

Standard Applicant Information

Project Information

Project Title Enhancing Proactive Policing and Community Engagement Through Real-Time Accountability and Tracking for Stratified Policing	Proposed Project Start Date 10/1/25	Proposed Project End Date 9/30/27
Federal Estimated Funding (Federal Share) 75582.0	Applicant Estimated Funding (Non-Federal Share) 0.0	Program Income Estimated Funding 0.0
Total Estimated Funding 75582.0		

Areas Affected by Project (Cities, Counties, States, etc.)

34952

34953

34983

34984

34986

34987

34990

Type Of Applicant

Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

Other (specify):

Application Submitter Contact Information

Application POC Prefix Name

Mrs.

Application POC First Name

Brianne

Application POC Middle Name

Application POC Last Name

Nasso

Application POC Suffix Name

Organizational Affiliation

Title

Grants/Budget Analyst

Email ID

bnasso@cityofpsl.com

Phone Number

772-807-4426

Fax Number

ORINumber

Executive Order and Delinquent Debt Information

Is Application Subject to Review by State Under Executive Order 12372? 

b. Program is subject to E.O. 12372 but has not been selected by the State for review

Is the Applicant Delinquent on Federal Debt?

No

SF424 Attachments (3)



Name

[Form SF424 4 0-V4.0.pdf](#)

Date Added

6/22/25



Name

[SF424 4 0-1234-Areas Affected Worksheet 5.27.25.pdf](#)

Date Added

6/22/25



Name

[GrantApplication.xml](#)

Date Added

6/22/25

Authorized Representative

Law Enforcement Executive Information**Title**

Chief of Police

Prefix Name

Mr.

First Name Middle Name Last Name

Leo ——— Niemczyk

Suffix Name

————

Government Executive Information**Title**

Mayor

Prefix Name

Mrs.

First Name Middle Name Last Name

Shannon ——— Martin

Suffix Name

————

Verify Legal Name, Doing Business As, and Legal Address**Legal Name**

CITY OF PORT ST LUCIE

UEI

X24XLGNLM123

Doing Business As**Legal Address****Street 1**

121 SW PORT ST LUCIE BLVD

Street 2**City**

PORT SAINT LUCIE

State

FL

Zip/Postal Code

34984

Congressional District

21

Country

USA

Certification

The legal name + Doing Business As (DBA) and legal address define a unique entity in the system as represented in its entity profile. The profile legal name and address is applicable to ALL applications and awards associated to this fiscal agent.

1. If this information is correct confirm/acknowledge to continue with completion of this application.

I confirm this is the correct entity.

Signer Name

Brienne Nasso

Certification Date / Time

06/26/2025 02:14 PM

2. If the information displayed does not accurately represent the legal entity applying for federal assistance:

- a. Contact your Entity Administrator.
- b. Contact the System for Award Management (SAM.gov) to update the entity legal name/address.

3. If the above information is not the entity for which this application is being submitted, Withdraw/Delete this application. Please initiate a new application in Grants.gov with using the correct UEI/SAM profile.

Proposal Abstract



The Port St. Lucie Police Department (PSLPD) proposes a project to develop and implement a real-time tracking and accountability system in support of Stratified Policing, a proven, evidence-based crime reduction and community engagement business model. PSLPD is reinvigorating its commitment to Stratified Policing as the foundation for crime reduction and community engagement. Building on prior success, PSLPD will develop a novel, internally built tracking system designed to fully operationalize and sustain evidence-based strategies across all levels of the organization. In alignment with the Stratified Policing business model, the system will map assigned problem areas, priority locations, repeat incidents, crime patterns, and prolific offenders to ensure strategic focus. The system will help PSLPD better understand and manage how officers are addressing problems and allow staff at all levels to document the specific strategies they are using to reduce crime and engage with the community. The tracking system will be designed and built internally by PSLPD's technology staff to fit the department's current operations and systems. The grant funding will be used to bring in outside experts in Stratified Policing, crime analysis, and police organizational practices. These experts will collaborate with the department to ensure that the system is aligned with Stratified Policing principles, department's goals, that staff receive training to support its use, and that the system is evaluated over time to understand its impact on the organization, crime, and community engagement. The project will be carried out over a two-year period and includes five key phases: system design, development, training, implementation, and evaluation. The project's goal is to improve accountability and how crime reduction and community engagement are tracked, reported, and used to make decisions. Another goal is to increase officer willingness to take on proactive work by creating accountability systems that are fair, realistic, and built into daily operations, ultimately changing the organization's culture so that proactive crime reduction and community engagement are fully ingrained. The evaluation component will include surveys, interviews, focus groups, observation, and analysis of crime and activity data. This will help the department assess changes in proactivity, engagement, transparency, communication, and accountability, as well as the overall impact on crime and disorder. Final deliverables will include a report that summarizes what was learned from the project and presentations to the law enforcement community. If successful, this project may serve as a model for other agencies looking to strengthen community policing, support proactive crime reduction, and improve internal accountability.

Data Requested with Application



✓ FY25 CPD MG Eligibility

Applicant Eligibility

Type of Agency (select one)

Law Enforcement

From the list below, please select the type of agency which best describes the applicant. Law Enforcement Entities

Municipal Police

Are you a state or local governmental entity applying for this funding opportunity?

Yes

If yes, is your agency in compliance with 8 U.S.C. §1373, which provides that State and local government entities may not prohibit, or in any way restrict, any government entity or official from sending to, receiving from, maintaining, or exchanging information regarding citizenship or immigration status, lawful or unlawful, of any individual with components of the U.S. Department of Homeland Security or any other federal, state or local government entity? This includes any prohibitions or restrictions imposed or established by a State or local government entity or official. For additional information, please see the appendices in the FY25 Resource Guide for CPA Programs.

Yes

An agency with primary law enforcement authority is defined as the first responder to calls for service for all types of criminal incidents within its jurisdiction. Agencies are not considered to have primary law enforcement authority if they only: respond to or investigate specific type(s) of crime(s), respond to or investigate crimes within a correctional institution, serve warrants, provide courthouse security, transport prisoners, have cases referred to them for investigation or investigational support or only some combination of these. Based on this definition, does your agency have primary law enforcement authority? [Or, if contracting to receive services, does the agency that will be providing law enforcement services have primary law enforcement authority for the population to be served?

yes

A law enforcement is established and operational if the jurisdiction has passed authorizing legislation and it has a current operating budget. Based on the definition above, is your agency established and currently operational?

Yes

Please indicate if your jurisdiction is primarily considered rural, urban, or suburban.

Urban

Enter the current number of sworn officers for your agency below:

302

Program Selection

Instructions: Applicants for the Community Policing Development (CPD) Microgrants program must select one subcategory from the below list. Please select the CPD Microgrants subcategory that you are applying under:

Open

If you selected the Violent Crime Prevention - Other subcategory, please describe your proposed topic in the field below.

If you selected the Open subcategory, please describe your proposed topic in the field below.

The Port St. Lucie Police Department (PSLPD) proposes a demonstration project under the Open Topic Area to develop and implement a real-time tracking and accountability system in support of Stratified Policing, a proven, evidence-based crime reduction and community engagement business model. Under new leadership, PSLPD is reinvigorating its commitment to Stratified Policing as the foundation for crime reduction and community engagement. Building on prior success, PSLPD will develop a novel, internally built tracking system designed to fully operationalize and sustain evidence-based strategies across all levels of the organization. In alignment with the Stratified Policing business model, the system will map assigned problem areas, priority locations, repeat incidents, crime patterns, and prolific offenders to ensure strategic focus.

This innovative system will extend beyond traditional GPS-based geofencing by capturing not only officer presence in designated areas, but also how officers, supervisors, and commanders are implementing place-based, person-focused, and community-oriented strategies. By linking spatial data with specific proactive responses, the system will support meaningful accountability and reinforce a department-wide culture of targeted problem solving and sustained community engagement.

With these new expectations, this funding will be leveraged to engage nationally recognized experts in Stratified Policing, crime reduction, organizational practices, and data analysis. Their support will ensure the technology aligns with Stratified Policing, guide agency-wide training to increase officer willingness to engage in proactive strategies, and lead evaluation efforts to assess cultural change, crime reduction, and community engagement. This expert involvement will help ensure the system's effectiveness, adaptability, and replicability.

Based on your selection in the previous question, please describe the specific audience in the following text box. (max 250 words) Please note when describing the specific audience: For the purposes of the community, the COPS Office includes community groups, other government agencies, nonprofit, businesses, and general residents as part of the audience. For the purposes of the youth/student audience, the COPS Office includes all individuals under the age of 18 as well as specific subpopulations of youth including high-risk, justice involved, future officer, or in school-based settings. Finally, for the purposes of law enforcement audience, the COPS Office includes prospective officers as well.

The primary target audience includes law enforcement leadership and city officials, particularly the Chief of the Port St. Lucie Police Department (PSLPD), command staff, and city leaders responsible for oversight of public safety operations. Another audience includes law enforcement professionals and leaders nationwide. The project will also benefit the Port St. Lucie community by ensuring that proactive policing and engagement activities are not only visible and consistent but also aligned with community priorities.

✓ FY25 CPD MG App Quest

Problem Identification and Problem Description

What are the major activities that your agency will implement if funded? (max 250 words)

The PSLPD is planning to implement a structured, multi-phase initiative to support its enhanced Stratified Policing business model through the development and deployment of a real-time tracking and accountability system. The system will be built and funded internally by the agency's technology team, ensuring sustainability. COPS Office funding will be strategically leveraged to support expert guidance, training, and rigorous evaluation to maximize the system's impact on culture, accountability, crime reduction, and proactive engagement. Key activities include:

1. Development: Design and create an integrated real-time tracking system to support Stratified Policing crime reduction, community engagement business model.
2. Real-Time and Strategic Accountability: Develop processes for measuring expectations for crime reduction and community engagement real-time shift-to-shift, week-to-week, month-to-month.
3. Policy and Process Development: Establish procedures for data input, supervisory review, and integration into daily operations to ensure consistent and purposeful system use.
4. Training and Cultural Alignment: Deliver agencywide training to reinforce Stratified Policing, the importance of realistic and meaningful accountability, and how the tracking system is a useful tool to ensure everyone is playing their part and their role in crime reduction and community engagement to include leadership.
5. Evaluation Integration: Use pre/post surveys, interviews, focus groups, observations, and system data to assess acceptance of the expectations, cultural shifts, improvements in communication, and increased willingness to engage in proactive strategies. Make adjustments based on assessments throughout the grant period and finish with an overall pre/post analysis of the impact on crime and community engagement

What is novel or innovative about the approach or how will your agency build on prior program success? Novel or innovative means new, creative, not previously attempted (by your agency or generally across your region or the nation). Please include information on whether the approach has been previously practiced or tested by another agency. (max. 250 words)

Stratified Policing is a business model that applies the SARA problem-solving process to both crime reduction and community engagement through structured, place-based, person-focused, and community-oriented strategies. PSLPD was one of the first agencies to implement Stratified Policing and experienced early success; however, the agency has regressed in recent years in some aspects and having a robust systematic accountability structure.

PSLPD is committed to rejuvenating its Stratified Policing implementation in all areas and will build on its prior success by developing a novel internal tracking system. This system will go beyond GPS or field intelligence tools used elsewhere, it will be designed specifically to support the proactive, problem-solving, and community engagement components of Stratified Policing through real-time and strategic accountability mechanisms.

What are the final deliverables of the project? How do they contribute to the notice of funding opportunity goals and requirements? (max 250 words)

The project will produce several final deliverables that align with the goals of the Microgrants Program to support innovative, replicable approaches that advance community policing:

1. Evaluation Summary Report: A succinct report summarizing project implementation, evaluation findings, and lessons learned. This will include measurable changes in accountability, officer willingness and engagement in proactive crime reduction and community engagement, shifts in organizational culture, crime/disorder, and community engagement. The report will be submitted to the Chief of Police and shared publicly through Radford University's Center for Police Practice, Policy, and Research website, making it accessible to peer agencies nationwide.
2. Professional Conference Presentations: Project findings and recommendations will be presented at law enforcement and policing conferences, such as those hosted by the International Association of Chiefs of Police (IACP), National Institute of Justice (NIJ), or regional fusion centers, to share promising practices and spark peer learning.

Together, these deliverables ensure the project's impact extends beyond PSLPD and supports broader efforts to implement sustainable, replicable community policing strategies across the country.

Project Reach and Impact

Identify any current governmental and community initiatives that complement or will be coordinated with the proposal. (max 250 words)

The proposed project directly supports several ongoing initiatives at the Port St. Lucie Police Department (PSLPD) that aim to reestablish Stratified Policing as the department's core model for crime reduction and community engagement. One of the key efforts includes the recent hire of a Strategic Planning and Analysis Division Director, who reports directly to the Chief of Police and is responsible for integrating crime analysis into operational decision-making. This division, led by the Director and supported by four full-time analysts, will play a vital role in designing, implementing, and leveraging the proposed tracking system to monitor officer activity and optimize strategic deployments. In parallel, the department is developing a Real-Time Crime Center (RTCC), which will benefit significantly from the system's capability to deliver actionable intelligence and real-time data on proactive enforcement efforts. The project will also be closely coordinated with city-led outreach efforts managed by the Neighborhood Services and Community Programs Division, aligning law enforcement strategies with broader municipal goals to enhance public safety and trust. Additionally, input from Neighborhood Watch groups, homeowners' associations (HOAs), and other community stakeholders will be incorporated into the system's development to ensure it reflects local concerns and strengthens community-focused policing efforts.

Describe the potential impact of the project, if successful, to the law enforcement field as a whole or to a specific subset of the law enforcement field. (max. 250 words)

If successful, this project could serve as a powerful model for the broader law enforcement field by demonstrating how to institutionalize accountability for proactive crime reduction and community engagement through a scalable, data-driven system. Developed in alignment with Stratified Policing, a nationally recognized, evidence-based business model for crime reduction, the system will go beyond tracking activity to drive meaningful organizational change. It will illustrate how technology can increase transparency, reinforce expectations, and promote proactive behavior at all levels of the agency.

Importantly, this project offers a real-world test of what it takes to shift police culture toward sustained, proactive engagement. It will provide valuable insights into the practical challenges, leadership actions, and support structures needed to increase officer willingness to embrace change. These lessons will inform other agencies seeking to adopt similar approaches. By offering a common sense, cost-effective strategy to enhance accountability and problem solving, this project supports lasting cultural change and advances the core principles of community policing.

What specific outcomes does your agency expect to accomplish with this funding and how will the project team track or measure them? (e.g. What data will you gather in order to assist with evaluating the effectiveness of the program? Why did you choose that data?) (max 250 words)

This project aims to achieve several key outcomes aligned with the goals of the COPS Office CPD Microgrants Program and the principles of community policing:

1. Increased efficiency and effectiveness in tracking crime reduction and community engagement activities by implementing a real-time, integrated software system.
2. Enhanced accountability and transparency through the ability to verify field activity and proactive responses at the individual and unit levels in real time.
3. Improved organizational culture, where individuals are more willing and proactive, problem-solving behaviors become institutionalized and sustained across ranks, both formally and informally, as part of the department's Stratified Policing business model.

To evaluate these outcomes, the evaluation will include a mixed-methods approach. Quantitative data will come from the tracking system itself, including location-based and type of response information. These data will be used in weekly and monthly accountability meetings to determine whether expected levels of proactive engagement are being achieved.

Perceptual data will be gathered through surveys, interviews, and focus groups conducted before implementation and at the end of the grant period.

It will assess officers' willingness at all ranks to engage in proactive work and their perceptions of the agency's accountability, communication, transparency, and commitment to problem solving.

The project team will also conduct structured observations throughout the implementation to document changes in how accountability structures are used and how they influence individual and organizational behavior. Crime and calls for service data will be used to measure the impact on crime and disorder.

Please describe how these efforts will be sustained once the award ends. (max 250 words)

The proposed tracking system is being developed as a permanent, integrated component of PSLPD's long-standing commitment to Stratified Policing, a proactive, problem-solving business model the agency has successfully implemented for over a decade. This project aims to rejuvenate and institutionalize key elements of that model by embedding accountability, transparency, and community engagement into day-to-day operations. The tracking system will be built in-house by PSLPD's capable technology staff, ensuring long-term internal support, maintenance, and adaptability. Because it will be designed specifically for the agency's infrastructure and operational needs, the system will remain fully functional without reliance on outside vendors or external funding.

Just as important, the project will result in formalized organizational processes, including policy development, training, and accountability procedures, that will ensure consistent and sustained use of the system. These processes will become embedded in PSLPD's weekly and monthly Stratified Policing accountability meetings and other operational structures.

By grounding the work in both a proven model and agency-wide commitment to proactive, crime reduction and community engagement, the project ensures long-term sustainability. This initiative is not a stand-alone effort, but rather a strategic enhancement to PSLPD's core policing philosophy. With support from executive leadership and guided by expert partners, the project is designed to result in a lasting shift in culture and practice that will persist well beyond the grant period.

Management and Implementation

Describe the overall management and implementation plan for the project. Note: You will need to upload a timeline of project deliverables, activities, and milestones in the "Additional Application Components" section. (max 250 words)

The project will follow a five-phase plan over 24 months. A detailed timeline is submitted as a required attachment.

Phase I (Year 1, Quarter 1): Tracking System Conceptualization and Baseline Data Collection. Activities include mapping current technology, defining system goals, and collecting baseline survey, interview/focus groups, and observational data on agency culture, communication, and proactive crime reduction work.

Phase II (Year 1, Quarters 2-4): Tracking System Development and Testing. PSLPD's in-house technology team will design, code, and test the software platform. System architecture will support real-time officer tracking, activity documentation, and supervisory monitoring. Testing includes unit, integration, system, and user acceptance phases.

Phase III (Year 1, Quarter 4): Organizational Process Development and Training. Based on system functionality, the team will develop standardized policies, procedures, and training modules to guide officer use, supervisory review, and integration into Stratified Policing accountability structures.

Phase IV (Year 2, Quarters 1-4): Implementation. The system goes live, and use is embedded into real-time and strategic accountability processes. The project team will monitor deployment and support adjustments to maximize alignment with the Stratified Policing business model.

Phase V (Year 2, Quarters 3-4): Evaluation and Deliverables. A post-implementation survey, interviews, and observation summaries will assess changes in officer willingness, proactive activity, communication, and transparency. Final deliverables include an evaluation summary and presentations to peer agencies and stakeholders.

Regular team meetings for all quarters will ensure progress is monitored, barriers are addressed, and milestones are met.

Please identify key project staff and their experience as well as the agency capacity to carry out the project. (max 250 words)

The project will be led by a skilled interdisciplinary team with deep experience in law enforcement operations, technology, and evidence-based policing.

Chief Leo Niemczyk will serve as the project's executive sponsor, providing leadership support and ensuring alignment with department goals. As a long-term proponent of proactive crime reduction and community policing, he is committed to revitalizing Stratified Policing as PSLPD's crime reduction business model.

Andrew Friedman, Strategic Planning and Analysis Division Director, will lead technical development and a team who will design and build the customized tracking software in-house, ensuring full integration with the agency's existing infrastructure and functionality to meet the operational needs of proactive policing.

Drs. Roberto and Rachel Santos, co-developers of Stratified Policing and Co-Directors of the Center for Police Practice, Policy, and Research at Radford University, will serve as research partners. They will guide the alignment of the tracking system with evidence-based crime reduction strategies and community engagement, facilitate training and process development, and lead project evaluation and deliverables.

The project team will meet regularly throughout the 24-month period to review progress, resolve implementation issues, and coordinate deliverables. PSLPD has demonstrated capacity to implement innovative strategies and has previously partnered with the Santos team to successfully institutionalize Stratified Policing.

With strong internal leadership, technical capability, and nationally recognized research partners, the agency is fully equipped to execute the project, produce meaningful results, and contribute replicable tools and insights to the broader law enforcement community.

Cooperation with Federal Immigration Officials

Priority consideration will be given to state or local law enforcement applicants that cooperate with federal immigration officials through the following activities: A Memorandum of Agreement between your law enforcement agency and the U.S. Department of Homeland Security ("DHS") under 8 U.S.C. § 1357(g)(1) where officers are delegated limited immigration officer authority to identify and process for removal aliens in our custody under the direction and supervision of DHS. A law enforcement agency that operates a detention or correctional facility in which individuals are fingerprinted and detained for periods of 24 hours or longer; and your governing body has or will implement policies and/or practices that ensure: (1) the U.S. Department of Homeland Security ("DHS") personnel have access to correctional or detention facilities in order to meet with an alien (or an

individual believed to be an alien) and inquire as to his or her right to be or to remain in the United States; and (2) DHS is provided upon request at

least 48 hours advance notice, where possible, of an alien's scheduled release date and time so that DHS may take custody of the alien. Check the below boxes that apply to your agency.

My agency is a state or local law enforcement agency that has a Memorandum of Agreement with the U.S. Department of Homeland Security ("DHS") under 8 U.S.C. § 1357(g)(1) and our officers are delegated limited immigration officer authority to identify and process for removal aliens in our custody under the direction and supervision of DHS.

Yes

My agency is a state or local law enforcement agency that operates a detention or correctional facility in which individuals are fingerprinted and detained for periods of 24 hours or longer; and our governing body has implemented or, before drawing down grant funds if awarded, will implement policies and/or practices that ensure: (1) the U.S. Department of Homeland Security ("DHS") personnel have access to correctional or detention facilities in order to meet with an alien (or an individual believed to be an alien) and inquire as to his or her right to be or to remain in the United States; and (2) DHS is provided upon request at least 48 hour advance notice, where possible, of an alien's scheduled release date and time so that DHS may take custody of the alien.

None of the above.

✓ CPA Gen Solicitation Quest

Research and Development

Instructions: For the purposes of this solicitation, R&D as defined by 2 C.F.R. §200.87 means all research activities, both basic and applied, and all development activities that are performed by nonfederal entities. The term "research" also includes activities involving the training of individuals in research techniques where such activities use the same facilities as other research and development activities and where such activities are not included in the instruction function. "Research" is defined as a systematic study directed toward fuller scientific knowledge or understanding of the subject studied. "Development" is the systematic use of knowledge and understanding gained from research directed toward the production of useful materials, devices, systems, or methods, including design and development of prototypes and processes. Please select "yes" if any part of your project could be considered R&D or "no" if no portion of your project would support R&D.

Could any portion of your project be considered research and development (R&D) as defined by 2 C.F.R. §200.87?

Yes

Youth-Centered Project

Instructions: For the purposes of this solicitation, please select "yes" if a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age. NOTE: A special award condition will apply to all youth-centered awards. This condition will require recipients and subrecipients to make determinations of suitability before certain covered individuals interact with participating minors under the age of 18 years old in the course of activities funded under the award.

Could any activities under your project involve interactions with minors under the age of 18 years?

No

Training

Instructions: The COPS Office defines training as the teaching and learning activities carried out for the primary purpose of helping members of an organization other than your own acquire and apply the knowledge, skills, abilities, and attitudes needed by a particular job or organization. Training is driven by specific goals and objectives; it is not a single event but rather an ongoing process that requires continuous self-reflection and evaluation. Guides, webinars, articles, conference presentations, toolkits, podcasts, videos, blogs, and news feeds (to provide a few examples) can serve as support material in trainings or as standalone materials to increase knowledge, but on their own they are not defined as training by the COPS Office. Please select "yes" if any part of your project fits within the definition of training or "no" if no portion of your project fits within the definition of training.

Could any portion of your project be considered training?

No

U.S. Attorney's District Office

Please select your U.S. Attorney's District Office from the below drop-down options.

Florida, Southern

Law Enforcement Executive/Program Official Contact Information

Please provide the name and contact information for the highest ranking Law Enforcement or Program Official and Government Executive or Financial Official for your agency or organization, please see instructions below. **LAW ENFORCEMENT EXECUTIVE/PROGRAM OFFICIAL** This position will ultimately be responsible for the programmatic management of the award. Instructions for Law Enforcement Agencies: For law enforcement agencies, the Law Enforcement Executive is the highest ranking official in the jurisdiction (Chief of Police, Sheriff, or equivalent). Before this application can be submitted, the Entity Administrator in JustGrants must invite this individual to apply for a JustGrants account with the role of Authorized Representative, and this individual must log in to JustGrants to review the application. Instructions for Non-Law Enforcement Agencies: For non-law enforcement agencies (e.g., institutions of higher education, school districts, private organizations, etc.), the Program Official is the highest-ranking official in the jurisdiction (e.g., executive director, chief executive officer, or equivalent). Please note that information for non-executive positions (e.g., clerks, trustees) is not acceptable. Before this application can be submitted, the Entity Administrator in JustGrants must invite this individual to apply for a JustGrants account with the role of Authorized Representative, and this individual must log in to JustGrants to review the application.

First name:

Leo

Last name:

Niemczyk

Phone:

772-871-5022

Email address:

lniemczyk@cityofpsl.com

Government Executive/Financial Official Contact Information

GOVERNMENT EXECUTIVE/FINANCIAL OFFICIAL This position will ultimately be responsible for the financial management of the award. Please note that information for non-executive positions (e.g., clerks, trustees) is not acceptable. Instructions for Law Enforcement Agencies: For law enforcement agencies, this is the highest ranking government official within your jurisdiction (e.g., Superintendent, Mayor, City Administrator, or equivalent). Before this application can be submitted, the Entity Administrator in JustGrants must invite this individual to apply for a JustGrants account with the role of Authorized Representative, and this individual must log in to JustGrants to review the application. Instructions for Non-Law Enforcement Agencies and Non-Government Agencies: For non-law enforcement agencies, this is the financial official who has the authority to apply for this award on behalf of the applicant agency (e.g., Chief Financial Officer, Treasurer, or equivalent). Please note that information for non-executive positions (e.g., clerks, trustees) is not acceptable. Before this application can be submitted, the Entity Administrator in JustGrants must invite this individual to apply for a JustGrants account with the role of Authorized Representative, and this individual must log in to JustGrants to review the application.

First name:

Shannon

Last name:

Martin

Phone:

772-871-5159

Email address:

mayor@cityofpsl.com

Application Submitter Contact Information

Instructions for Application Submitter Contact: Enter the application point of contact's name and contact information.

First name:

Brianne

Last name:

Nasso

Phone:

772-807-4426

Email address:

bnasso@cityofpsl.com

Law Enforcement and Community Policing Strategy

Instructions: The following is the COPS Office definition of community policing that emphasizes the primary components of community partnerships, organizational transformation, and problem solving: Community policing is a philosophy that promotes organizational strategies that support the systematic use of partnerships and problem solving techniques to proactively address the immediate conditions that give rise to public safety issues such as crime, social disorder, and fear of crime. Please refer to the COPS Office website (<https://cops.usdoj.gov/RIC/ric.php?page=detail&id=COPS-P157>) for further information regarding this definition and its sub-elements. Please answer the following questions regarding your community support and impact on the jurisdiction.

To what extent is there community support in your jurisdiction for implementing the proposed award activities?

High level of support

If awarded, to what extent will the award activities impact the other components of the criminal justice system in your jurisdiction?

No change in impact

Explain how the proposed activities address a specific public safety need. (max 250 words)

The proposed activities directly address the need for more effective and accountable proactive policing strategies that reduce crime and build trust between law enforcement and the community. While traditional policing often emphasizes reactive responses to calls for service, public safety today

requires a shift toward proactive crime reduction and community engagement, strategies that identify and address the conditions that give rise to violent crime, nonviolent crime, and fear of crime.

Explain how the proposed activities will be utilized to reorient any affected law enforcement agency's mission toward community-oriented policing or enhance its involvement in or commitment to community-oriented policing. (max 250 words)

The proposed activities are designed to reorient and deepen PSLPD's commitment to community-oriented policing by enhancing accountability to fully embed proactive crime reduction and community engagement into the agency's everyday mission, operations, and culture. This project will directly support a renewed focus on community policing by supporting the development of a real-time tracking and accountability system tailored to the agency's unique needs.

Identify any current governmental, community or agency initiatives that complement or will be coordinated with the proposed activities. (max 250 words)

The proposed project will be coordinated with several key initiatives within PSLPD that collectively support a renewed and expanded commitment to Stratified Policing and institutionalized community-oriented policing practices.

Foremost, this project aligns with the department's strategic effort to revitalize Stratified Policing as its core crime reduction and community engagement business model. PSLPD is undertaking a comprehensive re-engagement to embed this model department-wide, supported by formal accountability structures and leadership oversight.

A newly established Strategic Planning and Analysis Division Director, a key member of the project team, now reports directly to the Chief of Police. This position was created to ensure data-driven decision-making and the integration of crime analysis into all operational areas, reflecting a deep organizational shift toward accountability and proactive. The Director oversees the Crime Analysis Unit, which has been expanded to five full-time analysts, and will play a central role in both designing and leveraging the new tracking system to support officer activity monitoring, response analysis, and strategic deployment.

Additionally, PSLPD is planning to fully build out its Real-Time Crime Center (RTCC) over the next year. The proposed system will complement the RTCC's capacity by providing real-time officer activity, proactive engagement, and actionable insights to support both immediate operations and long-term strategy.

Identify any key community or other stakeholder partnerships (community groups, private and/or public agencies) that will play a role in the implementation of the proposed activities. (max 250 words)

The PSLPD will engage several key community and agency partners to support the implementation of this project and ensure alignment with the principles of community policing. Neighborhood Associations and Community Groups such as the Citizens Police Academy Alumni Association, local Neighborhood Watch groups, and HOA leadership will provide input that will guide the design of the system's activity categories and help ensure accountability measures reflect community priorities. The City of Port St. Lucie Neighborhood Services and Community Programs Division will assist in integrating the project with broader city initiatives, including community outreach events, resident engagement programs, and municipal safety campaigns. This collaboration ensures city-wide alignment and sustainability. Regional law enforcement partners will be consulted to explore opportunities for interagency collaboration, shared data use, and future scalability of the tracking system. Together, these partnerships will help guide implementation, increase community buy-in, and ensure the system supports proactive, transparent, and community-centered policing at all levels of the department's operations.

Describe the strategy to consult with any community groups and appropriate private and public agencies in the implementation of the proposed activities. (max 250 words)

PSLPD recognizes that community policing requires strong partnerships with community groups, private entities, and other public agencies. As such, the implementation of this project will include a deliberate and structured strategy to consult with external stakeholders to ensure the system enhances, not replaces, direct engagement, transparency, and responsiveness. Feedback from these stakeholders will inform how officer activities are categorized and assessed to reflect the types of community engagement that residents find most valuable. In addition, the department will coordinate with city government offices to align the tracking system with broader municipal goals for safety and public trust. PSLPD will also consult with regional public safety partners to explore system compatibility for future cross-agency coordination.

Explanation of Need for Financial Assistance

All applicants are required to explain their inability to address the need for this award without federal assistance. Please do so in the space below. [Please limit your response to a maximum of 1,000 characters.]

While PSLPD has committed internal staff and resources to develop the technical infrastructure of the tracking and accountability system, the department lacks the financial capacity to independently secure the specialized expertise and evaluation support necessary to fully implement and sustain the initiative at a high standard. Federal assistance is essential to bring in nationally recognized experts in Stratified Policing, crime analysis, and police organizational practices. These experts will ensure the system is both evidence-based and aligned with best practices. Additionally, federal funding will enable robust training, comprehensive evaluation, and dissemination of findings to other agencies. Without this support, the department would be limited to building a technical tool without the critical guidance, implementation strategy, and evaluation needed to transform it into a sustainable accountability system capable of shifting organizational culture and improving proactive policing and community engagement.

Continuation of Support After Federal Funding Ends

Instructions: The questions in this section will be used for programs without a retention requirement to report any plans to continue the program or activity after the conclusion of federal funding.

Does your agency or organization plan to obtain necessary support and continue the program, project, or activity following the conclusion of federal support?

Yes

Please identify the source(s) of funding that your agency plans to utilize to continue the program, project, or activity following the conclusion of federal support: General funds

Yes

Issue bonds or raise taxes

No

Private sources and donations

No

Non-federal asset forfeiture funds (subject to approval from the state or local oversight agency)

No

State, local, or other non-federal grant funding

No

Fundraising efforts

No

Other

No

If "other" is selected in the above question, please provide a brief description of the source(s) of funding.

✓ CPA Information FY25

Type of Agency or Organization

Type of Agency (select one)

Law Enforcement

From the list below, please select the type of agency which best describes the applicant. Law Enforcement Entities

Municipal Police

From the list below, please select the type of agency which best describes the applicant. Non-Law Enforcement Entities

Duplication Of Funding

Instructions: Applicants are required to disclose whether they have pending applications for federally funded assistance or active federal awards that support the same or similar activities or services for which funding is being requested under this application. Be advised that as a general rule, COPS Office funding may not be used for the same item or service funded through another funding source. However, leveraging multiple funding sources in a complementary manner to implement comprehensive programs or projects is encouraged and is not seen as inappropriate. To aid the COPS Office in the prevention of awarding potentially duplicative funding, please indicate whether your agency has a pending application or an active award with any other federal funding source (e.g., direct federal funding or indirect federal funding through state sub-awarded federal funds) which supports the same or similar activities or services as being proposed in this COPS Office application.

Do you have any current, active non-COPS Office award with any other federal funding source (e.g., direct federal funding or indirect federal funding through state subawarded federal funds) that supports the same or similar activities or services as being proposed in this COPS Office application?

No

If Yes, for each potentially duplicative non-COPS Office award, provide the following detailed information: name of federal awarding agency, or state agency for subawarded federal funding; award number; program name; award start and end dates; award amount; and description of how this project differs from the application for COPS office funding.

Do you have any pending non-COPS Office grant applications with any other federal funding source (e.g., direct federal funding or indirect federal funding through state subawarded federal funds)that support the same or similar activities or services as being proposed in this COPS Office application?

No

If Yes, for each potentially duplicative non-COPS Office grant application, provide the following detailed information: application number (if known); program name; project length; total requested amount; items requested; and describe how this project differs from the application for COPS Office funding.

Certification of Review of 28 CFR Part23/Criminal Intelligence

Certification of Review of 28 C.F.R. Part 23/Criminal Intelligence Systems: If your agency is requesting COPS Office funds for equipment or technology that will be used to operate an interjurisdictional criminal intelligence system that receives, stores, analyzes, exchanges, or disseminates data regarding ongoing criminal activities, you must agree to comply with the operating principles at 28 C.F.R Part 23. If you are requesting COPS Office funds to operate a single agency database (or other unrelated forms of technology) and will not share criminal intelligence data with other jurisdictions, 28 C.F.R. Part 23 does not apply. Please review the CPA Resource Guide for additional information. Please check one of the following, as applicable to your agency's intended use of COPS Office funds:

No, my agency will not use these COPS Office funds (if awarded) to operate an interjurisdictional criminal intelligence system.

Certification of Review and Representation of Compliance

By checking the box, the applicant indicates he or she understands that: 1. the applicant will comply with all legal, administrative, and programmatic requirements that govern the applicant for acceptance and use of federal funds as outlined in the applicable COPS Office Grant Application Resource Guide, the COPS Office Award Owner's Manual, the DOJ Grants Financial Guide, Assurances, Certifications, all Executive Orders, and applicable Presidential Memoranda, program regulations, laws, orders, and circulars; 2. the applicant understands that as a general rule COPS Office funding may not be used for the same item or service funded through another funding source; and 3. the applicant and any required or identified official partner(s) listed in this application mutually agreed to this partnership prior to submission.

true

Acknowledgment of Electronic Signatures

By checking the box below, the applicant indicates that he or she understands that the use of typed names in this application and the required forms, including the Assurances, Certifications, and Disclosure of Lobbying Activities form, constitute electronic signatures and that the electronic signatures are the legal equivalent of handwritten signatures. I understand

true

Proposal Narrative

Budget and Associated Documentation

Budget Summary

Budget Category

Total Cost

Sworn Officer Positions:

\$0.00

Civilian or Non-Sworn Personnel:	\$0.00
Travel:	\$0.00
Equipment:	\$0.00
Supplies:	\$0.00
SubAwards:	\$0.00
Procurement Contracts:	\$75,582.00
Other Costs:	\$0.00
Total Direct Costs:	\$75,582.00
Indirect Costs:	\$0.00
Total Project Costs:	\$75,582.00
Federal Funds:	\$75,582.00
Match Amount:	\$0.00
Program Income:	\$0.00

Budget / Financial Attachments

Non-competitive Justification

No documents have been uploaded for Non-Competitive Justification

Indirect Cost Rate Agreement

No documents have been uploaded for Indirect Cost Rate Agreement

Consultant Rate Justification

No documents have been uploaded for Consultant Rate Justification

Additional Attachments



Name
[FY25 CPD Microgrants
 Budget Narrative.docx](#)

Category
 Budget Narrative

Created by
 Brianne Nasso

**Date
 Added**
 06/26/2025



Budget and Associated Documentation

DOES THIS BUDGET CONTAIN CONFERENCE COSTS WHICH IS DEFINED BROADLY TO INCLUDE MEETINGS, RETREATS, SEMINARS, SYMPOSIA, AND TRAINING ACTIVITIES? _____

Base Salary and Fringe Benefits for Sworn Officer

Personnel

Instructions

List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. In the narrative section, please provide a specific description of the responsibilities and duties for each position, and explain how the responsibilities and duties support the project goals and objectives outlined in your application.

Year 1

Year 1

Personnel Detail

Name	Position	Salary	Rate	Time Worked	Percentage of Time (%)	Total Cost
No items						

Personnel Total Cost
\$0

Additional Narrative

Fringe Benefits

Instructions

Fringe benefits should be based on the actual known costs or an approved negotiated rate by a Federal Agency. If not based on an approved negotiated rate, list the composition of the fringe benefit package. Fringe benefits are for the personnel listed in Personnel budget category listed and only for the percentage of time devoted to the project. In the narrative section, please provide a specific description for each item

Year 1

Fringe Benefit Detail

Name	Base	Rate (%)	Total Cost
No items			

Fringe Benefits Total Cost
\$0

Additional Narrative

Travel

Instructions

Itemize travel expenses of staff personnel (e.g. staff to training, field interviews, advisory group meeting, etc.). Describe the purpose of each travel expenditure in reference to the project objectives. Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved. Identify the location of travel, if known; or if unknown, indicate "location to be determined." Indicate whether applicant's formal written travel policy or the Federal Travel Regulations are followed. Note: Travel expenses for consultants should be included in the "Consultant Travel" data fields under the "Subawards (Subgrants)/Procurement Contracts" category. For each Purpose Area applied for, the budget should include the estimated cost for travel and accommodations for two staff to attend two three-day long meetings, with one in Washington D.C. and one in their region, with the exception of Purpose Area 1, which should budget for one meeting in Washington D.C. and Purpose Areas 6 and 7, which should budget for 3 meetings within a 3 year period, with 2 in Washington D.C. and 1 within their region. All requested information must be included in the budget detail worksheet and budget narrative.

Year 1

Travel Detail

Purpose of Travel	Location	Type of Expense	Basis	Cost	Quantity	# Of Staff	# Of Trips	Total Cost	Non-Federal Contribution	Federal Request
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No items

Travel Total Cost

\$0

Equipment

Instructions

List non-expendable items that are to be purchased (Note: Organization's own capitalization policy for classification of equipment should be used). Expendable items should be included in the "Supplies" category Applications should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technological advances. Rented or leased equipment costs should be listed in the "Contracts" data fields under the "Sub awards" (Sub grants)/Procurement Contracts" category. In the budget narrative, explain how the equipment is necessary for the success In the budget narrative, explain how the equipment is necessary for the success of the project, and describe the procurement method to be used. All requested information must be included in the budget detail worksheet and budget narrative.

Year 1

Equipment Detail

Equipment Item	# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
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No items

Equipment Total Cost

\$0

Supply Items

Instructions

List items by type (office supplies, postage, training materials, copy paper, and expendable equipment items costing less than \$10,000, such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project. All requested information must be included in the budget detail worksheet and budget narrative.

Year 1

Supply Item Detail					
Purpose of Supply Items	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
No items					
Supplies Total Cost					
\$0					

Construction

Instructions

As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Consult with the DOJ grant-making component before budgeting funds in this category. In the narrative section, please provide a specific description for each item, and explain how the item supports the project goals and objectives outlined in your application.

Year 1						
Construction Detail						
Purpose of Construction	Description of Work	# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
No items						
Construction Total Cost						
\$0						

Subawards

Instructions

Subawards (see "Subaward" definition at 2 CFR 200.92) : Provide a description of the Federal Award activities proposed to be carried out by any subrecipient and an estimate of the cost (include the cost per subrecipient, to the extent known prior to the application submission). For each subrecipient, enter the subrecipient entity name, if known. Please indicate any subaward information included under budget category Subawards (Subgrants) Contracts by including the label "(subaward)" with each subaward category.

Year 1

Subaward (Subgrant) Detail

Description	Purpose	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Contribution	Federal Request
No items								
Subawards Total Cost								
\$0								
Add Consultant Travel								

Procurement contracts (see “Contract” definition at 2 CFR 200.22): Provide a description of the product or service to be procured by contract and an estimate of the cost. Indicate whether the applicant’s formal, written Procurement Policy or the Federal Acquisition Regulation is followed. Applicants are encouraged to promote free and open competition in awarding procurement contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold set in accordance with 41 U.S.C. 1908 (currently set at \$250,000) for prior approval. Please provide a specific description for each item, and explain how the item supports the project goals and objectives outlined in your application.

Consultant Fees: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Unless otherwise approved by the COPS Office, approved consultant rates will be based on the salary a consultant receives from his or her primary employer. Consultant fees in excess of \$650 per day require additional written justification, and must be pre-approved in writing by the COPS Office if the consultant is hired via a noncompetitive bidding process. Please provide a specific description for each item, and explain how the item supports the project goals and objectives outlined in your application. Please visit <https://cops.usdoj.gov/grants> for a list of allowable and unallowable costs for this program.

Instructions

Procurement contracts (see “Contract” definition at 2 CFR 200.1): Provide a description of the product or service to be procured by contract and an estimate of the cost. Indicate whether the applicant’s formal, written Procurement Policy or the Federal Acquisition Regulation is followed. Applicants are encouraged to promote free and open competition in awarding procurement contracts. A separate justification must be provided for noncompetitive procurements in excess of the Simplified Acquisition Threshold set in accordance with 41 U.S.C. 1908 (currently set at \$250,000).

Consultant Fees: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Written prior approval and additional justification is required for consultant fees in excess of the DOJ grant-making component’s threshold for an 8-hour day.

In the narrative section, please provide a specific description for each item, and explain how the item supports the project goals and objectives outlined in your application.

Year 1

▼ Procurement Contract Detail								
Description	Purpose	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Contribution	Federal Request
Santos & Santos, Ph. D., Inc.	work conducted by the consultant to work closely with the department to support the development and implementation of the software, evaluation, the preparation, presentation, and dissemination of deliverables.	Yes	United States	Virginia	Blacksburg	\$70,200.00		\$70,200.00

Procurement Cost

\$70,200

▼ **Consultant Travel Detail**

Purpose of Travel	Location	Type of Expense	Cost	Duration or Distance	# of Staff	Total Cost	Non-Federal Contribution	Federal Request
To/from ROA Airport	Blacksburg to ROA Airport to Blacksburg	Transportation	\$0.70	176.00	1.00	\$123.20		
Parking ROA Airport	ROA Airport	Other	\$14.00	8.00	1.00	\$112.00		
Flight	ROA Airport to TBD Airport	Transportation	\$550.00	2.00	2.00	\$2,200.00		
Hotel	Port St. Lucie, FL	Lodging	\$144.48	6.00	1.00	\$866.88		
Per Diem	Port St. Lucie, FL	Meals	\$80.00	4.00	2.00	\$640.00		
Per Diem	Port St. Lucie, FL (First & Last day)	Meals	\$60.00	4.00	2.00	\$480.00		
Rental Car	Airport TBD, FL	Transportation	\$120.00	8.00	1.00	\$960.00		

Consultant Travel Total Cost

\$5,382

Procurement Total Cost

\$75,582

Additional Narrative

Consultant Name: Santos & Santos, Ph.D., Inc.

Service Provided: Dr. Roberto Santos and Dr. Rachel Santos will work closely with Port St. Lucie, FL Police Department leaders to complete the activities. They will collaborate to identify the needs for the tracking system to support Stratified Policing, provide advice and guidance on development as appropriate, oversee the collection of baseline and post implementation data collection (survey, interviews, observations), record ongoing processes of development and implementation, and conduct department-wide training on the purpose and scope of the system within Stratified Policing for carrying out crime reduction activities, community engagement, and accountability. They will bring together the evaluation results for presentation to the chief of police and city officials as well as develop a succinct brief for publication, present the findings at conferences with PSLPD, and disseminate the findings through the Center for Police, Practice, Policy and Research website.

Daily Fee: Federal rate of \$650 for a total of \$70,200 for two people.

Estimated Time on Project: 54 days x 2 people conducting this work over the 24-month period.

The following is the breakdown of time spent by each consultant for the 24-month project:

- 24 days of project administration to include scheduled and ad hoc project meetings, phone calls, and email correspondence.
- 7 days of collecting baseline and post implementation evaluation data (survey, interviews, focus groups)
- 7 days for collaboration on conceptualization of tracking system, project plan development, and process/policy development
- 6 days of ongoing assistance and documentation during implementation period to utilize tracking system for crime reduction activities and accountability meetings for Stratified Policing
- 6 days total for development and conducting department training on purpose and scope of the tracking system (2 days development; 4 days of training, 2 four-hour sessions per day = 8 sessions to train entire department)
- 4 days to synthesize evaluation results, present to PSLPD and city officials; finalize brief for publication.

Much of this collaboration can be conducted virtually. Consultant travel will consist of two 4-day/3-night trips from Blacksburg, VA to Port St. Lucie, FL.

The following is a breakdown of two trips for two people sharing vehicles and hotel room:

\$123.20	To/from ROA Airport (1 vehicle shared) 44 miles x 2 (round trip) = 88 miles x 2 trips x \$0.70/mile
\$112.00	Parking ROA Airport, \$14/day x 4 days x 2 trips
\$2,200.00	\$550/person roundtrip w/luggage x 2 people x 2 trips
\$866.88	\$144.48/night x 3 nights x 2 trips (1 room shared) (Fed rate \$129 plus 12% for Port St. Lucie hotel tax)
\$1,120.00	Meals + incidentals: \$80 x 2 travel days + \$60 x 2 first/last days x 2 people x 2 trips
\$960.00	Rental Car (taxes and gas) Port St. Lucie \$120 per day x 4 days
\$ 5,382	Consultant Travel Total over the 24-month period

Other Direct Costs

Instructions

List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, or provide a monthly rental cost and how many months to rent. All requested information must be included in the budget detail worksheet and budget narrative.

Year 1

Other Cost Detail							
Description	Quantity	Basis	Costs	Length of Time	Total Costs	Non-Federal Contribution	Federal Request
No items							
Other Costs Total Cost							
\$0							

Indirect Costs

Instructions

Indirect costs are allowed only if: a) the applicant has a current, federally approved indirect cost rate; or b) the applicant is eligible to use and elects to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f). (See paragraph D.1.b. in Appendix VII to Part 200—States and Local Government and Indian Tribe Indirect Cost Proposals for a description of entities that may not elect to use the "de minimis" rate.) An applicant with a current, federally approved indirect cost rate must attach a copy of the rate approval, (a fully-executed, negotiated agreement). If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, costs may be allocated in the direct costs categories. (Applicant Indian tribal governments, in particular, should review Appendix VII to Part 200—States and Local Government and Indian Tribe Indirect Cost Proposals regarding submission and documentation of indirect cost proposals.) All requested information must be included in the budget detail worksheet and budget narrative. In order to use the "de minimis" indirect rate an applicant would need to attach written documentation to the application that advises DOJ of both the applicant's eligibility (to use the "de minimis" rate) and its election. If the applicant elects the de minimis method, costs must be consistently charged as either indirect or direct costs, but may not be double charged or inconsistently charged as both. In addition, if this method is chosen then it must be used consistently for all federal awards until such time as the applicant entity chooses to negotiate a federally approved indirect cost rate.

Year 1

Indirect Cost Detail

Description	Base	Indirect Cost Rate	Total Cost	Non-Federal Contribution	Federal Request
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No items

Indirect Costs Total Cost

\$0

Additional Narrative

Memoranda of Understanding (MOUs) and Other Supportive Documents

Memoranda of Understanding (MOUs) and Other Supportive Documents

Upload

The recommended files to upload are PDF, Microsoft Word and Excel.



Name

[Memoranda of Understanding.pdf](#)

Category

Memoranda of Understanding (MOUs) and Other Supportive Documents

Created by

Brianne Nasso

Date Added

06/25/2025



Additional Application Components

Curriculum Vitae or Resumes

	Name Resume - Leo Niemczyk 6.24.25.docx	Category Curriculum Vitae or Resumes	Created by Brianne Nasso	Date Added 06/24/2025	
	Name BIO - Leo Niemczyk 6.24.25.docx	Category Curriculum Vitae or Resumes	Created by Brianne Nasso	Date Added 06/24/2025	
	Name Resume - Andrew Friedman.docx	Category Curriculum Vitae or Resumes	Created by Brianne Nasso	Date Added 06/24/2025	
	Name Curriculum Vitae - Santos Rachel Boba 6.24.25.pdf	Category Curriculum Vitae or Resumes	Created by Brianne Nasso	Date Added 06/24/2025	
	Name Curriculum Vitae - Santos Roberto 6.24.25.pdf	Category Curriculum Vitae or Resumes	Created by Brianne Nasso	Date Added 06/24/2025	

Letters of Support

	Name LOS 6.24.25.pdf	Category Letters of Support	Created by Brianne Nasso	Date Added 06/24/2025	
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Additional Attachments

No documents have been uploaded for Additional Attachments

Disclosures and Assurances

No Lobbying Activities

The applicant is not required to submit a lobbying disclosure under 31 U.S.C. 1352 for this application.

No documents have been uploaded for Disclosure of Lobbying Activities

DOJ Certified Standard Assurances



U.S. DEPARTMENT OF JUSTICE

CERTIFIED STANDARD ASSURANCES

On behalf of the Applicant, and in support of this application for a grant or cooperative agreement, I certify under penalty of perjury to the U.S. Department of Justice ("Department"), that all of the following are true and correct:

(1) I have the authority to make the following representations on behalf of myself and the Applicant. I understand that these representations will be relied upon as material in any Department decision to make an award to the Applicant based on its application.

(2) I certify that the Applicant has the legal authority to apply for the federal assistance sought by the application, and that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project costs) to plan, manage, and complete the project described in the application properly.

(3) I assure that, throughout the period of performance for the award (if any) made by the Department based on the application--

- a. the Applicant will comply with all award requirements and all federal statutes and regulations applicable to the award;
- b. the Applicant will require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and
- c. the Applicant will maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.

(4) The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition--

- a. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
- b. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;
- c. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and
- d. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.

(5) The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).

(6) I assure that the Applicant will assist the Department as necessary (and will require subrecipients and contractors to assist as necessary) with the Department's compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 306108), the Archeological and Historical Preservation Act of 1974 (54 U.S.C. §§ 312501-312508), and the National Environmental Policy Act of 1969 (42 U.S.C. §§ 4321-4335), and 28 C.F.R. Parts 61 (NEPA) and 63 (floodplains and wetlands).

(7) I assure that the Applicant will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by the Department based on the application.

(8) If this application is for an award from the National Institute of Justice or the Bureau of Justice Statistics pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to an institution of higher education (as defined at 34 U.S.C. § 10251(a)(17)), I assure that, if any award funds actually are made available to such an institution, the Applicant will require that, throughout the period of performance--

- a. each such institution comply with any requirements that are imposed on it by the First Amendment to the Constitution of the United States; and
- b. subject to par. a, each such institution comply with its own representations, if any, concerning academic freedom, freedom of inquiry and debate, research independence, and research integrity, at the institution, that are included in promotional materials, in official statements, in formal policies, in applications for grants (including this award application), for accreditation, or for licensing, or in submissions relating to such grants, accreditation, or licensing, or that otherwise are made or disseminated to students, to faculty, or to the general public.

(9) I assure that, if the Applicant is a governmental entity, with respect to the award (if any) made by the Department based on the application--

- a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
- b. it will comply with requirements of 5 U.S.C. §§ 1501-1508 and 7324-7328, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

(10) If the Applicant applies for and receives an award from the Office of Community Oriented Policing Services (COPS Office), I assure that as required by 34 U.S.C. § 10382(c)(11), it will, to the extent practicable and consistent with applicable law--including, but not limited to, the Indian Self-Determination and Education Assistance Act--seek, recruit, and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions, as provided under 34 U.S.C. § 10382(c)(11).

(11) If the Applicant applies for and receives a DOJ award under the STOP School Violence Act program, I assure as required by 34 U.S.C. § 10552(a)(3), that it will maintain and report such data, records, and information (programmatic and financial) as DOJ may reasonably require.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-

10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31

U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Please Acknowledge ★

Signed

SignerID

bnasso@cityofpsl.com

Signing Date / Time

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DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements; Law Enforcement and Community Policing ★

U.S. DEPARTMENT OF JUSTICE

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; DRUG-FREE WORKPLACE REQUIREMENTS; COORDINATION WITH AFFECTED AGENCIES

Applicants should refer to the regulations and other requirements cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations or other cited requirements before completing this form. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Department of Justice ("Department") determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Applicant certifies and assures (to the extent applicable) the following:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If the Applicant's request for Federal funds is in excess of \$100,000, and any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the Applicant shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities" in accordance with its (and any DOJ awarding agency's) instructions; and

(c) The Applicant shall require that the language of this certification be included in the award documents for

all subgrants and procurement contracts (and their subcontracts) funded with Federal award funds and shall ensure

that any certifications or lobbying disclosures required of recipients of such subgrants and procurement contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. § 1352.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

A. Pursuant to Department regulations on nonprocurement debarment and suspension implemented at 2 C.F.R. Part 2867, and to other related requirements, the Applicant certifies, with respect to prospective participants in a primary tier "covered transaction," as defined at 2 C.F.R. § 2867.20(a), that neither it nor any of its principals--

(a) is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) has within a three-year period preceding this application been convicted of a felony criminal violation under any Federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, tribal, or local) transaction or private agreement or transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its (or its principals') present responsibility;

(c) is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or

(d) has within a three-year period preceding this application had one or more public transactions (Federal, State, tribal, or local) terminated for cause or default.

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application. Where the Applicant or any of its principals was convicted, within a three-year period preceding this application, of a felony criminal violation under any Federal law, the Applicant also must disclose such felony criminal conviction in writing to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov), unless such disclosure has already been made.

3. FEDERAL TAXES

A. If the Applicant is a corporation, it certifies either that (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov).

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, for grantees, as defined at 28 C.F.R. §§ 83.620 and 83.650:

A. The Applicant certifies and assures that it will, or will continue to, provide a drug-free workplace by--

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about--

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will--

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the Department, in writing, within 10 calendar days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title of any such convicted employee to the Department, as follows:

For COPS award recipients - COPS Office, 145 N Street, NE, Washington, DC, 20530;

For OJP and OVW award recipients - U.S. Department of Justice, Office of Justice Programs, ATTN: Control Desk, 999 North Capitol Street, NE Washington, DC 20531.

Notice shall include the identification number(s) of each affected award;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d) (2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

5. COORDINATION REQUIRED UNDER PUBLIC SAFETY AND COMMUNITY POLICING PROGRAMS

As required by the Public Safety Partnership and Community Policing Act of 1994, at 34 U.S.C. § 10382(c) (5), if this application is for a COPS award, the Applicant certifies that there has been appropriate coordination with all agencies that may be affected by its award. Affected agencies may include, among others, Offices of the United States Attorneys; State, local, or tribal prosecutors; or correctional agencies.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Please Acknowledge ★

Certified

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Other Disclosures and Assurances

No documents have been uploaded for Other Disclosures and Assurances

Declaration and Certification to the U.S. Department of Justice as to this Application Submission

By [taking this action], I --

1. Declare the following to the U.S. Department of Justice (DOJ), under penalty of perjury: (1) I have authority to make this declaration and certification on behalf of the applicant; (2) I have conducted or there was conducted (including by the applicant's legal counsel as appropriate, and made available to me) a diligent review of all requirements pertinent to and all matters encompassed by this declaration and certification.
2. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this application submission: (1) I have reviewed this application and all supporting materials submitted in connection therewith (including anything submitted in support of this application by any person on behalf of the applicant before or at the time of the application submission and any materials that accompany this declaration and certification); (2) The information in this application and in all supporting materials is accurate, true, and complete information as of the date of this request; and (3) I have the authority to submit this application on behalf of the applicant.
3. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Please Acknowledge ★

Signed

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bnasso@cityofpsl.com

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Other

No documents have been uploaded for Other

Certified