




MEMORANDUM

TO: JESUS MEREJO, CITY MANAGER

CC: VICE MAYOR & CITY COUNCIL
JAMES D. STOKES, CITY ATTORNEY
SALLY WALSH, CITY CLERK

FROM: SHANNON M. MARTIN, MAYOR 

SUBJECT: ADITIONAL AGENDA ITEM FOR SEPTEMBER 25, 2023,
REGULAR CITY COUNCIL MEETING

DATE: SEPTEMBER 20, 2023

This memorandum serves to request the following additional agenda items for the September 25, 2023, Regular City Council Meeting:

1. **New Business: Discussion and Direction for Interim City Attorney**
 - a) **Recommendation:** To direct the City Manager to gather information for our next meeting on October 9th regarding available external firms to serve as interim, and/or additional options.
2. **New Business: Discussion and Direction on Executive Search Firms for City Attorney Position**
 - a) **Recommendation:** To direct the city manager to search for and select a recruiting firm, provided it is within his spending threshold, and facilitate scheduling a meeting with City Council and the selected recruiting firm to begin the process.

Thank you.

SMM/bd