



Request for Proposal
eBid Number: 20240066

A photograph of the Port St. Lucie Civic Center at dusk. The building is illuminated with warm yellow lights, and its central tower features a clock face and a balcony with arched windows. The foreground shows a paved plaza with palm trees and benches. A semi-transparent blue banner is overlaid on the bottom half of the image, containing the text.

Janitorial Services Proposal for
City of St. Lucie

Dear Selection Committee,

Pritchard Industries, a leader in facility management, presents a tailored cleaning program designed to meet the unique needs of the City of Port St. Lucie. Recognizing the City of Port St. Lucie's commitment to environmental excellence and operational efficiency, our proposal aligns with your daily operational requirements. **For our required forms submittal, please see pages 24 – 49 of our proposal.**

OUR COMMITMENT: Pritchard offers innovative and eco-conscious cleaning solutions to enhance City of Port St. Lucie's janitorial services. We prioritize sustainability, using environmentally friendly products and techniques, in line with the City's eco-responsible initiatives.

PROVEN EXPERTISE: Extensive experience servicing major local clients like Florida Atlantic University (FAU) and the Florida Department of Highways (FDOT), positions Pritchard to understand the specific demands of government settings and is dedicated to meeting the City of Port St. Lucie unique requirements.

PARTNERSHIP: Choosing Pritchard means partnering with an industry leader committed to quality, safety, and sustainability. We support the City's vision for long-term success by leveraging established methods and offering a customized janitorial program tailored to your needs.

Our Strengths:

EXPERIENCE: Over 38 years of industry presence and experience.

TRAINING: Regularly updated certifications ensure our teams are equipped with the latest skills and standards.

TRANSITION: Our seasoned management ensures a smooth and hassle-free transition in facility care.

QUARTERLY BUSINESS REVIEWS: Vital checkpoints to assess progress, performance, and objectives, focusing on continuous improvement.

Pritchard Industries looks forward to building a successful partnership with the City of Port St. Lucie, delivering accountable, dependable, and reliable janitorial services backed by advanced technology and a proactive approach to improvements.

Sincerely grateful,



Joe Woodson

Regional Vice President-Southeast Region
Pritchard Industries
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Executive Summary

City of Port St. Lucie and Pritchard

Like the City of Port St. Lucie, we are committed to helping our partners live a healthier life. To achieve this, we know one-size-doesn't-fit-all. That's why we've created customized custodial solutions to give your facilities and the people in them the quality services they deserve.



Sensitivity to Cost

The key to any successful program is the careful balance of cost and execution. We listened intently to City of Port St. Lucie's leadership on the challenges with the current delivery of service, the constraints of the current budget situation. Pritchard's operational leadership team has crafted a program that optimizes the number of custodians in your City, equipping them for better efficiency coupled greater cleaning capabilities, at labor rates that should ensure less turnover and better attendance.

Better Equipment, Better Results

As part of our strategy, we have included a carefully selected list of new equipment dedicated to the City of Port St. Lucie that will yield better results immediately. Later in our proposal, you will find examples of what we plan to deploy and the specific benefits of each. At Pritchard, we take pride in our commitment to excellence, and we know that our onsite team is the cornerstone of that commitment.

Experts in Facilities Management

Founded in New York city in 1986, Pritchard is a distinguished entity in the commercial cleaning and facility management industry.

Today, Pritchard remains steadfast in our commitment to delivering top-quality services and upholding our reputation as an industry leader. We eagerly anticipate the opportunity to service your facilities, drawing upon our decades-long legacy of excellence.

A Team Dedicated to You

At Pritchard, we take pride in our commitment to excellence, and we know that our onsite team is the cornerstone of that commitment. Led by our General Manager, Greg Betancourt, our team will be fully dedicated to your facilities.

By having a team dedicated to the City of Port St. Lucie, we will enhance your spaces and create an environment meeting the highest standards of safety, appearance, and health. Further, our skilled professionals will not only address imminent challenges, but proactively implement measures that prevent reoccurring issues.

Customized Training

To ensure the City of Port St. Lucie receives the highest quality services, our approach starts at the beginning: training our team. We recognize each member of our team has a unique set of skills, aspirations, and learning style. That's why we have developed a comprehensive approach to training utilizing SafetySkills. SafetySkills is our virtual platform that allows team members to complete their training at any time, in any area. Further, each module automatically updates according to OSHA.

Leveraging Technology to Ensure Quality

In today’s fast-evolving environment staying relevant is imperative. We recognize the pace of change in the higher education landscape and that’s why our team is equipped to harness advancements as tools. From robust data analytics software to communication platforms, we leverage technology to streamline processes, inform decisions, and deliver outcomes that meet and exceed expectations. And now, more than ever, quality cleaning services are necessary to ensure the health and protection of your students, faculty, and staff.

CleanTouch Powered by TRAX Quality Management System

TRAX Analytics offers our client partners a unique blend of data analysis and technology that monitors the movement of people and assets. Dedicated to helping cities such as Port St. Lucie improve their overall operations we can enhance the experiences of your community.



Equipped with state-of-the technology and a business intelligence platform, our team members, powered by TRAX, will improve the way your buildings are managed.

Supplier Diversity

At Pritchard Industries we are committed to providing high-quality services to our partner clients and take pride in our ability to self-perform a wide variety of facility services.

When we do partner, we proudly uphold a supplier diversity policy that is integral to our corporate ethos and business operations. Our commitment to diversity extends beyond our internal practices to encompass our entire supply chain, recognizing the value and innovation that diverse suppliers bring to our business. We are dedicated to fostering an inclusive procurement process that actively seeks out and engages suppliers from a variety of backgrounds, including minority-owned, women-owned, veteran-owned, LGBTQ-owned, disability-owned, and small businesses.

A diverse supplier base not only makes good business sense, but it also maximizes the value of our supply chain through the following:

- ▶ **Cultivation** - promote diversity to help suppliers grow through mentoring programs.
- ▶ **Citizenship** - improve the economies of the communities we serve.
- ▶ **Compliance** - with all regulatory guidelines, adhere to regulatory agencies and meet spending goals with a pool of certified, high-quality suppliers.

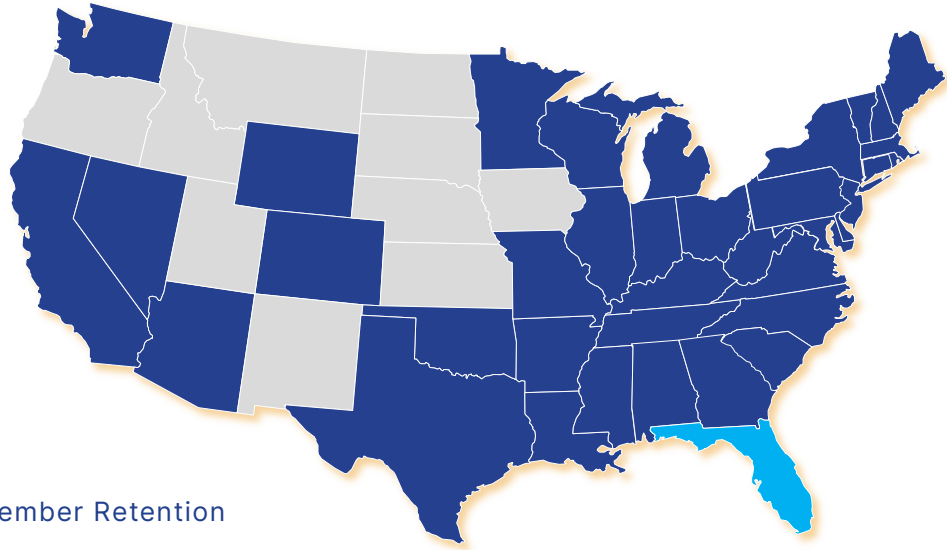


Qualifications & Experience

Our History

Across three decades our mission at Pritchard Industries hasn't changed: **An industry leader, partnering with you for cleanliness and safety.** We're committed to providing **clean and healthy surroundings** so you can focus on what matters most. Whether cleaning your building or maintaining your landscapes, our pride shines as we care for your occupants, the way we would for our own families. **Your facility is our facility.** Like you, we value peace of mind in a clean and healthy building—embracing top technology to meet new demands for protection, cleanliness, and agile services, scaled to your facilities and challenges. One thing stays the same: **Our commitment.**

- Equipped for Assured Cleanliness
- 850M+ Square Feet Cared For
- Locations Across the United States
- 18k + Proactive Trained Employees
- 99% Client Retention
- Best in Class Team Member Retention



Starting in New York, we have continually expanded our presence, both in terms of geographic reach and service capabilities. Over the years we extended our reach to Washington, D.C., and Florida, and later ventured into Alabama, Georgia, and New Jersey.

Our growth continued as we established a presence in Houston, Austin, and Dallas, forming PSEG shortly thereafter. Subsequent expansions brought us to San Antonio, Oklahoma, Massachusetts, and Rhode Island. Notably, our nationwide presence has been strengthened through a series of strategic acquisitions, and we're always moving forward with more to come.



Pritchard Capabilities

As a highly reputable and experienced facility services provider, we understand the unique needs and requirements of City of Port St. Lucie. Today, we have expanded our capabilities to include interior and exterior services and larger project work.

EXTERIOR		INTERIOR		PROJECT	
LANDSCAPING	SNOW REMOVAL	PLUMBING	JANITORIAL	EXTERIOR REFRESH	PAVING REPAIR / REPLACEMENT
IRRIGATION REPAIR	LOT SWEEPING	ELECTRICAL	HVAC/R	PARKING LOT STRIPING	HVAC REPLACEMENT
PRESSURE WASHING	WINDOW CLEANING	HANDYMAN	EMERGENCY REMEDIATION	WOOD / METAL / MARBLE RESTORATION	RECURRING & REACTIVE CAPITAL PROJECTS



Project Management Plan

Company Approach

When it comes to a service, it's hard to know what you're buying – after all, a service is only a promise that someone will do something. Services tend to vary because they depend on individuals; they also tend to break down for the same reason. This is why managing staff through a well thought out process that encompasses more than staff is important.

Reliable Professionals

It's often said and surely true that people make the difference. There is no place where that could be more correct than at Pritchard. Our management, as well as staff, are accomplished professionals who are ready and willing to serve the City of Port St. Lucie. The level of experience that Pritchard offers, through our key staff, is unrivaled. To ensure success of this contract, Pritchard will offer the City of Port St. Lucie all the right components:

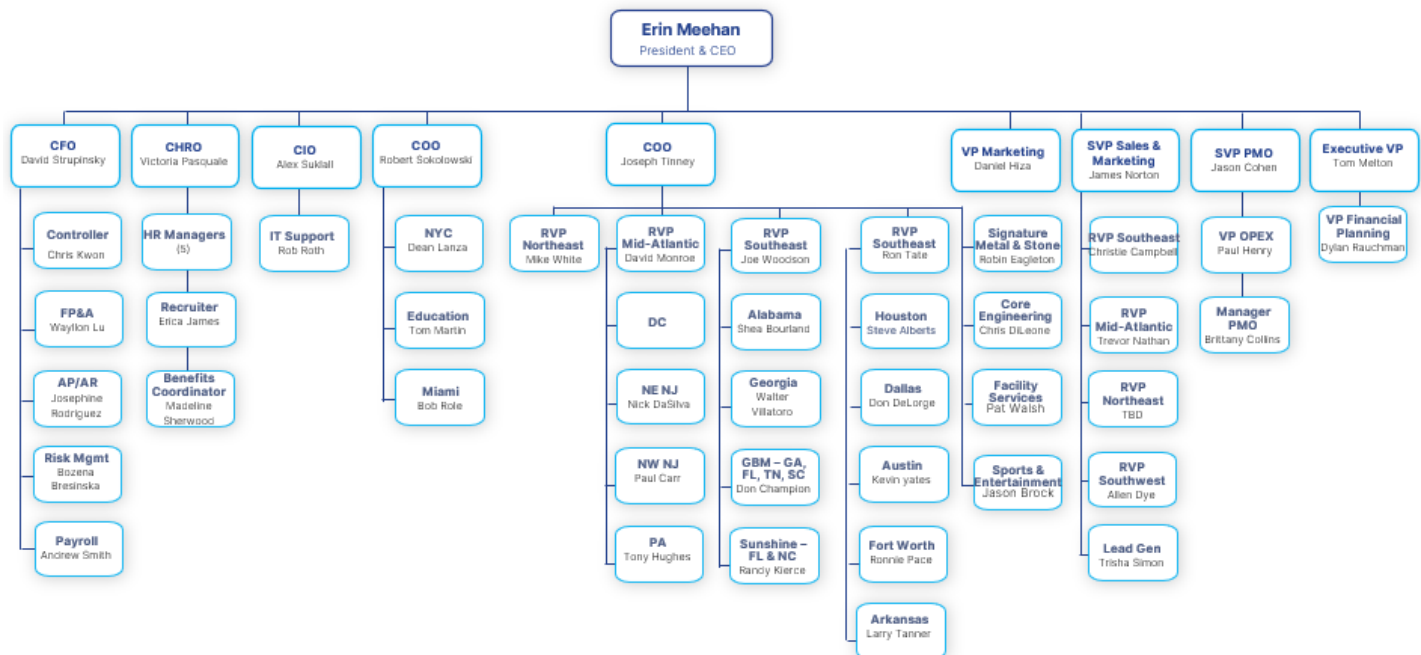
The **right team** with wide-ranging resources and flexibility to support the City of Port St. Lucie. We will use our experience to create a plan tailored specifically to your needs.

The **right people** who know how to coordinate all the services required to successfully run this contract—specifically our Senior Vice President.

The **right experience** gained from successfully delivering similar facility maintenance contracts.

The Pritchard team will provide key personnel who has previously worked together to bring value that is unmatched in the industry. We specifically select our key personnel based on their relevant expertise and experience.

Backup support that is unrivaled in the industry. Our backup support is highly trained and well qualified to step into any role at any time.



Key Personnel



Greg Betancourt

Project Manager

Gregory Betancourt is a result-driven Project Manager with over a decade of experience in leading cross-functional teams and delivering projects on time and within budget. He has a solid background in project management methodologies, demonstrating exceptional organizational and communication skills. His ability to navigate challenges and keen eye for detail foster collaboration and ensure project goals are met, achieving excellence in project delivery and client satisfaction. Dedicated to continuous improvement and staying abreast of industry best practices, Gregory oversees projects from initiation to closure, ensuring their success and taking pride in his work.



Jose Baez

General Manager

Jose comes to us with 20 years of Janitorial Management experience and with the majority of those years specializing in Floor care. Jose's prior experience with hospitals like Baptist Health, Mercy Hospital, and South Miami Hospital gives him a deep understanding of what is needed and expected in this industry to achieve client satisfaction. He sets communication with clients and staff high on his priority list and strives to go above and beyond client and Company expectations. Jose's Daughter is attending our Client, FAU Boca Raton, and he enjoys tailgating at the FAU Home Games, Go Owls!



Ric Guzman

Business Development
Manager

Ric is a seasoned senior management executive with over 10 years of experience, renowned for expertise in multi-unit/territory facility services management, sales, P&L analysis, budgeting, and customer service. His strategic vision and analytical prowess have ensured operational excellence and optimized processes across diverse locations. He excels in client management and fostering strong relationships, driving revenue growth and market expansion. With a commitment to excellence and dynamic leadership, he is a valuable asset to the Pritchard organization.



Don Champion

General Manager

Don Champion entered the commercial cleaning industry in 1987. He brings more than 30 years of proven success in the manufacturing, pharmaceutical, aviation, technical, medical, transportation, and industrial sectors of the commercial cleaning industry to Pritchard Industries.

A strategic and experienced professional, Don's background includes quality control, financial review and reporting, job cost analysis, job/union contract negotiation, initial startup and project management, manpower distribution, customer service, and efficiency program implementation and oversight. His proactive workmanship and "show and tell" leadership style led to his advancement with several other national service providers, such as Perimeter Maintenance, Building One Services Solutions, ABM, and Entire Maintenance Solutions, prior to his joining Pritchard.



Joe Woodson

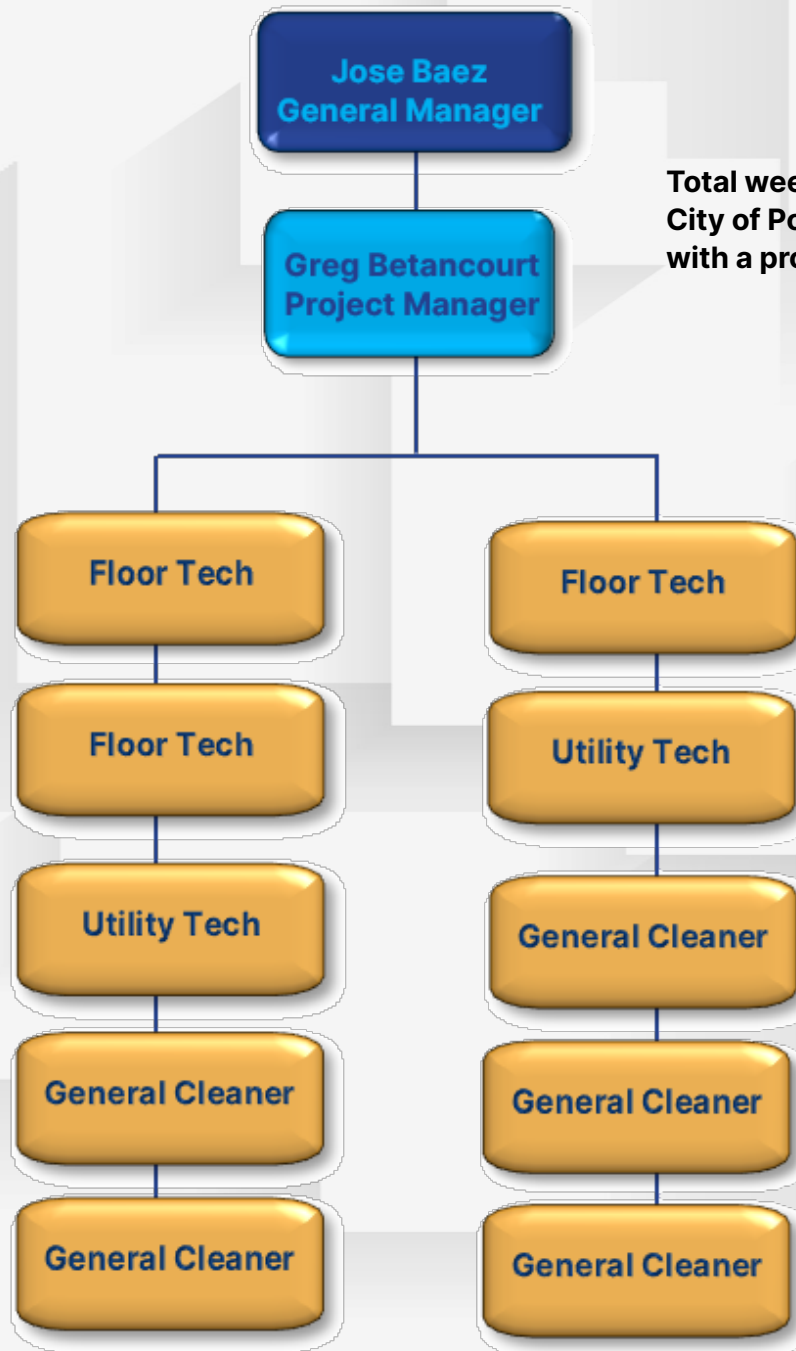
Regional Vice President
Operations

Joe is a highly respected and trusted cleaning industry executive who has more than 30 years of experience in the janitorial services and property management industries.

As President of GBM, Joe is responsible for overall growth strategy, marketing and new business development, customer service and client retention, and financial oversight. Among the key accounts which Joe oversees are the State of Florida, the State of Tennessee, JLL's ABB and NCR locations, and J.P. Morgan Chase locations in Florida. Joe is committed to providing exceptional commercial cleaning services to new and existing clients. His focus on providing high quality customer services has fueled the development of numerous long-term relationships in the industry. Joe earned his Bachelor of Science degree in Mechanical Engineering from the Southern Institute of Technology.

Staffing Plan

At Pritchard, we take pride in providing top-notch facilities services tailored to meet the unique demands of your environment 24/7/365. With our extensive experience and a skilled team of custodial professionals, we understand the challenges that come with maintaining cleanliness under strict time constraints while your facility operates around the clock.



Total weekly labor hours for the City of Port St. Lucie will be 420.5 with a production rate of 4200.

Transition Plan

Sample Transition Timeline

Pritchard’s approach to implementation and transition is not limited by site type. From single site, multi-site, regional, or global scenarios, we demonstrate flexibility in recognizing the distinction of local and geographical challenges while maintaining consistency in our execution.

Our goal, and your expectation, is to deliver a seamless and non-disruptive transition across all city sites identified in the statement of work. This implementation process can start immediately upon contract execution and represents the subsequent 30 days.

TRANSITION PLAN

Task	Person Assigned	Target Date
Meet with Facilities Management, provide all SOP's for safety and all company processes	Pritchard Operations Team	TBD
Begin distributing applications packages for the on-boarding process	Human Resources Team	TBD
New Hiring Orientations, Training on time/attendance software/payroll/SDS procedures/cleaning procedures and Uniform sizes	Human Resources Team/Director of QA and Training	TBD
Order Equipment and Supplies – This is for major equipment but also includes checking for current vendors inventory	General Manager/Project Manager	TBD
Take I.D. photos and prepare badges	Human Resources Team	TBD
Obtain delivery confirmation and dates	General Manager/Project Manager	TBD
Meet with Management Team to provide pre-start progress report	Pritchard Operations Team	TBD
Pritchard Team meets Management Team	General Manager/Project Manager	TBD
Delivery of supplies and set-up of all equipment	General Manager/Project Manager	TBD
Test cleaning equipment, fill spray bottles, etc.	General Manager/Project Manager/ Pritchard Team	TBD
Clean Janitor closets and storage areas	Pritchard Team	TBD

Training Approach

At Pritchard we are committed to providing our team members with the skills required to be successful in their roles.

Initial and Continuous Learning

In today's rapidly evolving climate team members must be trained on an initial and on-going basis. By staying up to date on new technologies and industry trends, Pritchard and its team members can stay competitive while giving our partners the quality services they deserve.

Janitorial Technician Basic Training

- ▶ Customer service
- ▶ The chemistry of cleaning
- ▶ Basic cleaning of above-floor surfaces
- ▶ Basic cleaning of carpeted floor surfaces
- ▶ Basic cleaning of restrooms and shower rooms
- ▶ Basic disinfecting
- ▶ Cross-training

Health & Safety

- ▶ OSHA safety & injuries / illnesses prevention
- ▶ Reduce hazards and increase health
- ▶ Limit aches, strains and pains
- ▶ Prevent on the job injury and down time

Janitorial Technician Specialist Programs

- ▶ Advanced cleaning of hard floor surfaces
- ▶ Advanced cleaning of carpeted floor surfaces
- ▶ Advanced cleaning of above-floor surfaces
- ▶ Advanced disinfecting

Management Training

In addition to training our new and incumbent personnel, we prioritize equipping our leaders with essential management skills, so they are ready for a diverse and growing environment. That's why at Pritchard, our managers undergo training in strategic leadership, effective communication, and performance management to set them up for success.

Janitorial Services Approach

Quality Janitorial Cleaning Procedures

In our **daily cleaning schedule**, our approach ensures the thorough maintenance of your facility's cleanliness. This includes tasks such as the regular emptying of wastebaskets and replacement of liners, as well as diligently dusting all building furnishings, covering desks, chairs, bases, partitions, telephones, tables, filing cabinets, bookcases, and shelves.

We go beyond the basics to spot clean desktops, clean countertops, and sanitize drinking fountains and we prioritize hygiene in common areas, conducting wet wipes on tables and sanitizing high-touch areas.

On a **weekly basis**, we continue our commitment to excellence by implementing specific tasks including spot cleaning walls around light switches and waste baskets, low dusting of all vertical surfaces up to 6'. We thoroughly clean entire desktops wherever possible, removing fingerprints from doors, frames, light switches, and handles.

Our **monthly tasks** focus on more detailed aspects of cleaning, such as dusting venetian blinds, removing cobwebs from ceiling areas, and dusting air grilles and light fixtures. We also vacuum upholstered furniture, polish, and buff resilient floors without wax, and employ dry chemical and/or extraction methods to clean carpets in high-traffic areas, including entrances, lobbies, lunchrooms, and main traffic aisles.

Quarterly efforts are dedicated to deeper cleaning such as cleaning inside windows and partition glass, polishing furniture, high dusting in all areas, and dusting ceiling air diffusers and window blinds. Similarly, **semi-annual** initiatives involve washing exterior windows at ground level to enhance the overall aesthetics and cleanliness of the building.

Finally, our **annual** cleaning routine ensures the longevity and cleanliness of your space, involving the thorough cleaning of carpets in light-traffic areas within the general office using dry chemical and/or extraction methods. This comprehensive cleaning schedule is a testament to our commitment to maintaining your facility's cleanliness at the highest standards throughout the year.



Proposed Products and Equipment

Pritchard will provide the new equipment upon award of the contract with the City of Port St. Lucie. All equipment will also be serviced through a maintenance agreement with the equipment manufacturer.

Equipment type and quantity will be based on size / needs of location, number of cleaners and flooring type(s). Smaller locations less than 5,000 sq ft will be stocked with minimum of one Startup equipment kit containing 1 HEPA vacuum, 1 red mop bucket (restrooms) one yellow mop bucket (common area hard floors) brute for trash collection, maid carts and various hand tools (duster, microfiber cloths, bowl brush, etc.). Larger locations greater than 5,000 sq ft will be stocked with additional equipment kits based on the size and number of cleaners assigned to each location. Prichard is aware that locations greater than 25,000 sq ft require at a minimum one wide area vacuum. Please see sample equipment types.

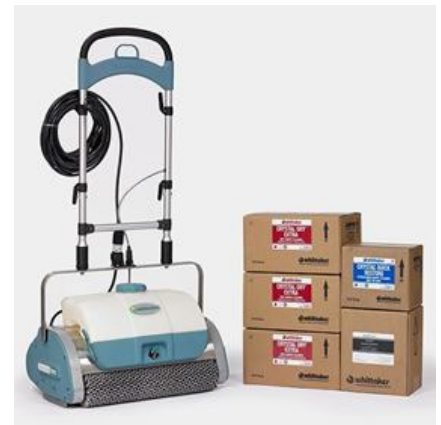


TENNANT HOT WATER CARPET EXTRACTOR

Deep Extraction Cleaning should be only performed on an annual basis, except in special cases such as flooding or extremely high traffic conditions. Unit is portable to be used in all areas in need of deep cleaning.

1. Preventative Maintenance: Preventative maintenance is the least costly yet most effective means to protect carpet appearance. Since 80% of soil is tracked-in on the feet of building visitors and occupants, the goal is reducing the amount of soil that contacts the carpet. Components include: Walk-off mats: Place at all entrances and hard-to-soft transition points to remove dirt, grease, and oil from shoes prior to tracking. Protective mats: Use in high-soil areas, such as underneath a water fountain, coffee bar or print station.

2. Daily Maintenance: Daily maintenance includes vacuuming and spot removal. Vacuuming: Frequent vacuuming of high-traffic areas will remove 80-90% of dry soil accumulation.



ProTeam Super Coach Pro 6 HEPA Backpack Vacuum

The Super Coach Pro 6 commercial backpack vacuum delivers unsurpassed power in a new, ergonomically enhanced frame. With a smaller footprint, it's easy to maneuver in tight spaces.



Tennant Q12 Multi-Surface Cleaner

Clean multiple surfaces using no touch cleaning machine cleaning tile, concrete,terrazzo and any other hard & soft surfaces.



Tennant Q12 Multi-Surface Cleaner

Clean mulitple surfaces using no touch cleaning machine cleaning tile, concrete,terrazzo and any other hard & soft surfaces.



Tilt Trucks



Brute Double Dolly



General 20" Swing Floor Machines



General High Speed Burnishers



Rubbermaid Microfiber Carts



Rubbermaid Restroom Carts



Quality Assurance

At Pritchard, we are dedicated to delivering the highest quality services to our client partners.

Joint Scope Review

A joint scope review with City of Port St. Lucie representatives is a foundational step in our quality assurance program. This review is essential to ensure a shared understanding of service levels, expectations, and specific requirements related to training, safety, compliance, and sustainability. It fosters a collaborative relationship between Pritchard and City of Port St. Lucie, aligning our account leadership team with City of Port St. Lucie's objectives. The joint scope review lays the groundwork for superior service delivery by identifying key priorities and establishing clear benchmarks for success.

Quality Control Inspections

Quality Control Inspections serve as a critical component of our quality assurance program. Led by the Account Director in collaboration with City of Port St. Lucie representatives, these inspections ensure comprehensive alignment between Pritchard's service delivery and City of Port St. Lucie's expectations. Through regular inspections, we proactively identify any discrepancies, address potential issues, and ensure that our services consistently meet or exceed the agreed-upon standards. By conducting these inspections collaboratively, we strengthen our partnership with City of Port St. Lucie and demonstrate our commitment to delivering exceptional quality.

Team Member Feedback

All team members participating in the review process are encouraged to provide feedback based on their experiences and observations. This feedback loop allows us to gather valuable insights from the frontline staff who are directly involved in delivering services to City of Port St. Lucie. Team members are well-acquainted with the client-supplied documentation and prepared with specific questions related to it. This preparation guarantees that the review process is efficient, focused, and conducive to a mutual understanding of service objectives. By incorporating team member feedback into our quality assurance program, we empower our employees to contribute to continuous improvement efforts and ensure that their voices are heard.

Continuous Improvement

Continuous improvement is at the core of our quality assurance program. We are committed to regularly evaluating our processes, identifying areas for enhancement, and implementing targeted improvements to enhance service delivery. Through ongoing communication with City of Port St. Lucie representatives, we seek feedback, monitor performance metrics, and proactively address any issues or concerns that may arise. By embracing a culture of continuous improvement, we remain agile and responsive to evolving client needs, driving innovation and excellence in our service delivery.

By implementing these key components within our quality assurance program, we demonstrate our dedication to delivering exceptional service to City of Port St. Lucie while continuously striving for operational excellence and client satisfaction.

Meeting your challenges on time. Every time.

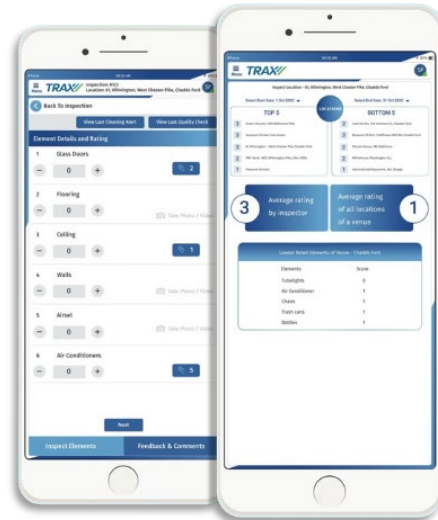
Client-Facing Dashboards

Our client-facing dashboards are an integral part of the success of our operations. By utilizing quality management systems, we can enhance our consistency, reliability, and overall customer satisfaction.

Today, these interactive tools provide you with real-time insights into key performance indicators, project milestones, and relevant metrics. By presenting data in an easily understandable format, we can make informed decisions and foster an even greater sense of trust and transparency between Pritchard and City of Port St. Lucie.

Benefits to Using Dashboards

- ▶ Real-time visibility
- ▶ Empowered decision-making
- ▶ Improved communication
- ▶ Collaboration
- ▶ Increased customization
- ▶ Save time and resources
- ▶ Enhanced client satisfaction



Utilizing CleanTouch

Commercial cleaning quality control is a critical component of these types of professional services, ensuring that businesses receive consistent and high-quality cleaning. The Pritchard team will focus on planned cleanliness and hygiene, monitored, and ensured through our software CleanTouch. Matching your needs and our professional standards goes beyond quality control to a documented assurance of safety and sustainable reliability.

CLEANTOUCH™ compliance dashboards give you visibility into our customer experience program with analytics and real-time project data. We will use these dashboards to report on deficiencies, and our monthly performance meetings.



POWERED BY **TRAXX** ANALYTICS

COMPLIANCE DASHBOARDS FOR PROGRAM OVERSIGHT

Risk Management Program

Pritchard's Commitment to Safety

We recognize the responsibility we have. As your partner, we believe it is vital our actions promote a safe and healthy work environment that protects our most valuable resources, our people. That's why we utilize **SafetySkills**. SafetySkills is our virtual platform that houses 400+ safety courses that can be accessed at any time. These training courses can be set up at reoccurring periods and are automatically updated with the latest OSHA standards.

Our safety and health program includes:

- ▶ Training all employees in proper safety and health practices during transition period and then weekly thereafter.
- ▶ Providing necessary personal protective equipment and instruction for its care and use.
- ▶ Developing and enforcing safety and health rules and requiring employees to cooperate with these rules as a condition of employment.
- ▶ Investigating every accident promptly and thoroughly, to ascertain its cause and to correct the problem so that it will not reoccur.
- ▶ Setting up a system of recognition and awards for an outstanding record and performance history.
- ▶ Safety and health inspections to identify and correct unsafe work conditions or practices, to control health hazards, and to comply with safety and health standards for every job.



Equipment Use

Ensuring the safety and well-being of our team members is a number one priority at Pritchard. Today, rigorous safety protocols are integrated into our daily operations, particularly with the use of our equipment. When dealing with equipment and machinery, team members undergo comprehensive training programs and are given proper safety gear and protection.

Safety Record

Our safety culture is one where we make sure we achieve the highest standards for our employees, clients, occupants, and the environment. The program addresses the latest challenges of our industry and due to that we have one of the best safety records with a TRIR rates.



Follows OSHA guidance and standard terminology to match industry-wide best practices



Overlays elements of the ISO 45001 occupational health and safety management system



"Lightweight" modular approach for easy implementation and quick adoption

Business Continuity Plan

In the event of a significant disturbance or emergency threatening our premises, Pritchard Industries is committed to swift and efficient response protocols. Our emergency response plan prioritizes the safety of our personnel and the preservation of your facilities.

Upon receiving notification of a disturbance, our on-site Supervisor will promptly contact your designated representative. Simultaneously, all team members will be informed of the nature of the emergency, whether it be a civil disturbance, threat, or natural disaster.

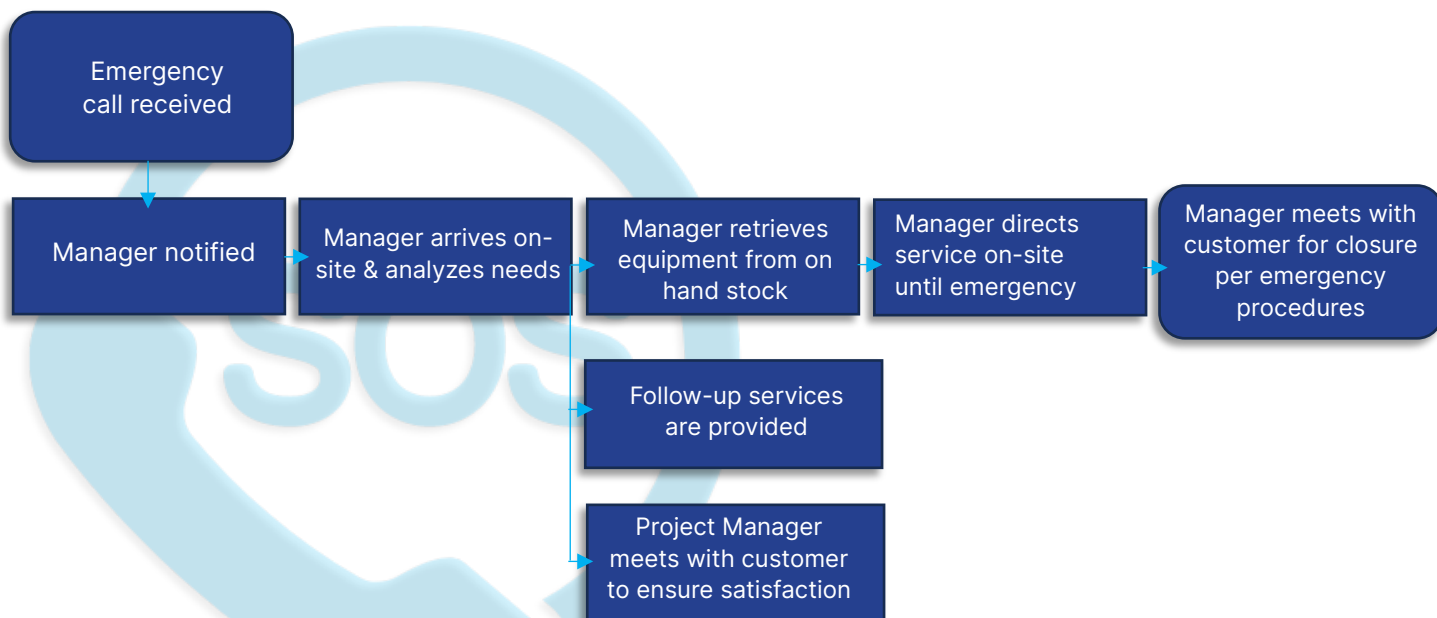
Depending on the specific circumstances, team members will either secure themselves in their designated areas, locking themselves in offices if possible, and await further instructions, or evacuate according to established company guidelines.

Our emergency response plan is designed to ensure immediate and effective action in any situation, regardless of scale. We operate in coordination with your established emergency protocols, seamlessly integrating our procedures with yours.

Initiating our emergency response is as simple as placing a single call to our Branch, Area Managers, General Manager, or Project Manager who are available seven days a week, 24 hours a day. Leveraging our extensive network of labor staff, equipment, and management resources, we aim to mitigate losses and minimize damage to your facilities.

Our experienced team is equipped to handle a wide range of emergencies, including fires, floods, and mold infestations. Having a General Manager on-site with the necessary expertise and equipment ensures that emergencies are addressed promptly, professionally, and cost-effectively, prioritizing the safety and financial well-being of your facilities.

Emergency Process Flow Chart



Diversity, Equity, & Inclusion

Our commitment to diversity is not just a statement, but a cornerstone of our company's culture. We believe in fostering an inclusive environment where every individual's unique background, perspective, and talent are not only valued but celebrated.

Embracing diversity enriches our teams, drives innovation, and empowers us to better serve our diverse customer base. We are dedicated to creating equal opportunities for all, ensuring that our workforce reflects the diversity of the communities we serve.

Engaged in our Communities

At Pritchard, community engagement isn't just a checkbox – it's our passion and purpose. We believe in actively giving back and making a positive impact where we live and work. Whether through our partnerships, such as **Habitat for Humanity**, volunteering, or philanthropy we're dedicated to supporting and strengthening our communities. By listening, collaborating, and investing in local initiatives, we strive to build meaningful connections and create a brighter future together.

DEI Newsletter

Our DEI newsletter is more than just a bulletin – it's a platform for dialogue, education, and empowerment. Through curated content, insightful discussions, and spotlight features, we aim to foster a culture of diversity, equity, and inclusion within our company. By sharing resources, highlighting initiatives, and amplifying diverse voices, we're committed to continuous learning and progress. Together, we're building a more inclusive and equitable workplace where every voice is heard and valued.



Commitment to Sustainability

Since our Green Seal Certification in 2014, Pritchard Industries has been adhering to rigorous sustainability standard set for by the GS-42 Edition 2.3 for Commercial and Institutional Cleaning Services. This standard is essential for service provides like Pritchard as it outlines requirements for operating procedures, sustainable purchasing, employee training and tenant communications, all aimed at ensuring safer and health building for our janitorial services teams and for the City of Port St. Lucie community.

To maintain this certification, Pritchard undergoes a comprehensive audit every two years to monitor our compliance.

In addition to our Green Seal Certification, we prioritize:

- ▶ Utilizing eco-friendly clients
- ▶ Maintaining a robust recycling program
- ▶ Conserving energy and water
- ▶ Partnering with your preferred provider
- ▶ Improving indoor air quality

By committing to these practices, we can reduce our environmental footprint while improving the quality of our services and the buildings of our client partners.



Required Forms

Cone of Silence

CONE OF SILENCE



NOTICE TO ALL PROPOSERS:

To ensure fair consideration is given for all Proposers, it must be clearly understood that upon release of the proposal and during the proposal process, firms, and their employees of related companies as well as paid or unpaid personnel acting on their behalf shall not contact or participate in any type of contact with City employees, department heads or elected officials, up to and including the Mayor and City Council. The "Cone of Silence" is in effect for this solicitation from the date the solicitation is advertised on DemandStar, until the time an award decision has been approved by City Council and fully executed by all parties. Information about the Cone of Silence can be found under the City of Port St. Lucie Ordinance 20-15, Section 35.13. Contact with anyone other than the Issuing Officer may result in the vendor being disqualified. All contact must be coordinated through Nadia Tourjee, Issuing Officer, for the procurement of these services.

All questions regarding this Solicitation are to be submitted in writing to Nadia Tourjee, Procurement Agent I with the Procurement Management Department via e-mail ibarr@cityofpsl.com, or by phone 772-344-4055 Please reference the Solicitation number on all correspondence to the City.

All questions, comments and requests for clarification must reference the Solicitation number on all correspondence to the City. Any oral communications shall be considered unofficial and non-binding.

Only written responses to written communication shall be considered official and binding upon the City. The City reserves the right, at its sole discretion, to determine appropriate and adequate responses to the written comments, questions, and requests for clarification.

*NOTE: All addendums and/or any other correspondence before bid close date (general information, question and responses) to this solicitation will be made available exclusively through the DemandStar's Website for retrieval. All notice of intent to award documentation will be published on the City Clerk's Website. Proposers are solely responsible for frequently checking these websites for updates to this solicitation.

I understand and shall fully comply with all requirements of City of Port. St. Lucie Ordinance .

Typed Name: Joe Woodson

Signed: _____

Company and Job Title: General Building Maintenance, LLC A Pritchard Company, SE Regional Vice President

Date: 6/3/24

Attachment B

RFP #20240066

Self-Certification

The undersigned acknowledges that the Build America, Buy America Act (BABA) requires that NEH will not provide federal financial assistance for “infrastructure” projects “unless all of the iron, steel, manufactured products, and construction materials used in the project are produced in the United States” (Section 70914 of Public Law No. 117-58, §§ 70901-52). The undersigned certifies that for the City of Port St. Lucie RFP #20240066 that the iron, steel, manufactured products, and construction materials used in this contract are in full compliance with BABA requirements, including:

All iron and steel used in the project were produced in the United States. This means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

All manufactured products purchased with NEH financial assistance were produced in the United States. For a manufactured product to be considered produced in the United States, the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55% of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation.

All construction materials were manufactured in the United States. This means that all manufacturing processes for the construction material occurred in the United States.

The Contractor or Subcontractor, General Building Maintenance, LLC A Pritchard Company, certifies or truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor or Subcontractor understands and agrees that the provisions of 31 U.S.C. Chap. 38. Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.



Signature of Contractor or Subcontractor’s Authorized Official

Joe Woodson, SE Regional Vice President Name and Title of Contractor or Subcontractor’s Authorized Official

6/3/24 Date

BABA - Build America, Buy America Act

This is not applicable.

BUY AMERICA ACT

Contractor's Code of Ethics



"A City for All Ages"

E-RFP #20240066

CONTRACTOR'S CODE OF ETHICS

The City of Port St Lucie ("City"), through its Procurement Management Department ("Procurement Management Department") is committed to a procurement process that fosters fair and open competition, is conducted under the highest ethical standards, and enjoys the complete confidence of the public. To achieve these purposes, Procurement Management Department requires each vendor who seeks to do business with the City to subscribe to this Contractor's Code of Ethics.

- ◆ A Contractor's bid or proposal will be competitive, consistent, and appropriate to the bid documents.
- ◆ A Contractor will not discuss or consult with other Vendors intending to bid on the same contract or similar City contract for the purpose of limiting competition. A Vendor will not make any attempt to induce any individual or entity to submit or not submit a bid or proposal.
- ◆ Contractor will not disclose the terms of its bids or proposal, directly or indirectly, to any other competing Vendor prior to the bid or proposal closing date.
- ◆ Contractor will completely perform any contract awarded to it at the contracted price pursuant to the terms set forth in the contract.
- ◆ Contractor will submit timely, accurate and appropriate invoices for goods and/or services actually performed under the contract.
- ◆ Contractor will not offer or give any gift, item, or service of value, directly or indirectly, to a City employee, City official, employee family member or other vendor contracted by the City.
- ◆ Contractor will not cause, influence, or attempt to cause or influence, any City employee or City Official, which might tend to impair his/her objectivity or independence of judgment; or to use, or attempt to use, his/her official position to secure any unwarranted privileges or advantages for that Vendor or for any other person.
- ◆ Contractor will disclose to the City any direct or indirect personal interests a City employee or City official holds as it relates to a Vendor contracted by the City.
- ◆ Contractor must comply with all applicable laws, codes or regulations of the countries, states and localities in which they operate. This includes, but is not limited to, laws and regulations relating to environmental, occupational health and safety, and labor practices. In addition, Contractor must require their suppliers

Attachment B

RFP #20240066

(including temporary labor agencies) to do the same. Contractor must conform their practices to any published standards for their industry. Compliance with laws, regulations and practices include, but are not limited to the following:

- Obtaining and maintaining all required environmental permits. Further, Contractor will endeavor to minimize natural resource consumption through conservation, recycling, and substitution methods.
- Providing workers with a safe working environment, which includes identifying and evaluating workplace risks and establishing processes for which employee can report health and safety incidents, as well as providing adequate safety training.
- Providing workers with an environment free of discrimination, harassment, and abuse, which includes establishing a written antidiscrimination and anti-bullying/harassment policy, as well as clearly noticed policies pertaining to forced labor, child labor, wage and hours, and freedom of association.

Name of Organization/Proposer General Building Maintenance, LLC A Pritchard Company

Signature 

Printed Name and Title Joe Woodson, SE Regional Vice President

Date 6/3/24

DISCLAIMER: This Code of Ethics is intended as a reference and procedural guide to contractors. The information it contains should not be interpreted to supersede any law or regulation, nor does it supersede the applicable contractor contract. In the case of any discrepancies between it and the law, regulation(s) and/or contractor contract, the law, regulatory provision(s) and/or vendor contract shall prevail.

E-Verify Form

E-VERIFY FORM



"A City for All Ages"

E-Verify Form

Supplier/Consultant acknowledges and agrees to the following:

1. Shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Supplier/Consultant during the term of the contract; and
2. Shall expressly require any subcontractors performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.
3. The Contractor hereby represents that it is in compliance with the requirements of Sections 448.09 and 448.095, Florida Statutes. The Contractor further represents that it will remain in compliance with the requirements of Sections 448.09 and 448.095 Florida Statutes, during the term of this contract and all attributed renewals.
4. The Contractor hereby warrants that it has not had a contract terminated by a public employer for violating Section 448.095, Florida Statutes, within the year preceding the effective date of this contract. If the Contractor has a contract terminated by a public employer for any such violation during the term of this contract, it must provide immediate notice thereof to the City.

E-Verify Company Identification Number 33255

Date of Authorization 7/1/2021

Name of Contractor General Building Maintenance, LLC A Pritchard Company

Name of Project City of Port St Lucie Janitorial Services

Solicitation Number (If Applicable) EBID-20240066-0-2024/INB

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on 4/30 6/5 2024 in Atlanta (city), GA (state).


Signature of Authorized Officer

Joe Woodson, SE Regional Vice President
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME

ON THIS THE 30 DAY OF April, 2024.

NOTARY PUBLIC James Sweet

My Commission Expires: _____

Notary Public, Gwinnett County, Georgia
My Commission Expires October 28, 2026

Notary Public, Gwinnett County, Georgia
My Commission Expires October 28, 2026

Attachment B

RFP #20240066

Non-Collusion Affidavit



"A City for All Ages"

NON-COLLUSION AFFIDAVIT
E-RFP #20240066

State of GA

County of Dekalb

Joe Woodson being first duly sworn, disposes and says that:
(Name/s)

1. They are SE Regional VP of General Building Maintenance, LLC A Pritchard Company the Proposer that
(Title) (Name of Company)

has submitted the attached PROPOSAL;

2. He is fully informed respecting the preparation and contents of the attached proposal and of all pertinent circumstances respecting such PROPOSAL;

3. Such Proposal is genuine and is not a collusive or sham Proposal;

4. Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Proposer, firm or person to submit a collusive or sham Proposal in connection with the contract for which the attached proposal has been submitted or to refrain from proposing in connection with such Contract or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Proposer, firm or person to fix the price or prices in the attached Proposal or of any other Proposer, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Port St. Lucie or any person interested in the proposed Contract; and

5. The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Proposer or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

(Signed) 

(Title) SE Regional Vice President

Attachment B

RFP #20240066

NON-COLLUSION AFFIDAVIT



"A City for All Ages"

Georgia
STATE OF FLORIDA)
COUNTY OF ST. LUCIE) SS:
Gwinnett

The foregoing instrument was acknowledged before me this (Date) 4/30/2024

by: *[Signature]* who is personally known to me or who has produced
_____ as identification and who did (did not) take an oath.

Commission No. _____

Notary Print: TAMMY SCOTT

Notary Signature: *Tammy Scott*

Notary Public, Gwinnett County, Georgia
My Commission Expires October 28, 2026

Drug Free Workplace Form



"A City for All Ages"

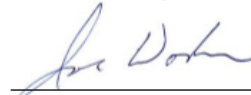
DRUG-FREE WORKPLACE FORM E-RFP #20240066

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that

General Building Maintenance, LLC A Pritchard Company does:
(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under proposal a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 Florida Statutes or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.



Contractor's Signature

6/3/2024

Date

Attachment B

RFP #20240066

Scrutinized Companies List

VENDOR CERTIFICATION REGARDING SCRUTINIZED COMPANIES' LISTS

Vendor Name: General Building Maintenance, LLC A Pritchard Company

Vendor FEIN: 58-1520940

Authorized Representative's Name: Joe Woodson

Authorized Representative's Title: SE Regional Vice President

Address: 3835 Presidential Pkwy, Suite 200

City, State and Zip Code: Atlanta, GA 30340

Phone Number: 770.458.1900

Email Address: jwoodson@pritchardindustries.com

Sections 287.135 and 215.473, Florida Statutes, prohibit Florida municipalities from contracting with companies, for goods or services over \$1,000,000 that are on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or to engage in any Business operations with Cuba or Syria. Sections 287.135 and 215.4725 also prohibit Florida municipalities from contracting with companies, for goods or services in any amount that are on the list of Scrutinized Companies that Boycott Israel.

The list of "Scrutinized Companies" is created pursuant to Section 215.473, Florida Statutes. A copy of the current list of "Scrutinized Companies" can be found at the following link:
<https://www.sbafla.com/fsb/FundsWeManage/FRSPensionPlan/GlobalGovernanceMandates/QuarterlyReports.aspx>

As the person authorized to sign on behalf of the Respondent Vendor, I hereby certify that the company identified above in the section entitled "Respondent Vendor Name" is not listed on either the Scrutinized Companies with Activities in Sudan List; or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; is not participating in a boycott of Israel; and does not have any business operations with Cuba or Syria. I understand that pursuant to Sections 287.135 and 215.473, Florida Statutes, the submission of a false certification may subject the Respondent Vendor to civil penalties, attorney's fees, and/or costs.

I understand and agree that the City may immediately terminate any contract resulting from this solicitation upon written notice if the company referenced above are found to have submitted a false certification or any of the following occur with respect to the company or a related entity: (i) for any contract for goods or services in any amount of monies, it has been placed on the Scrutinized Companies that Boycott Israel List, or is engaged in a boycott of Israel, or (ii) for any contract for goods or services of one million dollars (\$1,000,000) or more, it has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or it is found to have been engaged in business operations in Cuba or Syria.

Authorized Signature

Joe Woodson

Print Name

Signature

Contractor General Information Worksheet

20240066

CONTRACTOR'S GENERAL INFORMATION WORK SHEET / QUESTIONNAIRE eBID

It is understood and agreed that the following information is to be used by the City to determine the qualifications of prospective Contractor to perform the work required. The Contractor waives any claim against the City that might arise with respect to any decision concerning the qualifications of the Contractor.

The undersigned attests to the truth and accuracy of all statements made on this questionnaire. Also, the undersigned hereby authorizes any public official, Engineer, Surety, bank, material or equipment manufacturer, or distributor, or any person, firm or corporation to furnish the City any pertinent information requested by the City deemed necessary to verify the information on this questionnaire.

Dated at Atlanta, GA , this 3 day of June 2024
(Location)

Name of Organization/Contractor: General Building Maintenance, LLC A Pritchard Company

By: Joe Woodson, SE Regional Vice President
Name and Title

1. Corporation, Partnership, Joint Venture, Individual or other? LLC
2. Firm's name and main office address, telephone and fax numbers

Name: General Building Maintenance, LLC A Pritchard Company
Address: 3835 Presidential Pkwy, Suite 200
Atlanta, GA 30340
Telephone Number: 770.458.1900
Fax Number: 770.452.7227

3. Contact person: Joe Woodson Email: jwoodson@pritchardindustries.com
4. Firm's previous names (if any). General Building Maintenance INC
5. How many years has your organization been in business? 41
6. Total number of staff at this location: 150 Total number of staff on the Treasure Coast: 21
7. Is the Firm a minority business: YES / NO
If no, is your company planning to implement such a program? NO

20240066

8.

- All associated fees are to be included in the base bid.
- All work shall be done in the strict compliance with ALL Federal , State and Local Agencies “ Rules and Regulations”.

9. **ADDENDUM ACKNOWLEDGMENT** - Bidder acknowledges that the following addenda have been received and are included in its proposal/bid:

Addendum Number	Date Issued	Addendum Number	Date Issued
1	5/16/24		
2	5/23/24		
3	5/28/24		
4	5/28/24		
5	5/30/24		
6	6/3/24		

10. **BID RESPONSE:**

10.1 Bidder will /x will not accept the Purchasing Card (Visa).
(please circle one)

10.2 Percentage of discount when payment is made with Visa: _____ %
*Please Note: The City has implemented a **Purchasing Card Program**. The Bidder can take advantage of this project and in consideration receive payment within several days instead of the City's payment policy. Any percentage off the bid price for the acceptance of Visa will be consideration in the bid award. If no such percentage is given, the City shall assume zero (0) percent discount applies.*

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Bidders are cautioned that the anticipated quantities used for this computation will be estimates. The City makes no guarantee as to the actual quantity that will be utilized during the Contract period. A unit price for each item shall be offered shall be shown, and such price shall include packing and shipping unless otherwise specified. A total shall be entered in the "Total" column for each separate item. In case of discrepancy between the unit price and the extended price, the unit price will supersede. The total amount shall be entered on line 11.3 above and entered on the DemandStar web page. The City reserves the right to split the award, if in the City's opinion such a split is in the best interest of the City.

Interpretation of the Approximate Quantities - The Bidder's attention is called to the fact that any estimate of quantities of work to be done and materials to be furnished under the specifications as shown on the proposed form (or elsewhere) is approximate only and not guaranteed by the City. The City does not assume any responsibility that the final quantities shall remain in strict accordance with the estimated quantities, nor shall the Bidder plead misunderstanding or deception because of such estimate of quantities or of the character, location of the work, or other condition pertaining thereto.

11. List five (5) Projects for organizations similar to this project completed by your firm in the last 5 years along with a brief description of project, location of project, clients name, phone number, email, value of contract, your firm's percentage of the total contract value as well as the number of change orders and the total change order value.
DO NOT USE the City of Port St Lucie as a reference.

Project Number 1

Project Name:	FDOT Turnpike Enterprise
Description:	Full Service Janitorial Contract
Location:	Mile Post 263 Florida Turnpike, Ocoee, FL 34761
Client Name and Phone Number:	Jerry Korp 407-264-3108
Email:	jerry.korp@dot.state.fl.us
Value of Total Contract:	426,000 ANNUAL
Date of Completion:	On Going
Firm's Percentage of Total Contract:	5.2527
Number of Change Orders:	NA
Value of Change Orders:	NA
Was Project Completed on Schedule:	Yes
Was Project Completed within Budget?	Yes

20240066

Project Number 2

Project Name: Florida Fish and Wildlife

Description: Full Service Janitorial Contract

Location: 620 S Meridian St, Tallahassee, FL

Client Name and Phone Number: Erik Hill 850.617.9605

Email: erik.hill@myfwc.com

Value of Total Contract: \$84,336 Annual

Date of Completion: Ongoing

Firm's Percentage of Total Contract: 1.039

Number of Change Orders: NA

Value of Change Orders: NA

Was Project Completed on Schedule: Yes

Was Project Completed within Budget? Yes

Project Number 3

Project Name: Florida Department of Agriculture

Description: Full Service Janitorial Contract

Location: 407 S Calhoun Street, Tallahassee, FL

Client Name and Phone Number: John Reeves 850-617-7077

Email: jreeves@fdacs.gov

Value of Total Contract: \$259,800 Annual

Date of Completion: Ongoing

Firm's Percentage of Total Contract: 3.2034

Number of Change Orders: NA

Value of Change Orders: NA

Was Project Completed on Schedule: Yes

Was Project Completed within Budget? Yes

20240066

Project Number 4

Project Name:	FDOH Escambia
Description:	Full Service Janitorial Contract
Location:	1295 West Fairfield Drive Pensacola, Florida 32501
Client Name and Phone Number:	Hanisha Abney 850-316-2677
Email:	hanisha.abney@flhealth.gov
Value of Total Contract:	\$295,572 ANNUAL
Date of Completion:	ongoing
Firm's Percentage of Total Contract:	3.644
Number of Change Orders:	NA
Value of Change Orders:	NA
Was Project Completed on Schedule:	Yes
Was Project Completed within Budget?	Yes

Project Number 5

Project Name:	City of Smyrna
Description:	Full Service Janitorial Contract
Location:	2800 King Street, Smyrna, GA 30080
Client Name and Phone Number:	Robert Early 678-631-5440
Email:	rearly@smyrnaga.gov
Value of Total Contract:	\$189,600 ANNUAL
Date of Completion:	Ongoing
Firm's Percentage of Total Contract:	2.3378
Number of Change Orders:	NA
Value of Change Orders:	NA
Was Project Completed on Schedule:	Yes
Was Project Completed within Budget?	Yes

20240066

12. How will the Contractor be able to meet the project timeline and budget given the current workload, materials, work force and equipment?

At Pritchard Industries, we are committed to delivering exceptional janitorial services while adhering to strict timelines and budgets. Our approach to meeting the project timeline and budget for Port St. Lucie involves a detailed project management plan that leverages our extensive experience and proven methodologies. We will conduct a thorough assessment of the facility to accurately determine the scope of work and allocate resources efficiently. By utilizing scheduling tools and maintaining open communication with our team, we ensure tasks are completed promptly and to the highest standard. Additionally, our proactive budgeting strategy involves regular financial tracking and reporting to prevent cost overruns. Our proven track record includes servicing other prominent clients in the area, such as Florida Atlantic University (FAU) and the Florida Department of Transportation (FDOT). These contracts involve both day and evening cleaning, showcasing our capability to manage diverse and demanding schedules while quickly adapting to immediate client needs. Our experienced staff, combined with a scalable workforce, allows us to handle varying workloads without compromising quality or deadlines. This ensures that we meet all project milestones within the specified budget, delivering superior service to the Port St. Lucie community.

13. Has the Contractor or any principals of the applicant organization failed to qualify as a responsible Contractor; refused to enter a contract after an award has been made; failed to complete a contract during the past five (5) years or been declared to be in default in any contract or been assessed liquidated damages in the last five (5) years? List the name of project, location, client, engineer, date and reason. Use additional pages if needed.

Total Number of Projects where **Failure** to Complete Work Occurred:

Project Number 1

Project Name: NA

Project Location: _____

Client Name and Phone Number: _____

Engineer Name and Phone Number: _____

Date: _____

Reason: _____

Insert additional projects if needed.

14. Has the Contractor or any of its principals ever been declared bankrupt or reorganized under Chapter 11 or put into receivership?

Yes () No ()

If yes, please explain:

15. List any lawsuits pending or completed within the past five (5) years involving the corporation, partnership or individuals with more than ten percent (10 %) interest: No lawsuits in last 5 years

(N/A is not an acceptable answer - insert lines if needed)

16. List any judgments from lawsuits in the last five (5) years:

20240066

No Judgements in the last 5 years
(N/A is not an acceptable answer - insert lines if needed)

17. List any criminal violations and/or convictions of the Proposer and/or any of its principals: No criminal violations in the last 5 years
(N/A is not an acceptable answer - insert lines if needed)

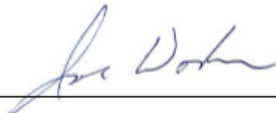
18. List subcontractors and major material suppliers for the project. Include telephone numbers. Insert additional sheets if necessary.

Kleaning Kompany

Carlos Rodriguez

786.359.9074

19. The Prime Contractor must
- Have five (5) years experience in the custodial field and two (2) years experience as a Project Manager
YES x or NO _____
 - Must Speak ,read and write English fluently
YES x or NO _____
 - Must attend meetings with the designated City representatives as required.
YES x or NO _____
 - Must have the ability to prepare and maintain written reports and schedules.
YES x or NO _____



Signature

SE Regional Vice President

Title

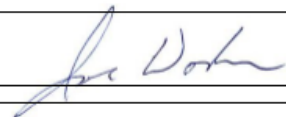
Custodial Services Contract

20240066

BID RESPONSE CUSTODIAL SERVICES CONTRACT

*** PLEASE AFFIX SIGNATURE WHERE INDICATED
(FAILURE TO DO SO SHALL RESULT IN THE REJECTION OF YOUR BID)**

By signature on this document, bidder acknowledges and agrees that its offer includes and accepts all terms, conditions, and specifications of the City's bid solicitation as originally published, without exception, change or alteration of any kind, except as may have been published by the City in official amendments prior to this date of submittal.

COMPANY NAME: (Enter the entire legal company name of the bidding entity) (Must be completed) General Building Maintenance LLC, A Pritchard Company		DATE: 6/3/2024
* SIGNATURE: 	PRINT NAME: Joe Woodson PRINT TITLE: SE Regional Vice President	
ADDRESS: _____ 835 Presidential Pkwy, Suite 200 _____ CITY / STATE: Atlanta, GA _____ ZIP CODE: 30340 _____		
TELEPHONE # 770.458.1900	EMERGENCY # 561.764.4365	TOLL FREE # 800.455.6789
FAX # 770.452.7227	E-MAIL: jwoodson@pritchardindustries.com	
APPLICABLE LICENSE(S) NUMBER #		TYPE:
FEDERAL ID # 58-1520940		

CUSTODIAL SERVICES CONTRACT

FBI Security Addendum

FBI SECURITY ADDENDUM

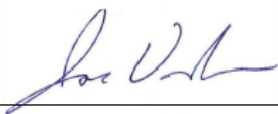
**FEDERAL BUREAU OF INVESTIGATION
CRIMINAL JUSTICE INFORMATION SERVICES
SECURITY ADDENDUM - #20240066**

CERTIFICATION

I hereby certify that I am familiar with the contents of (1) the Security Addendum, including its legal authority and purpose; (2) the NCIC Operating Manual; (3) the CJIS Security Policy; and (4) Title 28, Code of Federal Regulations, Part 20, and agree to be bound by their provisions.

I recognize that criminal history record information and related data, by its very nature, is sensitive and has potential for great harm if misused. I acknowledge that access to criminal history record information and related data is therefore limited to the purpose(s) for which a government agency has entered into the contract incorporating this Security Addendum. I understand that misuse of the system by, among other things: accessing it without authorization; accessing it by exceeding authorization; accessing it for an improper purpose; using, disseminating or re-disseminating information received as a result of this contract for a purpose other than that envisioned by the contract, may subject me to administrative and criminal penalties. I understand that accessing the system for an appropriate purpose and then using, disseminating or re-disseminating the information received for another purpose other than execution of the contract also constitutes misuse. I further understand that the occurrence of misuse does not depend upon whether or not I receive additional compensation for such authorized activity. Such exposure for misuse includes, but is not limited to, suspension or loss of employment and prosecution for state and federal crimes.

Joe Woodson _____ 6/3/2024 _____ Date
Printed Name/Signature of Contractor Employee

 _____ 6/3/2024 _____ Date
Printed Name/Signature of Contractor Representative

General Building Maintenance LLC, A Pritchard Company, SE Regional Vice President

Organization and Title of Contractor Representative

Bid Bond



AnnMarie Keane
Senior Fulfillment Representative, AVP

Marsh USA LLC
445 South Street
Suite 210
Morristown, NJ 07960
862-842-1871
annmarie.keane@marsh.com
www.marsh.com

May 29, 2024

Christina Cennane
Pritchard Industries, LLC
150 East 42nd St., 7th Floor
New York, NY 10017

Subject: Bid Bond

Principal: Pritchard Industries, LLC
Obligee: City of Port St. Lucie
Bond Description: Janitorial Services
Bid Amount: One Thousand and 00/100 Dollars (\$1,000.00)
Bid Date: 06/03/2024
Bid Estimate: \$421,192.00

Dear Christina:

In response to the request dated, 05/29/2024, I am pleased to enclose the above-referenced bond document that is based on the information we received with the request.

Prior to filing with City of Port St. Lucie the following items need to be completed:

1. Signed by authorized officer
2. Officer's name and title inserted below signature
3. Corporate seal affixed (if applicable)

As always, the bond document should be re-checked for accuracy before filing with City of Port St. Lucie. In the event that the estimated contract price increases more than 10% prior to the bid opening date, please notify our office of the revised amount.

If you have any questions, please feel free to contact me. Thank you for allowing Marsh to service your surety needs.

Sincerely,



AnnMarie Keane
Senior Fulfillment Representative, AVP

Enclosure(s)

A business of Marsh McLennan

BID BOND

Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bond Number: 38643-BER-24-16

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Pritchard Industries, LLC
7925 NW 12th Street, Suite 306
Miami, FL 33126

SURETY:

(Name, legal status and principal place of business)

Berkley Insurance Company
475 Steamboat Road
Greenwich, CT 06830
State of Inc: Delaware

OWNER:

(Name, legal status and address)

City of Port St. Lucie
121 SW Port St. Lucie Blvd.
Port St. Lucie, FL 34984

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

BOND AMOUNT: One Thousand and 00/100 Dollars (\$1,000.00)

PROJECT:

(Name, location or address, and Project number, if any)

Janitorial Services - eBid number: 20240066

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 29th day of May, 2024

<p>_____ <i>(Witness)</i></p> <p> <i>(Witness)</i> Rita Alfano</p>	<p style="text-align: right;">Pritchard Industries, LLC</p> <p>_____ <i>(Principal)</i> <i>(Seal)</i></p> <p>_____ <i>(Title)</i></p> <p style="text-align: right;">Berkley Insurance Company</p> <p>_____ <i>(Surety)</i> <i>(Seal)</i></p> <p>_____ <i>(Title)</i> Ann Marie Kearns, Attorney-in-Fact</p>
--	---

State of Florida Department of State

I certify from the records of this office that GENERAL BUILDING MAINTENANCE, INC. is a Georgia corporation authorized to transact business in the State of Florida, qualified on August 16, 1990.

The document number of this corporation is P30813.

I further certify that said corporation has paid all fees due this office through December 31, 2022, that its most recent annual report/uniform business report was filed on January 10, 2022, and that its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Fifteenth day of February,
2022*



Ronald R. DeSantis
Secretary of State

Tracking Number: 1596470860CU

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>



[Previous on List](#) . [Next on List](#) . [Return to List](#)

Fictitious Name Search

No Filing History

Submit

Fictitious Name Detail

Fictitious Name

PRITCHARD INDUSTRIES

Filing Information

Registration Number G24000064530
Status ACTIVE
Filed Date 05/20/2024
Expiration Date 12/31/2029
Current Owners 1
County DUVAL
Total Pages 1
Events Filed NONE
FEI/EIN Number 20-5147228

Mailing Address

150 EAST 42ND ST 7TH FL
NEW YORK, NY 10017

Owner Information

GENERAL BUILDING MAINTENANCE OF FLORIDA, LLC
150 EAST 42ND ST, 7TH FL
NEW YORK, NY 10017
FEI/EIN Number: 20-5147228
Document Number: L06000066410

Document Images

[05/20/2024 -- REGISTRATION](#)

View image in PDF format

Why Pritchard?

Enhanced Experience

Choosing Pritchard means choosing a partner that is dedicated to delivering quality janitorial services that promote the overall safety, image, and well-being of your facilities.

We've highlighted the key reasons why the choice of Pritchard aligns with the City's strategic objectives and future needs.

Experience and Expertise: Pritchard Industries boasts a wealth of experience in the janitorial industry, with a proven track record of delivering high-quality services to a diverse range of clients. Our team of skilled professionals is well-trained and equipped to handle the unique needs and challenges of the City of Port St. Lucie, ensuring exceptional results every time.

Customized Solutions: We understand that each facility has its own set of requirements and preferences. Pritchard Industries takes a personalized approach to janitorial services, tailoring our solutions to meet the specific needs of the City of Port St. Lucie. Whether it's a government building, educational institution, or public facility, we adapt our services to deliver the best possible outcomes.

Commitment to Sustainability: Pritchard Industries is committed to environmental sustainability and green cleaning practices. We utilize eco-friendly products and procedures to minimize our environmental footprint while creating healthier indoor environments for the citizens of Port St. Lucie. Our dedication to sustainability aligns with the City's goals for a cleaner, greener future, making us the ideal partner for janitorial services.

As the City's team reviews this proposal, we hope they recognize a Pritchard team that is both proud of our history and firmly focused on the future. This proposal is the beginning of our commitment to you and the millions of clients you serve and care for.

We are grateful for your consideration and
the opportunity to exceed expectations.

Thank you!

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. GENERAL BUILDING MAINTENANCE OF FLORIDA LLC		
	2 Business name/disregarded entity name, if different from above dba PRITCHARD INDUSTRIES		
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.		4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
	<input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate		
	<input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ <u>P</u> Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.		
	5 Address (number, street, and apt. or suite no.) See instructions. P O BOX 24217		Requester's name and address (optional)
	6 City, state, and ZIP code NEW YORK, NY 10087		
7 List account number(s) here (optional)			

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
or									
Employer identification number									
2	0	-	5	1	4	7	2	2	8

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶ <i>Tammy Scott</i>	Date ▶ <i>06/30/24</i>
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/6/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Alliant Insurance Services, Inc. 1330 Post Oak Blvd, 3rd Floor Houston TX 77056 License#: 0C36861 PRITIND-01	CONTACT NAME: Rachel Williams	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
E-MAIL ADDRESS: PritchardCOIS@alliant.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Old Republic Insurance Company		24147
INSURER B: Federal Insurance Company		20281
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

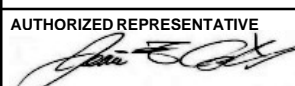
COVERAGES **CERTIFICATE NUMBER:** 969243120 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y	Y	MWZY31705024	3/1/2024	3/1/2025	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMP/OP AGG \$4,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	MWTB31705124	3/1/2024	3/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ Nil	Y	Y	79894517	3/1/2024	3/1/2025	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	MWC31705224	3/1/2024	3/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Policy Endorsements Applicable if Required By Written Contract:
 GENERAL LIABILITY: Additional Insured (Ongoing Operations) CG20101219; Additional Insured (Completed Operations) CG20371219; Additional Insured (Vendors) CG20441219; Primary and Noncontributory CG20011219; Waiver of Subrogation CG24531219; Notice of Cancellation to Certificate Holders (60 days) PIL0291010
 AUTO: Additional Insured Primary and Non-Contributory CA044491116; Waiver of Subrogation CA04441013; Notice of Cancellation to Certificate Holders (60 days) PIL0291010 WORKERS COMPENSATION: Waiver of Subrogation WC000313
 EXCESS LIABILITY is follow form with regards to Additional Insured and Waiver of Subrogation
 See Attached...

CERTIFICATE HOLDER **CANCELLATION**

City of Port St. Lucie 121 SW Port St. Lucie Blvd. Port St. Lucie FL 34984	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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ADDITIONAL REMARKS SCHEDULE

AGENCY Alliant Insurance Services, Inc.		NAMED INSURED General Building Maintenance of Florida, LLC 3835 Presidential Parkway, Suite 200 Atlanta GA 30340	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 **FORM TITLE:** CERTIFICATE OF LIABILITY INSURANCE

RE: Contract #20240066 Janitorial Services
 City of Port St. Lucie, a municipality of the State of Florida, its officers, employees and agents are included as additional insured on the general liability and auto liability as required by written contract.



2024 - 2025 LOCAL BUSINESS TAX RECEIPT

JIM OVERTON, DUVAL COUNTY TAX COLLECTOR

231 E. Forsyth Street, Suite 130, Jacksonville, FL 32202-3370
Phone: (904) 255-5700, option 3 Fax: (904) 255-8403
<https://taxcollector.coj.net/>

Note – A penalty is imposed for failure to keep this receipt exhibited conspicuously at your place of business. This business tax receipt is furnished pursuant to Municipal Ordinance Code, Chapters 770-772, for the period October 01, 2024 through September 30, 2025 .

PRITCHARD INDUSTRIES
GENERAL BUILDING MAINTENANCE OF FLORIDA LLC
3835 PRESIDENTIAL PKWY STE 200
ATLANTA, GA 30340

ACCOUNT NUMBER: 416331
BUSINESS NAME: GENERAL BUILDING MAINTENANCE OF FLORIDA LLC
PHYSICAL ADDRESS: 8375 DIX ELLIS TRAIL STE 107
JACKSONVILLE, FL 32256
CLASSIFICATION CODE: 326008 PUBLIC SERVICE OR REPAIR, NOT SPECIFIED
STATE LICENSE NO:

COUNTY TAX: 13.75
MUNICIPAL TAX: 31.25
COUNTY LATE PENALTY: 0.00
MUNICIPAL LATE PENALTY: 0.00
TOTAL TAX: 45.00

RENEWAL

VALID UNTIL September 30, 2025

2024 - 2025

*****ATTENTION*****

THIS RECEIPT IS FOR BUSINESS TAX RECEIPT ONLY.
CERTAIN BUSINESSES MAY REQUIRE ADDITIONAL STATE LICENSING.

This is a business tax receipt only. It does not permit the receipt holder to violate any existing regulatory or zoning laws of the County or City. It does not exempt the receipt holder from any other license or permit required by law. This is not a certification of the receipt holder's qualifications.


JIM OVERTON, TAX COLLECTOR

THIS BECOMES A RECEIPT AFTER VALIDATION.

Paid TAX-25-00715635 09/06/2024 \$ 45.00