

**City of Port St. Lucie**  
**Citizen's Advisory Committee**  
**Meeting Minutes - Draft**

121 SW Port St. Lucie  
Blvd.  
Port St. Lucie, Florida  
34984

Lynette Lockwood, Chair  
Michael Bernard, Vice Chair  
Raymond Pezzi, Member  
Christy Romano, Member  
Melony Zaravelis, Member  
Ingrid Sarmiento, Member  
James Abbott, Member  
Harry Williams, Alternate

**CAC**

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<b>Wednesday, May 21, 2025</b>	<b>1:30 PM</b>	<b>Room 366, City Hall</b>
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1. Call to Order

A Regular Meeting of the CITIZEN'S ADVISORY COMMITTEE of the City of Port St. Lucie was called to order by Chair Lockwood on May 21, 2025, at 1:30 p.m., at Port St. Lucie City Hall, Room 366, 121 Port St. Lucie Boulevard, Port St. Lucie, Florida.

2. Roll Call

Members Present:

Chair Lockwood

Vice Chair Bernard (Arrived at 1:39 PM)

Mr. Pezzi

Ms. Romano

Ms. Zaravelis

Ms. Sarmiento

Mr. Abbott

Members Not Present:

Mr. Williams, Alternate

3. Determination of Quorum

Chair Lockwood determined there was a quorum.

4. Approval of Minutes

**4.a** March 19, 2025 Citizen's Advisory Committee Meeting  
Minutes.

[2025-455](#)

There being no discussion, Committee Member Sarmiento moved to approve the minutes from March 19, 2025, CAC Meeting minutes.

Committee Member Romano seconded the motion, which passed unanimously by voice vote.

5. Public to be Heard

Gaby Rothman stated she was present as an observer and looked forward to being an alternate in the Committee

6. New Business

**6.a** Oath of Office for the Citizens Advisory Committee (CAC)

[2025-265](#)

Alternate Member Harry Williams was not present.

There being no discussion, Committee Member Sarmiento moved to table this item to the next CAC Meeting. Committee Member Zaravelis seconded the motion, which passed unanimously by voice vote.

**6.b** Budget (Capital Improvement Plan) Update

[2025-456](#)

Caroline Sturgis, Office of Management and Budget Director, provided an overview to the Committee on City's Budget Update and Goal 1. (Clerk's Note: A PowerPoint Presentation was shown at this time.)

Deputy City Manager Kate Parmelee shared that Congressman Mast provided a \$2 million appropriation for the Port St. Lucie Boulevard. She explained that the appropriation allowed the City to accelerate the project.

Vice Chair Bernard inquired how the City approves or determines the common projects and traffic signals. Executive Assistant Padova advised that Public Works staff were not available for today's meeting but would provide an answer to the Committee before the next meeting. Vice Chair Bernard expressed concern over the number of traffic circles being installed. He also inquired if anything was being done regarding the Floresta turning lane through Crosstown Parkway. Chair Lockwood expressed concern over the semi-truck traffic from Southbend to Becker Rd. Executive Assistant Padova stated she would invite Tom Salvador or Colt Schwerdt from Public Works to attend the next meeting.

Deputy City Manager Parmelee gave an update on the CIP for Goal 2 to the Committee.

Stephen Okiye, Finance Director, and Director Sturgis discussed the MidFlorida Event Center expansion project and finances.

Chair Lockwood inquired about the increase in revenue in the City's Mobility Fees, to which Director Sturgis provided an update regarding the various projects being supported by the Mobility Fees throughout the City.

Committee Member Abbott asked where he could find out more information regarding the Traffic Signal conversions and the Mobility Traffic Program, to which Director Sturgis indicated the proposed budget book would be published on the City's website, and each project has an information sheet. She advised that, in addition to the published budget book, the Public Works Department would be invited to provide an update to the Committee at the next meeting.

Vice Chair Bernard questioned which department oversaw the synchronization of the streetlights, to which Executive Assistant Jasmin Padova responded that she would include the question so Public Works could provide an update.

Committee Member Pezzi inquired if the Public Works Department assesses the completed project, to which Deputy City Manager Parmelee responded in the affirmative. He suggested that the Public Works Department review the project at Crosstown and Village Parkway, noting an issue at the Publix intersection where the road narrows from three lanes to two. Committee Member Pezzi observed that traffic backs up as cars attempt to turn into the nearby gas station or further down the road, and he voiced concern about the potential for a serious accident in the area.

Director Sturgis and Assistant Director for Utilities John Eason continued to provide the CIP update for Goal 4 relating to converting Commercial Properties from septic to sewer.

Director Sturgis continued the presentation with Goals 5, 6, and 7 CIP Projects.

Committee Member Pezzi thanked the staff for the presentation provided.

Chair Lockwood asked if the City was improving on completed projects after each CIP Plan, to which Director Sturgis indicated she would have to run an analysis, but noted that based on her observations, demands were increasing. She noted the cycle of the projects: requests are made, consideration of what can be afforded by the City, what the City Council approves based on the adoption of the budget, and what departments can advance. She stated that ultimately, she can see various projects come back to her as they go through the procurement process.

Chair Lockwood thanked the staff for the presentation provided.

## 7. Unfinished Business

Director Okiye shared that the City would be providing an analysis of their Park fees. He stated that at the next meeting, the consultant for the City would be

providing the Committee with a brief overview. Director Okiye advised that, in addition, they would have Public Works staff present to provide answers to the Committee's questions.

Charlie Proulx, Deputy Director for the Finance Department, indicated the premise of the discussion would be around the User Fees for the City, in preparation for potential revenue from legislation and the increase of rising costs due to inflation. He stated the conversation would be on cost recovery for the City relating to the City's facility/services uses.

8. Adjourn

There being no further discussion, the meeting was adjourned at 3:24 PM.

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Lynette Lockwood, Chair

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Daisy Ruiz, Deputy City Clerk