

## SOLE SOURCE REPORT CHECKLIST

Contract # 20250216

Sole Source Vendor:

- A. Is a purchase for supplies, services, or construction. **Supplies**
- B. The supply, service, or construction is available from only one source. **Yes**
- C. If a proprietary item, there is not more than one potential bidder or offeror for that item.
- D. The purchase complies with one of the following sole source procurement requirements (please indicate which): **#6**

1. Where the compatibility of equipment, accessories, or replacement parts is the paramount consideration;
2. Where a sole supplier's item is needed for trial use or testing;
3. Where public utility services are to be procured;
4. Where the item is a used item which is subject to immediate sale;
5. Where additional supplies or services are needed to complete an existing and ongoing scope of work, even when the supplies or services were not contemplated at the onset of the project;
6. Where the item is a component or replacement part for which there is no commercially available substitute, and which can be purchased only from the manufacturer or distributor; or
7. Other. Please explain:

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2. The Department has provided a Sole Source Justification Memo and/or Sole Source Letter [Section 35.08(a)(24)(b)]. **Yes**

3. The Procurement Director, or his or her designee, approves negotiations with the sole source supplier, as appropriate, as to price, delivery, and the term and conditions of the award [Section 35.08(a)(24)(c)]. **Yes**

4. If the Contract requires City Council approval, this checklist, including all items references/consulted for the above questions, shall be included in any agenda summary submitted to Council as a Report [Section 35.08(a)(24)(d)]. **Yes**

5. The sole source or sole provider purchase has been bid out on the City's Quote system for a period of at least seven (7) business days. [Procurement Manual, Section 4.05 Sole Source/Sole Provider Purchases]. **Yes**

Approved ☒ Not Approved ☐

Signature 

# **TEAM**® Industrial Services

May 15, 2025

City of Port St. Lucie  
900 SE Ogden Lane  
Port St. Lucie, FL 33309

**Attention:** Robert Grasso

**Subject:** Sole Source Statement regarding Team's InsertValve

Dear Mr. Grasso

We are pleased to provide you the information you requested.

The United States patent numbers for the InsertValve are 6,776,184 and 7,225,827. There are 28 unique claims in these patents. Each of the patents will expire February 28, 2023.

Hence we are qualified to ensure that the InsertValves manufactured by TEAM Industrial Services meet your specifications. In addition TEAM Industrial Services is the sole source manufacture of InsertValve.

Please review several of the excellent InsertValve benefits that provide value to your underground infrastructure:

- 1) The resilient wedge seats on the valve body not on the pipe
  - a. When the wedge contacts the bottom of the valve it does not put pressure on the pipe causing pipe deflection and stress
  - b. The wedge operates without pressure balancing or equalization due to its built in wedge guides
  - c. The wedge does not need the cut or milled edge of the pipe to create a seal. Hence the rubber on the wedge will not rub or wear off as it passes in and out of the pipe.
- 2) True MJ connections allow for future downstream pipe replacement
  - a. The old pipe is not an integral part of the new InsertValve
- 3) Even if the stem breaks all the moving parts of the Insert Valve can be repaired under pressure.

The City of Port Saint Lucie is afforded factory direct pricing from Team Industrial Services for the Team InsertValve equipment, valves, parts, and training.

Our mission is to provide local support and assistance to all existing Team InsertValve equipment owners.

We certainly appreciate your desire to procure a quality InsertValve that meets your specifications. Let us know if you need any other information.

Thank you in advance for your business.



Michael J. Mecredy  
Service Line Manager – InsertValve / Water & Wastewater Markets  
704-737-8825

Cc: Frank Porter / David Waters – Porter Associates  
Eric Norris – TEAM Augusta office

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Team Industrial Services, 4241 Taggart Creek Road, Charlotte, NC 28208

Phone: 704-394-8774 • Fax: 704-394-8803

[www.teaminc.com](http://www.teaminc.com)

## Sole-Source Justification

<b>Request Information</b>	
Date of Request:(08/02/2025)	
<b>Procurement Department Information</b>	
Procurement Agent:	
Procurement Agent E-Mail Address:	Telephone:
<b>Request Submitted By</b>	
Name: Robert Grasso	
Department and Title: Utility Systems D&C Water Distribution – Supervisor	
e-Mail Address: rgrasso@cityofpsl.com	
<b>Request Details</b>	
Sole-Source – A purchasing situation in which the procurement is available from only one source. Identify efforts made to locate other possible sources.	
Contractor Name: Team Industrial Services	Telephone: 704-737-8825
Contractor Contact: Michael Mecredy	
<b>Scope of Work</b> <b>The USD has recently approved and purchased InsertValve equipment to install valves in the system from 4-inch to 12-inch. The InsertValve provided by Team is the only valve that will work for the equipment. The USD would like to purchase 2 of each size to always keep on hand for emergency use and replace as needed. Pricing is as follows:</b> 4-inch valve with restrainer kit and gasket - \$4,977.00, 6-inch valve with restrainer kit and gasket - \$5,700.00, 8-inch valve with restrainer kit and gasket - \$6,856.00, 10-inch valve with restrainer kit and gasket - \$11,727.00, 12-inch valve with restrainer kit and gasket - \$14,118.00. Pricing reflects total for one valve. Total for 2 EA. \$86,756	

### Complete the Following: (For justifying a Sole Source/Sole Brand)

<b>The InsertValve and accessory parts are needed for the InsertValve equipment that has been approved and purchased. This valve will be used in emergency situations to minimize the number of USD customers impacted by a main leak or to add a valve to the system without an interruption of service. The equipment and valves are only provided through Team Industrial; no other vendor makes and supplies the InsertValve.</b>
<b>Letter from Original Equipment Manufacturer (required):</b>
<b>Exclusive Capability</b> <b>Provide a detailed description of the proposed source's unique capabilities and/or personnel to perform the work and why this is the only source.</b>

To Be Used for Procurement Records Only

## Sole-Source Justification

CONTRACT #: 20250210	
REQUISITION ID #:	
If Publicly Solicited, Number of Protests:	
Outcome: <input checked="" type="checkbox"/> Awarded Sole-Source <input type="checkbox"/> Issued PO / Contract <input type="checkbox"/> Not Awarded / Competitively Bid	
Bid #:	