


## MEMORANDUM

DATE: July 13, 2022  
TO: \*\*\*\*ORIGINAL\*\*\*\*  
CITY CLERK  
FROM: Robyn Holder, CPPB   
Procurement Management Department  
SUBJECT: Record Retention

CONTRACT: #20190044 Amendment #1  
CONTRACT TITLE: On-Site Employee Medical Clinic

VENDOR NAME: Treasure Coast Medical Associates, Inc.  
VENDOR ADDRESS: 3405 NW Federal Highway  
CITY & STATE: Jensen Beach, FL 34957

**COUNCIL APPROVED: July 22, 2019**  
**7f) -Award Contract #20190044 On-Site Employee Medical Clinic to PSL Medical Provider, Inc. aka Treasure Coast Medical Associates, Inc. (TCMA) in the amount of \$1,563,640 annually.**

CONTRACT TERM: 10/01/2019 through 09/30/2024 (5-year term), with the option to renew for (1) additional 5-year period.

**COUNCIL APPROVAL: July 11, 2022**  
**7b) Approval of Amendment #1 On-Site Employee Medical Clinic to PSL Medical Provider price increase of \$69,733.40.**





**CONTRACT AMENDMENT**

This amendment by and between the Contractor and the City as defined below shall be effective as of the date this Amendment is fully executed.

<b>Contractor's Full Legal Name:</b>	PSL Medical Provider, Inc. a/k/a Treasure Coast Medical Associates, Inc. (TCMA)
<b>Solicitation No./Event ID:</b>	20190044
<b>Solicitation Title/Event Name:</b>	On-Site Employee Medical Clinic
<b>Contract Award Date:</b>	July 22, 2019
<b>Initial Current Contract Term:</b>	October 1, 2019 – September 30, 2024
<b>Current Contract Expiration Date:</b>	September 30, 2024
<b>Requested Contract Expiration Date:</b>	September 30, 2024
<b>Initial Contract Amount:</b>	\$1,563,640.00 Annually
<b>Current Contract Amended Amount:</b>	\$1,633,373.40
<b>Requested Financial Change Amount:</b>	\$69,733.40
<b>New Contract Amount:</b>	\$1,633,373.40
<b>Amendment No.:</b>	1
<b>Amendment Type:</b>	<b>Terms Revision</b>

WHEREAS, the Contract is in effect through the Current Contract Term as defined above; and

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties do hereby agree as follows:

1. The following modifications to Section II, Notices, of the Contract are hereby incorporated:
  - City Contract Administrator: Remove reference to Lenora Sevillian as the City Contract Administrator. The City Contract Administrator will be the Assistant Procurement Director.
  - City Project Manager: Remove reference to Claudia McCaskill as the City Project Manager. The City Project Manager will be the Human Resources Manager, Benefits. The email address will be [HRContracts@cityofpsl.com](mailto:HRContracts@cityofpsl.com) and the telephone number will be 772-344-4335.
2. The following modifications to Section V, Renewal Option, of the Contract are hereby incorporated:
  - The Contract allows for an option to renew for one (1) additional five (5) year period as appropriations allow in the budget. Renewals shall be based on mutual agreement between the City and the Consultant. All renewals must be offered in writing at least one hundred eighty (180) days prior to the termination of the Contract period.

**NOTE: Consultant may exercise the option to renew by submitting a written submission one hundred eighty (180) days prior to the termination of the contract period.**

3. The following modifications to Section VI, Compensation, of the Contract are hereby incorporated:
  - Wages shall comply with the chart as indicated below, effective upon City Council approval:

Position	Hrly Rate	Avg. Wkly Hrs	Annual Rate	Revised Hrly Rate	New Annual Rate
Office Assistant	\$ 14.00	28	\$ 20,384.00	\$17.50	\$ 25,480.00
Office Assistant	\$ 14.00	40	\$ 29,120.00	\$17.50	\$ 36,400.00
Medical Assistant	\$ 18.40	34	\$ 32,531.20	\$24.00	\$ 42,432.00
Medical Assistant	\$ 19.28	40	\$ 40,102.40	\$25.50	\$ 53,040.00
Physician Assistant	\$ 60.00	40	\$ 124,800.00	\$69.00	\$ 143,520.00
Nurse Practitioner/Clinic Manager	\$ 68.00	40	\$ 141,440.00	\$75.00	\$ 156,000.00
Doctor	\$ 138.90	40	\$ 288,912.00	\$139.50	\$ 290,160.00
		<b>Total</b>	<b>\$ 677,289.60</b>		<b>\$747,032.00</b>


- In addition, Clinic Staff shall receive wage increases annually which shall comport with the increases provided to the non-bargaining unit employees of the City, as authorized by City Council annually.
4. The following modifications to Section VII, Work Changes, of the Contract are hereby incorporated:
    - The City reserves the right to order work changes in the nature of additions, deletions or modifications without invalidating the Contract, and agrees to make corresponding adjustments in the Contract price and time for completion. Any and all changes must be authorized by a written change order signed by Director of Procurement Management Department or their designee as representing the City or the City Manager

or his designee as representing the City when the cost is \$25,000.00 or more. Work shall be changed and the Contract price and completion time shall be modified only as set out in the written change order. Any adjustment in the Contract price resulting in a credit or a charge to the City shall be paid at cost. No administration mark-ups will be paid. Any dispute concerning work changes which is not resolved by mutual agreement shall be decided by the City Manager who shall reduce the decision to writing. The decision of the City shall be binding to all parties, final and conclusive.

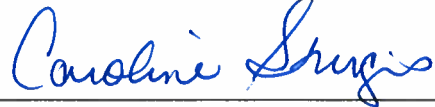
5. **SUCCESSORS AND ASSIGNS.** This Amendment shall be binding upon and inure to the benefit of the successors and permitted assigns of the parties hereto.
6. **ENTIRE AGREEMENT.** Except as expressly modified by this Amendment, the contract shall be and remain in full force and effect in accordance with its terms and shall constitute the legal, valid, binding and enforceable obligations to the parties. This Amendment and the contract (including any written amendments thereto), collectively, are the complete agreement of the parties and supersede any prior agreements or representations, whether oral or written, with respect thereto.

IN WITNESS WHEREOF, the parties have caused this Amendment to be duly executed by their authorized representatives.

**CONTRACTOR**

<b>Contractor's Full Legal Name: (PLEASE TYPE OR PRINT)</b>	PSL Medical Provider, Inc. a/k/a Treasure Coast Medical Associates, Inc. (TCMAi)
<b>Authorized Signature:</b>	
<b>Printed Name and Title of Person Signing:</b>	J. Michael Adelberg, MD, FAEP, President
<b>Date:</b>	
<b>Company Address:</b>	3405 NW Federal Highway, Jensen Beach, FL 34957

**THE CITY OF PORT ST. LUCIE**

<b>Authorized Signature:</b>	
<b>Printed Name and Title of Person Signing:</b>	Caroline Sturgis, Director, Office of Management & Budget, and Procurement
<b>Date:</b>	7/15/2022
<b>City Address:</b>	121 S.W. Port St. Lucie Blvd., Port St. Lucie, FL 34984