



Agenda Summary

2025-889

Agenda Date: 9/22/2025

Agenda Item No.: 7.p

Placement: Consent Agenda

Action Requested: Motion / Vote

Approve Contract #20250216 for InsertValve Equipment, and Associated Parts with Team Industrial Services, Inc.

Submitted By: Alaina Knofla, Acting Procurement Manager Procurement Management Department (PMD).

Strategic Plan Link: The City's Goal of high-quality infrastructure and facilities.

Summary Brief (Agreements/Contracts only)

1. Prepared by: Alaina Knofla, Acting Procurement Manager (PMD).
2. Parties: City of Port St. Lucie and Team Industrial Services, Inc.
3. Purpose: To authorize the purchase of specialized InsertValve equipment, valves, and associated parts, enabling Utility Systems Department (“USD”) personnel to independently perform in-house isolation valve inserts.
4. New/Renewal/Modified: New.
5. Duration: An initial two (2) year term with two (2) one-year renewal options.
6. Benefits to Port St. Lucie: USD staff will have full control over planning, scheduling, and installation for the insertion of isolation valves. This capability will significantly reduce our dependency on third-party contractors, leading to improved operational readiness, faster response times, and more efficient service delivery. This supports minimizing customer disruptions and emergency repair costs.
7. Cost to Port St. Lucie (Annual and Potential): The City anticipates an estimated annual expenditure of \$150,000.00.

Presentation Information: N/A.

Staff Recommendation: Move that the Council waive formal bidding, per City Code of Ordinances, Section 35.08(a)(24)(a)(6) (sole source exception), approve the new contract with Team Industrial Services, Inc. as the sole source provider of InsertValve and Related Parts.

Alternate Recommendations:

1. Move that the Council amend the recommendation and approve Contract #20250216 with Team Industrial Services, Inc.
2. Move that the Council not approve Contract #20250216 with Team Industrial Services, Inc. and provide staff with direction.

Background: Currently, in cases where a water main break occurs and the corresponding isolation valve is

either damaged or non-functional, USD must rely on an external contractor to perform the necessary valve insertion before repair work can begin. This process is often delayed due to contractor availability and scheduling conflicts, leading to extended service interruptions and increased operational costs. This dependency hinders USD's ability to respond promptly to emergencies and complicates maintenance scheduling. Furthermore, outsourcing this service limits the department's flexibility and long-term cost-efficiency.

Issues/Analysis: Acquiring this specialized InsertValve equipment represents a strategic investment in USD's self-sufficiency and emergency response capabilities. This equipment will enable trained City staff to perform valve insertions independently, enhancing control over project timelines and reducing dependency on external vendors. USD will benefit from factory direct pricing provided by Team Industrial Services, Inc., ensuring cost-effective procurement of the specialized insert-valve equipment, valves, associated parts, and training. This solution offers the best value by combining operational efficiency, cost savings, and improved service continuity for the City.

Financial Information: Funds are appropriated in FY 2025-2026 budget for accounts 431-3316-552000, 431-3316-564400, & 431-0000-141002.

Special Consideration: N/A.

Location of Project: Utility Service Area.

Attachments:

1. Sole Source Packet.
2. Contract 20250216-05.

NOTE: All of the listed items in the "Attachment" section above are in the custody of the City Clerk. Any item(s) not provided in City Council packets are available upon request from the City Clerk.

Internal Reference Number: 25237-08; 25254-01.

Legal Sufficiency Review:

Reviewed by Alyssa Lunin, Senior Deputy City Attorney. Approved as to Legal form and sufficiency by Richard Berrios, City Attorney.