

CITY OF PORT ST. LUCIE



Procurement Management Department

RECOMMENDATION OF AWARD MEMORANDUM

TO: Procurement Management Department/Alaina Knofla

FROM: Roger Jacob

BID # & NAME: 20240072 City Hall Expansion and City Complex Parking Garage

DATE: 2/3/2025

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PURPOSE: Due to the growth of the City, design a three (3) story expansion to the existing City Hall building and a pre-cast parking garage for the City Complex.

BENEFITS TO THE CITY: Provide additional office space for Departments and parking for staff and the public.

BACKGROUND: Based on the fast growth of the City and Department staff, additional office space and parking are required.

BEST VALUE ANALYSIS/ JUSTIFICATION: Evaluation Committee selected CPZ Architects, Inc. for this project. Provide high quality infrastructure and facilities.

ESTIMATED EXPENDITURES: \$2,364,294.00.

CONTRACT TIME: Twelve months after the Award by City Council.

PROVIDE FULL ACCOUNT NUMBER/PROJECT STRING (if applicable): 301-4135-531000-24FAC03P-

Design

RECOMMENDED ACTION: Award bid #20240072 for the City Hall Expansion and City Complex Parking Garage.

Approval: Roger Jacob 2 / 3 / 2025
Department Head Date

Approval: _____ / /
City Purchasing Agent Date

****REQUIRED PER PURCHASING POLICY & PROCEDURE MANUAL PAGE 48 SECTION 7****