

MEMORANDUM

DATE: April 23, 2024

TO: ****ORIGINAL****
CITY CLERK

FROM: Angelene Frederick, Procurement Contracting Officer I
Procurement Management Department

SUBJECT: Record Retention – A13 (Remove/Add & Update Locations)

CONTRACT: 20180111
CONTRACT TITLE: Citywide Pest Services

VENDOR NAME: Hulett Environmental Services
VENDOR ADDRESS: 2820 Reynolds Drive
CITY & STATE: Fort Pierce, FL 34945

APPROVED BY COUNCIL: Not required.

AMENDMENT #13: to add, remove, and update service locations.

CONTRACT TERM: July 31, 2024 through July 31, 2027.

Please see the attached for your records, one (1) original contract for your records



CONTRACT AMENDMENT

This Amendment #13, Contract #20180111 ("the Contract"), by and between the City of Port St Lucie and the "Contractor," as defined below, shall be effective as of the date this Amendment #13 is fully executed.

Contractor's Full Legal Name:	Hulett Environmental Services
Solicitation No./Event ID:	20180111
Solicitation Title/Event Name:	Citywide Pest Control Services
Contract Award Date:	7/30/2018
Initial Current Contract Term:	36 months
Current Contract Expiration Date:	July 31, 2027
Requested Contract Expiration Date:	N/A
Initial Contract Amount:	\$11,344.00
Current Contract Amended Amount:	\$33,879.00
Requested Financial Change Amount:	N/A
New Contract Amount:	\$33,879.00
Amendment No.:	13
Amendment Type:	Terms Revision

WHEREAS, the Contract, including any previous amendments, is in effect through the Current Contract Expiration Date as defined above; and

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties do hereby agree as follows:

The following modifications to the Terms and Conditions contained in Contract # 20180111 between **Hulett Environmental Services** and the City of Port St. Lucie, dated **7/30/2018**, are hereby incorporated and made a part of that Contract.

The Scope of Work is as follows:

The following service address are being updated as follows:

<u>Remove Site From Contract</u>	
City of PSL/Office House 943 SE Ogden Ln (house demolished)	Demolished
Police Building SID/Location B 1133 W South Macedo Blvd.	Demolished

Old Service Address	New Service Address
900 SE Ogden Ln Main Address/Administration Bldg	1001 SE Prineville Street, Bldg. A Main Address/Administration Bldg.
381 SE Gulfport Ter Chlorine Gas	1001 SE Prineville Street, Bldg. B Chlorine Gas
1001 SE Prineville St Lime Plant	1001 SE Prineville Street, Bldg. C Lime Plant
1017 SE Prineville St Warehouse	1001 SE Prineville Street, Bldg. D Warehouse
NONE Lime Plant Generator	1001 SE Prineville Street, Bldg. E Lime Plant Generator
NONE Cross Connection	1001 SE Prineville Street, Bldg. F Cross Connection
887-DP SE Prineville St Dumpster Enclosure	1001 SE Prineville Street, Bldg. G Dumpster Enclosure
879 SE Prineville St Maintenance	1001 SE Prineville Street, Bldg. H Maintenance
893 SE Prineville St Generator Storage	1001 SE Prineville Street, Bldg. I Generator Storage

873 SE Prineville St Truck Wash (Wash Down Area)	1001 SE Prineville Street, Bldg. J Truck Wash (Wash Down Area)
NONE Pavilion	1001 SE Prineville Street, Bldg. K Pavilion
NONE Blend Basin	1001 SE Prineville Street, Bldg. L Blend Basin
NONE	1001 SE Prineville Street, Bldg. M Reverse Osmosis
1017-EG-SE Prineville St Guard Shack/Gate House, Entrance/Exit Gate	1001 SE Prineville Street, Bldg. S Guard Shack/Gate House, Entrance/Exit Gate
1133 SW South Macedo Blvd. Animal Control Kennels/Location A	1133 SW South Macedo Blvd. Animal Control Kennels/Location A
1118 SW Biltmore St. Animal Control	1133 SW South Macedo Blvd. Animal Control

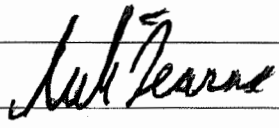
SUCCESSORS AND ASSIGNS. This Amendment #13 shall be binding upon and inure to the benefit of the successors and permitted assigns of the parties hereto.

ENTIRE AGREEMENT. Except as expressly modified by this Amendment #13, the Contract, including any written amendments thereto, shall be and remain in full force and effect in accordance with its terms and shall constitute the legal, valid, binding and enforceable obligations to the parties. This Amendment #13 and the Contract, including any written amendments thereto, collectively, are the complete agreement of the parties and supersede any prior agreements or representations, whether oral or written, with respect thereto.

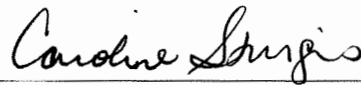
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IN WITNESS WHEREOF, the parties have caused this Amendment #13 to be duly executed by their authorized representatives.

CONTRACTOR

Contractor's Full Legal Name: (PLEASE TYPE OR PRINT)	Hulett Environmental Services
Authorized Signature:	
Printed Name and Title of Person Signing:	Mike Fearn V.P.
Date:	
Company Address:	2820 Reynolds Drive, Fort Pierce, FL 34945

THE CITY OF PORT ST. LUCIE

Authorized Signature:	
Printed Name and Title of Person Signing:	Caroline Sturgis, Director, Office of Management & Budget, and Procurement
Date:	4/24/2024
City Address:	121 S.W. Port St. Lucie Blvd., Port St. Lucie, FL 34984

LEGAL SERVICES REQUEST FORM

Request # 24113-02

Applicant's Info

Name	Email	Phone Number
Angelene Frederick	afrederick@cityofpsl.com	(772) 571-5223
Urgency Level		CM Staff Name
Routine Submission		
Department	Division	Response Needed
OMB	Procurement	5/10/2024
Secondary Department	Secondary Division	Agenda Item
Parks & Recreation	General	NO
Project Name	Project #	Account Number
Citywide Pest Services 20180111 Amend A13	20180111	
Public Request	Type	Date of Request
NO	Procurement Review	4/22/2024 10:09:00 AM
		User Created
		Angelene Frederick

Statement of Legal Services Needed

Would like to ensure that no additional provisions are needed in the contract. We are deleting service locations and deleting a couple of location that have been demolished. Requesting a review of provisions only. Thank you.

Initial Meeting requested/needed	Number of page(s) attached
NO	

Assigned Attorneys and Staff

Outside

Counsel Name	Position	Primary	Outside Firm
NO Alyssa Lunin	Deputy City Attorney	YES	
NO Ashley McClure	Paralegal	NO	

Notes

Public	Date	Note By
YES	4/23/2024 9:19:55 AM	Alyssa Lunin
	Hi Angelene, approved for form and legal sufficiency with track changes uploaded. Please let me know if you have any questions or concerns. Thank you!	
YES	4/23/2024 9:02:52 AM	Angelene Frederick
	I have updated the contract file. Thanks.	
YES	4/23/2024 8:48:02 AM	Alyssa Lunin
	Hi Angelene, yes, the quotes still need to be removed, even with the prices. We put the prices into the amendment, so they do not need to be two places. If there is a price or something missing, we will just need to do another amendment. Thank you!	
YES	4/23/2024 8:45:55 AM	Angelene Frederick

removed as well? If so, how does that affect our records, please advise. Should I pull those pages and keep with the our contract? Thanks.,

YES 4/23/2024 8:22:45 AM Angelene Frederick

Question, what about the quotes showing the amounts for the service, should those be removed as well? If so, how does that affect our records, please advise. Should I pull those pages and keep with the our contract? Thanks.,

YES 4/23/2024 8:15:20 AM Angelene Frederick

4/10/24 is the date sent.

YES 4/23/2024 8:15:00 AM Angelene Frederick

Hi Alyssa, as per your request, on 4/10/24 I sent OUR contract to Hulett for execution. It was only our agreement. However, all of the documents were saved in our files. I will remove those additional documents because Hulette was never provided their contract. I will forward you a copy of the email to Hulett and you can see for yourself that I did what you asked of me. Thanks. .

YES 4/22/2024 4:29:01 PM Alyssa Lunin

Hi Angelene, it looks like the Hulette forms were attached to the Amendment #12? I double checked the last intake, but I gave a specific instruction to NOT include those forms as attachments to the Amendment. The terms in there were not favorable to the City, and therefore, I specifically requested that they not be included in the Amendment. I'm not sure if there is anything we can do now; it is already signed by Caroline. I will see if I can figure something out, but please make sure to follow all instructions given for form and legal sufficiency approval.

YES 4/22/2024 4:13:39 PM Angelene Frederick

I have uploaded the Executed Amend #12

YES 4/22/2024 2:34:16 PM Alyssa Lunin

Hi Angelene, did the vendor sign Amendment #12? I linked the previous intake for the original contract and Amendments 1-11, but need the executed Amendment 12. Thank you!

YES 4/22/2024 2:32:33 PM Alyssa Lunin

Linked previous intake for original contract and previous amendments.

YES 4/22/2024 12:47:37 PM Angelene Frederick

Yes, this is different. This one is changing location details and remove a couple of locations that are no longer in existence. Thanks.

YES 4/22/2024 11:05:41 AM Alyssa Lunin

Hi Angelene, I just want to make sure - is this a different amendment that the one we just did for pest control services?

Status	Category	Assigned Date	Date Closed
CLOSED	NO CATEGORY	4/22/2024	4/23/2024