

City of Port St. Lucie

Citizen's Advisory Committee

121 SW Port St. Lucie
Blvd.
Port St. Lucie, Florida
34984

Meeting Minutes - Final

Lynette Lockwood, Chair
Michael Bernard, Vice Chair
Raymond Pezzi, Member
Christy Romano, Member
Melony Zaravelis, Member
Ingrid Sarmiento, Member
James Abbott, Member
Harry Williams, Alternate
Gabby Rothman, Alternate

CAC

Wednesday, June 25, 2025

1:30 PM

Room 366, City Hall

1. Call to Order

A Regular Meeting of the CITIZEN'S ADVISORY COMMITTEE of the City of Port St. Lucie was called to order by Chair Lockwood on June 25, 2025, at 1:31 p.m., at Port St. Lucie City Hall, Room 366, 121 Port St. Lucie Boulevard, Port St. Lucie, Florida.

2. Roll Call

Members Present:
Lynette Lockwood, Chair
Michael Bernard, Vice Chair
Melony Zaravelis
James Abbott
Harry Williams, Alternate
Gabby Rothman, Alternate

Members Not Present:

Raymond Pezzi (excused)
Christy Romano (excused)
Ingrid Sarmiento (excused)

3. Determination of Quorum

4. Approval of Minutes

4.a May 21, 2025 Citizen's Advisory Committee Meeting
Minutes.

2025-596

There being no discussion, Vice Chair Bernard moved to approve the

meeting minutes. Ms. Zaravelis seconded the motion, which passed unanimously by voice vote.

5. Public to be Heard

There was nothing heard under this item.

6. New Business

6.a Oath of Office for the Citizens Advisory Committee (CAC)

[2025-265](#)

The Deputy City Clerk provided the Oath of Office to alternate members Harry Williams and Gabby Rothman.

6.b Fitness Center User Fee Study.

[2025-597](#)

(Clerk's Note: The MGT team appeared via Zoom.)

Charlie Proulx, Finance Deputy Director, provided an introduction and gave an overview of the study done for Parks & Recreation.

(Clerk's Note: A PowerPoint presentation was shown at this time.) Trevor Zagara, MGT, presented to the Committee and explained that the goal is to accelerate social impact and improve performance. He discussed the scope of services including fee structure, revenue projections, and comparative surveys.

Chair Lockwood inquired as to when was the last time that the City looked into these fees for Parks & Recreation, to which Mr. Proulx said it's been close to 20 years, but they were planning to build a CPI Escalator into the Fee Resolution. Mr. Abbott inquired if there was something to track the costs of running Parks & Recreation, to which Mr. Okiye replied that it would have to go through the Council, but nobody has gone back to adjust those fees in about 20 years, and Mr. Proulx added that this was in relation to the fitness center, but Parks & Recreation does different things, so their analysis covered this. Vice Chair Bernard then inquired if they do any kind of breakeven analysis, to which Mr. Proulx responded in the affirmative.

Mr. Zagara continued the presentation by discussing the total cost including direct costs, indirect costs, cross-departmental support, and future & current technology and/or infrastructure maintenance and improvements. He discussed the study methodology and study findings for user fees for FY 2025.

Mr. Abbott inquired if there was anything to show the information from the last time, to which Mr. Proulx replied that a study for this has not been done. Recreation Manager Anne Stadius gave a brief history of the fees.

Mr. Zagara then continued with the study findings and discussed the user fee cost and revenue analysis. Chair Lockwood requested clarification on the fees and Mr. Zagara provided further examples and information. The Board and staff further discussed fees and analyses, and Chair Lockwood formally requested a more in-depth look at historical studies and information. Mr. Proulx suggested doing a hybrid of the executive summary and this presentation/spreadsheet. Mr. Zagara displayed competitive numbers, and the Board and staff further discussed fees, number of visits, and location data. Mr. Proulx stated that they could bring data for revenue projections to the Committee for their review.

7. Unfinished Business

7.a Update on Committee Member Questions from the May 21, 2025 Meeting

[2025-599](#)

Antonio Balestrieri and Thomas Salvador, Public Works, spoke to the Board on the determination of some common projects including roundabouts and traffic signals, and they advised that there were standards, processes, and Council decisions. They also informed of the California Blvd widening and Gatlin & Port St. Lucie Blvd roundabout removal. It was also discussed the funding for cameras at Paseo Park, which was funded for next year in the CIP. Ms. Padova also informed that the July meeting would be cancelled due to the Council Summer Workshop.

8. Adjourn

There being no further discussion, the meeting was adjourned at 3:10 p.m.

Lynette Lockwood, Chair

Jasmin De Freese, Deputy City Clerk