



CITY OF PORT ST. LUCIE

CITY CLERK'S OFFICE



A CITY FOR ALL AGES

LETTER OF TRANSMITTAL

DATE: JANUARY 28, 2010

TO: SERVICE KING JANITORIAL
5907 SW CHEROKEE ST
PALM CITY, FL 34990

FROM: CITY CLERK'S OFFICE
CITY OF PORT ST. LUCIE
121 SW PORT ST. LUCIE BLVD.
PORT ST. LUCIE, FL 34984

RE: CONTRACT # 20010017/AMEND #17
JANITORIAL SERVICES

PLEASE FIND ENCLOSED:

- FULLY EXECUTED ORIGINAL CONTRACT FOR YOUR FILE.
- FULLY EXECUTED COPY OF THE CONTRACT FOR YOUR FILE.
- OTHER:

SINCERELY,

A handwritten signature in cursive that reads "April Stoncius".

APRIL STONCIUS,
RECORDS SPECIALIST
CITY CLERK'S OFFICE

MEMORANDUM

DATE: January 28, 2010

TO: April Stoncius, Records Specialist
City Clerk's Office

FROM: Jeannie Stewart, Contract Specialist
Office of Management & Budget

SUBJECT: Authorization to Release Contract

CONTRACT #: 20010017, Amendment #17
CONTRACT TITLE: Janitorial Services

VENDOR NAME: Service King Janitorial
VENDOR ADDRESS: 5907 SW Cherokee Street
CITY & STATE: Palm City, FL 34990

ENCUMBRANCE REQUIRED: No
DATE COUNCIL APPROVED: November 23, 2009

Vendor will accept the Visa Purchasing Card; therefore, no Purchase Order will be issued.

Please accept this memorandum as your authority to distribute the executed document.

NOTE: Please email an executed copy of the document to Jeanette Thompson, Utilities; Curtis Wichern, Saints; and Hernan Soto, Construction.

Thank you.

RECEIVED

JAN 29 2010

City Manager's Office

Attachment(s)

RECEIVED

JAN 28 2010

City Manager's Office

Contract Amendment

Contract# 20010017

Amendment #17

Date: January 15, 2010

Contract Title: Janitorial Services

Contractor's Name: Service King, Inc.

Current Expiration: 09/30/2011

The following modifications to the Terms and Conditions contained in Contract #20010017 are hereby incorporated and made a part of that Contract.

1. Add the following locations:

Construction Services Department
2258 SE Belvedere Street

Initial Cleaning- \$85.00

\$75.00 per month-service one (1) visit every other week - includes all paper products & soap.

Utility Systems Department
Restrooms in Pavilion
900 SE Ogden Ln

\$150.00 per month-service (1) cleaning per week- includes all paper products & soap.

2. Delete the following location as of January 31, 2010

Parks and Recreation Department
The Saints Golf Course Comfort Stations
2601 SE Morningside Blvd

\$1,000 per month-service daily

3. All other terms and conditions of the original contract and/or Addenda apply.

BALANCE OF PAGE INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the parties have executed this contract at Port St. Lucie Florida, the day and year first above written.

CITY OF PORT ST. LUCIE FLORIDA

By: Jerry A. Bentrutt
INTERIM City Manager, JERRY A. BENTROTT

ATTEST:

By: Karen A. Phillips
City Clerk, KAREN A. PHILLIPS

By: Keneth McGee
Authorized Representative of Service King, Inc.

State of: FLORIDA

County of: MARTIN

Before me personally appeared: KEANETH MCGEE
(please print)

Personally known

or Produced Identification: _____
(type of identification)

Identification No. _____

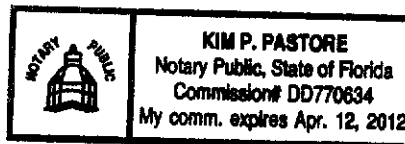
known to me to be the person described in and who executed the foregoing instrument, and acknowledged to and before me that HE executed said instrument for the purposes therein expressed.
(he/she)

WITNESS my hand and official seal, this 26TH day of JANUARY, 2010.

Kim P. Pastore
Notary Signature

Notary Public-State of FLORIDA at Large

My Commission Expires APRIL 12, 2012



(seal)

CONTRACT SIGN-OFF SHEET

City Contract #20010017, Amendment #17

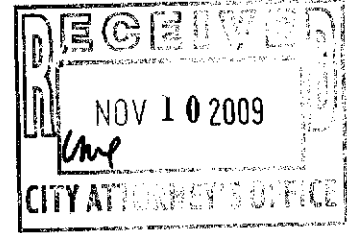
Date: November 9, 2009

Assigned: Jeannie Stewart

Title: Janitorial Service

Contractor: Service King

Additional Annual Award Amount: \$ 1,885.00



Term of Contract Amendment: Starting Date: 11/28/2009

Ending Date: 9/30/2011

Encumbrance Required: Yes (X) No ()

Item Was Budgeted: Yes (X) No ()

Expenditure From:	307	7203	534000	
	Fund	Cost Center	Object Code	Project #

Contract Previously Reviewed by: Theresa Fontana

City Attorney: Theresa Fontana Asst CA
Theresa Fontana Signature

11/10/09
Date

Comments: OK

Risk Management _____
 Signature Date

Comments: _____

Department Head Approval: _____
 Signature Date

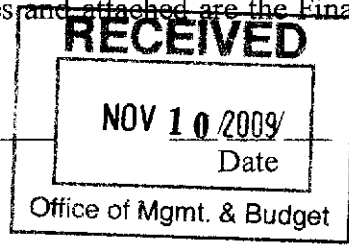
Comments: _____

Finance Department _____
 Signature Date

Comments: _____

Office of Management & Budget has received and completed all requested changes and attached are the Final Contract Documents.

OMB Confirmation: _____
 Signature



CONTRACT SIGN-OFF SHEET

City Contract #20010017, Amendment #17

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Assigned: Jeannie Stewart

Title: Janitorial Service

Contractor: Service King

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	Fund	Cost Center	Object Code	Project #

Contract Previously Reviewed by: Theresa Fontana

City Attorney: _____
Signature

_____/_____/_____
Date

Comments: _____

Risk Management _____
Signature

_____/_____/_____
Date

Comments: _____

Department Head Approval: Jerry Bentrott
Signature

_____/_____/_____
Date

Comments: _____

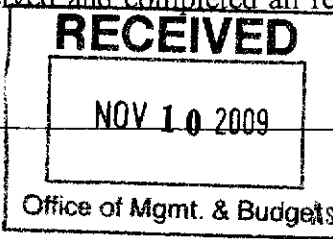
Finance Department _____
Signature

_____/_____/_____
Date

Comments: _____

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OMB Confirmation: _____
Signature



RECEIVED
NOV 10 2009

_____/_____/_____
Date

Office of Mgmt. & Budgets Assistant City Manager's Office

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Title: Janitorial Service

RECEIVED

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NOV 10 2009

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FINANCE DEPT.

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Contract Previously Reviewed by: Theresa Fontana

City Attorney: _____

Signature

_____/_____/_____

Date

Comments: _____

Risk Management _____

Signature

_____/_____/_____

Date

Comments: _____

Department Head Approval: _____

Signature

_____/_____/_____

Date

Comments: _____

Finance Department Maicid Deloit _____

Signature

10/10/09

Date

Comments: This is not a significant capital expense + no budget for this expenditure I can not approve as it stands now and question call Marie Baulay.

Office of Management & Budget has received and completed all requested changes and attached are the Final Contract Documents.

OMB Confirmation: Jeannie Stewart _____

Signature

RECEIVED
NOV 10 2009
Office of Mgmt. & Budget

11/13/09

Date