

242794 11-18  
Pending legal

## PUBLIC WORKS DEPARTMENT PURCHASING REQUEST FORM

FUND

304 ROAD & BRIDGE CAPITAL

REQUESTOR

Kirk McCosh

PUBLIC WORKS DEPARTMENT / DIVISION

4125 STREETS

DATE OF REQUEST:

November 17, 2022

OBJECT CODE

564300 Heavy Machinery & Equipment - Capital

TIME FRAME

Start / End Date:

**ITEM** - Name and Location of Project

Replacement of PWS 2930 2015 Tymco Street Sweeper

**SCOPE OF WORK** - What type of work

This vehicle is used daily by the Streets Division to sweep streets and clean curb gutters.

**JUSTIFICATION** -Why is this work necessary and how was the vendor chosen (Include Contract #, DemandStar #, Quote#)

To carry out stormwater BMP, street sweeping and cleaning curb gutters.

This unit will replace PWS 2930, 2015 Tymco 600 Street Sweeper

This piece of equipment was quoted by Sourcewell Contract : #093021-FAY and budgeted for FY 22/23. City of Port Saint Lucie member ID # 64180

GL# 304.4125.564300.00000

VENDOR

FAYAT Environmental Solutions

TOTAL COST

\$ 244,924.92

Existing Vendor

No

W-9

Attached

Yes

Payment Type

PO

REQUESTER FOLLOWED PURCHASING POLICIES AND PROCEDURES PER THE CITY'S GUIDELINES LISTED BELOW

☐ YES

☐ NO

Division Manager Approval:

*Kirk McCosh*  
Heath Stocton, P.E.

Date: 11/17/22

Department Head Approval if required:

Public Works Director

Date: 11/17/2022

BY SELECTING BELOW YOU AGREE THAT YOU HAVE REVIEWED AND FOLLOWED THE CITY'S PURCHASING GUIDELINES FOR THE FOLLOWING THRESHOLD:

NOTE: CAN NOT USE THREE QUOTES FOR ENGINEERING IF CONSTRUCTION COST IS OVER \$325K (MUST CHOOSE TO DO AN RFP, RFQ OR USE THE CONTINUING SERVICES CONTRACT)

\$0.01- \$4999.99	\$5,000 TO \$24,999.99	\$25,000 TO \$49,999.99	\$50,000 TO \$74,999.99	\$75,000 AND ABOVE
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SELECT ONE

☐☐☐☐☒

## **POLICIES AND PROCEDURES UPDATE PURCHASING THRESHOLDS**

QUOTE GUIDELINES FOR PURCHASES LESS THAN \$75,0000

### **SMALL PURCHASES**

**\$0.01 TO \$4,999.99:**

ONE (1) VERBAL QUOTE VERBAL QUOTE VIA PHONE WITH QUOTE FORM ATTACHED  
INFORMAL QUOTES REQUEST FOR QUOTES (RFQ) PRODUCTS AND SERVICES

**\$5,000 TO \$24,999.99:**

THREE (3) VERBAL QUOTES VERBAL QUOTES VIA PHONE WITH QUOTE FORM ATTACHED FOR  
**REVIEW AND APPROVAL OF DEPARTMENT HEAD**

**\$25,000 TO \$49,999.99:**

THREE (3) COMPETITIVE WRITTEN QUOTES WITH WRITTEN QUOTES AND ALL DOCUMENTATION  
ATTACHED **REVIEW AND APPROVAL OF DEPARTMENT HEAD AND DIVISION DIRECTOR PMD**

**\$50,000 TO \$74,999.99:**

THREE (3) COMPETITIVE WRITTEN QUOTES WITH WRITTEN QUOTES AND ALL DOCUMENTATION  
ATTACHED **REVIEW AND APPROVAL OF DEPARTMENT HEAD, DIVISION DIRECTOR PMD AND CITY  
MANAGER**

**\$75,000 AND ABOVE**

**BID REQUIRED (INFORMAL BID, ONE-TIME SEALED BID, INVITATION TO BID, COMPETITIVE BID)**

## **THIS SECTION WILL BE COMPLETED BY PUBLIC WORKS FINANCIAL STAFF**

FUNDS ARE AVAILABLE IN THIS FISCAL YEAR'S BUDGET FOR THIS REQUEST

☒ YES ☐ NO

FINANCIAL STAFF HAS REVIEWED THE REQUEST AND IT MEETS THE POLICY  
REQUIREMENTS

☒ YES ☐ NO

**PLEASE NOTE:** PUBLIC WORKS FINANCIAL STAFF WILL REVIEW AND OBTAIN THE NECESSARY  
APPROVAL /APPROVALS ACCORDING TO THE PURCHASING GUIDELINES.

ONCE THE REQUEST HAS MET THE REQUIREMENTS OF THE REVIEW AND APPROVAL PROCESS NOTED  
ABOVE AN EMAIL WITH THE APPROPRIATE **NOTICE TO PROCEED** WILL BE PROVIDED BY A MEMBER OF  
THE PUBLIC WORKS FINANCIAL STAFF.

PUBLIC WORKS FINANCIAL STAFF MEMBER THAT REVIEWED THE REQUEST

Christine Murphy 11/17/2022

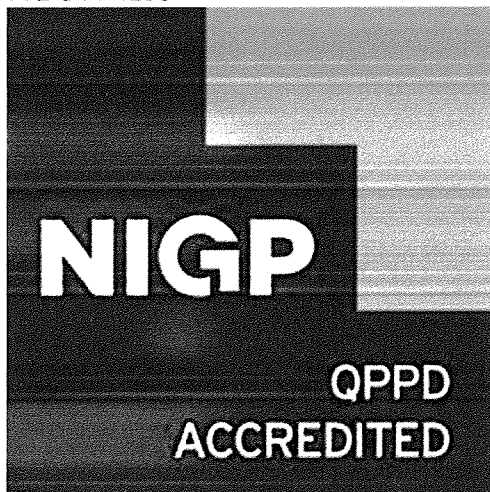
## **Christine Murphy**

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**From:** Robyn Holder  
**Sent:** Friday, November 18, 2022 3:10 PM  
**To:** Christine Murphy  
**Subject:** Street Sweeper

This will have to have a legal review to use this Sourcewell Contract. Once they have approved it then I can approve the req.

Robyn Holder, CPPB  
Procurement Manager  
City of Port St. Lucie  
121 SW Port St. Lucie Blvd.  
Port St. Lucie, Florida 34984  
772-344-4293





**RAVO**  
FAYAT GROUP

**FESA RAVO 5i Series Sourcewell Pricelist 2022 V3**

Price List Date: 6/1/2022

Dealer Name		Smith Equipment	Discount	5.0%
Customer Name		City of Port St. Lucie	Order No.	
Customer Physical Address		121 SW Thornhill Rd	Quotation Date	11/9/2022
City, State, Zipcode		Port St. Lucie, FL 34984	Sourcewell Cont #	093021-FAY
Contact Person		Kirk McCosh		
Contact Title		Fleet Manager		
Contact Email Address		kmccosh@cityofpsl.com		
Contact Phone Number		772-871-5225		
Customer Sourcewell Number				
<b>QTY</b>	<b>1</b>	<b>Basic machine</b>	<b>Sourcewell Price Ea</b>	<b>Total Price</b>
1	1.1	5-Series 25 MPH, meeting NHTSA Road safety standards, including: Tier 4 engine Inspection door retainer Gutter brush angle adjustment right hand side Step on brooms 12V Plug inside cabin Coated suction line + Suspended swivel wheel Alloy Fan LED work light package (brushes, cabin, container) LED beacon light (front and back) Suction nozzle camera + second monitor Central doorlock (doors lockable from inside) Cruise control (during sweeping)	273,807	273,807
		Standard tipping container Wide sweeping Dual tires License plate holder Airconditioning Aluminium cover inside rear door Easy liftable grid Rearview camera Engine safety stop Heated and electrically adjustable mirrors Service manual PM10 Standard		
	<b>7</b>	<b>Broom and suction system</b>		
1	7.2.2	Gutter brush angle adjustment left and right hand side	1,025	1,025
1	7.3	Borium Fan	1,308	1,308
1	7.4.1	Third brush / Weedcutter complete (double angle adjustment included)	17,813	17,813
	<b>10</b>	<b>Water options</b>		
1	10.1	High pressure water pump with spray gun mounted right hand side	4,617	4,617
	10.2	Water recycling system in front of container (not i.c.w. 16.4.x)	5,170	-
	<b>11</b>	<b>Wander hose</b>		
1	11.1	Wander hose (8 inch) through container roof and mounted on rear door including mounting rack	5,330	5,330
	<b>12</b>	<b>Ergonomical and safety options</b>		
1	12.1	Air suspended driver seat with 2 point safety belt	1,774	1,774
			Subtotal :	\$ 305,674.12
			Sourcewell Discount:	\$ (15,283.71)
			Optional Additional Dealer Discount:	\$ (59,031.49)
			<b>Ravo 5i Subtotal:</b>	<b>\$ 231,358.92</b>
	<b>99</b>	<b>Non Sourcewell Items</b>	<b>Price Each</b>	<b>Total Price</b>
1	99.1	Quick Change Gutter Brooms (1 pallet = 15 brooms)	2,900	\$ 2,900.00
3	99.2	Weed Cutter Brooms	272	\$ 816.00

\* This is the cost for solid paint. For metallic paint an additional cost of \$1,200 will be charged  
\*\* Please refer to the RAVO extended warranty conditions document

We are pleased to offer the following quotation for a Ravo Model 5i with the options listing above per the terms and conditions of the Sourcewell Contract Number 093021-FAY and the additional terms sheet attached.

<b>Ravo 5i Subtotal</b>	<b>\$</b>	<b>231,358.92</b>
<b>Total Non Sourcewell Items</b>	<b>\$</b>	<b>3,716.00</b>
<b>Extended Warranty</b>		<b>Not Selected</b>
<b>Training</b>	<b>\$</b>	<b>2,000.00</b>
<b>Dealer Prep.</b>	<b>\$</b>	<b>850.00</b>
<b>Freight</b>	<b>\$</b>	<b>7,000.00</b>
<b>Total Sourcewell Price</b>	<b>\$</b>	<b>244,924.92</b>

Very truly yours,  
Brian Samsel  
Salesman  
Brian@smith-equipment.com  
863-272-3695

For Acceptance:	
Signed _____ Brian Samsel Salesman	_____ Kirk McCosh Fleet Manager
Date _____	_____

## Request for Taxpayer Identification Number and Certification

Give Form to the  
requester. Do not  
send to the IRS.

**Name (as shown on your income tax return)**  
**Smith Equipment & Supply Co.**

**Business name (disregarded entity name, if different from above)**

Check appropriate box for federal tax classification:  
☐ Individual/sole proprietor ☒ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate  
☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶  
☐ Other (see instructions) ▶

**Address (number, street, and apt. or suite no.)**  
**3825 Maine Ave**  
**City, state, and ZIP code**  
**Lakeland FL 33801**

**Exempt payee**

**Requester's name and address (optional)**

**List account number(s) here (optional)**

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Social security number**

**Employer identification number**

5 9 1 5 4 7 9 4 7

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me) and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

**Sign Here**

**Signature of U.S. person ▶**

*Kelly Friend*

**Date ▶** 4-29-22

### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

### Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued);
- Certify that you are not subject to backup withholding; or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

## Christine Murphy

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**From:** Christine Murphy  
**Sent:** Wednesday, November 16, 2022 2:17 PM  
**To:** John Dunton  
**Subject:** FW: Sweepers

Thank you! I will get the paperwork signed off and move through the process.

**From:** Michelle Lanchez <[mlanchez@cityofpsl.com](mailto:mlanchez@cityofpsl.com)>  
**Sent:** Wednesday, November 16, 2022 2:14 PM  
**To:** Christine Murphy <[CMurphy@cityofpsl.com](mailto:CMurphy@cityofpsl.com)>  
**Subject:** FW: Sweepers

Here you go. He approved the change.

**From:** Heath Stocton <[HStocton@cityofpsl.com](mailto:HStocton@cityofpsl.com)>  
**Sent:** Wednesday, November 16, 2022 1:42 PM  
**To:** John Dunton <[JDunton@cityofpsl.com](mailto:JDunton@cityofpsl.com)>; Colt Schwerdt <[CSchwerdt@cityofpsl.com](mailto:CSchwerdt@cityofpsl.com)>  
**Cc:** Michelle Lanchez <[mlanchez@cityofpsl.com](mailto:mlanchez@cityofpsl.com)>  
**Subject:** RE: Sweepers

I think we can find that in 304.

**From:** John Dunton <[JDunton@cityofpsl.com](mailto:JDunton@cityofpsl.com)>  
**Sent:** Wednesday, November 16, 2022 1:41 PM  
**To:** Colt Schwerdt <[CSchwerdt@cityofpsl.com](mailto:CSchwerdt@cityofpsl.com)>; Heath Stocton <[HStocton@cityofpsl.com](mailto:HStocton@cityofpsl.com)>  
**Subject:** RE: Sweepers

Its gonna be plus a replacement for our big one, I am just 14K shy and need to find that funding out of 304.

**From:** Colt Schwerdt <[CSchwerdt@cityofpsl.com](mailto:CSchwerdt@cityofpsl.com)>  
**Sent:** Wednesday, November 16, 2022 1:30 PM  
**To:** John Dunton <[JDunton@cityofpsl.com](mailto:JDunton@cityofpsl.com)>; Heath Stocton <[HStocton@cityofpsl.com](mailto:HStocton@cityofpsl.com)>  
**Cc:** Colt Schwerdt <[CSchwerdt@cityofpsl.com](mailto:CSchwerdt@cityofpsl.com)>  
**Subject:** RE: Sweepers

Is that ours?

**Colt Schwerdt, PE**  
Assistant Director  
Public Works Department  
[cschwerdt@cityofpsl.com](mailto:cschwerdt@cityofpsl.com)

**City of Port St. Lucie**  
121 SW Port St. Lucie Blvd.  
Port St. Lucie, FL 34984  
T 772.344.4363  
[www.cityofpsl.com](http://www.cityofpsl.com)



**From:** John Dunton <[JDunton@cityofpsl.com](mailto:JDunton@cityofpsl.com)>  
**Sent:** Tuesday, November 15, 2022 3:58 PM  
**To:** Heath Stocton <[HStocton@cityofpsl.com](mailto:HStocton@cityofpsl.com)>; Colt Schwerdt <[CSchwerdt@cityofpsl.com](mailto:CSchwerdt@cityofpsl.com)>  
**Subject:** FW: Sweepers

Focus on the videos up top, what this will do for our bridges and sidewalks, turn ins where the big one won't get to will be epic, probably pay for itself, vs labor.

**From:** Kirk McCosh <[KMccosh@cityofpsl.com](mailto:KMccosh@cityofpsl.com)>  
**Sent:** Tuesday, November 15, 2022 2:15 PM  
**To:** John Dunton <[JDunton@cityofpsl.com](mailto:JDunton@cityofpsl.com)>  
**Cc:** Joe Velardo <[JVelardo@cityofpsl.com](mailto:JVelardo@cityofpsl.com)>  
**Subject:** Sweepers

Attached photos+ link Ravo 5 Street Sweeper-Mathieu mini sweeper link

<https://www.bing.com/videos/search?q=fayat+street+sweeper&&view=detail&mid=9F8514A29A5987BE8A539F8514A29A5987BE8A53&&FORM=VRD GAR&ru=%2Fvideos%2Fsearch%3Fq%3Dfayat%2Bstreet%2Bsweeper%26FORM%3DVDRESM>

[https://www.youtube.com/watch?v=il\\_zJVgSI90](https://www.youtube.com/watch?v=il_zJVgSI90)

Thank you.



Kirk McCosh City of Port Saint Lucie  
Project Manager-Fleet & Facilities  
Phone: 772-344-4263 Cell: 772-579-9588  
[kmccosh@cityofpsl.com](mailto:kmccosh@cityofpsl.com)