

## Sole-Source Justification

<b>Request Information</b>	
<b>Date of Request:</b> (11/10/21)	
<b>Procurement Department Information</b>	
<b>Procurement Agent:</b>	
<b>Procurement Agent E-Mail Address:</b>	<b>Telephone:</b>
<b>Request Submitted By</b>	
<b>Name:</b> Nicole Pesula	
<b>Department and Title:</b> Utility, Budget & Procurement/Warehouse Assistant Manager	
<b>e-Mail Address:</b> npesula@cityofpsl.com	
<b>Request Details</b>	
<b>Sole-Source – A purchasing situation in which the procurement is available from only one source.</b>	
<b>Identify efforts made to locate other possible sources.</b>	
Unlimited Home Solutions LLC is the only authorized vendor for Unlimited Home Solutions Products and OEM Parts. These products include the Homesaver 4" Sewer Relief Caps as well as the Sewer Cap Adapter. Unlimited Home Solutions is also the only authorized service repair and warranty organization in the State of Florida.	
<b>Contractor Name:</b> Unlimited Home Solutions LLC	<b>Telephone:</b>
<b>Contractor Contact:</b> James R. Hart	<b>561-602-9123</b>
<b>Scope of Work</b>	
Provide a detailed description of commodities/services to be provided. Also, include the following details: exact or estimated quantity, per unit price, and the total estimated value of the open contract to include the estimated quantity X unit price (if the exact quantities are not known).	
Unlimited Home Solutions LLC provides the Utility with sewer relief caps and adapters. Utility estimates the annual expenditure at approximately \$40,000. These relief caps are imperative to help the Utility prevent sewer backups into homes which will drastically reduce the damage claims associated with the sewer backups.	

**Complete the Following: (For justifying a Sole Source/Sole Brand)**

<p><b>Provide an explanation why only a particular style, model, type or manufacturer is required (i.e. why the commodity is the only commodity which will meet the City's needs).</b></p> <p>The Utility sampled several sewer relief caps and adapters to determine this type to be in our best interest.</p>
<p><b>Letter from Original Equipment Manufacturer (required):</b> attached</p>
<p style="background-color: black; color: white;"><b>Exclusive Capability</b></p> <p>Provide a detailed description of proposed source's unique capabilities and/or personnel to perform the work and why this is the only source.</p> <p>The concept of this product proved to be the simplest and most efficient for our needs.</p> <p>The ease of installation and ability to provide the required 3" and 4" adapter customized to meet our needs was crucial when making our decision.</p>

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To Be Used for Procurement Records Only	
<b>CONTRACT #:</b>	
<b>REQUISITION ID #:</b>	
<b>If Publicly Solicited, Number of Protests:</b>	
<b>Outcome:</b>	
<input type="checkbox"/> <b>Awarded Sole-Source</b>	
<input type="checkbox"/> <b>Issued PO / Contract</b>	
<input type="checkbox"/> <b>Not Awarded / Competitively Bid</b>	<b>Bid #:</b>