

MEMORANDUM

TO: JESUS MEREJO, ICMA-CM – CITY MANAGER

THRU: KEVIN MATYJASZEK – UTILITY SYSTEMS DIRECTOR AND SPECIAL ASSISTANT
TO THE CITY MANAGER

FROM: COLT SCHWERDT, P.E. – PUBLIC WORKS DIRECTOR & CITY ENGINEER 
CS

DATE: July 8, 2026

SUBJECT: SUBSTANTIAL COMPLETION INSPECTIONS FOR ROADWAY TURNOVER –
SW CROSSTOWN PARKWAY EXTENSION 2B (P22-169)
FROM SUNDANCE VISTA BOULEVARD, WEST TO RANGE LINE ROAD

City Council and Public Works Department received a certified letter and turn-over package dated July 6, 2026 from James Harvey of Oak Ridge Ranches, LLC. The turnover package included compaction and density test results, record drawings, approved final plat, certification of completion and conformance with approved plans from the Engineer of Record.

Construction Inspection Status: Prior to the roadway turnover request, Crosstown Parkway extension 2B had a final inspection on September 30, 2025 where a punch list of items was created. A follow up final inspection was conducted on May 19, 2026 at which point all punch list items were confirmed as satisfied. Public Works Environmental Division completed inspection on May 21, 2026 and found some landscaping was impacted by the recent freeze and will require replacing prior to the expiration of the one (1) year warranty to ensure all landscaping and street tree requirements are satisfied.

Should you have any questions or need further information, please do not hesitate to contact me or Clyde Cuffy at ext. 7643.

Cc: Richard Berrios – City Attorney
Diana Spriggs, P.E. – Assistant Public Works Director
John Dunton – Deputy Director of Public Works
Clyde Cuffy, P.E. – Regulatory Division Director
John Kwasnicki – Inspections Manager
File – P22-169