



**MEMORANDUM**

TO: JESUS MERJO, ICMA-CM – CITY MANAGER

THRU: KEVIN MATYJASZEK – UTILITY SYSTEMS DIRECTOR AND SPECIAL ASSISTANT  
TO THE CITY MANAGER

FROM: COLT SCHWERDT, P.E. – PUBLIC WORKS DIRECTOR & CITY ENGINEER 

DATE: July 8, 2026

SUBJECT: REQUEST FOR ROADWAY TURNOVER –  
CROSTOWN PARKWAY EXTENSION 2B (P22-169)  
FROM SUNDANCE VISTA BLVD TO RANGE LINE ROAD

City Council and the Public Works Department received a certified letter (attached) and turnover package dated July 6, 2026 from James Harvey of Oak Ridge Ranches, LLC. requesting the City take over the ownership and maintenance of the roadway and infrastructure described below. The turnover package included compaction and density test results, record drawings, approved final plat, certification of completion in conformance with approved plans from the Engineer of Record (Shaun MacKenzie, P.E. of MacKenzie Engineering & Planning, Inc.), owner's affidavit, and Bill of Sale for the roadway. The subject roadway is described below.

- A portion of Crosstown Parkway from STA 100+31 to 183+38 described as Crosstown Parkway Extension 2B, 8,307 total linear feet of roadway or otherwise described as Crosstown Parkway Extension from Sundance Vista Boulevard, west to Range Line Road.

**Construction Status and Cost:** Oak Ridge Ranches, LLC has constructed four lanes of Crosstown Parkway from Sundance Vista Boulevard, west to Range Line Road. The Public Works Department inspectors made visual inspections of the work during construction and conducted the final inspections on May 19, 2026. All inspection punch list items have been addressed to the satisfaction of the Engineer of Record and the Public Works Department. Based upon the cost breakdown provided by MacKenzie Engineering & Planning, Inc., the total construction cost for this roadway was \$6,145,978.27.

**Plats:** Crosstown Parkway Extension 2B was dedicated to the City of Port St. Lucie for ownership and maintenance and recorded in Plat Book 131 Pages 1 to 4.

**Recommendation of Public Works Department:** Based upon the Public Works Department review of the turnover documentation, our files, and the certification of the Engineer of Record, it appears that the roadways have been constructed in conformance with the approved plans and to City standards. For this reason, we recommend that the roadway is accepted for ownership and maintenance by the City.

A maintenance guarantee for one year is typical for this type of facility and has been provided. Per City Code 156.146, the value of the maintenance guarantee is a value up to 15% of the total construction cost. A Maintenance bond in the amount of \$921,896.74 have been provided for this portion of Crosstown Parkway Extension 2B. Public Works recommends a maintenance period of one year from the date of City Council's acceptance.

**Requested Action:** We respectfully request that this issue is placed on the next available City Council agenda for review and consideration by the Council. In accordance with the City Code 156.148 (E), *...the City Council shall either approve, partially approve, or reject the improvements on the basis of the report of the City Engineer, and shall notify the developer in writing, by certified mail, of the contents of the report and the action not later than forty-five (45) days after receipt of the notice from the developer of the completion of the improvements. Failure of the governing body to send or provide such notification to the developer within forty-five (45) days shall be deemed to constitute approval of the improvements, and the obligor and surety, if any, shall be released from all liability pursuant to such performance guarantee for such improvements.* Based upon a receipt date of July 6, 2026, a notice needs to be sent to the developer by no later than Thursday, August 20, 2026.

**Resolution:** Attached is a copy of a resolution prepared by staff and reviewed and accepted by the Legal Department in fulfillment of City Code 156.150 requirement for a resolution.

Should you have any questions or need further information, please do not hesitate to contact me or Clyde Cuffy at 772-871-7643 .

cc  
Enclosure

Cc: Richard Berrios – City Attorney  
Diana Spriggs, P.E. – Assistant Public Works Director  
John Dunton – Deputy Director of Public Works  
Clyde Cuffy, P.E. – Regulatory Division Director  
John Kwasnicki – Inspections Manager  
File – P22-169