

Sole-Source Justification

Request Information	
Date of Request: April 30, 2021	
Procurement Department Information	
Procurement Agent: Robyn Holder, CPPB	
Procurement Agent E-Mail Address: rholder@cityofpsl.com	Telephone: 772-344-4293
Request Submitted By	
Name: John Lamb	
Department and Title: Utilities – Chief Operator	
e-Mail Address: JLamb@cityofpsl.com	
Request Details	
Sole-Source – A purchasing situation in which the procurement is available from only one source.	
Identify efforts made to locate other possible sources.	
The manufacturer for the main pumps at the Glades WW Booster Station only allows Carter & VerPlanck, Inc. to provide replacement parts for Florida, Georgia, and Tennessee (official letter attached).	
Contractor Name: Carter & VerPlanck, Inc.	Telephone:
Contractor Contact: Jack Cantos	813-927-8925
Scope of Work	
This purchase is to provide for an entire OEM rotating assembly for one of the main booster pumps located at the Glades WW Booster Station. The main pumps were first put into service in August 2006.	
Complete the Following: (For justifying a Sole Source/Sole Brand)	
Provide an explanation why only a particular style, model, type, or manufacturer is required (i.e. why the commodity is the only commodity which will meet the state entity needs).	
Major internal pump components from different manufacturers are incompatible and generally only fabricated as needed (causing long lead times). Some parts can be custom fabricated but only at an elevated price point.	
(This is to repair an existing installation.)	
Letter from Original Equipment Manufacturer (required): Yes, attached.	
Exclusive Capability	
Provide a detailed description of proposed source's unique capabilities and/or personnel to perform the work and why this is the only source.	
This is detailed in the sole source letter from the original equipment manufacturer (OEM).	

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To Be Used for Procurement Records Only	
CONTRACT #:	N/A
REQUISITION ID #:	
If Publicly Solicited, Number of Protests:	
Outcome:	
<input type="checkbox"/> Awarded Sole-Source	
<input type="checkbox"/> Issued PO / Contract	
<input type="checkbox"/> Not Awarded / Competitively Bid	Bid #: