



**FORT PIERCE UTILITIES AUTHORITY BOARD
REGULAR MEETING
AGENDA**

TUESDAY

April 1, 2025 - 4:00 PM

Fort Pierce City Commission Chambers

100 North US Highway 1

Fort Pierce, FL 34950

MEETING TO ORDER

Opening Prayer by Jason Mittler, FPUAnet Manager.

Pledge of Allegiance

ROLL CALL AND DECLARATION OF A QUORUM

A. SET THE AGENDA

B. COMMENTS FROM THE PUBLIC:

C. APPROVAL OF MINUTES:

1. [Approval of Meeting Minutes](#)
Approve Meeting Minutes of the Regular Meeting of March 4, 2025.

D. CONSENT AGENDA:

1. [Excuse Mayor Linda Hudson](#)
Excuse Mayor Hudson from the Tuesday, April 1, 2025 Board Meeting.
2. [Appointment of Michele Harris to the Position of Chief Financial Officer](#)
For Information Only.
3. [Investment Partnership Dues for FY25](#)
Approval of an Agreement between Fort Pierce Utilities Authority and the Economic Development Council of St. Lucie County, Inc. to provide services from October 1, 2024 through September 30, 2025, for an amount not to exceed \$62,500.
4. [GRIP Grant - SOPO Task 3.0 -Distribution Transformer Replacement - Relays](#)
POA 25-05: Recommend approval of the sole-source purchase of eight (8) Distribution Power Transformer Relays, with Schweitzer Engineering Laboratories Inc., of Pullman, Washington, in an amount not to exceed \$84,414.44. This is a one-time purchase for the Grid Resilience and Innovation Partnerships (GRIP) grant.
5. [Equipment Storage Building Design](#)
POA 18-54: Recommend approval of Specific Authorization No. EDBA-62-25-01 with Edlund-Dritenbas-Binkley, Architects and Associates, P.A., of Vero Beach, Florida, in the amount of \$12,000 for Architectural Services for FPUA Water Treatment Plant Equipment Storage

Canopy.

6. [Crane Inspections, Maintenance, and Repairs](#)

Informal Bid 25-35-007: Recommend approval of the Contract for Crane Maintenance, Inspections, Repairs and Parts with National Crane Services, Inc., of Dade City, Florida, in an amount not to exceed \$19,995 annually (\$5,135 for maintenance, \$4,825 for inspections, and \$10,035 for repairs and parts, when needed). The term of this Contract will be from April 1, 2025 to March 31, 2030.

7. [Crane Transporting, Rigging, and Escort Services](#)

RFQ No. 25-54-029: Recommend the Award of Bid and Contract for Crane Transporting, Rigging and Escort Services with Palm Beach Trucking, LLC dba Merchant Transport, of Pompano Beach, Florida, in an amount not to exceed \$40,000 annually. The term of this Contract will commence upon execution and terminate five years therefrom.

8. [GoToAssist Report Support - Additional Licenses](#)

Recommend the approval of the Vendor Contract with GoTo Technologies USA, Inc. of Green Cove Springs, FL, in the amount of \$499.98 from the date of execution thru August 6, 2025, for the LogMe In Rescue Assist Remote Support Software. Future unlimited one-year renewals will include the two existing licenses (\$1,999.92) with a not to exceed 10% yearly increase for future renewals.

9. [Misc. Gate Repairs, Parts, and Replacements](#)

Informal Quote 24-35-028: Recommend approval of the Contract for Miscellaneous Gate Repairs, Parts & Replacement Services with Bartlett Bros. Security, Inc. of Stuart, Florida in an amount not to exceed \$25,000 annually. The term of this Contract will be March 18, 2025 through March 17, 2030.

10. [Strategic Planning Facilitation Services Contract Amendment No. 1](#)

POA No. 23-11-044: Recommend approval of the Proposal and Contract Amendment No. 1 for Strategic Planning Facilitation Services with Hometown Connections, Inc., of Roseville, CA, in an amount not to exceed \$23,000.00, which includes travel expenses. Term of this contract will be upon execution and end on April 30, 2026, or until terminated by either party, contingent upon receiving up-to-date Certificate of Insurance.

11. [Updated Medcom Business Associate Agreement](#)

Recommend approval of the updated Business Associate Agreement with Medical Cost Containment Services, Inc. dba MedCom, of Jacksonville, Florida, to maintain compliance with current regulations, including the Health Insurance Portability and Accountability Act (HIPPA).

12. [FPUA'S MONTHLY COMMUNITY ACTIVITIES APRIL-MAY 2025](#)

For Information Only - FPUA Community Activities Calendar for Apr-May 2025

E. REGULAR AGENDA:

1. [Note of thanks from the Treasure Coast Food Bank for the 17th annual Empty Bowls Event](#)

Recognition of Excellence - For Information Only

2. [Wet Lime Residual Hauling](#)

Bid No. 25-17: Recommend award of Bid and Contract for Wet Lime Residuals Hauling with Accurate Septic Services, of Fort Pierce, Florida, in an amount not to exceed \$330,000 annually. The initial term of this contract will be from April 1, 2025 through March 31, 2030, contingent on receiving the required Certificate(s) of Insurance.

3. [St. Lucie Village Wastewater Interlocal Agreement](#)

Approve the St. Lucie Village Wastewater ("the project") Interlocal Agreement between The Town of St. Lucie Village (Village) and Fort Pierce Utilities Authority (FPUA) and approve an

FPUA contribution in an amount not to exceed \$1,181,895 in the form of Capital Improvement Charge Credits (CIC).

4. [GFOA DISTINGUISHED BUDGET PRESENTATION AWARD](#)

Acknowledge the Distinguished Budget Award received from the GFOA with special recognition given for budget process and capital program.

5. [Investment Portfolio Update](#)

No action required. For information only.

6. [Annual Comprehensive Financial Report for the Fiscal Year 2024](#)

Approve the audited financial statements for Fort Pierce Utilities Authority for the fiscal year ended September 30, 2024.

7. [September 2024 Quarterly Financial Operating Results](#)

For Information Only.

8. [Resolution No. UA 2025-05 - Final Budget Amendment for FY2024](#)

Adopt Resolution No. UA 2025-05. a resolution amending the budget of Fort Pierce Utilities Authority of the City of Fort Pierce, Florida for the Fiscal Year beginning October 1, 2023, and ending September 30, 2024.

F. DIRECTOR COMMENTS:

G. ATTORNEY COMMENTS:

H. BOARD MEMBER COMMENTS:

I. ADJOURN: