



PORT ST. LUCIE
HEART OF THE TREASURE COAST

**INFRASTRUCTURE SURTAX
CITIZENS OVERSIGHT COMMITTEE
ANNUAL REPORT – FISCAL YEAR 2022-23**





CITY OF PORT ST. LUCIE

Infrastructure Surtax Citizens Oversight Committee

121 S.W. Port St Lucie Boulevard • Port St. Lucie, Florida 34984 • 772-871-5163

February 2024

Honorable Members of the Port St. Lucie City Council:

Kenneth Kroll

James Ashburn

Colleen Calvin

Robert Christian

Kristine Herndon

Akua Prout

E. Theresa Bramble

Ernest Beaudion

Donna Hudson

This letter and attached report to the Port St. Lucie City Council is intended to fulfill the requirements of Section 4A of Resolution 18-R95, to prepare an annual report to the City Council regarding:

- Whether the City's expenditure of Surtax proceeds for the fiscal year was consistent with the requirements of Section 212.055(2), Florida Statutes, and the ballot language approved by the voters; and
- Whether the City's expenditure of Surtax proceeds for the fiscal year was consistent with City Ordinance 18-50.

During Fiscal Year 2022-23 (October 1, 2022-September 30, 2023), this report confirms that the Infrastructure Surtax Citizens Oversight Committee was provided all appropriate documents, plans, budgets, designs, permits (or permit applications), reports, photographs, presentations or other materials to sufficiently determine the status of projects the City undertook as part of the City Council-adopted Ten-Year Sales Tax Plan.

The Infrastructure Surtax Citizens Oversight Committee finds and affirms that based upon the materials presented in this report that:

- The City of Port St. Lucie has expended Surtax proceeds in FY 2022-2023 consistent with Section 212.055(2), Florida Statutes and consistent with the ballot language in St. Lucie County Ordinance No. 18-004 wherein the language that appeared on the November 2018 ballot, and
- The City of Port St. Lucie has expended Surtax proceeds in FY 2022-2023 consistent with the Council approved City of Port St. Lucie 2018 Sales Tax Referendum Ten-Year Plan.

On behalf of the City of Port St. Lucie Infrastructure Surtax Citizens Oversight Committee, we are pleased to submit this report and appreciate the confidence the City Council has in the oversight role provided through the efforts of this committee.

Regards,

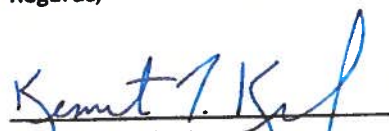

Kenneth Kroll, Chairman
Infrastructure Surtax Oversight Committee



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**CITY OF PORT ST. LUCIE INFRASTRUCTURE SURTAX CITIZENS OVERSIGHT COMMITTEE
FISCAL YEAR 2022-2023 ANNUAL REPORT INTRODUCTION**



This report is intended to affirm that the work accomplished by the City of Port St. Lucie has been done in conformance with the mandate set out in the 2018 ballot language and supporting resolutions and ordinances. This report covers the fourth fiscal year of the One-Half Cent Sales Tax with collections from October 1, 2022 through September 30, 2023.

BACKGROUND

Creation of the Infrastructure Surtax Citizens Oversight Committee was envisioned to enable accountability of the expenditure of funds garnered through the One-Half Cent Sales Tax to ensure those funds were used as outlined in the Ten-Year Plan presented in conjunction with the Half-Cent Sales Tax Program. The City Council recognized the need for accountability to the voters for the use of Program funds. The language below that appeared on the November 6, 2018 ballot was approved by the St. Lucie County Board of County Commissioners (BOCC) via their Ordinance 18-004 (Appendix A) in early 2018. The City of Port St. Lucie and the City of Ft. Pierce, along with the Town of St. Lucie Village, partnered with the BOCC through enactment of appropriate resolutions and ordinances to enable the sales tax proceeds to benefit all residents of St. Lucie County.

2018 Final Ballot Language

"To fund projects to improve local roads, reduce traffic congestion, add sidewalks, improve local water quality, including the Lagoon, reduce neighborhood flooding and similar uses under Florida law and seek matching funds for these purposes, shall St. Lucie County levy a half-cent sales tax, for ten years, with expenditures reviewed by an independent citizens committee ensuring dollars are spent fairly throughout Port St. Lucie, Fort Pierce, St. Lucie Village and St. Lucie County?"

- Upon approval of the Half-Cent Sales Tax, the City Council established the Infrastructure Surtax Citizens Oversight Committee (ISCOC) via Resolution 18-R95 (Appendix B) on December 10, 2018.
- ISCOG Committee members were appointed in March 2019 and the Committee held its first meeting on March 29, 2019.

As provided in Resolution 18-R95 (Appendix B) establishing the ISCOG, *"the role of the committee is to act in an oversight and advisory capacity to the City Council. The Committee is not responsible for identifying projects or determining the priority of a proposed project on the approved list of projects. The specific role for the committee is in the resolution and is as follows:*

CITY OF PORT ST. LUCIE INFRASTRUCTURE SURTAX CITIZENS OVERSIGHT COMMITTEE FISCAL YEAR 2022-2023 ANNUAL REPORT INTRODUCTION

- *Whether City's expenditure of Surtax proceeds for the fiscal year was consistent with the requirements of Section 212. 055(2), Florida Statutes, and the ballot language approved by the voters; and*
- *Whether the City's expenditure of Surtax proceeds for the fiscal year was consistent with City Ordinance 18-50."*

Staff is required to supply the ISCOG with the information and documentation to be able to make these determinations and annually report back to the City Council.

PROJECT BACKGROUND AND TEN-YEAR PLAN

Well in advance of the months leading up to the November 2018 General Election, the City Council directed staff in the creation of a list of paving, road, culvert, bridge, sidewalk, and related infrastructure projects – along with an estimated cost for each project.

Based on that work, the City Council approved a Ten-Year Plan (Appendix D) for use of sales tax revenues and directed staff to present that plan to the public in advance of the November 2018 General Election. The approved Ten-Year Plan includes projects totaling \$81.9 million.

ISCOG MEETINGS FY2022-2023

The ISCOG met four times between October 1, 2022, and September 30, 2023, specifically: December 9, 2022, February 17, April 21, and July 28, 2023. The Minutes of each of these meetings may be found in Appendix E of this Annual Report.

At each meeting, City staff presented project revenues and expenditures consistent with the resolution establishing the Committee and closely following the project list identified in the Ten-Year Plan. All requests from the Committee to staff were handled quickly and professionally.

Details regarding progress on projects in the Ten-Year Plan, underway or completed this fourth year of the sales tax, were provided by the City's Sales Tax Action Team through the "Half-Cent Sales Tax Projects Monthly Report" series on the City's website at: www.cityofpsl.com/salestax.

The final September 2023 "Half-Cent Sales Tax Monthly Report" (Appendix F) provides a cumulative accounting of all revenues and expenditures related to the Half-Cent Sales Tax during FY22-23. Within that report, are three charts:

- City of PSL Half-Cent Sales Tax Revenue (Cash Basis),
- Half-Cent Sales Tax Total Expenditures FY2022-23, and
- Half-Cent Sales Tax Miscellaneous Expenditures (itemized).

The first provides a 'snapshot' of Half-Cent Sales Tax receipts from the Florida Department of Revenue. The second speaks to the use of those revenues regarding specific project expenditures. The third are necessary expenditures resulting from unanticipated needs or circumstances occurring during project(s) development and/or construction.

**CITY OF PORT ST. LUCIE INFRASTRUCTURE SURTAX CITIZENS OVERSIGHT COMMITTEE
FISCAL YEAR 2022-2023 ANNUAL REPORT**



APPENDIX

A

St. Lucie Board of County Commissioners

Ordinance 18-004

ORDINANCE NO. 18-004

AN ORDINANCE LEVYING A LOCAL GOVERNMENT INFRASTRUCTURE 0.5 PERCENT SURTAX ON CERTAIN TRANSACTIONS OCCURRING WITHIN ST. LUCIE COUNTY FROM WHICH TAXES ARE PAYABLE TO THE STATE OF FLORIDA UNDER THE PROVISIONS OF CHAPTER 212, FLORIDA STATUTES; PROVIDING THAT THE IMPOSITION OF THE SURTAX SHALL NOT BE EFFECTIVE UNLESS APPROVED AT A REFERENDUM ELECTION; PROVIDING THAT THE IMPOSITION SHALL BE EFFECTIVE BEGINNING JANUARY 1, 2019 AND ENDING ON DECEMBER 31, 2028; PROVIDING FOR DISTRIBUTION AMONG THE GOVERNMENTS OF ST. LUCIE COUNTY AND ELIGIBLE MUNICIPALITIES PURSUANT TO LAW; DIRECTING THE SUPERVISOR OF ELECTIONS TO HOLD A REFERENDUM ELECTION ON NOVEMBER 6, 2018; PROVIDING BALLOT LANGUAGE AND A BRIEF DESCRIPTION OF CAPITAL PROJECTS; PROVIDING FOR A DEFINITION OF INFRASTRUCTURE; DIRECTING THE CLERK OF CIRCUIT COURT TO ADVERTISE THE REFERENDUM ELECTION IN ACCORDANCE WITH LAW; PROVIDING FOR SEVERABILITY; PROVIDING FOR FILING WITH THE DEPARTMENT OF STATE; PROVIDING AN EFFECTIVE DATE AND PROVIDING FOR CODIFICATION.

WHEREAS, Section 212.055(2), Florida Statutes authorizes St. Lucie County to impose a sales infrastructure surtax upon most taxable transactions occurring within St. Lucie County and taxable under Chapter 212 of the Florida Statutes; and,

WHEREAS, such surtax may be imposed at a rate of 0.5 percent for transactions which are subject to the state tax imposed under the provisions of Chapter 212, Florida Statutes; and,

WHEREAS, a 0.5 percent surtax would, under current State sale tax rates, result in a 0.5 percent surtax on each one dollar (\$1.00) sale; and,

WHEREAS, funds generated by the local government infrastructure surtax authorized by Section 212.055(2), Florida Statutes (2017), shall be utilized by the St. Lucie County and its municipalities to finance, construct, reconstruct, maintain, repair and improve public infrastructure including long term capital maintenance and useful life extension of public infrastructure projects such as new and improved sidewalks near schools, roadway improvements including expansion and major resurfacing, reducing traffic congestion, local flood control and improving water quality and such other similar uses authorized under Florida law for the use and benefit of the citizens of the County;

WHEREAS, a sales tax is levied on all sales to non-residents and residents alike within St. Lucie County and, a significant portion of the infrastructure surtax will be paid by non-permanent residents such as short term and seasonal visitors ("Non-Permanent Residents"). It is estimated that 15-20% of all surtax revenue in St. Lucie County is paid by Non-Permanent Residents;

WHEREAS, this is fair and equitable as Non-Permanent Residents contribute significantly to road congestion and wear and tear on roadways and other public infrastructure;

WHEREAS, since such infrastructure projects have a long useful life and funding would be costly to the current citizens of the County, it is fair and equitable that the current and future Non-Permanent Residents who will also benefit from such infrastructure improvements share in the cost of these projects;

WHEREAS, the infrastructure surtax will allow the St. Lucie County and its municipalities to use current fiscal and monetary resources for other existing and needed municipal services;

WHEREAS, the revenue generated by the infrastructure surtax will be allocated pursuant to State law guaranteeing the St. Lucie County and its municipalities with a specified share of the revenue generated by this tax;

WHEREAS, the revenue generated by the infrastructure surtax can be used for matching state and federal funds to generate significantly more funding for infrastructure projects in the County;

WHEREAS, adequate public infrastructure facilities of the types hereinabove described promote the safe, efficient, and uninterrupted provision of numerous general and essential public services provided by the St. Lucie County and its municipalities including but not limited to roadways, flood control, pedestrian safety and water quality;

WHEREAS, the St. Lucie County and its municipalities recommend that a citizens' oversight committee should be established by the Cities of the County to routinely review projects funded by the infrastructure surtax that will issue reports to the County to insure transparency and to provide the citizens of the County with the assurance that funds are being spent in the manner approved by the voters;

WHEREAS, a brief general description of the projects to be funded is set forth in the ballot language contained in this ordinance; and,

WHEREAS, St. Lucie County and its municipalities are presently without sufficient revenues to pay for improving local roads, reducing traffic congestion, improving public safety, improving local water quality, and other similar uses to adequately serve the needs of the County; and,

WHEREAS, adequate infrastructure promotes safe, efficient and uninterrupted provision of services in St. Lucie County; and,

WHEREAS, Section 212.055(2), Florida Statutes, requires voter approval in a referendum election prior to imposition of the discretionary sales surtax.

NOW, THEREFORE, BE IT ORDAINED by the Board of County Commissioners of St. Lucie County, Florida:

PART A. ARTICLE VI "DISCRETIONARY SALES SURTAX" IS HEREBY CREATED AND ADDED TO CHAPTER 42 "TAXATION" OF THE CODE OF ORDINANCES OF ST. LUCIE COUNTY, FLORIDA, AS FOLLOWS:

SECTION 42-240 AUTHORIZATION.

This ordinance is authorized by Section 212.055(2), Florida Statutes as amended and other applicable law.

SECTION 42-241 PURPOSE.

The levy herein of the discretionary sales surtax is to serve the public purpose of providing and making available to St. Lucie County and the eligible municipalities therein funds to finance, plan and construct infrastructure for any or all of the following public needs: improving local roads, reducing traffic congestion, adding sidewalks, improving local water quality, including the Indian River Lagoon, reduce neighborhood flooding, and other similar uses authorized by Florida law.

The proceeds of the discretionary sales surtax may be pledged for the purpose of paying principal and interest on bonds issued to finance the foregoing infrastructure. The sales surtax proceeds shall not be used to supplant or replace user fees or to reduce ad valorem taxes existing prior to the levy of this surtax. Neither the proceeds of the sales surtax nor any interest accrued thereto shall be used for operational expenses of the County or the municipalities.

SECTION 42-242 DEFINITION.

Infrastructure shall have the meaning set out in Section 212.055(2)(d)1, Florida Statutes, as amended.

SECTION 42-243 LEVY OF DISCRETIONARY SALES SURTAX.

There is hereby levied a 0.5 percent sales surtax upon any tax paid to the State of Florida pursuant to Chapter 212, Florida Statutes, which resulted from a taxable transaction occurring within St. Lucie County; provided, however, that the surtax shall not apply on the sales amount above \$5,000.00 on an item of tangible personal property and on prepaid calling arrangements as defined in Section 212.05(1)(e)1a unless the statutory exemption amount set forth at Section 212.054(2)(b), Florida Statutes, is amended in which case the amended exemption amount, if any, shall be utilized in lieu of the exemption amount stated herein.

SECTION 42-244 DISTRIBUTION OF SURTAX.

In accordance with Section 212.055(2)(c), Florida Statutes, proceeds of the sales surtax hereby imposed shall be divided and distributed among the County government and eligible municipalities based upon interlocal agreement or in the absence of Interlocal agreement, by the formula provided in Section 218.62, Florida Statutes.

SECTION 42-245 REFERENDUM ELECTION.

(1) The sales surtax levied in Section 42-243 of this ordinance shall not take effect unless and until approved by a majority of the qualified electors of the County voting in a county-wide referendum election on the surtax.

(2) The Supervisor of Elections of St. Lucie County is hereby directed to hold the referendum election on November 6, 2018, on the levy of a discretionary 0.5 percent sales surtax.

(3) The Supervisor or Elections of St. Lucie County shall cause the ballot question substantially in the following form to be placed on the ballot:

OFFICIAL BALLOT

HALF-CENT LOCAL GOVERNMENT SURTAX

To fund projects to improve local roads, reduce traffic congestion, add sidewalks, improve local water quality, including the Lagoon, reduce neighborhood flooding and similar uses under Florida law and seek matching funds for these purposes, shall St. Lucie County levy a half-cent sales tax, for ten years, with expenditures reviewed by an independent citizens committee ensuring dollars are spent fairly throughout Port St. Lucie, Fort Pierce, St. Lucie Village and St. Lucie County?

_____ FOR THE 0.5 CENT SALES TAX

_____ AGAINST THE 0.5 CENT SALES TAX

(4) The Referendum election shall be held at the polling places designated in each precinct in St. Lucie County and be conducted by election officials duly appointed by applicable general law. The polls will be open at the voting places from 7:00 a.m. to 7:00 p.m. on November 6, 2018. Absentee voting shall be permitted upon compliance with applicable law.

(5) The County is hereby authorized to take all actions necessary, to include but not limited, adoption of subsequent motions, resolutions and notices to place this issue for referendum and to carry out the intent of this ordinance.

SECTION 42.246 ADVERTISEMENT.

The Clerk of Circuit Court shall insure that notice of this referendum shall be advertised in accordance with the provisions of Section 100.342, Florida Statutes. Proof of publication shall be provided to the Chairman of the Board of County Commissioners for St. Lucie County.

PART B. SEVERABILITY.

If any portion of this ordinance is for any reason held or declared to be unconstitutional, inoperative, or void, such holding shall not affect the remaining portions of this ordinance. If this ordinance or any provision thereof shall be held to be inapplicable to any person, property, or circumstance, such holding shall not affect its applicability to any other person, property, or circumstances.

PART C. FILING WITH THE DEPARTMENT OF STATE.

The Clerk be and is hereby directed forthwith to send a certified copy of this ordinance to the Bureau of Administration Code and Laws, Department of State, The Capitol, Tallahassee, Florida 32304.

PART D. EFFECTIVE DATE.

(A) The tax levied hereby shall be effective from January 1, 2019 through December 31, 2028, if approved in the referendum election to be held on November 6, 2018.

(B) This ordinance shall take effect upon filing with the Secretary of State.

PART E. ADOPTION.

After motion and second, the vote on this ordinance was as follows:

Commissioner Frannie Hutchinson, Chair	AYE
Commissioner Linda Bartz, Vice Chair	AYE
Commissioner Chris Dzadoovsky	AYE
Commissioner Anthony Bonna	AYE
Commissioner Cathy Townsend	AYE

PART F. CODIFICATION.

Upon approval by the electors of the tax imposed by this ordinance, provisions of this ordinance shall be incorporated in the Code of Ordinance of St. Lucie County, Florida, and the word "ordinance" may be changed to "section", "article", or other appropriate word, and the sections of this ordinance may be renumbered or relettered to accomplish such intention; provided, however, that parts B through F shall not be codified.

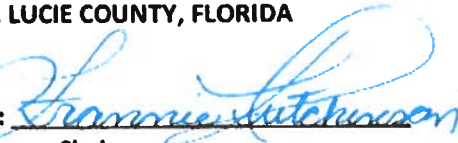
PASSED AND DULY ADOPTED this 3rd day of April, 2018.

ATTEST:




Deputy Clerk

**BOARD OF COUNTY COMMISSIONERS
ST. LUCIE COUNTY, FLORIDA**

BY: 

Chair

**APPROVED AS TO FORM AND
CORRECTNESS:**

BY: 

County Attorney



**CITY OF PORT ST. LUCIE INFRASTRUCTURE SURTAX CITIZENS OVERSIGHT COMMITTEE
FISCAL YEAR 2022-2023 ANNUAL REPORT**



APPENDIX

B

Port St. Lucie City Council

Resolution No. 18-R95

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT ST. LUCIE, FLORIDA, ESTABLISHING THE PORT ST. LUCIE INFRASTRUCTURE SURTAX CITIZENS OVERSIGHT COMMITTEE; ESTABLISHING THE MEMBERSHIP, RESPONSIBILITIES, DUTIES, AND PROCEDURES FOR THE CONDUCT OF MEETINGS AND OPERATIONS OF THE COMMITTEE; ESTABLISHING A SUNSET DATE; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

WHEREAS, on April 3, 2018, the Board of County Commissioners of St. Lucie County adopted Ordinance No. 18-004 to impose a voter approved half percent (.5%) local government infrastructure surtax (the "Surtax") to be utilized by St. Lucie County (the "County"), the City of Port St. Lucie, Florida ("City"), and the other municipalities within St. Lucie County for the financing, planning, constructing, reconstructing, renovating and improving of needed infrastructure; and

WHEREAS, a referendum on the Surtax was held on November 6, 2018, and the voters of St. Lucie County approved the Surtax; and

WHEREAS, the City Council of the City of Port St. Lucie, Florida ("City Council"), adopted Ordinance 18-50 committing the City to expend all proceeds of the Surtax on projects listed in the adopted projects list as set forth in the ordinance ("Projects List"); and

WHEREAS, County Ordinance No. 18-004 and the ballot language approved by voters in the referendum called for oversight by an "independent citizens committee" to review the City's expenditures of Surtax proceeds; and

WHEREAS, the City Council desires that its Infrastructure Surtax Oversight Citizens Committee be tasked with helping ensure that the Surtax proceeds are expended in a manner consistent with City Ordinance 18-50, County Ordinance No. 18-004 and state statute.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Port St. Lucie, Florida that:

Section 1. Ratification of Recitals. The City Council hereby adopts and ratifies those matters as set forth in the foregoing recitals.

Section 2. Establishment and Purpose. There is hereby established, an oversight committee to be known as the "Port St. Lucie Infrastructure Surtax Citizens Oversight Committee" (the "Committee") to provide for citizen review of City expenditures of the Surtax.

Section 3. Membership and Qualifications: Term of Appointment; Vacancy.

- A. The Committee shall consist of seven (7) members and two (2) alternates. All members shall have the following qualifications:

RESOLUTION 18-R95

1. All members shall be a resident of the City;
 2. Three (3) Committee members and two (2) alternates shall be appointed by the Mayor with the advice and consent of the City Council;
 3. Each of the remaining Councilmembers shall nominate two (2) members to the Committee, of which one (1) of the two (2) shall be appointed by the Mayor and consented to by the City Council;
 4. Members shall not be elected officials or City staff members;
 5. Consideration should be given to applicants that have a background in engineering, planning or finance.
- B. The term of each member of the Committee nominated by an individual Councilmember shall coincide with the terms of the Councilmember that nominated the member of the Committee. No Committee member shall serve more than two (2) consecutive terms. No alternate member may serve more than two (2) consecutive terms as an alternate.
- C. All Committee members nominated by an individual Councilmember shall serve at the pleasure of the Councilmember who nominated the Committee member. Committee members shall be automatically removed for lack of attendance. Lack of attendance means three (3) unexcused absences by any Committee member or alternate member (if his or her presence is requested) in any calendar year. Participation for less than three-fourths of a meeting shall be the same as a failure to attend a meeting. Absences shall be entered into the minutes of the Committee meeting.
- D. Vacancies occurring for any reason during the term of office by a Committee member shall be filled within thirty (30) days from the date of the vacancy.

Section 4. Responsibilities and Duties. The Committee shall act solely in an oversight and advisory capacity to the City Council. The Committee shall not be responsible for identifying projects or determining the priority of a proposed project on the approved Projects List. Project priorities are determined by the City Council based upon many factors, including, but not limited to, availability of surtax revenues along with the status of project design and permitting. The Committee shall have the following responsibilities and duties:

RESOLUTION 18-R95

- A. Prepare an annual report to the City Council regarding:
 - 1. Whether City's expenditure of Surtax proceeds for the fiscal year was consistent with the requirements of Section 212.055(2), Florida Statutes, and the ballot language approved by the voters; and
 - 2. Whether the City's expenditure of Surtax proceeds for the fiscal year was consistent with City Ordinance 18-50.
- B. Review documents and projects:
 - 1. The Committee will be presented with appropriate documents, plans, budgets, designs, permits (or permit applications), reports, photographs, presentations or other materials to sufficiently determine the status of each project.
 - 2. Review and comment upon any changes or additions to the Projects List that may occur as a result of emergencies, hurricanes or other acts of God that might necessitate altering the Projects List. In the case of an emergency, the Committee may be consulted after-the-fact.

Section 5. Operations and Procedures. The Committee shall be governed by the following rules of procedure:

- A. Chair and Vice Chair: During the initial meeting of the Committee (organizational), the Committee shall select a Chair and Vice Chair from its membership to preside over and conduct meetings. The Chair and Vice Chair shall be selected by a majority vote of the Committee members. After the first year of service, the Committee shall annually select one of its members as Chair and one of its members as Vice Chair. In the event the Chair or Vice Chair of the Committee is not fulfilling his or her responsibilities, the Committee, may in its own discretion, remove said Committee member from the Chair or Vice Chair position, and appoint a replacement for the remainder of the term.
- B. Meetings: The Committee shall meet quarterly. Special meetings may be called by a majority vote of the Committee members or as requested by City Council in order to fulfill its duties and responsibilities. The Committee shall endeavor to schedule the first meeting of the Committee in March of 2019. During the initial (organizational) meeting of the Committee, the Committee shall, by majority vote, set a meeting schedule for the upcoming year. The Committee shall set meeting

RESOLUTION 18-R95

schedules for subsequent years as determined by the Committee. The meeting schedule shall include the date, time, and location of the meetings. All meetings and business of the Committee, and any Subcommittees, shall comply with and be subject to the requirements of the Florida Sunshine Law (Chapter 286, Florida Statutes); the Florida Public Records Law (Chapter 119, Florida Statutes), the Florida Ethics Code (Chapter 112, Florida Statutes), and all other applicable local or state statutes, ordinances, or rules. All meetings of the Committee and any Subcommittees shall be open to the public at all times, shall be subject to public participation requirements as outlined in the Florida Statutes. Minutes of each meeting shall be recorded.

- C. Quorum. A quorum shall consist of no less than four (4) members. Recommendations and decisions of the Committee shall be made by a majority vote of those present and voting.
- D. Agendas. The City Manager or designee, with input and assistance from the Chair, shall be responsible for preparing the meeting agenda and distributing the agenda to all Committee members prior to the meeting.
- E. Reports. The Committee shall compile information received from the City on Surtax expenditures so that it is able to provide annual reports to the City Council by December 31st of each year, or by some other date as determined by the Committee. The Committee also shall provide a final report to the City Council prior to sun-setting and completing its operations.
- F. Subcommittees. By majority vote of the Committee members present and voting, a subcommittee, task force, or work group, may be created to further the purpose of the Committee. Any such task force, work group, or sub-committee shall be made up of Committee members, and shall report their findings and/or recommendations back to the Committee for action.
- G. Staff Support. The City shall provide the Committee adequate staff and support services to enable the Committee to carry out its duties and responsibilities.

Section 6. Compensation. Members of the Committee shall receive no compensation for the performance of their duties and responsibilities.

Section 7. Sunset Provisions. Pursuant to County Ordinance No. 18-004, the Surtax shall be in effect only through December 31, 2028. It shall "sunset" and expire thereafter, without further

RESOLUTION 18-R95

action by any local government. The Committee shall remain in effect for the life of the Surtax imposed pursuant to County Ordinance No. 18-004 and until all Surtax proceeds are expended by the City Council. Thereafter, the Committee shall automatically sunset.

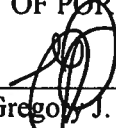
Section 8. Conflict. If any resolutions, or parts of resolutions, are in conflict herewith, this Resolution shall control to the extent of the conflicting provisions.

Section 9. Severability. The provisions of this Resolution are intended to be severable. If any part of this Resolution is determined to be void or is declared illegal, invalid, or unconstitutional by a Court of competent jurisdiction, the remainder of this Resolution shall remain in full force and effect.

Section 10. Effective Date. This Resolution shall become effective immediately upon final adoption.

PASSED AND APPROVED by the City Council of the City of Port St. Lucie, Florida, this 10TH day of December, 2018.

CITY COUNCIL
CITY OF PORT ST. LUCIE

By: 
Gregory J. Oravec, Mayor

ATTEST:


Karen A. Phillips, City Clerk

APPROVED AS TO FORM:


James D. Stokes, Interim City Attorney





PORT ST. LUCIE CITY COUNCIL AGENDA ITEM SUMMARY

Meeting Date: December 10, 2018

Agenda Item #: 11B
12-10-2018

PLACEMENT: Resolutions

ACTION REQUESTED: Motion / Vote

APPROVE A RESOLUTION ESTABLISHING THE CITY OF PORT ST. LUCIE ONE-HALF CENT SALES TAX CITIZEN OVERSIGHT COMMITTEE

SUBMITTED BY: David Graham, Assistant City Manager

STRATEGIC PLAN LINK: The City's Goal of high-quality infrastructure and facilities.

EXECUTIVE SUMMARY (General Business): At the November 19, 2018 Meeting of the City Council, staff was directed to prepare a resolution to establish the One-Half Cent Sales Tax Citizen Oversight Committee, a requirement of the successful November 6, 2018 General Election Ballot Question #14 (Referendum). Upon approval of the resolution, staff shall publicly announce to the public the opportunity for consideration and participation on the committee.

PRESENTATION INFORMATION: N/A

STAFF RECOMMENDATION: Move that the Council approve the resolution.

ALTERNATE RECOMMENDATIONS:

1. Move that the Council amend the recommendation and approve the resolution.
2. Move that the Council provide staff direction.

BACKGROUND: During the November 19, 2018 meeting of the Council, a discussion regarding composition ensued resulting in the following:

- The Committee shall be a seven-member committee,
- Each Council member may provide two Committee member recommendations to the Mayor,
- The Mayor shall recommend five members of the Oversight Committee of which one appointee will be from the suggestions provided by Council members,
- Two members shall be at-large as nominated by the Mayor.

The Mayor will place the recommended membership of the Citizens One-Half Cent Sales Tax Citizens Oversight Committee on a future agenda for consent by the Council.

ISSUES/ANALYSIS: This action, completed upon the appointment and official formation of the One-Half Cent Sales Tax Citizen Oversight Committee, shall complete fulfillment of a requirement of the Referendum.

FINANCIAL INFORMATION: N/A

SPECIAL CONSIDERATION: N/A

LOCATION OF PROJECT: N/A

ATTACHMENTS: Enabling resolution.

NOTE: All of the listed items in the "Attachment" section above are in the custody of the City Clerk. Any item(s) not provided in City Council packets are available upon request from the City Clerk.

LEGAL SUFFICIENCY REVIEW:

Reviewed by Melany K. Crawford, Chief Assistant City Attorney. Approved as to Legal form and sufficiency by James D. Stokes, Interim City Attorney. *KSW for JDS*

ROUTING:

1. Department requesting Agenda Item: City Manager's Office

APPROVAL(S):

2. Department preparing Agenda Item: City Manager's Office

3. Secondary Department Approval: N/A

4. City Manager's Office: David Graham, Assistant City Manager *DG*

5. City Manager's Office: N/A

6. City Manager: Russ Blackburn *Russ Blackburn*

**CITY OF PORT ST. LUCIE INFRASTRUCTURE SURTAX CITIZENS OVERSIGHT COMMITTEE
FISCAL YEAR 2022-2023 ANNUAL REPORT**



APPENDIX

C

Port Lucie City Council

Ordinance 18-50

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PORT ST. LUCIE, FLORIDA, STATING ITS COMMITMENT TO EXPEND ALL PROCEEDS OF THE ST. LUCIE COUNTY ONE-HALF CENT INFRASTRUCTURE SURTAX ON THE ADOPTED CITY OF PORT ST. LUCIE PROJECT LIST UPON APPROVAL OF THE REFERENDUM BY THE VOTERS AT THE NOVEMBER 6, 2018 ELECTION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 212.055(2), Florida Statutes (2017), authorizes St. Lucie County to impose a local government infrastructure surtax upon transactions occurring within St. Lucie County which are taxable under Chapter 212, Florida Statutes (2017):

WHEREAS, funds generated by the local government infrastructure surtax authorized by Section 212.055(2), Florida Statutes (2017), could be utilized by the City of Port St. Lucie (the "City") to finance, construct, reconstruct, maintain, repair and improve public infrastructure including long term capital maintenance and useful life extension of public infrastructure projects such as new and improved sidewalks near schools, roadway improvements including expansion and major resurfacing, reducing traffic congestion, local flood control and improving water quality and such other similar uses authorized under Florida law for the use and benefit of the citizens of the City:

WHEREAS, on February 26, 2018, the City Council of the City of Port St. Lucie adopted Resolution 18-R14, Requesting the Board of County Commissioners of St. Lucie County, Florida to adopt an ordinance calling for a referendum on the 2018 general election held on November 6, 2018 to allow the electors of the county to consider the levy of a one-half cent infrastructure surtax for a period of 10 years; and

WHEREAS, on April 3, 2018, the Board of County Commissioners of St. Lucie County adopted Ordinance No. 18-0004 directing the County Supervisor of Elections to hold a referendum election on November 6, 2018 to consider imposing a 0.5 cent local government infrastructure surtax on certain transactions occurring within St. Lucie County; and

WHEREAS, the following referendum language is included on the November 6, 2018 Ballot for St. Lucie County electors:

Ballot #14

HALF-CENT LOCAL GOVERNMENT SURTAX

To fund projects to improve local roads, reduce traffic congestion,
add sidewalks, improve local water quality, including the Lagoon.

ORDINANCE 18-50

reduce neighborhood flooding and similar uses under Florida law and seek matching funds for these purposes. shall St. Lucie County levy a half-cent sales tax. for ten years. with expenditures reviewed by an independent citizens committee ensuring that all dollars are spent fairly throughout Port St. Lucie. Fort Pierce. St. Lucie Village and St. Lucie County?

_____ FOR THE 0.5 CENT SALES TAX
_____ AGAINST THE 0.5 CENT SALES TAX: and

WHEREAS, on April 16, 2018, City Council approved a City of Port St. Lucie Proposed Projects 2018 – Half-Cent Sales Tax, herein referred to as “Adopted City of Port St. Lucie Project List.” The Project List was compiled based on a list of potential high priority projects that could be funded with revenue derived from the one-half cent sales tax, feedback from City Council and polling from the National Citizen Survey on support or opposition to the financing of each project. The projects were prioritized based on the “Strongly support” results and are incorporated herein as Exhibit “A:” and

WHEREAS, the City Council commits to use all proceeds of the one-half cent sales tax as expressly stated in this Ordinance, and Exhibit “A” which is attached hereto and incorporated herein by reference, if passed and approved by the voters at the November 6, 2018 election.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ST. LUCIE, FLORIDA:

Section 1. The City Council of the City of Port St. Lucie, Florida, hereby adopts and ratifies those matters as set forth in the foregoing recitals.

Section 2. The City Council of the City of Port St. Lucie, Florida, shall dedicate one hundred percent (100%) of the tax proceeds to finance, construct, reconstruct, maintain, repair and improve public infrastructure as provided in this Ordinance and Exhibit “A” attached hereto and incorporated herein by reference.

Section 3. The terms and provisions of this Ordinance, and Exhibit “A” attached hereto and incorporated herein by reference, shall have no force and effect unless and until Ballot #14 is passed and approved by the legally required vote count at the November 6, 2018 election and is otherwise legally operative.

ORDINANCE 18-50

Section 4. If any ordinances, or parts of ordinances, or if any sections, or parts of sections, of the Code of Ordinances of the City of Port St. Lucie, Florida, are in conflict herewith, this Ordinance shall control to the extent of the conflicting provisions.

Section 5. The provisions of this Ordinance are intended to be severable. If any part of this Ordinance is determined to be void or is declared illegal, invalid, or unconstitutional by a Court of competent jurisdiction, the remainder of this Ordinance shall remain in full force and effect.

Section 6. This Ordinance shall become effective ten (10) days after final adoption on second reading.

PASSED AND APPROVED by the City Council of the City of Port St. Lucie, Florida, this 8th day of OCTOBER, 2018.

CITY COUNCIL
CITY OF PORT ST. LUCIE

By: 
Gregory J. Oravec, Mayor

ATTEST:


Karen A. Phillips, City Clerk

APPROVED AS TO FORM:


James D. Stokes, Interim City Attorney





APPENDIX

D

Half-Cent Sales Tax

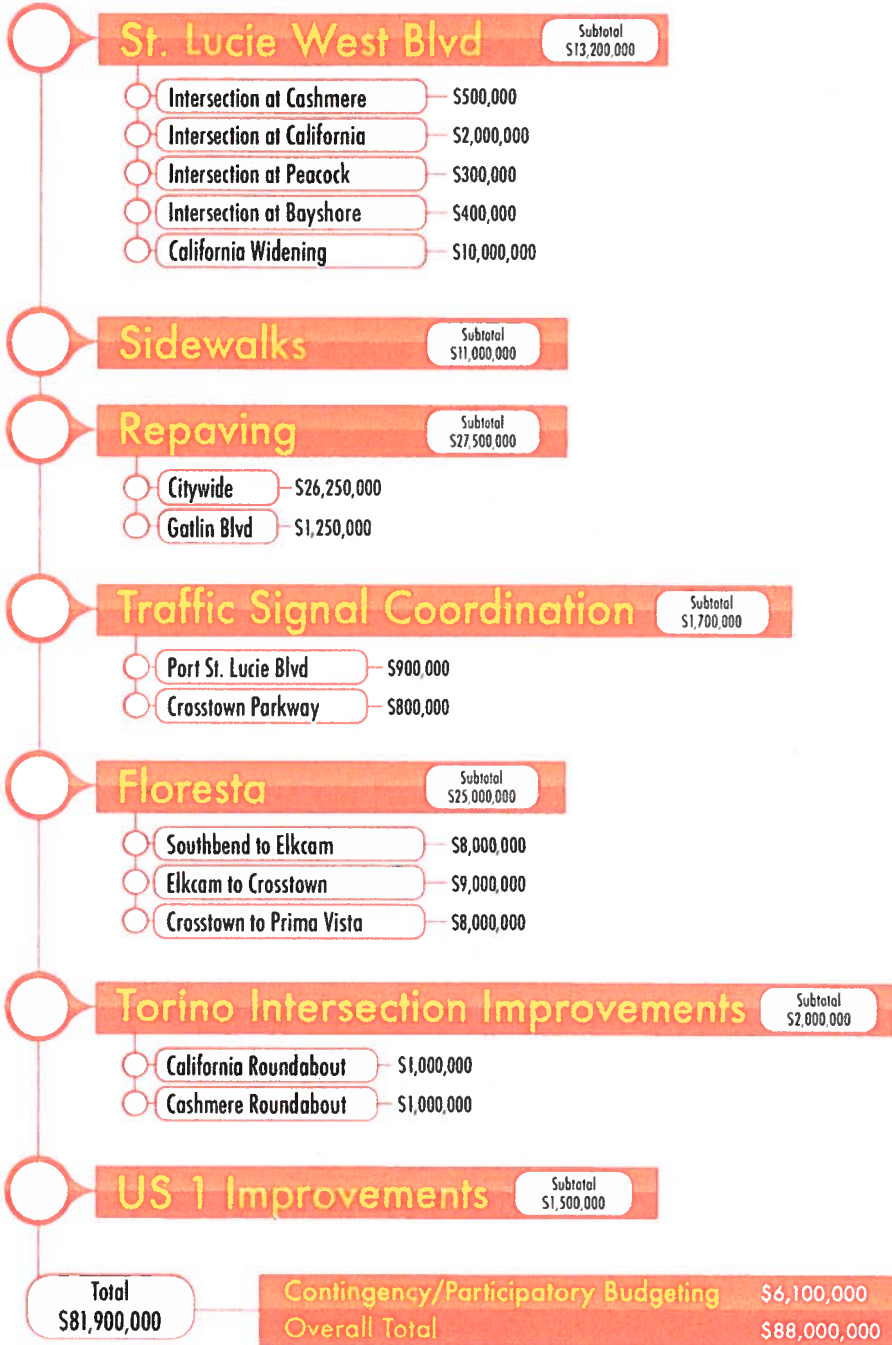
Ten-Year Plan



BETTER ROADS • MORE SIDEWALKS • CLEANER RIVERS

Proposed Projects

2018 - Half-Cent Sales Tax



**CITY OF PORT ST. LUCIE INFRASTRUCTURE SURTAX CITIZENS OVERSIGHT COMMITTEE
FISCAL YEAR 2022-2023 ANNUAL REPORT**



APPENDIX

E

Infrastructure Surtax Oversight Committee Minutes

December 9, 2022

February 17, 2023

April 21, 2023

July 28, 2023

**INFRASTRUCTURE SURTAX CITIZENS
OVERSIGHT COMMITTEE MEETING MINUTES**

DECEMBER 9, 2022

all phases have been funded. Mr. Stocton discussed the sidewalks at Rosser Boulevard and at Import Drive, repaving project, and traffic signal coordination at Crosstown Parkway and at Port St. Lucie Boulevard (Gatlin Boulevard to Gowin Drive). He also spoke to the US-1 improvements, SLC Prima Vista Boulevard improvements, and Implementation Schedule. Mr. Stocton, Mr. Beigner, and Mr. Okiye reviewed the Budget and Expenditures as well as the Revenue Summary and noted the impact tourists and residents make on the community.

Ms. Prout **moved** to accept the FY 21/22 Fourth Quarter Report. Ms. Caisse **seconded** the motion, which **passed unanimously** by voice vote.

b. Annual Report Presentation Review

Mr. Graham indicated Chair Kroll is scheduled to present the Annual Report to Council on January 9, 2023, and all Committee members attending will be recognized. Mr. Graham stated a drone video is being prepared for the presentation to show coverage of the Sales Tax projects. Mr. Graham reviewed the Annual Report and its contents at this time.

Ms. Caisse **moved** to approve the Annual Report as presented with the amendment to the July 15, 2022, Minutes. Ms. Calvin **seconded** the motion, which **passed unanimously** by voice vote.

Mr. Graham reiterated the Annual Report is scheduled to be presented on January 9, 2023, in the Special Presentations section, which is the second item on Council's Agenda. He stated this date needs to be confirmed and Ms. Padova will keep the Committee members informed.

Ms. Caisse inquired about the progress of the St. Lucie West exit on I-95, to which Mr. Stocton stated they were currently ahead of schedule. He also outlined the expected improvements for Peacock Boulevard.

5. UNFINISHED BUSINESS

There was nothing scheduled under this item.

6. COMMITTEE MEMBER ISSUES/REQUESTS

a. Committee Membership Vacancy Update

Ms. Padova stated the Infrastructure Surtax Citizens Oversight Committee has two vacancies. She explained some applications are on file, but meet and greets need to be scheduled before a recommendation is made to the Mayor

**INFRASTRUCTURE SURTAX CITIZENS
OVERSIGHT COMMITTEE MEETING MINUTES**

DECEMBER 9, 2022

early next year. Ms. Padova indicated the current alternate could be made a fulltime member and then the Committee would be seeking two alternates.

Chair Kroll inquired about the need for current Committee members to reapply. Mr. Graham asked that the Clerk's Office look into the rules for when terms expire. Ms. Padova stated she believed an auto-generated email was received by the members for them to reapply.

(Clerk's Note: The Clerk's Office responded to Ms. Padova regarding the above request for information.)

7. NEXT MEETING NOTICE

a. Review Proposed 2023 Meeting Schedule

Ms. Padova reviewed the proposed 2023 Meeting Schedule for the Infrastructure Surtax Citizens Oversight Committee, noting the July 21st meeting has been moved July 28th due to Council's Summer Workshop.

Ms. Prout **moved** to approve the 2023 Meeting Schedule of the Infrastructure Surtax Citizens Oversight Committee. Ms. Calvin **seconded** the motion, which **passed unanimously** by voice vote.

8. OPEN TO THE PUBLIC

No members of the public were in attendance.

At this point, Mr. Stocton discussed closing the bridge over the Elkcam Waterway for six months. He stated it will be announced to the public if and when it happens.

9. ADJOURN

There being no further business, the meeting was adjourned at 3:51 PM.


Kenneth Kroll, Chair


Traci Mehl, Deputy City Clerk

**CITY OF PORT ST. LUCIE
INFRASTRUCTURE SURTAX CITIZENS OVERSIGHT
COMMITTEE MEETING MINUTES
FEBRUARY 17, 2023**

1. CALL TO ORDER

A Regular & Virtual Meeting of the Infrastructure Surtax Citizens Oversight Committee of the City of Port St. Lucie was called to order by Chair Kroll on February 17, 2023, at 3:15 p.m., at Port St. Lucie City Hall, Room 366, 121 Port St. Lucie Boulevard, Port St. Lucie, Florida & via Teams.

2. ROLL CALL

Members Present: Kenneth Kroll, Chair
 E. Theresa Bramble
 Lisa Caisse
 Colleen Calvin
 Akua Prout
 Kenneth Leedham, Alternate

Members Not Present: Steven Cook

Others Present: David Graham, Assistant City Manager
 Heath Stocton, Public Works Director (Teams)
 Stephen Okiye, Finance Director (Teams)
 Margaret Carland, Deputy City Attorney (Teams)
 Jasmin Padova, Executive Assistant
 Lillian Boles-Rees, Project Manager, Sales Tax
 Shanna Donleavy, Deputy City Clerk

3. APPROVAL OF MINUTES – December 9, 2022

Ms. Bramble **moved** to approve the minutes as corrected. Ms. Calvin **seconded** the motion, which **passed unanimously** by voice vote.

4. CHAIR/VICE CHAIR SELECTION

Assistant City Manager Graham asked for Chair nominations, to which Ms. Prout **moved** to nominate Kenneth Kroll. Ms. Bramble **seconded** the motion, which **passed unanimously** by voice vote.

Chair Kroll asked for Vice Chair nominations, to which Ms. Bramble **moved** to nominate herself. Chair Kroll **seconded** the motion, which **passed**

unanimously by voice vote.

Assistant City Manager Graham invited the Committee to the City Council Winter Workshop which was taking place February 22nd-24th. He informed the Committee that Jesus Merejo was the new City Manager.

5. NEW BUSINESS

a. FY 22/23 First Quarter Report

(Clerk's Note: A PowerPoint was shown at this time.) Heath Stocton, Public Works Director, updated the Committee on the S.T.A.T Team & Oversight Committee meetings. He informed the Committee that Floresta Drive Phase I was completed. He stated that residents did request shade structures so staff was working with the Parks & Recreation Department on reviewing different shade options. Chair Kroll inquired if bicycle pavement markings would be added, to which Mr. Stocton replied that the pictures were a bit old since the bicycle pavements were in place. He discussed the fountains and the roundabout. He informed the Committee that work was under way for Phases 2, the road was closed for the work on the bridge and utility work was almost complete then they would start drainage work. He stated that Phase 3 work would start around Fall of 2024. He stated that the Rosser Boulevard sidewalk from Open View Drive to Daemon Street as well as Oakwood Drive to Inca Terrace sidewalk were completed; the sidewalk from Inca Terrace to Savage Boulevard would begin sometime soon. He said that staff was trying to safely solve the issue of residents trying to cross the street to get onto the Rosser Boulevard sidewalk.

Mr. Stocton stated that all 15.4 miles would be repaved by September. He said that the Crosstown Parkway & the Port St. Lucie Boulevard (Gatlin to Gowin Drive) Traffic Signal Coordination were completed. He informed the Committee that the U.S. 1 improvements would begin on March 21st. He said that he received an update from St. Lucie County on the Prima Vista Boulevard improvements, which was budgeted in FY 24/25 with potential construction start date in FY 27/28. He explained the revised budget and expenditures.

Stephen Okiye, Finance Director informed the Committee that they received less revenue in January than December which was common but added that revenues were on track. Mr. Stocton inquired about the January dip in figures, to which Mr. Leedham replied that most people stopped buying in January. He added that a quarterly payment was received for \$768,000 which would be reflected in the next update. Chair Kroll inquired if the landscape and resurfacing U.S. 1 improvements would be concurrent, to

**INFRASTRUCTURE SURTAX CITIZENS
OVERSIGHT COMMITTEE MEETING MINUTES**

FEBRUARY 17, 2023

which Mr. Stocton replied that there would not be an overlap in the two projects and that both projects were communicating with each other.

Ms. Prout **moved** to accept the FY 22/23 First Quarter Report. Vice Chair Bramble **seconded** the motion, which **passed unanimously** by voice vote.

6. UNFINISHED BUSINESS

Jasmin Padova, Executive Assistant, informed the Committee that they did not need to reapply to the Board.

7. COMMITTEE MEMBER ISSUES/REQUESTS

a. Committee Membership Vacancy Update

Ms. Padova stated that there were two vacancies but added that the Legal Department was working on a Board Ordinance and once that was approved by the City Council, staff would move forward with the Committee vacancies.

8. NEXT MEETING NOTICE

Ms. Padova informed the Board that the next meeting was on April 21st at 3:00 p.m.

9. OPEN TO THE PUBLIC

There was nothing heard under this item.

10. ADJOURN

There being no further business, the meeting was adjourned at 3:48 p.m.


Kenneth Kroll, Chair


Shanna Donleavy, Deputy City Clerk

**CITY OF PORT ST. LUCIE
INFRASTRUCTURE SURTAX CITIZENS OVERSIGHT
COMMITTEE MEETING MINUTES
APRIL 21, 2023**

1. CALL TO ORDER

A Regular & Virtual Meeting of the INFRASTRUCTURE SURTAX CITIZENS OVERSIGHT COMMITTEE of the City of Port St. Lucie was called to order by Chair Kroll on April 21, 2023, at 3:09 p.m., at Port St. Lucie City Hall, Room 366, 121 Port St. Lucie Boulevard, Port St. Lucie, Florida.

2. ROLL CALL

Members Present: Kenneth Kroll, Chair
 E. Theresa Bramble, Vice Chair
 Akua Prout
 Lisa Caisse
 Colleen Calvin
 Kenneth Leedham, Alternate

Members Not Present: Steven Cook

3. APPROVAL OF MINUTES – FEBRUARY 17, 2023

Ms. Prout **moved** to approve the minutes. Ms. Calvin **seconded** the motion which **passed unanimously** by voice vote.

4. NEW BUSINESS

a. FY 22/23 Second Quarter Report – Frank Knott & Stephen Okiye

(Clerk's Note: Karen Russell, Finance Investment Manager, and Mark Beigner, Senior Business Analyst, were present on behalf of Stephen Okiye, Finance Director.)

(Clerk's Note: A PowerPoint presentation was shown at this time.) Frank Knott, Public Works Manager, provided the Second Quarter Report, and gave a presentation on various projects and reports including the completion of Floresta Phase 1, Floresta Phases 2 and 3 split plans & schedule, sidewalk plans for Import Drive Phase 2, repaving projects, traffic signal coordination for Crosstown Pkwy & Port St. Lucie Blvd, and improvements to US1 and SLC Prima Vista Blvd. Mr. Beigner then presented on the budget & expenditures and revenue summary, with data provided on object expenditures, total 10-year advertised budget, revised budget, invoices to date FY22/23 actual, prior Fiscal Year expenditures, grand total spent/invoiced to date, and remaining budget.

There being no discussion, Vice Chair Bramble **moved** to approve the Second Quarter Report. Ms. Prout **seconded** the motion, which **passed unanimously** by voice vote.

5. UNFINISHED BUSINESS

There was nothing to be heard under this item.

6. COMMITTEE MEMBER ISSUES/REQUESTS

- a. 4/24 City Council Meeting OC Appointment**
 - i. Daisy McGinnis**

Assistant City Manager David Graham informed that they would be initiating a dialogue with County Administrator, George Landry, regarding the renewal of the Half-Cent Sales Tax.

Jasmin Padova, City Manager Executive Assistant, announced that appointment of a new Committee Member, Daisy McGinnis, would go before the City Council on April 24, 2023, for approval, and that the Committee still had an open position so they would be reaching out to prior applicants for interest. Ms. Caisse offered her assistance to speak to the applicants and advise them of information for the Committee.

7. NEXT MEETING NOTICE

- a. July 28, 2023 @ 3p.m.**

Chair Kroll advised the Committee of the next meeting date, which was rescheduled to the 4th Friday of the month due to the Council Summer Workshop.

8. OPEN TO THE PUBLIC

There was no public to be heard.

Mr. Graham and Mr. Knott advised the members that they were able to do a tour of project sites if interested.

Mr. Leedham offered to become a full-time member upon the Committee Member's and Council's approval.

Chair Kroll inquired about having Floresta project information on the Next-Door App, to which Ms. Padova advised that they could work with the Communications Department for this idea.

**INFRASTRUCTURE SURTAX CITIZENS
OVERSIGHT COMMITTEE MEETING MINUTES**

APRIL 21, 2023

9. ADJOURN

There being no further business, Ms. Prout **moved** to adjourn the meeting at 3:23 p.m. Ms. Caisse **seconded** the motion, which **passed unanimously** by voice vote.



Kenneth Kroll, Chairman



Jasmin De Freese, Deputy City Clerk

City of Port St. Lucie
Infrastructure Surtax Citizens
Oversight Committee

121 SW Port St. Lucie
Blvd.
Port St. Lucie, Florida
34984

Meeting Minutes

Kenneth Kroll, Chair
E. Theresa Bramble, Vice Chair
Akua Prout, Member
Colleen Calvin, Member
Lisa Caisee, Member
Steven Cook, Member
Kenneth Leedham, Alternate
Daisy McGinnis, Alternate

Friday, July 28, 2023

3:00 PM

City Hall, Room 366

1. Call to Order

A Regular & Virtual Meeting of the INFRASTRUCTURE SURTAX CITIZENS OVERSIGHT COMMITTEE of the City of Port St. Lucie was called to order by Chair Kroll on July 28, 2023, at 3:05 p.m., at Port St. Lucie City Hall, Room 366, 121 Port St. Lucie Boulevard, Port St. Lucie, Florida.

2. Roll Call

Members Present:

Kenneth Kroll, Chair
Akua Prout
Colleen Calvin
Daisy McGinnis
Lisa Caisse (via Zoom)

Members Not Present:

E. Theresa Bramble, Vice Chair
Steven Cook
Kenneth Leedham, Alternate

3. Approval of Minutes

3.a April 21, 2023, Meeting Minutes

[2023-620](#)

(Clerk's Note: Due to lack of quorum, the meeting minutes were not approved.)

4. Action Agenda Fulfillment

There was nothing to be heard under this item.

5. Public to be Heard

There was nothing to be heard under this item.

6. New Business

- 6.a** Issue the Oath of Office to Daisy McGinnis Upon Her [2023-661](#)
Appointment to the Infrastructure Surtax Citizens Oversight
Committee.

(Clerk's Note: This item was heard before item 2.) The Deputy City Clerk provided the Oath of Office to new member Daisy McGinnis.

- 6.b** Half-Cent Sales Tax FY 23 3rd Quarter Update [2023-621](#)

(Clerk's Note: Due to a lack of quorum, Mr. Stocton provided a brief summary.)

(Clerk's Note: A PowerPoint presentation was shown at this time.) Heath Stocton, Public Works Director, provided the Third Quarter Report, and gave a presentation on various projects and reports including an update on Floresta Drive Phases 1, 2 & 3, sidewalks on Import Drive and Inca Terrace/Savage Blvd, Lyngate West repaving, US 1 improvements, and SLC Prima Vista Blvd improvements. He briefly showed the Budget & Expenditures, and Senior Business Analyst Mark Beigner then briefly discussed Revenue, stating that it decreased from the last month, but they were still increasing from last year.

7. Unfinished Business

The Committee introduced themselves to Ms. McGinnis and discussed an overview of Committee business, and Ms. McGinnis introduced herself to the Committee members.

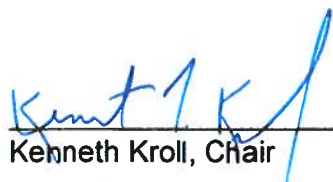
Assistant City Manager David Graham requested that the Committee Members provide notice to Executive Assistant Jasmin Padova prior to the meeting to advise if they are unable to attend.

8. Announcements

Mr. Stocton provided information on updated construction cost, highlighting the price rise of materials and labor.

9. Adjourn

There being no further business, the meeting was adjourned at 3:35 p.m.



Kenneth Kroll, Chair



Jasmin De Freese, Deputy City Clerk



APPENDIX

F

Sales Tax Projects Report

September 2023



THANK YOU VOTERS!

HALF-CENT SALES TAX PROJECTS

MONTHLY REPORT
SEPTEMBER 2023



BETTER **ROADS**,
MORE **SIDEWALKS**,
AND **CLEANER RIVERS.**

HIGHLIGHTS



PROJECTS

California Blvd Widening:

A public information meeting was held September 14, 2022 from 5pm-7pm at Manatee Academy. A concept was presented for discussion. The consultant then incorporated the comments received and presented to City Council on March 20th, 2023 a draft of the concept typical section including an access management plan. City Council adopted the typical section and the access management plan as presented. A second meeting will be held with the residents in January 2024 when seasonal residents have returned, those comments will be incorporated, and a second presentation to City Council provided.

Sidewalks:

Construction is currently underway on Import Drive (Phase 2) from Inca Terrace to Savage Boulevard. Construction is expected to begin in mid-October on the Abingdon Avenue Sidewalk Project from Savona Boulevard to Import Drive. More information regarding the sidewalk master plan including planned sidewalks can be found at www.cityofpsl.com/sidewalks.

Repaving:

All sixteen and five-tenths (16.5) miles proposed to be repaved in FY 22/23 utilizing \$2,000,000 in Sales Tax funding have been completed. Planning is underway for the FY 23/24 repaving projects. More information regarding the repaving master plan and streets to be repaved can be found at www.cityofpsl.com/repaving.

Floresta Drive Improvements:

Floresta Drive is in its final configuration north of the Elkcam Bridge through the roundabout at Polynesian Ave. Underground utilities are nearing completion. Road construction is currently underway from Polynesian Ave. to Damask Ave. Side streets Damask, Streamlet, Sweetbay and Starflower are currently closed at Floresta Drive to facilitate construction. Access is still available via alternate routes. Excavation and shaping of Lake Thornhill is ongoing with the southern, eastern and northern banks complete. The team is continually monitoring traffic, adjusting signage and signal timings as needed. For more information on all phases of the Floresta Drive Project, please visit www.florestadrive.com.

US 1 Improvements:

The US 1 Landscaping project is ongoing as the contractor installs mainline and control wire for irrigation. They are also installing laterals and the north well. Work continues on the median soil replacement.



ST. LUCIE WEST BOULEVARD



PROJECT STATUS: PARTIALLY COMPLETE

LOCATIONS	PERCENTAGE COMPLETE	START DATE	END DATE	ESTIMATED BUDGET	REVISED BUDGET ¹	CONTRACT VALUE
Cashmere Intersection		02/2019	03/2020	\$500,000	N/A	
• Design	100%	2/4/19	5/31/19	\$55,000		\$54,800
• CEI*		10/2019	03/2020	\$75,000		\$5,471
• Construction	100%	10/2019	03/2020	\$370,000		\$223,579
Bayshore Intersection		02/2019	03/2020	\$400,000	N/A	
• Design	100%	2/4/19	5/31/19	\$44,000		\$43,800
• CEI*		10/2019	03/2020	\$60,000		\$4,177
• Construction	100%	10/2019	03/2020	\$296,000		\$338,403
Peacock Intersection		02/2019	03/2020	\$300,000	N/A	
• Design	100%	2/4/19	5/31/19	\$33,000		\$32,800
• CEI*		10/2019	03/2020	\$45,000		\$1,883
• Construction	100%	10/2019	03/2020	\$222,000		\$147,984
California Intersection		07/2024	12/2027	\$2,000,000	\$2,000,000	
• Design		07/2024	12/2025	\$220,000		
• CEI*		07/2026	12/2027	\$300,000		
• Construction		07/2026	12/2027	\$1,480,000		
California Widening		04/2022	12/2027	\$10,000,000	\$15,100,000	
• Design ²	1%	04/2022	12/2025	\$1,100,000	\$1,500,000	\$24,476
• CEI*		07/2026	12/2027	\$1,500,000	\$2,000,000	
• Construction		07/2026	12/2027	\$7,400,000	\$11,600,000	

*CEI: Construction Engineering Inspection Services

¹ Budgets have been revised for certain projects based upon escalating construction costs, which has been offset by higher-than-expected revenue.

² Pursuant to City Council direction, Staff have expedited the public involvement portion of the conceptual design and access management planning.

DOLLARS SPENT TOWARDS GOAL

\$1,030,507.30

10-YEAR GOAL

\$18,300,000.00



SIDEWALKS

PROJECT STATUS: ON SCHEDULE

LOCATIONS	PERCENTAGE COMPLETE	START DATE	END DATE	ESTIMATED BUDGET	CONTRACT VALUE
Import Drive- Phase 2 (Inca to Savage) <ul style="list-style-type: none"> Construction 	70%	3/2023	9/2023	\$850,000	\$746,741

*Total dollars spent towards goal is cumulative and includes expenditures from previous year(s).

DOLLARS SPENT TOWARDS GOAL

\$4,608,554.05

10-YEAR GOAL

\$11,000,000.00

Import Drive Phase 2



REPAVING



PROJECT STATUS: COMPLETE (FOR THIS YEAR)

LOCATIONS	PERCENTAGE COMPLETE	START DATE	END DATE	ESTIMATED BUDGET	CONTRACT VALUE
Lyngate West	100%	5/2023	6/2023	\$659,619	\$625,499
Bayshore Heights (SW Thornhill Dr.)	100%	11/2022	12/2022	\$284,880	\$260,367
Hidden Oaks East	100%	3/2023	3/2023	\$617,595	\$624,427
Gatlin Pines East	100%	7/2023	7/2023	\$515,248	\$515,248
Cashmere Cove	100%	01/2023	2/2023	\$325,874	\$353,468

Gatlin (PSL Blvd to I-95) 0% 04/2027 9/2027 \$1,250,000

*Total dollars spent towards goal is cumulative and includes expenditures from previous year(s).

DOLLARS SPENT TOWARDS GOAL

\$5,698,416.51

10-YEAR GOAL

\$27,500,000.00

Repaving Project - Gatlin Pines - East



TRAFFIC SIGNAL COORDINATION



PROJECT STATUS: COMPLETE

LOCATIONS	PERCENTAGE COMPLETE	START DATE	END DATE	ESTIMATED BUDGET	CONTRACT VALUE	CONTRACT VALUE
Port St Lucie Boulevard**		10/2027	03/2028	\$900,000	-	
Crosstown Parkway*	100%	01/2028	06/2028	\$800,000	-	

*Crosstown Parkway traffic signal adaptive coordination has been removed from the ½ Cent Sales Tax Projects list. This item was expedited and funded by the Crosstown Parkway Extension project. The adaptive coordination went live in May 2020.

**The cost of Port St. Lucie Boulevard Adaptive Coordination was included in a bond issuance which expedited implementation of the adaptive system on Port St. Lucie Boulevard by approximately 5 years. The project was implemented in fiscal year 21/22.

DOLLARS SPENT TOWARDS GOAL

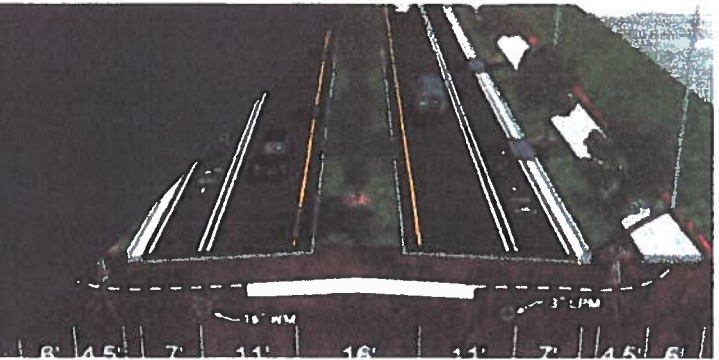
\$0

10-YEAR GOAL

\$0



FLORESTA DRIVE



PROJECT STATUS: ON SCHEDULE

LOCATIONS	PERCENTAGE COMPLETE	START DATE	END DATE	ESTIMATED BUDGET	REVISED BUDGET ¹	CONTRACT VALUE
Southbend to Elkcam (Phase 1)		05/2019	03/2022	\$8,000,000	\$8,000,000	
• Design	100%	05/2019 ²	12/2020	\$880,000		\$557,480
• CEI*	100%	03/2020	03/2022	\$1,200,000		\$1,721,441
• Construction	100%	09/2020	07/2022	\$5,920,000		\$11,335,508
Elkcam to Crosstown (Phase 2)		01/2020	06/2024	\$9,000,000	\$31,000,000	
• Design	100%	01/2020	01/2022	\$990,000	\$1,300,000	\$1,299,407 ²
• CEI*	45%	01/2022	12/2024	\$1,350,000	\$2,700,000	\$2,625,991
• Construction	57%	08/2022	12/2024	\$6,660,000	\$27,000,000	\$29,786,948 ³
Crosstown to Prima Vista (Phase 3)		01/2020	06/2026	\$8,000,000	\$18,000,000	
• Design	100%	01/2020	08/2022	\$880,000	\$1,300,000	\$1,299,407 ²
• CEI*	0%	04/2024	06/2026	\$1,200,000	\$2,500,000	
• Construction	0%	05/2024	04/2026	\$5,920,000	\$14,200,000	

*CEI: Construction Engineering Inspection Services

¹ Budgets have been revised for certain projects based upon escalating construction costs, which has been offset by higher-than-expected revenue.

² Phase 2 & 3 Amendment #7 = \$74,503 additional pond design

³ Phase 2 Construction Cost funded by the ½ Cent Sales Tax is \$26,871,968 and \$2,914,980 to be paid from Utilities.

DOLLARS SPENT TOWARDS GOAL

\$36,431,401.43

10-YEAR GOAL

\$57,000,000.00



TORINO INTERSECTION IMPROVEMENTS



PROJECT STATUS: COMPLETE

LOCATIONS	PERCENTAGE COMPLETE	START DATE	END DATE	ESTIMATED BUDGET	CONTRACT VALUE
California Roundabout		01/2019	06/2020	\$1,000,000	
• Design	100%	1/17/19	06/2019	\$110,000	\$148,995
• CEI*	100%	10/2019	08/2020	\$150,000	\$69,736
• Construction	100%	10/2019	08/2020	\$740,000	\$769,769 ¹
Cashmere Roundabout		01/2019	06/2020	\$1,000,000	
• Design	100%	1/21/19	06/2019	\$110,000	\$146,575
• CEI*	100%	10/2019	08/2020	\$150,000	\$69,736
• Construction	100%	10/2019	08/2020	\$740,000	\$786,720 ¹

*CEI: Construction Engineering Inspection Services

¹ Original contract funded by the ½ Cent Sales Tax was \$1,392,059 and \$69,736 funded by Utilities. Amendment #1-4 and CO#1 adjusted the ½ Cent Sales Tax contract for Torino/Cashmere to \$749,731 Torino/Cashmere and Torino/California to \$737,022. New construction contract total funded by ½ Cent Sales Tax is \$1,486,753. Values noted in table above include portions funded by Utilities to encapsulate the full contract value.

DOLLARS SPENT TOWARDS GOAL

\$2,036,752.79

10-YEAR GOAL

\$2,000,000.00

TORINO PARKWAY ROUNDABOUTS



US 1 IMPROVEMENTS



PROJECT STATUS: UNDER CONSTRUCTION

TASK	PERCENTAGE COMPLETE	START DATE	END DATE	ESTIMATED BUDGET	CONTRACT VALUE
Landscaping & Irrigation Within City Limits				\$1,500,000	
• CEI	8%	08/2022	12/2023	\$300,000	\$287,208
• Construction	5%	03/2023	12/2023	\$1,200,000	\$3,294,088*

* Difference of \$2,094,088 between budget and contract amount is funded by Mobility Fees.

DOLLARS SPENT TOWARDS GOAL

\$1,302,887.49

10-YEAR GOAL

\$1,500,000.00



FOR MORE INFORMATION, PLEASE VISIT: CITYOFPSL.COM/SALESTAX

SPECIAL NOTES:

- (1) Only active projects in current fiscal year are listed. The Sidewalk Master Plan has been updated to include the Sales Tax funding. The update was presented and approved by City Council at the 2023 Summer Workshop.
- (2) Only active projects in current fiscal year are listed. The Repaving Master Plan has been updated to include the Sales Tax funding. The update was presented and approved by City Council at the 2023 Summer Workshop.



CITY OF PSL HALF-CENT SALES TAX MISC. EXPENDITURES



DESCRIPTION	ASSOCIATED PROJECT	\$
Signs/Bids etc.	ALL PROJECTS	\$3,857.11
Permits/Legal/Professional/Traffic etc.	TORINO ROUNDABOUTS	\$45,012.09
Property Appraisal & Property Purchase	SLW INTERSECTIONS	\$325,009.00
Irrigation Repairs etc.	SLW INTERSECTIONS	\$21,130.87
Striping/Professional Services	ALL SIDEWALKS	\$6,302.30
Property Fees/Appraisals/Professional Services, etc.	FLORESTA PH 1	\$350,836.38
Property Purchases	FLORESTA PH 1	\$491,004.93
Property Fees/Appraisals/Professional Services, etc.	FLORESTA PH 2	\$120,692.25
Property Purchases	FLORESTA PH 2	\$73,651.89
Property Fees/Appraisals/Professional Services, etc.	FLORESTA PH 3	\$7,306.81
Property Purchases	FLORESTA PH 3	\$31,570.80
	Total Miscellaneous Expenditures to date	\$1,476,374.43



CITY OF PSL HALF-CENT SALES TAX EXPENDITURES



OBJECT EXPENDITURES	TOTAL 10 YEAR ADVERTISED BUDGET	REVISED BUDGET	INVOICES TO DATE FY22/23 ACTUAL	PRIOR FISCAL YEARS' EXPENDITURES	GRAND TOTAL SPENT/INVOICED TO DATE	BUDGET REMAINING
ST LUCIE WEST BOULEVARD	13,200,000	18,300,000	16,256	1,014,251	1,030,507	17,269,493
SIDEWALKS	11,000,000	11,000,000	562,920	4,045,634	4,608,554	6,391,446
REPAVING	27,500,000	27,500,000	2,100,923	3,597,494	5,698,417	21,801,583
TRAFFIC SIGNAL COORDINATION	1,700,000	-	-	-	-	-
FLORESTA DRIVE	25,000,000	57,000,000	21,339,265	15,092,136	36,431,401	20,568,599
TORINO INTERSECTION IMPROVEMENTS	2,000,000	2,000,000	-	2,036,753	2,036,753	-36,753
US 1 IMPROVEMENTS	1,500,000	1,500,000	1,302,482	405	1,302,887	197,113
MISCELLANEOUS	-	-	129,025	1,347,349	1,476,374	-1,476,374
INTEREST ON INTERNAL BORROWING	1,107,461	50,200	-	-	-	50,200
CONTINGENCY/ PARTICIPATORY BUDGETING	6,694,251	1,161,241	-	-	-	1,161,241
TOTAL EXPENDITURES	\$89,701,712	\$118,511,441	\$25,450,871	\$27,134,022	\$52,584,893	\$65,926,548

*Reduced "Traffic Signal Coordination" Budget by removing \$1,700,000 earmarked for Crosstown Parkway and Port St. Lucie Boulevard Signal upgrades. These projects were expedited and funded by the Crosstown Parkway Extension project and a bond issuance. \$1,700,000 was removed from traffic signal coordination and will be utilized to offset other project cost increases.



CITY OF PSL HALF-CENT SALES TAX REVENUE



RECEIPT DATE	MONTH	BUDGETED	ACTUAL CASH
FY 2018-19	Total Cash FY 18 - 19	\$4,375,000	\$4,340,333
FY 2019-20	Total Cash FY 19 - 20	\$7,653,300	\$7,996,372
FY 2020-21	Total Cash FY 20 - 21	\$7,921,469	\$9,537,550
FY 2021-22	Total Cash FY 21 - 22	\$8,388,493	\$12,071,124
FY 2022-23	Subtotal Cash August 2023	\$10,348,715	\$13,007,024
ALL FISCAL YEARS HCSTx	Total Cash to date	\$38,686,977	\$46,952,404
Other Funding	Mobility Fees		\$2,200,000
	Utilities		\$3,651,873
	Grants		\$672,472
	Interlocal Agreement		\$337,758
ALL FISCAL YEARS	Total Invoices to date		(\$52,584,893)
ALL FISCAL YEARS	Total Cash Available: (Total Cash less Total Invoices)		\$1,229,614

- This is a cash basis report. Therefore, it will not match the accrual basis financial statement revenue numbers.





PORT ST. LUCIE

HEART OF THE TREASURE COAST



BETTER **ROADS**,
MORE **SIDEWALKS**,
AND **CLEANER RIVERS.**