

Application Form

Profile

Jo _____ E _____ Moore _____
First Name Middle Initial Last Name

1841 SW Lewis St _____
Home Address

PORT ST LUCIE _____ FL _____ 34987 _____
City State Postal Code

radarjrm@aol.com _____
Email Address

What district do you live in? <http://www.cityofpsl.com/districts> *

District 2

Home: (772) 267-3995 _____
Primary Phone Alternate Phone

Retired?

Yes No

AARC Environmental-Southeast, _____ Manager, SPCC & Integrity _____ Manager _____
LLC Testing Job Title Occupation
Employer Job Title Occupation

Which Boards would you like to apply for?

Solid Waste Task Force: For Review

Were you nominated or recommended to apply by the Mayor or a Councilmember?

Yes No

Please Agree with the Following Statement

I have read and guarantee that I meet all the requirements for board service.

I Agree

Interests & Experiences

Why are you interested in serving on a board or committee?

I have been here for 25 years and have watched the City grow. I have seldom had an opportunity to serve and would like to do so if logistics will allow. I feel like I have some good ideas, but also that I understand some of the challenges.

Why do you think you are qualified to serve on this board or committee?

I have worked in the construction industry for 40 years, and now for an environmental, health & safety consultant. I strive to be fair, right and reasonable in my dealings as well as considerate when speaking with others. I have passion for getting things right and for protecting the environment, but do not generally behave in an angry or aggressive manner. If we need references, I believe that Paula A Lewis would speak well of me.

Brief description of Education & Experience

BS in Science - See previous comments. I have several certificates related to the environment.

[Jo Moore -
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Upload a Resume

Demographics

Ethnicity

Caucasian/Non-Hispanic

Gender

Female

04/13/1954

Date of Birth

Do you now serve on any City Board, Committee or other Governmental Board or Committee? (NOTE: You cannot serve on more than one Board or Committee within the City of Port St. Lucie during the same time period.)

Yes No

Are you a registered voter?

Yes No

How long have you been a City resident?

26 years

Have you attended the City University classes?

Yes No

Are you a United States Citizen?

Yes No

Are you presently employed by the City of Port St. Lucie?

Yes No

Are you a current or former law enforcement officer, other employee* or the spouse or child of one who is exempt from public records disclosure under FS 119.07?

Yes No

Have you ever been convicted of a crime, pled guilty or no contest to a criminal charge, or entered into an agreement setting forth the terms leading to the reduction or dismissal of the charges?

Yes No

Please Agree with the Following Statement

I agree that all of my answers are truthful and accurate to the best of my ability. I understand that if I have falsified any information my application will be withdrawn and I will not be considered for appointment.

I Agree

JO E. MOORE

1841 SW Lewis Street • Port Saint Lucie, FL 34987
772.267.3995 • radarjism@gmail.com

Environmental Director / Project Engineer

Seasoned manager with extensive experience in environmental regulatory compliance and project management / coordination as well as significant success in sales, estimating, stormwater inspections, and project management.

Respected as a valued contributor, partner, and passionate team player.

Pragmatic individual who maintains a keen awareness of the "big picture" with strong emphasis on process improvement, creative / cost effective solutions and subcontractor management with experience in commercial and highway/civil construction.

CERTIFICATIONS & STRENGTHS

- FDEP Qualified Stormwater Inspector # 1170 (5/2001) • Florida Master Naturalist - 2013
- FDEP Qualified Stormwater Instructor # 90 (2/2002) • STI-SP001 Certified Tank Inspector # AST-1960
- Project Management & Scheduling • RFIs & Submittals • Job Estimating & Sales • Contracts
- Blueprints & Drawings • Process Improvement • Staff and Subcontractor Management
 - Bid2Win
- MS Office, PowerPoint, Visio • CPM Scheduling • AgTek • Public Speaking & Training

EXPERIENCE

AARC ENVIRONMENTAL-SOUTHEAST LLC, TAMPA, FL **JAN 2018 - PRESENT**
Manager, SPCC and Integrity Testing (Feb 2019-Present)
Training Manager (May 2020-Present)
Regional Manager - South Florida Region (Jan 2018-Feb 2019)

- Lead technical team for development and implementation of Spill Prevention Control and Countermeasures Plans; directing teams for compliance assessments and inspections at client facilities; conducts integrity testing activities for clients.
- Assists clients in understanding of regulatory compliance requirements, conducting regular inspections under NPDES (stormwater) and SPCC regulations.
- Consistently performed by staying in the top 2 (of 6) in sales for all 3 years.

FIORELLA INSURANCE AGENCY INC, STUART, FL **SEPT 2015 - DEC 2017**
Licensed Insurance Agent / Customer Service Representative

- Became "Top Producer" Sales Agent (#28 state wide) for Florida Blue policies in first year of licensing.
- Successfully retained more policies than any other agent (out of 15 full timers) due to problem solving skills and proactive approach.
- Transitioned to Customer Service Team after "Open Enrollment" for second & third sales seasons due to my success in retention and problem-solving capabilities.

BLUE GOOSE CONSTRUCTION, LLC, FT PIERCE, FL **OCT 2014 - MAY 2015**
Environmental and Safety Director / Project Engineer

- Formulated, implemented, and audited environmental regulatory and safety programs to ensure compliance with Federal, State, and local laws and regulations.
- Developed / implemented SWPPPs for construction projects, permit applications (NPDES)
- Developed and presented safety, wildlife and endangered species awareness programs

- Served as interim project engineer for the C-44 Stormwater Treatment Area (SFWMD) construction project for six months and seamlessly transitioned to newly recruited staff.
- Managed all aspects of and ensured comprehensive detail regarding the submittal and RFI business processes as well as administrative management duties to mitigate risks.

RANGER CONSTRUCTION INDUSTRIES, INC, WEST PALM BEACH, FL DECEMBER 1994 - SEPTEMBER 2014***Environmental Director (January 2000 - September 2014)***

- Established new processes for environmental regulatory compliance (10 asphalt plants, 5 equipment shops) including air and stormwater permits plus spill prevention plans (facilities and construction projects), waste, water, septic, environmental resource permitting, petroleum storage, and SARA Title III, Tier II programs. Reviewed construction project plans for environmental compliance issues and cost effective resolutions.
- Created and organized a comprehensive compliance manual that included procedures and inspection forms, ensuring the project and facility teams had all resources necessary to achieve objectives.
- Ensured compliance by conducting periodic training with site audits which thoroughly evaluated adherence to policies and procedures as well as laws and regulations.
- Designed a comprehensive succession plan with a documented manual that defined all aspects of the Environmental Director function.
- Negotiated permit and compliance requirements with regulatory agencies in order to achieve organizational and cost effectiveness without sacrificing adherence to quality and safety measures.

Contract Administrator (January 1998 - January 2000)

- Redefined contract administration procedures and secured staff acceptance to changes, improving organization wide consistency, subcontractor insurance tracking, and regulatory compliance.
- Orchestrated project start-ups including project documentation setup, work orders, and subcontracts.
- Improved efficiency with project billing practices and created standardized job cost tracking processes while preparing migration to JD Edwards.
- Partnered with company president to address and resolve environmental compliance concerns.

Estimator / Project Engineer (December 1994 - January 1998)

- Developed best practices and standardized estimating procedures realizing a significant reduction in cycle time with increased accuracy; provided new program training for estimating team.
- Increased revenue and expanded into new market for home owner association, private paving work increasing bids by \$1,000,000 annually with a 27% success rate.

RIVERVIEW MILLWORKS, JACKSONVILLE, FL**JANUARY 1994 - DECEMBER 1994*****Estimator***

- Produced cost estimates; delivered architectural woodwork and custom casework for high end residential and commercial clients.

EIGHTEEN CONSTRUCTION, JACKSONVILLE, FL**JANUARY 1993 - DECEMBER 1993*****Contract Administrator***

- Redefined company's culture and business procedures and implemented changes to comply with FDOT requirements enabling the company to expand its client portfolio.

NELLO L. COMPANY, DURHAM, NC**APRIL 1984 - NOVEMBER 1992*****Project Engineer (April 1988 - November 1992)***

- Managed project documentation, CPM scheduling, and claims preparation (including testimony), ensuring detail accuracy, preparation of division annual budget and long-range forecasts.
- Managed subcontractor and supplier relations including project delivery.

- Automated paper intensive project/subcontractor management tools realizing significant efficiencies.
- Corporate Radiation Safety Officer, NC License and use of Troxler Nuclear Density Gauges

Scheduling and Cost Engineer (April 1985 - April 1988)

- Utilized CMP scheduling to improve efficiency and track progress of projects.
- Improved project status transparency and accuracy of monthly cost to complete forecast and schedule.
- Designed award winning entrance landscaping for asphalt plants/quarries.

Field Office Engineer (April 1984 - April 1985)

- Promoted after demonstrating exceptional skills in project management and service deliverables.
- Managed all project documentation aspects for three "Fast Track/Design Build" facilities for IBM in Research Triangle Park.

EDUCATION

Bachelor of Science + Pi Mu Epsilon Fraternity (Honorary Math), NC State University; Raleigh, NC.

ASSOCIATIONS

National Environmental Steering Committee Member: Associated General Contractors

- Wrote several articles for AGC Magazine on environmental compliance;
- Produced and presented training programs for conferences

Environmental Committee Member: American Road & Transportation Builders Association

Designer, Reviewer Manual Update Committee: FDEP/FDOT/UCF Erosion & Sediment Control

Lead Committee, Sub-Committee and Team Member: National Asphalt Pavement Association

- Co-author for the NAPA SPCC / NPDES Guidance Document

Speaker: World of Asphalt, AGC Environmental Symposium, Florida and National Assoc. of County Engineers,

Trainer: FDEP Stormwater Inspector Training (5,000+); **Trinidad-Tobago, West Indies: EPD**

Stormwater Training (2005); NAPA Webinars and Annual Meeting; AGC's National Environmental Conference; East Coast Chapter, AGC; FTBA Safety Committee (SPCC Plans for Contractors)

Safety Committee Member: East Coast Chapter, Associated General Contractors

Past Chapter President and Board Member: National Association of Women in Construction, Raleigh, NC; Durham, NC; and Palm Beach County, FL

Past Member: Project Management Institute - Raleigh, NC Chapter