHEEL RECYCLER MOWER	406661573
A	20-M63	MOWER	HUSTLER SUPER Z HD KAWASAKI FX850V	17016898
A	20-M63	MOWER	HUSTLER SUPER Z HD KAWASAKI FX1000V	20050244
A	20-M63	MOWER	HUSTLER SUPER Z HD KAWASAKI FX1000V	20032138
A	20-M64	MOWER	HUSTLER SUPER Z HD KAWASAKI FX1000V	20032137
A	20-M64	MOWER	HUSTLER SUPER Z HD KAWASAKI FX1000V	20050246
A	20-M64	MOWER	HUSTLER SUPER Z HD KAWASAKI FX1000V	20032139



SUNSHINE

LAND DESIGN

COMPLETE PROPERTY MAINTENANCE
RESTORATION & CONSTRUCTION SERVICES

2021 EQUIPMENT LIST

A	395	TRIMMER	STIHL HL-100	287062140
A	396	TRIMMER	STIHL HL-100	287062143
A	472	TRIMMER	STIHL HS81T HEDGE CLIPPER	285562979
A	493	TRIMMER	ECHO SRM280 HEDGE CLIPPER	574012006854
A	561	TRIMMER	STIHL HS-81T FIXED HEAD HEDGER	
A	562	TRIMMER	STIHL HS-81T FIXED HEAD HEDGER	290930806
A	567	TRIMMER	ECHO SHC 266 25.4cc 51in SHAFT POLE TRIMMER	T44012003554
A	13-T01	TRIMMER	ECHO HC165 24" HEDGE CLIPPER	576612015886
A	13-T02	TRIMMER	STIHL HL-100K EXT. HT FIXED HEAD HEDGER	295550077
A	13-T03	TRIMMER	STIHL HL-100K EXT. HT FIXED HEAD HEDGER	295550083
A	14-T04	TRIMMER	STIHL HS86 40 HEDGE TRIMMER	500675497
A	14-T05	TRIMMER	STIHL HL LOOK LONG ADJ HEDGE TRIMMER	299339723
A	15-T07	TRIMMER	STIHL HL-100K EXT. HT FIXED HEAD HEDGER	501056394
A	15-T08	TRIMMER	STIHL HL-100K EXT. HT FIXED HEAD HEDGER	502685159
A	15-T09	TRIMMER	STIHL HL-100K EXT. HT FIXED HEAD HEDGER	503557429
A	15-T12	TRIMMER	STIHL HL-100K EXT. HT FIXED HEAD HEDGER	504349607
A	16-T14	TRIMMER	STIHL HL-100K EXT. HT FIXED HEAD HEDGER	507031090
A	16-T15	TRIMMER	STIHL HL-100K EXT. HT FIXED HEAD HEDGER	506519055
A		TRIMMER	ECHO SHC 266 POLE TRIMMER	
A	19-T29	TRIMMER	FS91 STRING TRIMMER HEDGER	519340489
A	19-T31	TRIMMER	HL94K EXTENDED HEDGE TRIMMER	519156655
A	20-T32	TRIMMER	FS91R TRIMMER HEDGER	515117268
A	20-T33	TRIMMER	FS91R TRIMMER HEDGER	515117288
A	20-T34	TRIMMER	STIHL KM91R HEADGEAR TRIMMER	523514265
A	20-T35	TRIMMER	HL94K EXTENDED HEDGE TRIMMER	521716001
A	20-T36	TRIMMER	STIHL KM91R HEADGEAR TRIMMER	524588115
A	20-W72	WEEDEATER	STIHL FS91	523638711
A	20-W73	WEEDEATER	STIHL FS91	523911095
A	13-W15	WEEDEATER	STIHL FS-90R 4 MIX WEEDEATER	296380913
A	13-W21	WEEDEATER	STIHL FS-90R 4 MIX WEEDEATER	296380905
A	15-W33	WEEDEATER	STIHL FS-90R 4 MIX WEEDEATER	504066539
A	16-W46	WEEDEATER	STIHL FS90 WEEDEATER	505277611
A	16-W48	WEEDEATER	STIHL FS-90R 4 MIX WEEDEATER	506539804
A	16-W49	WEEDEATER	STIHL FS-90R 4 MIX WEEDEATER	506539798
A	16-W50	WEEDEATER	STIHL FS-90R 4 MIX WEEDEATER	505346052
A	16-W51	WEEDEATER	STIHL FS-90R 4 MIX WEEDEATER	506524350



Ron DeSantis, Governor

Halsey Beshears, Secretary



**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

CONSTRUCTION INDUSTRY LICENSING BOARD
THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

FENTON, MARGARET HELEN

SUNSHINE LAND DESIGN, INC.
3291 SE LIONEL TERRACE
STUART FL 34997

LICENSE NUMBER: CGC1518885

EXPIRATION DATE: AUGUST 31, 2022

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 10/22/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

Table with producer and insured information. Producer: R V Johnson Agency, Inc. Insured: Sunshine Land Design, Inc. Insurer details: Southern Owners Insurance, Progressive Express Ins Co, StarStone National Ins Co, Bridgefield Employers Ins.

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Main coverage table with columns for INSR LTR, TYPE OF INSURANCE, POLICY NUMBER, POLICY EFF, POLICY EXP, and LIMITS. Includes sections for Commercial General Liability, Automobile Liability, Umbrella Liability, and Workers Compensation.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Proof of Insurance

CERTIFICATE HOLDER CANCELLATION

Table for cancellation details and authorized representative signature (Kelly Johnson).

STATE OF FLORIDA
Department of Agriculture and Consumer Services
BUREAU OF LICENSING AND ENFORCEMENT

Date
March 1, 2017

File No.
LF255985

Expires
February 28, 2021

THE LTD COMMERCIAL FERTILIZER APPLICATOR HOLDER
NAMED BELOW HAS REGISTERED UNDER THE PROVISIONS OF
CHAPTER 482 FOR THE PERIOD EXPIRING: February 28, 2021

KENNETH GOFF
7864 SE COURTNEY TERR APT C
HOBE SOUND, FL 33455

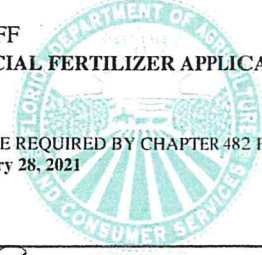

ADAM H. PUTNAM, COMMISSIONER

STATE OF FLORIDA
Department of Agriculture and Consumer Services
BUREAU OF LICENSING AND ENFORCEMENT

KENNETH GOFF
LTD COMMERCIAL FERTILIZER APPLICATOR HOLDER

LF255985

HAS PAID THE FEE REQUIRED BY CHAPTER 482 FOR THE PERIOD
EXPIRING February 28, 2021




COMMISSIONER

Signature

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BUREAU OF LICENSING & ENFORCEMENT
3125 CONNER BLVD, BLDG. 8
TALLAHASSEE, FLORIDA 32399-1650

STATE OF FLORIDA
Department of Agriculture and Consumer Services
BUREAU OF LICENSING AND ENFORCEMENT

Date File No. Expires
February 28, 2018 LF268867 February 28, 2022

THE LTD COMMERCIAL FERTILIZER APPLICATOR HOLDER
NAMED BELOW HAS REGISTERED UNDER THE PROVISIONS OF
CHAPTER 482 FOR THE PERIOD EXPIRING: February 28, 2022

JACOB CUTSHAW
3291 SE LIONEL TERRACE
STUART, FL 34997


Adam H. Putnam, Commissioner



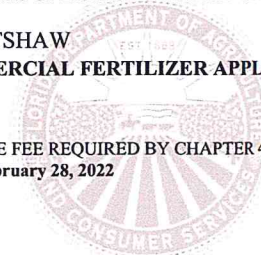
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STATE OF FLORIDA
Department of Agriculture and Consumer Services
BUREAU OF LICENSING AND ENFORCEMENT

JACOB CUTSHAW
LTD COMMERCIAL FERTILIZER APPLICATOR HOLDER

LF268867

HAS PAID THE FEE REQUIRED BY CHAPTER 482 FOR THE PERIOD
EXPIRING February 28, 2022



Signature


Adam H. Putnam, Commissioner

Wallet Card, Fold Here
Water Card

BUREAU OF LICENSING & ENFORCEMENT
3125 CONNER BLVD, BLDG. 8
TALLAHASSEE, FLORIDA 32399-1650

STATE OF FLORIDA
Department of Agriculture and Consumer Services
BUREAU OF LICENSING AND ENFORCEMENT

Date April 30, 2020 File No. JB223016 Expires April 30, 2021

THE PEST CONTROL COMPANY FIRM NAMED BELOW HAS REGISTERED UNDER THE PROVISIONS OF CHAPTER 482 FOR THE PERIOD EXPIRING: April 30, 2021 AT

3291 SE LIONEL TERRACE
STUART, FL 34997

SUNSHINE LAND DESIGN, INC
3291 SE LIONEL TERRACE
STUART, FL 34997

Lawn and Ornamental

Nicole Fried
NICOLE "NIKKI" FRIED, COMMISSIONER

STATE OF FLORIDA
Department of Agriculture and Consumer Services
BUREAU OF LICENSING AND ENFORCEMENT

SUNSHINE LAND DESIGN, INC
3291 SE LIONEL TERRACE
PEST CONTROL COMPANY FIRM

JB223016

HAS PAID THE FEE REQUIRED BY CHAPTER 482 FOR THE PERIOD EXPIRING April 30, 2021



Nicole Fried Signature
COMMISSIONER

Wallet Card - Fold Here

BUREAU OF LICENSING & ENFORCEMENT
3125 CONNER BLVD, BLDG. 8
TALLAHASSEE, FLORIDA 32399-1650

STATE OF FLORIDA
Department of Agriculture and Consumer Services
BUREAU OF LICENSING AND ENFORCEMENT

Date April 30, 2020 File No. JE115168 Expires April 30, 2021

THE ID CARD HOLDER NAMED BELOW HAS REGISTERED UNDER THE PROVISIONS OF CHAPTER 482 FOR THE PERIOD EXPIRING: April 30, 2021 AT

SUNSHINE LAND DESIGN, INC
STUART, FL 34997

JOHN JOSEPH SHAKRA
SUNSHINE LAND DESIGN, INC
3291 SE LIONEL TERRACE
STUART, FL 34997

Certified Operator

Nicole Fried
NICOLE "NIKKI" FRIED, COMMISSIONER

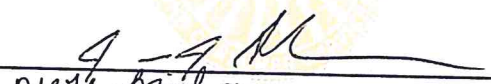
STATE OF FLORIDA
Department of Agriculture and Consumer Services
BUREAU OF LICENSING AND ENFORCEMENT

JOHN JOSEPH SHAKRA
SUNSHINE LAND DESIGN, INC
ID CARD HOLDER

JE115168

Certified Operator

HAS PAID THE FEE REQUIRED BY CHAPTER 482 FOR THE PERIOD EXPIRING April 30, 2021



Nicole Fried Signature
COMMISSIONER ATTACH PHOTO ON REVERSE

Wallet Card - Fold Here

BUREAU OF LICENSING & ENFORCEMENT
3125 CONNER BLVD, BLDG. 8
TALLAHASSEE, FLORIDA 32399-1650

STATE OF FLORIDA
Department of Agriculture and Consumer Services
BUREAU OF LICENSING AND ENFORCEMENT

Date May 8, 2018	File No. JF221965	Expires June 1, 2019
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THE CERTIFIED PEST CONTROL OPERATOR NAMED BELOW HAS REGISTERED UNDER THE PROVISIONS OF CHAPTER 482 FOR THE PERIOD EXPIRING: **June 1, 2019**

Lawn and Ornamental

JOHN JOSEPH SHAKRA
4441 N SAVANNAH RD
JENSEN BEACH, FL 34957


ADAM H. PUTNAM, COMMISSIONER

STATE OF FLORIDA
Department of Agriculture and Consumer Services
BUREAU OF LICENSING AND ENFORCEMENT

JOHN JOSEPH SHAKRA
CERTIFIED PEST CONTROL OPERATOR

JF221965

HAS PAID THE FEE REQUIRED BY CHAPTER 482 FOR THE PERIOD EXPIRING **June 1, 2019**


COMMISSIONER

Signature

Wallet Card - Fold Here

BUREAU OF LICENSING & ENFORCEMENT
3125 CONNER BLVD, BLDG. 8
TALLAHASSEE, FLORIDA 32399-1650

International Society of Arboriculture

Certified Arborist

John J. Shakra

Having successfully completed the requirements established by the Certification Board of the International Society of Arboriculture™, the above named is hereby recognized as an ISA Certified Arborist®

D. Glenn

Certification Board, Chair
International Society of Arboriculture

Jim Skiera

Jim Skiera, Executive Director
International Society of Arboriculture

FL-0877A	Jun 23, 2001	Jun 30, 2016
<u>Certificate Number</u>	<u>Certified Since</u>	<u>Expiration Date</u>

STATE OF FLORIDA
Department of Agriculture and Consumer Services
BUREAU OF LICENSING AND ENFORCEMENT

Date	File No.	Expires
April 1, 2021	JB223016	April 30, 2022

THE PEST CONTROL COMPANY FIRM NAMED BELOW HAS REGISTERED UNDER THE PROVISIONS OF CHAPTER 482 FOR THE PERIOD EXPIRING: April 30, 2022 AT

3291 SE LIONEL TERRACE
STUART, FL 34997

SUNSHINE LAND DESIGN, INC
3291 SE LIONEL TERRACE
STUART, FL 34997

Lawn and Ornamental

Nicole Fried
NICOLE "NIKKI" FRIED, COMMISSIONER

STATE OF FLORIDA
Department of Agriculture and Consumer Services
BUREAU OF LICENSING AND ENFORCEMENT

SUNSHINE LAND DESIGN, INC
3291 SE LIONEL TERRACE
PEST CONTROL COMPANY FIRM

JB223016

HAS PAID THE FEE REQUIRED BY CHAPTER 482 FOR THE PERIOD EXPIRING April 30, 2022

Nicole Fried Signature
COMMISSIONER

Wallet Card
Wallet Card - Fold Here

BUREAU OF LICENSING & ENFORCEMENT
3125 CONNER BLVD, BLDG. 8
TALLAHASSEE, FLORIDA 32399-1650

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John Shakra, Project Manager/Certified Arborist

3291 SE Lionel Terrace ♦ Stuart, FL 34997 ♦ (772) 260-6044 ♦ jshakra@sunshinelanddesign.com

Profile

John Shakra has performed well and kept up with the quick pace of Sunshine Land Design. He manages environmentally sensitive projects for Sunshine. He is also account manager for some of our larger and more complex landscape installation & maintenance accounts and manages all Sand Renourishment jobs for Beaches and State Parks. John has a positive attitude, shows great responsibility and organizational skills. He currently manages over 65 qualified experienced employees.

With over thirty years of effectively managing and supervising employees, John shows excellent leadership abilities and organizational skills. Since starting at Sunshine Land Design, Inc. in 2012, he has been a great benefit to the company, improving the Maintenance Department by organizing a more efficient schedule and shaping great team players.

Skills Summary

- | | | |
|------------------------------|---------------------|------------------------------|
| ♦ Project Management | ♦ Scheduling | ♦ Safety Management/Training |
| ♦ Professional Presentations | ♦ Computer Skills | ♦ Chemical Application |
| ♦ Certified Arborist | ♦ Marketing & Sales | ♦ Chemical Safety |

Responsibilities as Project Manager of Sunshine Land Design, Inc.

- Makes decisions and solves problems.
- Maintains inventory of tools, equipment to ensure that enough supplies are available, and items are in usable condition.
- Monitor project activities to ensure that instructions are followed, deadlines are met, and schedules are maintained.
- Maintains repair reports and executes maintenance schedules on a timely basis.
- Maintains company documents, completes and submits daily.
- Completes work assignments in a timely, efficient, accurate and safe fashion.
- Assuring the satisfaction of each customer.
- Maintain knowledge of equipment, chemicals, fertilizers, and their application to safely perform job
- Maintains the ability to identify insect and diseases in plants, turf, and horticultural environment.
- Maintains the ability to identify Florida plants and different sod types.
- Coordination, implementation, and maintenance of our workplace safety program.

Principal Duties as Project Manager of Sunshine Land Design, Inc

- Direct the activities of all on the job site personnel
- Coordinate material and manpower needs.
- Receive all materials and equipment, assuring that materials ordered are materials received (check against packing slip) and securing the materials and equipment.
- Maintain a work schedule for the job site
- Complete all change orders.
- Order job site supplies, tools, and equipment as needed.
- Train and motivate field employees.
- Maintain work site with proper maintenance methods and to dispose of all waste products properly.
- Assuring continued safety and health education and training is provided to all employees
- Assuring reviewal and updating of workplace safety rules

Professional Licenses and Certification

- ♦ International Society of Arboriculture, ISA Certified Arborist
- ♦ State of Florida, Department of Agriculture & Consumer Services, Bureau of Entomology & Pest Control – Commercial Landscape Maintenance Holder
- ♦ State of Florida, Department of Agriculture & Consumer Services, Bureau of Entomology & Pest Control – Limited Commercial Fertilizer Applicator Holder
- ♦ FDACS- Certified Pest Control Operator



Judy Robinson, Project Manager

3291 SE Lionel Terrace ♦ Stuart, FL 34997 ♦ (772) 260-2837 ♦ jrobinson@sunshinelanddesign.com

Profile

Judy came to Sunshine Land Design in 2015 after operating her own successful lawn care company for ten years. She was interested in new challenges involving more extensive landscape installation projects as well as larger-scale landscape maintenance accounts. She has proved knowledgeable in Florida landscape and shows high commitment to quality of service for clientele. She is an invaluable member of our team at Sunshine.

Skills Summary

- ♦ Project Management
- ♦ Professional Presentations
- ♦ Customer Service
- ♦ Scheduling
- ♦ Computer Skills
- ♦ Marketing & Sales
- ♦ Safety Management/Training
- ♦ Certified Horticulture Professional

Responsibilities as Project Superintendent of Sunshine Land Design, Inc.

- Makes decisions and solves problems.
- Maintains inventory of tools, equipment to ensure that sufficient supplies are available and items are in usable condition.
- Monitor project activities to ensure that instructions are followed, deadlines are met, and schedules are maintained.
- Maintains repair reports and executes maintenance schedules on a timely basis.
- Maintains company documents, completes and submits daily.
- Completes work assignments in a timely, efficient, accurate and safe fashion.
- Assuring the satisfaction of each customer.
- Maintain knowledge of equipment, chemicals, fertilizers, and their application to safely perform job
- Maintains the ability to identify insect and diseases in plants, turf, and horticultural environment.
- Maintains the ability to identify Florida plants and different sod types.
- Ensures that all safety policies and procedures are being followed by all reporting personnel.
- Ensure that all daily work logs are filled out properly and all labor hours have been recorded properly.
- Ensure that project site is maintained on a daily basis and the site is clean at the end of each work day.
- Ensure that personal industry knowledge is current to the needs of the business.

Principal Duties as Project Superintendent of Sunshine Land Design, Inc

- Direct the activities of all on the job site personnel
- Coordinate material and manpower needs.
- Receive all materials and equipment, assuring that materials ordered are materials received (check against packing slip) and securing the materials and equipment.
- Maintain a work flow schedule for the project site.
- Complete all change orders.
- Order job site supplies, tools, and equipment as needed.
- Train and motivate field employees.
- Maintain work site with proper maintenance methods and to dispose of all waste products properly.
- Resolve any customer complaints/issues arising on the project site, within company guidelines.
- Completion of any and all change orders forwarding the paperwork to the office.
- To train project site personnel in all areas of his/her responsibility.
- Record all man hours in order to ensure proper hours are recorded in payroll.
- Ensure Safe operation of heavy equipment on project site.

Professional Licenses and Certification

- ♦ Florida Nursery, Growers & Landscape Association (FNGLA) Certified Horticulture Professional (FCHP) H99 10736

Experience Profile

- ♦ Earthly Paradise Lawn Care, Inc. (owner/operator) Hobe Sound, FL



Michael McGhee, Project Superintendent

3291 SE Lionel Terrace ♦ Stuart, FL 34997 ♦ (772) 260-7653 ♦ mmcgree@sunshinelanddesign.com

Profile

Mike McGhee is a highly motivated, reliable and confident individual committed to high standards of quality and performance. Before coming to Sunshine in 2015, he had over 10 years experience as a grower in the landscape nursery business and over 5 years of experience in the turf and ornamental industry.

Skills Summary

- ♦ Project Management
- ♦ Estimating
- ♦ Communication Skills
- ♦ Scheduling
- ♦ Sales / Marketing
- ♦ Computer Skills
- ♦ Chemical Application
- ♦ Chemical Safety

Responsibilities as Superintendent of Sunshine Land Design, Inc

- Makes decisions and solves problems.
- Maintains inventory of tools, equipment to ensure that sufficient supplies are available and items are in usable condition.
- Monitor project activities to ensure that instructions are followed, deadlines are met, and schedules are maintained.
- Maintains repair reports and executes maintenance schedules on a timely basis.
- Maintains company documents, completes and submits daily.
- Completes work assignments in a timely, efficient, accurate and safe fashion.
- Assuring the satisfaction of each customer.
- Maintain knowledge of equipment, chemicals, fertilizers, and their application to safely perform job
- Maintains the ability to identify insect and diseases in plants, turf, and horticultural environment.
- Maintains the ability to identify Florida plants and different sod types.
- Ensures that all safety policies and procedures are being followed by all reporting personnel.
- Ensure that all daily work logs are filled out properly and all labor hours have been recorded properly.
- Ensure that project site is maintained on a daily basis and the site is clean at the end of each work day.
- Ensure that personal industry knowledge is current to the needs of the business.

Principal Duties of Superintendent of Sunshine Land Design, Inc.

- Direct the activities of all on the job site personnel
- Coordinate material and manpower needs.
- Receive all materials and equipment, assuring that materials ordered are materials received (check against packing slip) and securing the materials and equipment.
- Maintain a work flow schedule for the project site.
- Complete all change orders.
- Order job site supplies, tools, and equipment as needed.
- Train and motivate field employees.
- Maintain work site with proper maintenance methods and to dispose of all waste products properly.
- Resolve any customer complaints/issues arising on the project site, within company guidelines.
- Completion of any and all change orders forwarding the paperwork to the office.
- To train project site personnel in all areas of his/her responsibility.
- Record all man hours in order to ensure proper hours are recorded in payroll.
- Ensure Safe operation of heavy equipment on project site.

Professional Licenses and Certification

- ♦ State of Florida, Dept of Agriculture and Consumer Services, Bureau of Entomology & Pest Control Limited Commercial Fertilizer Applicator Holder LF199622

Personal Employment Experience Profile

- ♦ Blue Water Landscape, IPM Manager 2011 - 2015
- ♦ Beach Environmental, Spray Technician 2008 - 2011
- ♦ Becker Landscaping, Estimator 2005 - 2008
- ♦ Fernlea Nursery, Grower 1996 - 2005



Magen Fenton, Vice President Sunshine Land Design, Inc.

3291 SE Lionel Terrace ♦ Stuart, FL 34997 ♦ (772) 260-0598 ♦ mfenton@sunshinelanddesign.com

Profile

Margaret (Magen) Fenton has worked in her family's business, Sunshine Land Design, Inc., since 1999. Through hard work and dedication she has become an integral part of Sunshine Land Design, Inc. and is now a shareholder and Vice President.

Skills Summary

- ♦ Estimating
- ♦ Project Management
- ♦ Scheduling
- ♦ Job Costing
- ♦ Report Preparation
- ♦ Computer Skills
- ♦ Marketing & Sales
- ♦ Accounting

Responsibilities as Contracts Administration/Vice President of Sunshine Land Design, Inc

- ♦ Provides management and direction to the operations and the administrative areas of Sunshine Land Design, Inc.
- ♦ Plans, coordinates and controls all estimating activities for Sunshine Land Design, Inc. to produce the maximum return on the business investment in compliance with plans and guidelines established by the President.
- ♦ Controls Operating and Labor costs through accurate Job Costing and Job Estimates ensuring that the pricing structure, for all services and materials, is competitive and that profitability is maintained.
- ♦ Liaison for IT Dept / Accounting Software
- ♦ Head of Accounts Receivable
- ♦ Company EEO Officer

Principal Duties as Contract Administration/Vice President of Sunshine Land Design, Inc

- ♦ Strives to meet the established company goals as presented by the President. Finalizes the estimate and or bid package through negotiations with Owners, or Construction Managers.
- ♦ Reviews Job Costing and Job Estimates in order to be competitive but to maintain profitability for each project and the company as a whole.
- ♦ Ensures the efficient and smooth coordination of all Operational areas of the company.
- ♦ Coordinates all permitting and licensing of Sunshine Land Design, Inc.
- ♦ Organizes project start-up; including establishing electronic and hard documentation processes, and obtaining legal information & documentation, per Construction Lien Law, Chapter 713, Part I, Florida Statutes.
- ♦ Provide responsible office person with "Sunshine State One Call of Florida" information.
- ♦ Ensure a pre-construction meeting is held with the Estimating Dept and Project manager and/or job foreman.
- ♦ Prepare pay applications and/or invoices on required forms and submit according to contract specifications.
- ♦ Responsible for acquiring bonding for jobs, if required.
- ♦ Meets regularly with President to ensure that he is properly informed on projects.

Professional Licenses and Certification

- ♦ State Certified General Contractor, License # CGC1518885
- ♦ Member of Treasure Coast Builders Association (TCBA)



- ◆ FDEP Certified Stormwater Erosion and Sedimentation Control Inspector
- ◆ Martin County LEADERShip Class 24

Education Profile

- ◆ Indian River State College Stuart/Fort Pierce, FL
- ◆ South Fork High School Stuart, FL

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. SUNSHINE LAND DESIGN, INC		
	2 Business name/disregarded entity name, if different from above		
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>	
	5 Address (number, street, and apt. or suite no.) See instructions. 3291 SE LIONEL TERRACE	Requester's name and address (optional)	
	6 City, state, and ZIP code STUART, FL 34997		
	7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number	
[] [] [] - [] [] - [] [] [] []	
or	
Employer identification number	
5 9 - 2 7 1 2 8 9 2	

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶ 01-22-21
------------------	----------------------------	-----------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Sunshine Land Design, Inc.
3291 SE Lionel Terrace
Stuart, FL 34997

OWNER:

(Name, legal status and address)

City of Port St. Lucie
121 SW Port St. Lucie Blvd.
Port St. Lucie, FL 34984-5099

SURETY:

(Name, legal status and principal place of business)

Berkley Insurance Company
475 Steamboat Road
Greenwich, CT 06830
Mailing Address for Notices
475 Steamboat Road
Greenwich, CT 06830

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

BOND AMOUNT: 5% Five Percent of Amount Bid

PROJECT:

(Name, location or address, and Project number, if any)

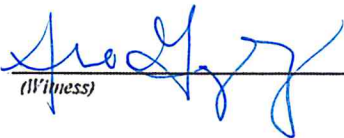
Bid No.: 2021-0042 Mowing of Major Thoroughfares & Sidewalk Edging

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

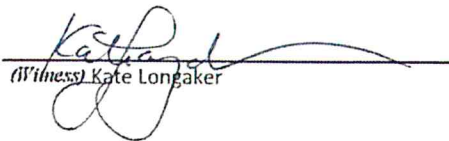
If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 9th day of July, 2021.



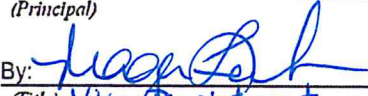
(Witness)



(Witness) Kate Longaker

Sunshine Land Design, Inc.


(Principal) (Seal)

By: 

(Title) Vice President

Berkley Insurance Company

(Surety) (Seal)

By: 

(Title) Annette Wisong, Attorney-in-Fact



POWER OF ATTORNEY
BERKLEY INSURANCE COMPANY
WILMINGTON, DELAWARE

No. BI-SurePath-a

NOTICE: The warning found elsewhere in this Power of Attorney affects the validity thereof. Please review carefully.

KNOW ALL MEN BY THESE PRESENTS, that BERKLEY INSURANCE COMPANY (the "Company"), a corporation duly organized and existing under the laws of the State of Delaware, having its principal office in Greenwich, CT, has made, constituted and appointed, and does by these presents make, constitute and appoint: Annette Wisong

Surety Bond No.: Bid Bond
Principal: Sunshine Land Design, Inc.
Obligee: City of Port St. Lucie
Amount of Bond: See Bond Form
USI Insurance Services LLC
Atlanta, GA

its true and lawful Attorney-in-Fact, to sign its name as surety only as delineated below and to execute, seal, acknowledge and deliver any and all bonds and undertakings, with the exception of Financial Guaranty Insurance, providing that no single obligation shall exceed Fifty Million and 00/100 U.S. Dollars (U.S.\$50,000,000.00), to the same extent as if such bonds had been duly executed and acknowledged by the regularly elected officers of the Company at its principal office in their own proper persons.

This Power of Attorney shall be construed and enforced in accordance with, and governed by, the laws of the State of Delaware, without giving effect to the principles of conflicts of laws thereof. This Power of Attorney is granted pursuant to the following resolutions which were duly and validly adopted at a meeting of the Board of Directors of the Company held on January 25, 2010:

RESOLVED, that, with respect to the Surety business written by Berkley Surety, the Chairman of the Board, Chief Executive Officer, President or any Vice President of the Company, in conjunction with the Secretary or any Assistant Secretary are hereby authorized to execute powers of attorney authorizing and qualifying the attorney-in-fact named therein to execute bonds, undertakings, recognizances, or other suretyship obligations on behalf of the Company, and to affix the corporate seal of the Company to powers of attorney executed pursuant hereto; and said officers may remove any such attorney-in-fact and revoke any power of attorney previously granted; and further

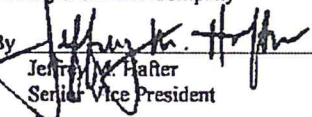
RESOLVED, that such power of attorney limits the acts of those named therein to the bonds, undertakings, recognizances, or other suretyship obligations specifically named therein, and they have no authority to bind the Company except in the manner and to the extent therein stated; and further

RESOLVED, that such power of attorney revokes all previous powers issued on behalf of the attorney-in-fact named; and further

RESOLVED, that the signature of any authorized officer and the seal of the Company may be affixed by facsimile to any power of attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligation of the Company; and such signature and seal when so used shall have the same force and effect as though manually affixed. The Company may continue to use for the purposes herein stated the facsimile signature of any person or persons who shall have been such officer or officers of the Company, notwithstanding the fact that they may have ceased to be such at the time when such instruments shall be issued.

IN WITNESS WHEREOF, the Company has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this 25th day of July, 2019.

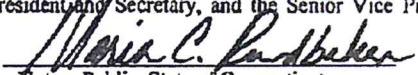
(Seal)  Attest:
By 
Ira S. Lederman
Executive Vice President & Secretary

Berkley Insurance Company
By 
Jeffrey M. Hafter
Senior Vice President

STATE OF CONNECTICUT)
) ss:
COUNTY OF FAIRFIELD)

Sworn to before me, a Notary Public in the State of Connecticut, this 25th day of July, 2019, by Ira S. Lederman and Jeffrey M. Hafter who are sworn to me to be the Executive Vice President and Secretary, and the Senior Vice President, respectively, of Berkley Insurance Company.

MARIA C RUNDRAKEN
NOTARY PUBLIC
CONNECTICUT
MY COMMISSION EXPIRES
APRIL 30, 2024



Notary Public, State of Connecticut

CERTIFICATE

I, the undersigned, Assistant Secretary of BERKLEY INSURANCE COMPANY, DO HEREBY CERTIFY that the foregoing is a true, correct and complete copy of the original Power of Attorney; that said Power of Attorney has not been revoked or rescinded and that the authority of the Attorney-in-Fact set forth therein, who executed the bond or undertaking to which this Power of Attorney is attached, is in full force and effect as of this date.

Given under my hand and seal of the Company, this 9th day of July, 2021.

(Seal) 


Vincent P. Forte

Mowing of Major Throughfares Sidewalk Edging

Schedule A- Excel Bid Reply

Company Name:		SUNSHINE LAND DESIGN, INC				
Line Item	Type of Service	Estimated # of Acres	Annual Occurrence	Unit Price Per Acre	Total Amount Per Occurrence	Total Amount Per Year
1	Major Thoroughfares	488	10	\$60.00	\$29,280.00	\$292,800.00
	Edging	Estimated # of Linear Feet	Annual Occurrence	Unit Price Per LF	Total Amount Per Occurrence	Total Amount Per Year
2	Sidewalk Edging/LF	636,262	5	\$0.03	\$19,087.86	\$95,439.30
TOTAL BID AMOUNT						\$388,239.30
OPTIONAL ITEM:						
	Herbicide	Estimated # of Acres	Annual Occurrence	Unit Price Per Occurrence	Total Amount Per Occurrence	Total Amount Per Year
3	Herbicide Treatment	1	10	\$1,300.00	\$1,300.00	\$13,000.00
TOTAL OPTIONAL BID AMOUNT						\$13,000.00