

MEMORANDUM

DATE: September 10, 2020

TO: ****ORIGINAL****
CITY CLERK

FROM: Robyn Holder, CPPB
Procurement Management Department

SUBJECT: Record Retention

CONTRACT: #20180005 Amendment #1
CONTRACT TITLE: Grant Writing Services

VENDOR NAME: Sustainable Strategies DC, LLC
VENDOR ADDRESS: 500 New Jersey Avenue NW, Suite 600
CITY & STATE: Washington DC, 20001

APPROVED BY COUNCIL: N/A

AMENDMENT #1 – Name Change for the City Project Manager

Contract #20180005 Amendment # 1

Contract #20180005

Amendment #1

Date: 9/9/20

Contract Title: Grant Writing Services

Contractor's Name: Sustainable Strategies DC, LLC
500 New Jersey Avenue NW, Suite 600
Washington DC, 20001

Current Expiration: February 15, 2023
Revised Expiration Date: N/A
Annual Contract Amount: **\$50,000.00**
New Amendment #1 Amount: N/A

The following modifications to the Terms and Conditions contained in Contract # 20180005 between Sustainable Strategies DC, LLC and the City of Port St. Lucie dated February 12, 2018 are hereby incorporated and made a part of that Contract.

1. Effective September 1, 2020, all notices or other communications hereunder shall be in writing and shall be deemed duly given if delivered in person, sent by certified mail with return receipt request, email or fax and addressed as follows unless written notice of a change of address is given pursuant to the provisions of this Contract.

2. The Current City Project Manager is as follows:

Michael Byrd, Grant Coordinator
Neighborhood Services Department
City of Port St. Lucie
121 SW Port St. Lucie Blvd.
Port St. Lucie, Florida 34984
Telephone: 772-871-7332 Fax: 772-344-4340
Email: byrdm@cityofpsl.com

3. The new City Project Manager will be as follows:

Russ Blackburn, City Manager
City of Port St. Lucie
121 SW Port St. Lucie Blvd.
Port St. Lucie, Florida 34984
Telephone: 772-871-5163 Fax: 772-871-5248
Email: deliam@cityofpsl.com

4. All other terms and conditions of the original contract and/or Addenda apply.

IN WITNESS WHEREOF, the parties have executed this contract the day and year first above written.

CITY OF PORT ST. LUCIE FLORIDA

SUSTAINABLE STRATEGIES DC, LLC

By: [Signature]
City Purchasing Agent

By: [Signature]
Authorized Representative

State of: Washington DC

County of: Washington DC

Before me personally appeared: William Andrew Seth III
(please print)

Personally known _____
or Produced Identification: drivers license
(type of identification)

known to me to be the person described in and who executed the foregoing instrument and acknowledged to and before me that he executed said instrument for the purposes therein expressed.
(s/he)

WITNESS my hand and official seal, this 9 day of September, 2020.

[Signature]
Notary Signature

Notary Public-State of Washington DC at Large

My Commission Expires 02/28/2023

