

APPLICATION FOR SITE PLAN REVIEW – AMENDMENT

CITY OF PORT ST. LUCIE
PLANNING & ZONING DEPARTMENT
(772) 871-5213

P&Z File No. _____
Fees (Nonrefundable) \$ _____ Arch.: \$ _____
Receipt #: _____

PROJECT NAME: 7-Eleven #38890 - Port St. Lucie

LEGAL DESCRIPTION: See Cover Sheet of Construction Documents

LOCATION OF PROJECT SITE: 9335 Commerce Centre Drive, Port St. Lucie, FL 34986

PROPERTY TAX I.D. NUMBER: 3334-602-0019-000-9

STATEMENT DESCRIBING THE CHARACTER AND INTENDED USE OF THE DEVELOPMENT Proposed construction of a new 7-Eleven convenience store, fuel canopy, and associated parking areas, driveways, landscaping, utilities and stormwater management system

IS THIS AFFORDABLE HOUSING INVOLVING FEDERAL, STATE OR LOCAL AFFORDABLE HOUSING FUNDS? No

GROSS SQ. FT. OF STRUCTURE (S): 3,109 SF

NUMBER OF DWELLING UNITS & DENSITY FOR MULTI-FAMILY PROJECTS: None

UTILITY SUPPLIER: Water and Sewer: City of Port St. Lucie

GROSS ACREAGE & SQ. FT. OF SITE: 2.17 acres ESTIMATED NO. EMPLOYEES: 10-15
(94,525 sf)

FUTURE LAND USE DESIGNATION: Commercial-General ZONING DISTRICT: PUD

OWNER(S) OF PROPERTY: Publix Super Markets, Inc.
Name, Address, Telephone & Real Estate Tax Team PO Box
32018 Lakeland, FL 33802-2018

Email: _____

APPLICANT OR AGENT OF OWNER: Kimley-Horn & Associates, Inc., Matthew Gillespie, P.E.
Name, Address, Telephone & 189 S. Orange Ave, Suite 1000, Orlando, FL 32801
Email: Matthew.Gillespie@kimley-horn.com
(407) 409-7007

PROJECT ARCHITECT/ENGINEER: Kimley-Horn & Associates, Inc., Matthew Gillespie, P.E.
(Firm, Engineer of Record, Florida License #76950
Florida Registration No., Contact 189 S. Orange Ave, Suite 1000, Orlando, FL 32801
Person, Address, Telephone & Email: Matthew.Gillespie@kimley-horn.com
(407) 409-7007

I hereby authorize the above listed agent to represent me. I grant the planning department permission to access the property for inspection.

I fully understand that prior to the issuance of a building permit and the commencement of any development, all plans and detail plans must be reviewed and approved by the City pursuant to Sections 158.237 through 158.245, inclusive, of the zoning ordinance.

***When a corporation submits an application, it must be signed by an officer of the corporation.** Corporation signatures must be accompanied with an approved resolution authorizing the individual to sign such applications.

NOTE: Signature on this application acknowledges that a certificate of concurrency for adequate public facilities as needed to service this project has not yet been determined. Adequacy of public facility services is not guaranteed at this stage in the development review process. Adequacy for public facilities is determined through certification of concurrency and the issuance of final local development orders as may be necessary for this project to be determined based on the application material submitted

Matthew Gillespie Matthew Gillespie Auth. Agent 6/17/19
OWNER'S SIGNATURE HAND PRINT NAME TITLE DATE



SITE PLAN SUFFICIENCY CHECKLIST
Revised October 2017

Project Name: **7-Eleven #38890 - Port St. Lucie**

Project Number: P _____ New Submittal or Resubmittal _____ (Check One)

Applicant should submit the site plan package to Planning & Zoning Department with all items listed below to initiate the review process. Other drawings or information may be required, if deemed necessary, upon review of the submittal for the Site Plan Review Committee Meeting.

The Applicant should complete the Project Information, Applicant Checklist and Applicant Certification. Use the following to complete the checklist: ✓ = *Provided* X = *Incomplete or Missing* NA = *Not Applicable*

Applicant Checklist	Description of Item Provided
✓	Sufficiency Checklist: One original completed and signed by applicant.
✓	3 CDs or 3 USBs with all application materials
✓	Cover Letter: Fourteen copies of a typed letter explaining the purpose and history of the application.
NA	Written Response to Comments: Fourteen copies. For resubmittals only.
✓	Completed Application: Fourteen copies. Use black ink or type to fill out completely and legibly.
✓	Owner's Authorization: Fourteen copies of authorization on owner's letterhead.
✓	Application Fees: Refer to each department's fee schedule
✓	Proof of Ownership: Three copies of the recorded deed(s) for each parcel
	Site Plans:
✓	Complete, legible and sufficient detail.
NA	Resubmittals - completed revision blocks with a reference number or "cloud".
✓	Overall plan view on one sheet
✓	Master index or key map on each plan sheet showing how plan sheets relate. (If applicable)
NA	Projects ≥ two acres - aerial map with type & location of vegetation per the FLUCCS System.
✓	Traffic statement
✓	Drainage statement
NA	Show project phasing, if applicable.
✓	Show existing and proposed utility mains and services.
NA	Show the location of proposed lift station or grinder.
✓	Outdoor Lighting Detail: Show location and height of light poles and fixtures. Show fixture detail.
	Boundary and Topographic Survey:
✓	Complete, legible and sufficient detail
✓	Contours or spot elevations (½ foot minimum).
✓	Vertical datum is NAVD
✓	Current Florida Registered Surveyor's signature and seal.
✓	Tree Survey: See Sections 153.13 thru 153.19.
✓	Conceptual Floor Plans Fourteen sets of 24" x 36" blacklines that are folded to 9" x 12", collated, stapled and numbered.
✓	Conceptual Building Elevations: Fourteen sets of 24" x 36" blacklines that are folded to 9" x 12", collated, stapled and numbered. Indicate height and color of building(s).
NA	Citywide Design Standards Selection List and Fee: Two copies of the information requested in the Citywide Design Standards Manual unless development is temporary, single-family residential, industrial or located in St. Lucie West, Tradition, Southern Grove or Western Grove.
✓	Public Art Requirement Checklist



CONSTRUCTION PLANS SUFFICIENCY CHECKLIST
Revised August 2017

Project Name: _____

Project Number: P _____ New Submittal _____ or Resubmittal _____ (Check One)

Applicant should submit the construction plan package to Planning & Zoning Department with all items listed below to initiate the review process. The construction plan package may be submitted along with or after the site plan package. Other drawings or information may be required, if deemed necessary, upon review of the submittal for the Site Plan Review Committee meeting. Also, the construction/detail plans must be approved by the Site Plan Review Committee prior to receiving a building permit.

The Applicant should complete the Project Information, Applicant Checklist and Applicant Certification. Use the following to complete the checklist: ✓ = *Provided* X = *Incomplete or Missing* NA = *Not*

Applicable

Applicant Checklist	Description of Item Provided
	Sufficiency Checklist: One original completed and signed by applicant.
	3 CDs with all application materials
	Cover Letter: Fourteen copies of a typed letter explaining the purpose and history of the application.
	Written Response to Comments: Fourteen copies. For resubmittals only.
	Construction/Detail Plans:
	Complete, legible and with sufficient details.
	Resubmittals - completed revision blocks with a reference number or "cloud".
	Provide an overall plan view for projects that require more than one sheet to illustrate the plan view.
	For projects that require more than one sheet to show the plan view, provide a master index or key map on each plan sheet showing how plan sheets relate.
	Clearing Plan: For projects with one or more acres provide an aerial overlay of the area to be cleared. Plans should be signed and sealed by a Florida Registered Engineer. See Sections 153.20 thru 153.28.
	Erosion Sediment Control/Stormwater Pollution Prevention Plan: Signed and sealed by a Florida Registered Engineer.
	Paving and Drainage Plan: Signed and sealed by a Florida Registered Engineer.
	Signed and sealed traffic study, if required.
	Signed and sealed drainage calculations.
	Off-site roadway improvements, if required.
	Off-site drainage improvements, if required.
	Water and Sewer Plan: Signed and sealed by a Florida Registered Engineer.
	All utility lines shown on the profile sheets
	Locations of outdoor light poles shown on utility sheets.
	Landscape Plan: Signed and sealed by a Florida Registered Landscape Architect.
	Provide utility separation language.
	Show existing and proposed utilities.
	Provide note and show that landscaping meets FDOT clear zone and sight distance criteria.
	Tree Survey: See Sections 153.13 thru 153.19
	Irrigation Plan



**City of Port St. Lucie
Public Art Requirements
Information Package, Application, and Checklist**

Applicability

The public art assessment applies to all private non-residential development projects and all residential development projects with more than 10 units, including new construction, or the renovation or improvement of an existing building where 50% or more of a building is being modified, renovated, expanded, rebuilt or improved by construction. The public art assessment for any single project cannot exceed **\$100,000**.

All applicable private development must elect one of the following assessment methods and submit a completed art assessment application and provide a copy of the total construction costs as indicated on the construction contract(s) within 90 days of the issuance of the first building permit or site work permit for a subdivision plat for any portion of the project:

Option 1	<p>On-site Artwork.</p> <ul style="list-style-type: none"> A. Submit documentation evidencing the escrow of funds for a work of art valued in an amount not less than 1% of the total construction costs. B. Submit an application for approval of the work of art to the Public Art Advisory Board. C. If a local artist is commissioned, the art work shall be valued at no less than 90% of 1% of the total construction costs. D. Local artist means an artist who resides in St. Lucie, Martin, Indian River, or Okeechobee counties.
Option 2	<p>Contribute to the Art in Public Places Fund.</p> <ul style="list-style-type: none"> A. Contribute an amount equal to 80% of the 1% of the total construction costs for deposit to the Art in Public Places fund
Option 3	<p>On-site Artwork and Contribute to Fund</p> <ul style="list-style-type: none"> A. Submit documentation evidencing the escrow of funds for a work of art valued in an amount not less than one percent (1%) of the total construction costs. B. Contribute 80% of the balance of the 1% of the total construction costs for deposit in the art in public places fund.
Total Construction Costs	<p>Total Construction Costs means the total cost of the improvements, excluding land costs, approved for a development project, as indicated on the construction contract(s) for the subject improvements.</p>

Location of Public Art

Artwork must be located in an exterior place defined as any place, public or private, outdoor and exterior to buildings or structures and exposed to public view, including, but not limited to, buildings, parks, right-of way medians and open spaces.

Definition of Public Art

Art, artwork or work of art means an original physical work created or produced by an Artist including, but not limited to:

- ◆ paintings
- ◆ sculptures
- ◆ site specific installations
- ◆ carvings
- ◆ statues
- ◆ mosaics
- ◆ mobiles
- ◆ murals
- ◆ engraving
- ◆ bas reliefs
- ◆ frescos
- ◆ collages

Artwork may be free-standing or integrated with the work of other design professionals into a building or site. Artwork may be new or may be an existing work of art.

The following shall not be considered public art or public works of art:

- Art objects which are mass produced or are of standard manufacture such as playground equipment, fountains, statuary elements, signage, maps, corporate logos or other functional elements, unless incorporated into an artwork by an artist commissioned for that purpose
- Reproductions, by mechanical or other means, of original artwork, except in the case of limited editions controlled by the artist, cast sculpture, film, video, photography, printmaking, or other media arts
- Works that are decorative, ornamental, or functional elements of the architecture or landscape design; except where designed by a visual artist and/or are an integral part of the artwork by the artist
- Services or utilities necessary to operate and maintain an artwork over time

Application and Approval Process

All applicants must fill out the Art in Public Places Assessment Application indicating the public art contribution option chosen, affidavit, and provide a copy of the total construction costs as indicated on the construction contract(s) within ninety (90) days of the issuance of the building permit or site work permit for subdivision plats.

For Option 1. On-site Artwork - The developer must submit ten copies of the application for onsite artwork and required attachments to the Planning and Zoning Department for distribution to the Public Art Advisory Board for review and recommendation to City Council. The item will be scheduled for the next available Public Art Advisory Board meeting. Following review by the Public Art Advisory Board, the item will be scheduled for City Council approval.

Applicants will be expected to provide a short presentation before the Public Art Advisory Board and/or City Council explaining project, public art proposal, and location. Applicants should be prepared to answer any questions about the proposed art, artist, and/or project. It is strongly recommended that the project team and/or individuals knowledgeable about all aspects of the project and the art work attend these meetings to avoid the item being tabled if additional information is required.

For Option 2. Contribute to Fund - A contribution in the amount of 80% of 1% of the total construction costs for deposit to the art in public places fund must be paid in full prior to the issuance of a certificate of occupancy. For subdivision plats, the fee is due in full at the time of recording of the final plat.

For Option 3. On-site Artwork and Contribute to Fund - Follow the procedures outlined in Options 1 and 2.



Public Art Assessment Application

DATE: 6/11/19 BUILDING PERMIT NO.: NA

APPLICANT: Kimley-Horn & Associates, Inc., Matthew Gillespie, P.E.

OWNER (IF DIFFERENT FROM APPLICANT): Publix Super Markets Inc.

ADDRESS: 189 S. Orange Ave, Suite 1000
[STREET]
Orlando / Florida / 32801
[CITY / STATE / ZIP]

TEL NO.: (407) 409-7007 CELL NO.: (256) 541-6482

EMAIL: Matthew.Gillespie@kimley-horn.com

PROJECT NAME: 7-Eleven #38890 - Port St. Lucie PROJECT NUMBER: .P

PROJECT ADDRESS: 9335 Commerce Centre Drive
[STREET]
Port St. Lucie / Florida / 34986
[CITY / STATE / ZIP]

DOLLAR AMOUNT OF PUBLIC ART REQUIRED: \$ 8,000 CONSTRUCTION VALUE: \$ 1,000,000

IF ESCROW: TOTAL ESCROW: _____

PLEASE INDICATE WHICH PUBLIC ART CONTRIBUTION OPTION YOU HAVE CHOSEN.

1. On-site Artwork	<input type="checkbox"/>
2. Contribute to Fund.	<input checked="" type="checkbox"/>
3. On-site Artwork and Contribute to Fund	<input type="checkbox"/>

IF OPTIONS #2 OR #3 ARE CHOSEN, THEN TEN (10) COPIES OF THIS APPLICATION AND ATTACHMENTS, AS INDICATED ON THE ATTACHMENTS CHECKLIST, NEED TO BE SUBMITTED TO THE PLANNING AND ZONING DEPARTMENT IN ORDER TO BE PLACED ON THE AGENDA FOR THE PUBLIC ART ADVISORY BOARD.

Matthew Gillespie
Applicant's Signature

6/17/19
Date

Matthew Gillespie



AFFIDAVIT

Matthew Gillespie, P.E. (Kimley-Horn & Associates, Inc.) (the Developer) hereby submits to the City of Port St. Lucie, Florida, its election of options with respect to the Art in Public Places Art Assessment application. Developer affirms and certifies that the ordinances, rules, policies and regulations of the City of Port St. Lucie Code of Ordinances will be observed, including but not limited to, Chapter 162 Art in Public Places.

It is further certified that the statements, exhibits or plans, and project cost data and affidavits submitted with respect to the Project and the art assessment are true and accurate to the best of the knowledge and belief of the Developer and the required public art, fee in lieu, or combination will be provided before issuance of Certificate of Occupancy for the Project.

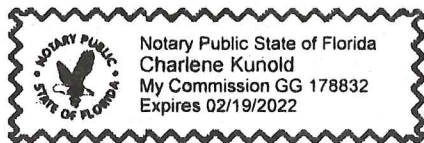
The undersigned hereby swears or affirms that the matters contained herein are true and correct to the best knowledge of the Developer. The undersigned hereby swears or affirms that he/she is duly authorized by Developer to make this Affidavit, and understands that s/he may be subject to penalty for perjury.

Matthew Gillespie
Signature
Matthew Gillespie, PE (Kimley-Horn & Assoc)
Print Name
Auth. Agent
Title

NOTARIZATION AS TO EXECUTION

STATE OF FLORIDA)
) ss
COUNTY OF ORANGE)

The foregoing instrument was acknowledged before me this 17th day of JUNE, 2019, by MATTHEW GILLESPIE who is personally known to me or who has [] produced the following identification:



NOTARY SEAL/STAMP

Charlene Kunold
Signature of Notary Public
CHARLENE KUNOLD
Print Name of Notary Public
Notary Public, State of Florida
My Commission expires 2/19/2022

City of Port St Lucie
Electronic Submittal File Naming Structure

Revised October 2017

- o All electronically submitted documents must be formatted and named according to the structure below.
- o If your submittal includes a document not on the list, the document name shall clearly reflect the content of the submitted document as shown in the items already listed. *Do not include any other information in the naming.
- o The Planning & Zoning Project # (P00-000) should be placed at the beginning of all file names if a project number has been issued.

<i>Document Submitted</i>	<i>File Format</i>	<i>File Name</i>
Aerial	PDF	Aerial.pdf
Annexation	PDF	Annexation.pdf
Application	PDF	Application.pdf
As-built	PDF or DWG	Asbuilt.pdf or Asbuilt.dwg
Boundary Survey	PDF or DWG	BoundarySurvey.pdf or BoundarySurvey.dwg
Citywide Design Standards	PDF	CitywideDesignStandards.pdf
Clearing Plan	PDF	ClearingPlan.pdf
Conceptual Building Elevations	PDF	ConceptualBuildingElevations.pdf
Conceptual Floor Plan	PDF	ConceptualFloorPlan.pdf
Conceptual Site Plan	PDF	ConceptualSitePlan.pdf
Construction Permit Application	PDF	ConstructionPermitApp.pdf
Construction Plans (1)	PDF	ConstructionPlans.pdf
Cost Estimate	PDF	CostEstimate.pdf
Cover Letter	PDF	CoverLetter.pdf
Deed	PDF	Deed.pdf
Development of Regional Impact (DRI)	PDF	DRI.pdf
DRI Notice of Proposed Change	PDF	DRI-NOPC.pdf
DRI Substantial Deviation	PDF	DRI-SD.pdf
Drainage/Stormwater Plan	PDF	DrainagePlan.pdf or StormwaterPlan.pdf
Erosion and Sediment Control Plan	PDF	ErosionSedimentControlPlan.pdf
Final Plat	PDF	FinalPlat.pdf
Irrigation Plan	PDF	IrrigationPlan.pdf
Landscape Plan	PDF	LandscapePlan.pdf
Legal Description	PDF	LegalDesc.pdf
Legal Description and Sketch	PDF	LegalAndSketch.pdf
Limited Mixed District Rezoning	PDF	LMDRezoning.pdf
Listed Species Survey	PDF	ListedSpeciesSurvey.pdf
Mass Grading Plan	PDF	MassGradingPlan.pdf
Master Planned Unit Development	PDF	MPUD.pdf
Notice of Intent	PDF	NOI.pdf
Owner Authorization	PDF	OwnerAuthorization.pdf
Paving, Grading and Drainage Plan	PDF	PGD-Plan.pdf
Permit (FDOT, SFWMD, FDEP, etc.)	PDF	Agency-Type-Permit.pdf (2)
Planned Unit Development	PDF	PUD.pdf
Preliminary Plat	PDF	PreliminaryPlat.pdf
Proof of Ownership	PDF	ProofOfOwnership.pdf
Public Art Checklist	PDF	PublicArtChecklist.pdf
Record Drawing	PDF or DWG	RecordDrawing.pdf or RecordDrawing.dwg
Response to Comments	PDF	ResponseToCommentsX.pdf (3)
Site Plan	PDF or DWG	SitePlan.pdf or SitePlan.dwg
Special Exception Use	PDF	SEU.pdf
Street Lighting Plan	PDF	StreetLightingPlan.pdf
Stormwater ERU Calculations	PDF	ERU-Calcs.pdf
Stormwater Pollution Prevention Plan	PDF	SWPPP.pdf
Topographic Survey	PDF	TopoSurvey.pdf
Traffic Report/Study/Analysis	PDF	Traffic.pdf
Transmittal	PDF	Transmittal.pdf
Tree Survey	PDF	TreeSurvey.pdf
Water and Sewer Plan	PDF	UtilityPlan.pdf

- (1) Construction plan includes all appropriate plans such as clearing, paving & drainage, water & sewer, landscaping, irrigation, etc. in the plan set. Each plan sheet does not need to be named separately.
- (2) Name should include the permitting agency and type of permit for example, the SFWMD permit would be named SFWMD-GeneralUse-Permit.pdf; FDEP permit would be FDEP-NOI-Permit.pdf, etc.
- (3) X is the response number: first response = 1, second response = 2, etc.