



"A City for All Ages"

CITY OF PORT ST. LUCIE

Procurement Management Department

RECOMMENDATION OF AWARD MEMORANDUM

TO: Procurement Management Department

FROM: IT DEPARTMENT

BID # & NAME: UKG DIMENSIONS

DATE: 11/07/2023

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STRATEGIC PLAN LINK: Goal 7: High Performing Government Organization

PURPOSE:

To provide the City with an updated time keeping software

BENEFITS TO THE CITY:

This upgraded system has contemporary enhancements, ensuring a heightened user experience for both timekeepers and staff. It has more advanced features that not only reflect technological advancements but also prioritize user-friendliness, efficiency and convenience. This also fully integrates the Police dept tele-staff system into one user interface.

BACKGROUND:

We are upgrading from Kronos to UKG Dimensions, which reaches its end of life next year. Starting the migration process now ensures a smooth transition, allowing ample time for comprehensive training. The new software promises a superior end-user experience for both staff and timekeepers.

BEST VALUE ANALYSIS/ JUSTIFICATION:

Kronos is coming to end of life. Dimensions is the upgraded version of the time keeping software.

ESTIMATED EXPENDITURES:

First year : \$ 279,850 (More expensive as includes migration costs)

Second year : \$202,000

CONTRACT TIME: Annual

PROVIDE FULL ACCOUNT NUMBER/PROJECT STRING (if applicable):

001-1320-534000 for migration costs \$87,850 - one time cost

This is broken down as \$72,850.00 for migration costs. \$10,000.00 as a one time set up fee. \$5,000.00 for on premises storage.

001-1320-544300 for time clocks \$57,000 – recurring cost.

The clocks are the same 41 time clocks we are currently using for kronos.

001-1320-552001 – for time keeping software \$135,000 increase annually for extra licenses as the City grows – recurring cost.

1500 licenses at \$11,250.00/ monthly. Total \$135,000.00 per annum.

RECOMMENDED ACTION: Approve

Approval: _____ ____/____/____
Department Head Date

Approval: _____ ____/____/____
City Purchasing Agent Date

****REQUIRED PER PURCHASING POLICY & PROCEDURE MANUAL PAGE 48 SECTION 7****