

Council Approval needed

Department Tracking # _____
Transaction # _____

REQUEST TO RELINQUISH SURPLUS

DATE INITIATED 10/13/2021 DEPARTMENT HEAD APPROVAL (SIGNATURE) Heath Stocton, P.E. Public Works Director

CONTACT PERSON AND TELEPHONE NUMBER: Rick Perkins EXT 4263

DEPARTMENT: Public Works

ITEM DESCRIPTION: Powerscreen with soil Shredder with Conveyer

ITEM LOCATION: Cameo Pit

MANUFACTURER: Chieftain

MODEL # 1400 SERIAL # 66C93D30574 / 5030192

FIXED ASSET # 16383-000 EST. CURRENT VALUE \$ _____

UNIT # PWS-0574

WEX CARD: YES NO If Yes, WEX Card # 045500112513750276

CONDITION: EXCELLENT GOOD FAIR POOR TRASH

REASON FOR REQUEST: _____

IS ITEM TO BE USED AS A TRADE-IN? YES NO

IF YES: ON WHAT ITEM Powerscreen and Conveyer

VALUE OFFERED \$ 37,000.00 VENDOR Powerscreen

RECOMMENDATION:

TRADE-IN AUCTION ON LINE AUCTION RECYCLE/DISPOSE/RELINQUISH STOLEN POLICE REPORT# _____

DISPOSAL METHOD SPECIFIED _____
DISPOSAL APPROVED BY PROCUREMENT MANAGEMENT DEPT.: Caroline Stuges 12/22/2021

RECIPIENT (METHOD) _____ P.O. # _____

COUNCIL APPROVAL (BLUE SHEET) RECEIVED DATE ____/____/____

AUCTION ITEM # _____ VALUE RECEIVED \$ _____ DATE SOLD ____/____/____

Handwritten initials/signature