

Department Tracking # _____
Transaction # _____

REQUEST TO RELINQUISH SURPLUS

DATE INITIATED 10/27/2020 DEPARTMENT HEAD APPROVAL (SIGNATURE) Robert Sweeney

Digitally signed by Robert Sweeney
DN: cn=Robert Sweeney, o=City of
Orlando, ou=Engineering/Public Works
Reason: I am approving this document
Contact Info: rsweeney@cityoforlando.com
Date: 2020.10.27 17:22:19-0400

CONTACT PERSON AND TELEPHONE NUMBER Rick Perkins 772-344-4263

DEPARTMENT Public Works

ITEM DESCRIPTION Walking Excavator

ITEM LOCATION Thornhill Compound

MANUFACTURER Kaiser

MODEL # S2 Gator 4X4 SERIAL # S2-4-GA-GCK-2299/11

FIXED ASSET # 19038-000 EST. CURRENT VALUE \$ _____

UNIT # _____

CONDITION: EXCELLENT GOOD FAIR POOR TRASH

REASON FOR REQUEST Kaiser replacement

TRANSFER FROM DEPARTMENT _____

TO DEPARTMENT _____

IS ITEM TO BE USED AS A TRADE-IN? YES NO

IF YES: ON WHAT ITEM 2011 Kaiser S2 Gator 4X4

VALUE OFFERED \$ 42,000 VENDOR Great Southern Equipment

RECOMMENDATION:

TRADE-IN
 AUCTION
 ON LINE AUCTION
 RECYCLE/DISPOSE/RELINQUISH
 STOLEN
 POLICE REPORT# _____

DISPOSAL METHOD SPECIFIED _____

DISPOSAL APPROVED BY PROCUREMENT MANAGEMENT DEPT.: _____

RECIPIENT (METHOD) _____ P.O. # _____

COUNCIL APPROVAL (BLUE SHEET) RECEIVED _____ DATE _____

AUCTION ITEM # _____ VALUE RECEIVED \$ _____ DATE SOLD _____

approved to surplus
Ron Dabbs
10-29-2020

Approved for Disposal
OCT 27 2020
By City Manager