

MEMORANDUM

TO: JESUS MEREJO, ICMA-CM – CITY MANAGER

THRU: TERESA LAMAR-SARNO, AICP, ICMA-CM – ASSISTANT CITY MANAGER

FROM: COLT SCHWERDT, P.E. – PUBLIC WORKS DIRECTOR & CITY ENGINEER

DATE: NOVEMBER 7, 2024

SUBJECT: SUBSTANTIAL COMPLETION INSPECTIONS FOR ROADWAY TURNOVER –
BECKER ROAD AT WILSON GROVE PHASE 2

Public Works Department received a letter via email on October 30, 2024, from Mr. Robert Hayes Templeton, P.E. of Caulfield & Wheeler, Inc. addressed to the City Council and Jesus Merejo, City Manager, requesting turnover of the roadway. The turnover package items that were received prior to and since that date have included compaction and density test results, record drawings, and Certification of completion and conformance with approved plans from the Engineer of Record.

Construction Inspection Status: Prior to the roadway turnover request, Becker Road at Wilson Grove Phase 2 had a final inspection on October 24, 2024, where a punch list of items was created. Multiple follow up final inspections were conducted since that date. The last inspection occurred on October 30, 2024 to confirm all punch list items were satisfied.

Should you have any questions or need further information, please do not hesitate to contact me 772-344-4363 or Diana Spriggs at 772-871-7644.

/ds

Enclosure

Cc: Richard Berrios – City Attorney
Diana Spriggs, P.E. – Assistant Public Works Director
John Dunton – Deputy Director of Public Works
Clyde Cuffy, P.E. – Regulatory Division Director
John Kwasnicki – Inspections Manager
File – P23-067