

## MEMORANDUM

TO: Marissa Da Breo-Latchman, Planning & Zoning

FROM: Diana Spriggs, P.E. – Assistant Director, Public Works

DATE: June 17, 2024

SUBJECT: P24-007 Biltmore Properties – SW Biltmore Street  
Traffic Generation, Stacking & Circulation Approval

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This application and Traffic Report prepared by JFO Group, Inc dated January 16, 2024 has been reviewed by the Public Works Department and the transportation elements of the project were found to be in compliance with the adopted level of service and requirements of Chapter 156 of City Code, and Public Works Policy 19-01pwd.

Based on the analysis provided, the Engineer used the Institute of Transportation Engineers (ITE) Trip Generation manual to estimate 35 PM Peak Hour trips generated by the total of 10,800 SF on the site. This number of trips will make an insignificant impact to the surrounding roadway network.